



# PLANNING COMMISSION MEETING MINUTES

Richfield, Minnesota

## Regular Planning Commission Meeting

### October 24, 2022

<b>CALL TO ORDER</b>
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The meeting was called to order by Chair Rudolph at 7:00 p.m. in the Council Chambers.

Planning Commission Members Present: James Rudolph, Chair; Brendan Kennealy; Brett Stursa; Benjamin Surma; and Eddie Holmwig-Johnson

Planning Commission Members Absent: Cole Hooey

Staff Present: Sam Crosby, Planner II; Nellie Jerome, Planner I; and Kari Sinning, City Clerk

<b>APPROVAL OF MINUTES</b>
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M/Kennealy, S/Surma to approve the minutes of the Regular Planning Commission Meeting of September 26, 2022

Motion carried: 5-0

<b>OPEN FORUM</b>
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Chair Rudolph reviewed the options to participate in the open forum.

<b>ITEM #1</b>	<b>APPROVAL OF THE AGENDA</b>
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M/Kennealy, S/Holmwig-Johnson to approve the agenda.

Motion carried: 5-0

<b>ITEM #2</b>	<b>CONTINUE A PUBLIC HEARING TO CONSIDER AN ORDINANCE AMENDMENT MODIFYING THE ZONING CODE IN RELATION TO LANDSCAPING REQUIREMENTS (STAFF REPORT NO. 23)</b>
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Planner II Crosby presented Staff Report No. 23.

Chair Rudolph opened the public hearing.

M/Stursa, S/Kennealy to continue the public hearing to consider the text amendment modifying landscaping requirements to November 28, 2022.

Motion carried: 5-0

<b>ITEM #3</b>	<b>CONTINUE A PUBLIC HEARING TO CONSIDER AN ORDINANCE AMENDMENT RELATED TO CHANGES TO LOW DENSITY RESIDENTIAL DISTRICTS, TO ALIGN ZONING CODE WITH THE 2040 COMPREHENSIVE PLAN. (STAFF REPORT NO. 24)</b>
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Planner I Jerome presented Staff Report No. 24.

Chair Rudolph opened the public hearing.

M/Holmwig-Johnson, S/Rudolph to continue the public hearing to consider an ordinance amendment related to changes to low density residential districts, to align the Zoning Code with the 2040 Comprehensive Plan to December 12, 2022.

Motion carried: 5-0

<b>ITEM #4</b>	<b>ELECTION OF PLANNING COMMISSION SECRETARY (STAFF REPORT NO. 25)</b>
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Planner I Jerome presented Staff Report No. 25.

Commissioner Kennealy, sarcastically, asked if this was required to be completed tonight. Planner Jerome stated that it is stated in the bylaws.

Commissioner Holmwig-Johnson nominated Commissioner Stursa and Commissioner Surma seconded the nomination.

M/Holmwig-Johnson, S/Surma to elect Commissioner Stursa as Planning Commission Secretary.

Motion carried: 5-0

<b>ITEM #5</b>	<b>LIAISON REPORTS</b>
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- Community Services Commission: Vacant
- City Council: Commissioner Kennealy overviewed the October 11 City Council agenda.
- Housing and Development Authority (HRA): Commissioner Stursa overviewed the October 17 Joint City Council and HRA Work Session that
- Richfield School Board: Commissioner Holmwig-Johnson shared that the School Board overviewed the shooting at the Richfield High School.
- Transportation Commission: Commissioner Surma had no report.
- Chamber of Commerce: No report.
- Sustainability Commission: Commissioner Kennealy had no report.

<b>ITEM #6</b>	<b>CITY PLANNER’S REPORT</b>
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Planner II Crosby shared that the City Council voted to approve the Richlyn-Riley APUD and Replat.

<b>ITEM #7</b>	<b>NEXT MEETING TIME AND LOCATION</b>
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The next regular meeting is scheduled for Monday, November 28, 2022 at 7 p.m. in the Council Chambers at the Richfield Municipal Center.

<b>ITEM #8</b>	<b>ADJOURNMENT</b>
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M/Holmvg-Johnson, S/Stursa to adjourn the meeting.

Motion carried: 5-0

The meeting was adjourned at 7:14 p.m.

Submitted by:

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Kari Sinning  
City Clerk

Brett Stursa                      Nov 30, 2022

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Brett Stursa  
Planning Commission Secretary

**Signature:** *Brett Stursa*  
Brett Stursa (Nov 30, 2022 14:58 CST)

**Email:** bstursa@hotmail.com

# 10242022 PC Minutes

Final Audit Report

2022-11-30

Created:	2022-11-30
By:	Samantha Crosby (SamanthaCrosby@richfieldmn.gov)
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