



HOUSING AND REDEVELOPMENT AUTHORITY MEETING MINUTES

Richfield, Minnesota

Regular Meeting

February 16, 2021

CALL TO ORDER

The meeting was called to order by Chair Supple at 7:00 p.m. via Webex.

HRA Members Present: Mary Supple, Chair; Maria Regan Gonzalez; Sue Sandahl and Erin Vrieze Daniels.

HRA Members Absent: None

Staff Present: John Stark, Executive Director; Melissa Poehlman, Assistant Community Development Director; Julie Urban, Housing Manager; Kate Aitchison, Housing Specialist and LaTonia DuBois, Administrative Assistant.

Others Present: Mark Zweber, Power of Attorney for Clare Zweber, 6905 Xerxes Avenue South.

OPEN FORUM

Administrative Assistant DuBois provided instructions to call in for the open forum.

No Callers.

APPROVAL OF THE MINUTES

M/Regan Gonzalez, S/Sandahl to approve the minutes of the regular Housing and Redevelopment Authority meeting of January 19, 2021.

Motion carried 4-0

Item #1

HOUSING AND REDEVELOPMENT AUTHORITY AND ECONOMIC DEVELOPMENT AUTHORITY 2020 YEAR IN REVIEW

Assistant Community Development Director Poehlman, Housing Manager Urban and Housing Specialist Aitchison presented the Housing and Redevelopment Authority (HRA) and Economic Development Authority (EDA) 2020 Year in Review.

Commissioner Vrieze Daniels commended the amount of work being accomplished by the HRA and EDA staff.

Commissioner Regan Gonzalez also commended the amount of work and changes being made by the HRA and EDA staff.

Executive Director Stark thanked commissioners and the community for the support.

Item #2	AGENDA APPROVAL
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M/Sandahl, S/Regan Gonzalez to approve the agenda.

Motion carried 4-0

Item #3	CONSENT CALENDAR
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Executive Director Stark presented the Consent Calendar:

A. Consider a resolution approving temporary construction easements with the Metropolitan Council over property located at 6613-25 Portland Avenue. (Staff Report No. 8)

RESOLUTION NO. 1389

RESOLUTION APPROVING TEMPORARY EASEMENTS WITH METROPOLITAN COUNCIL

B. Consideration of the adoption of a resolution approving several documents and authorizations relating to the construction financing for the Cedar Point II apartments. (Staff Report No. 9)

RESOLUTION NO. 1390

RESOLUTION APPROVING AGREEMENTS AND ASSIGNMENTS WITH RYA APARTMENTS LLC AND AUTHORIZING THE ISSUANCE OF A TAX INCREMENT LIMITED REVENUE NOTE

M/Sandahl, S/Vrieze Daniels to approve the Consent Calendar.

Motion Carried 4-0

Item #4	CONSIDERATION OF ITEMS, IF ANY, REMOVED FROM THE CONSENT CALENDAR
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None.

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Item #4	CONSIDER A REQUEST FOR A DEFERRED LOAN SETTLEMENT IN THE AMOUNT OF \$3,000 TO SATISFY A DEFERRED LOAN ISSUED TO CLARE ZWEBER AT 6905 XERXES AVENUE SOUTH. (S.R. NO. 10)
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Housing Specialist Aitchison presented Staff Report No. 10.

Commissioner Regan Gonzalez thanked Mr. Zweber for attending the meeting and informed him of support systems in the City of Richfield for those with dementia.

M/Vrieze Daniels, S/Regan Gonzalez to approve a loan settlement in the amount of \$3000 for Clare Zweber at 6905 Xerxes Avenue South.

Motion Carried 4-0

Item #5	HRA DISCUSSION ITEMS
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Commissioner Regan Gonzalez spoke of the joint work session of the City Council and the HRA regarding the Inclusionary Affordable Housing policy and the need for support from the state and federal government.

Chair Supple mentioned the flexible hours being offered by Section 8 Staff and made comments regarding Accessory Dwelling Units to allow more options for people. Chair supple asked about community input for the Portland and 494 project.

Assistant Community Development Director Poehlman provided the Congress for New Urbanism (CNU) project (Portland and 494 project) kick off information and information for how people can participate, and information submitted to property and business owners in the area for feedback.

Item #6	EXECUTIVE DIRECTOR'S REPORT
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None.

Item #7	CLAIMS
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M/Regan Gonzalez, S/Vrieze Daniels that the following claims be approved:

U.S. BANK	2/16/2021
Section 8 Checks: 132511-132591	\$166,900.36
HRA Checks: 33957-33972	\$105,362.56
TOTAL	\$272,262.92

Motion carried 4-0

Item #8	ADJOURNMENT
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The meeting was adjourned by unanimous consent at 8:03 p.m.

Date Approved: April 19, 2021

Mary B. Supple
HRA Chair

LaTonia DuBois
Administrative Assistant

John Stark
Executive Director