



HOUSING AND REDEVELOPMENT AUTHORITY MEETING MINUTES

Richfield, Minnesota

Regular Meeting

May 17, 2021

CALL TO ORDER

The meeting was called to order by Chair Supple at 7:00 p.m. via Webex.

HRA Members Present: Mary Supple, Chair; Maria Regan Gonzalez; Sue Sandahl, Lee Ohnesorge and Erin Vrieze Daniels.

HRA Members Absent: None

Staff Present: John Stark, Community Development Director/Executive Director; Julie Urban, Housing Manager; and LaTonia DuBois, Administrative Assistant.

Others Present: Rich Kettler, owner, Kettler Construction; Dan Kettler and Annie Baregi, end buyers.

OPEN FORUM

Chair Supple provided instructions to call in for the open forum.

No Callers.

APPROVAL OF THE MINUTES

M/Regan Gonzalez, S/Vrieze Daniels to approve the minutes of the 1) Joint City Council, Housing and Redevelopment and Planning Commission work session of April 19, 2021; and 2) the regular Housing and Redevelopment meeting of April 19, 2021.

Motion carried 4-0

Item #1

AGENDA APPROVAL

M/Regan Gonzalez, S/Vrieze Daniels to approve the agenda.

Motion carried 4-0

Item #2	CONSENT CALENDAR
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Executive Director Stark presented the Consent Calendar:

A. Consider adoption of a resolution authorizing the Housing and Redevelopment Authority to affirm monetary limits on statutory municipality tort liability (Staff Report No. 14).

M/Vrieze Daniels, S/Regan Gonzalez to approve the Consent Calendar.

Motion Carried 4-0

RESOLUTION NO. 1393

RESOLUTION AFFIRMING MUNICIPAL TORT LIABILITY LIMITS ESTABLISHED BY MINNESOTA STATUTES 466.04

Item #3	CONSIDERATION OF ITEMS, IF ANY, REMOVED FROM THE CONSENT CALENDAR
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None.

Item #4	PUBLIC HEARING AND CONSIDERATION OF THE ADOPTION OF A RESOLUTION AUTHORIZING THE SALE OF 6625 2ND AVENUE SOUTH TO KETTLER CONSTRUCTION AND THE APPROVAL OF A CONTRACT FOR PRIVATE DEVELOPMENT WITH KETTLER CONSTRUCTION FOR THE CONSTRUCTION OF A SINGLE FAMILY HOME THROUGH THE RICHFIELD REDISCOVERED PROGRAM. (S.R. NO. 15)
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Housing Manager Urban presented Staff Report No. 15.

Chair Supple opened the public hearing; there were no callers for the public hearing.

Commissioner Sandahl joined the meeting at 7:08 pm.

M/Supple, S/Vrieze Daniels to close the public hearing.

Motion Carried 5-0

Commissioner Regan Gonzalez expressed excitement for the redevelopment and the inclusion of the Accessory Dwelling Unit.

Rich Kettler, Kettler Construction, inquired about subcontractor restrictions.

Housing Manager responded that subcontractors need to be licensed.

Executive Director Stark asked that Rich ensure his subcontractors follow labor laws.

M/Regan Gonzalez, S/Vrieze Daniels to adopt a resolution authorizing the sale of 6625 2nd Avenue South to Kettler Construction; and to authorize the execution of a Contract for Private Development between the Housing and Redevelopment Authority and Kettler Construction for the redevelopment of 6625 2nd Avenue South.

Motion Carried 5-0

RESOLUTION NO. 1394

RESOLUTION AUTHORIZING THE SALE OF REAL PROPERTY LOCATED AT
6625 2ND AVENUE SOUTH TO KETTLER CONSTRUCTION

Item #5	HRA DISCUSSION ITEMS
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None.

Item #6	EXECUTIVE DIRECTOR'S REPORT
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Executive Director Stark reported plans to reopen the Richfield Municipal Center and to hold the June meetings in person and instructed Commissioners to relay any concerns to him. Executive Director Stark also informed Commissioners of plans to have hybrid meetings in the future and provided an update on plans for Commissioners Oath of Office.

Item #7	CLAIMS
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M/Regan Gonzalez, S/Sandahl that the following claims be approved:

U.S. BANK	5/17/2021
Section 8 Checks: 132756-132852	\$175,567.32
HRA Checks: 33999-34012	\$54,693.85
TOTAL	\$230,261.17

Motion carried 5-0

Item #8	ADJOURNMENT
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The meeting was adjourned by unanimous consent at 7:22 p.m.

Date Approved: June 21, 2021

Mary B. Supple
HRA Chair

LaTonia DuBois
Administrative Assistant

John Stark
Executive Director