



**PLANNING COMMISSION MEETING MINUTES**  
Richfield, Minnesota

**Regular Planning Commission Meeting**

**August 22, 2022**

**CALL TO ORDER**

The meeting was called to order by Chair Rudolph at 7:00 p.m. in the Council Chambers.

Planning Commission Members Present: James Rudolph, Chair; Kathryn Quam; Brendan Kennealy; Brett Stursa; Benjamin Surma; Eddie Holmwig-Johnson and Cole Hooey

Planning Commission Members Absent: None

Staff Present: Sam Crosby, Planner II; and LaTonia DuBois, Administrative Assistant

Others Present: None

**APPROVAL OF MINUTES**

M/Quam, S/Kennealy to approve the minutes of the Regular Planning Commission Meeting of July 25, 2022

Motion carried: 7-0

**OPEN FORUM**

Chair Rudolph reviewed the options to participate in the open forum. Planner II Crosby provided the correct access code for the webinar. There were no public comments.

**ITEM #1 APPROVAL OF THE AGENDA**

M/Kennealy, S/Stursa to approve the agenda.

Commissioner Quam inquired about electing a new Vice Chair and Secretary.

Commissioner Stursa inquired about information shared via email that the election of the Vice Chair and Secretary should occur after the current position is vacated.

Commissioners discussed waiting to elect the new Vice Chair and Commissioner Quam withdrew her request.

Motion carried: 7-0

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| <b>ITEM #2</b> | <b>PUBLIC HEARING TO CONSIDER AN ORDINANCE AMENDMENT TO REGULATIONS FOR ELECTRIC VEHICLE CHARGING. (STAFF REPORT NO. 21)</b> |
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Planner II Crosby presented the staff report.

Commissioner Hooey inquired about the conduit, Planner II Crosby explained.

Commissioner Surma inquired about the difference between indoor and outdoor spaces, Planner II Crosby explained.

Chair Rudolph inquired about our ordinance in comparison to other cities. Planner II Crosby explained previous comparisons and similarities with other cities.

Chair Rudolph opened the public hearing. Planner II Crosby provided the meeting access code. There were no callers.

M/Quam, S/Surma to close the public hearing.

Motion carried: 7-0

Chair Rudolph inquired about how the building code will affect the changing of the ordinance.

Commissioner Stursa appreciated modification of the ordinance opposed to removing it and thanked staff.

Kennealy expressed support of staff and the ordinance amendment.

Quam also expressed support of staff and the ordinance amendment.

Chair Rudolph shared his support and appreciated the modification to follow state law.

M/Johnson, S/Kennealy to recommend approval of the ordinance.

Motion carried 7-0

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| <b>ITEM #3</b> | <b>LIAISON REPORTS</b> |
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Commissioners reviewed current liaison rolls and re-assigned some of them.

- Community Services Commission: Vacant
- City Council: Commissioner Quam shared the primary election results that Husniyah Dent Bradley won the primary for the soon to be vacant Council seat, the Council Member at Large; Commissioner Stursa shared that Sharon Christensen came in second. Commissioner Kennealy volunteered to take on the role of the City Council Liaison.

- Housing and Development Authority (HRA): Commissioner Stursa did not have a report.
- Richfield School Board: Commissioner Holmwig-Johnson did not have a report.
- Transportation Commission: Commissioner Surma provided the Transportation Commission report and shared upcoming data collection that would be done regarding vehicle travel throughout the City and the safety of pedestrian travel.
- Chamber of Commerce: Assigned to Commissioner Hooey.
- Sustainability Commission: Vacant

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| <b>ITEM #4</b> | <b>CITY PLANNER'S REPORT</b> |
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No report

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| <b>ITEM #5</b> | <b>NEXT MEETING TIME AND LOCATION</b> |
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The next regular meeting is scheduled for Monday, September 26, 2022 at 7 p.m. in the Council Chambers at the Richfield Municipal Center.

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| <b>ITEM #6</b> | <b>ADJOURNMENT</b> |
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Chair Rudolph thanked Commissioner Quam for her leadership and her work for the City.

M/Stursa, S/Quam to adjourn the meeting.

The meeting was adjourned by unanimous consent at 7:31 p.m.

Motion carried: 7-0




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Brendan Kennealy  
Planning Commission Secretary

Submitted by:




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LaTonia DuBois  
Administrative Assistant

