



Planning Commission Minutes

October 26, 2020

- MEMBERS PRESENT: Chair Kathryn Quam, Commissioners Bryan Pynn, Sean Hayford O'Leary, Peter Lavin, James Rudolph, and Brett Stursa
- MEMBERS ABSENT: Commissioner Susan Rosenberg
- STAFF PRESENT: Melissa Poehlman, Asst. Director of Community Development
Nellie Jerome, Assistant Planner
Dave Anderson, City Attorney
- OTHERS PRESENT: Keith Ainsley, for Public Hearing Item #1

Chairperson Quam called the meeting to order at 7:00 p.m.

APPROVAL OF MINUTES

M/Pynn, S/Stursa to approve the minutes of the September 28, 2020, meeting.

Motion carried: 6-0

OPEN FORUM

No members of the public spoke, no comments received.

APPROVAL OF AGENDA

M/Quam, S/Pynn to approve the agenda.

M/Lavin, S/Rudolph to add a discussion item about variance language in the Zoning Code to the agenda ahead of the Public Hearing.

Motion as amended carried: 6-0

OTHER BUSINESS

Discussion of the variance language in the Zoning Code. Commissioner Lavin stated that in the past, the variance language in the staff report was not the same as the language in the Zoning Code. City Attorney Dave Anderson noted that all language in the resolutions and in the accompanying documents was concise and was reflective of the correct state standard, even if the language was paraphrased.

PUBLIC HEARINGS

ITEM #1

Public hearing to consider a request for variance at 7329 4th Avenue for an air conditioner located approximately 2 feet from the lot line. Assistant Planner Nellie Jerome read the staff report for this variance application. Commissioners discussed possibilities of moving the exterior unit, the addition of sound barriers and fencing, and the differences between central air conditioning systems and split-system air conditioning units.

M/ Rudolph, S/ Lavin to close the public hearing.

Motion carried: 6-0

M/Rudolph, S/Rosenberg to approve a resolution allowing a variance at 7329 4th Avenue for an air conditioner located closer to the lot line than allowed by code.

September 28, 2020

Motion carried: 6-0

LIAISON REPORTS

Community Services Advisory Commission: The dog park is now open at Roosevelt Park
City Council: no report

Housing and Redevelopment Authority (HRA): no report

Richfield School Board: Enrollment is down from last year but is still better than projections.

Transportation Commission: 65th Street will be redone next year, 65th and Pillsbury is planned to be open in both directions but HUB traffic will be discouraged from cutting through to the north. The 77th Street underpass has been fully funded under the state bonding bill.

Chamber of Commerce: Commissioner Stursa will start as a liaison for the Chamber of Commerce

CITY PLANNER'S REPORT

Nothing to report


ADJOURNMENT

The next regular meeting will be Monday, November 23, 2020, at 7pm on Webex online meeting platform.

M/Quam, S/Pynn Oleary to adjourn the meeting.

Motion carried: 6-0

The meeting was adjourned by unanimous consent at **7:55 p.m.**


[James rudolph \(Feb 17, 2021 14:16 CST\)](#)

Planning Commission Secretary



10262020 PC Minutes

Final Audit Report

2021-02-17

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