



Planning Commission Minutes

January 25, 2021

MEMBERS PRESENT: Chair Kathryn Quam, Commissioners Bryan Pynn, Susan Rosenberg, Peter Lavin, James Rudolph, and Brett Stursa

MEMBERS ABSENT: none.

STAFF PRESENT: Melissa Poehlman, Asst. Director of Community Development
Ryan Krzos, Planner
Nellie Jerome, Assistant Planner

OTHERS PRESENT: Jeffery O'Neil

Chairperson Quam called the meeting to order at 7:00 p.m.
Assistant Director of Community Development, Melissa Poehlman, introduced newly-hired City Planner, Ryan Krzos.

APPROVAL OF MINUTES

M/Pynn, S/Stursa to approve the minutes of the October 26, 2020, meeting.
Motion carried: 6-0

OPEN FORUM

No members of the public spoke, no comments received.

APPROVAL OF AGENDA

M/Pynn, S/Rudolph to approve the agenda.
Motion carried: 6-0

PUBLIC HEARINGS

ITEM #1

Public hearing to consider an ordinance amending the Zoning designation for the property at 6945 Penn Avenue South. Chair Quam explained the role of the Planning Commission was to decide if the proposed rezoning, from residential (R) to Neighborhood Business (C-1), was in line with the Comprehensive Plan. City Planner Ryan Krzos presented the staff report.

M/Quam, S/Rudolph to close the public hearing.
Motion carried: 6-0

M/Rudolph, S/Rosenberg to recommend approval of an ordinance amending the Zoning designation for the property at 6945 Penn Avenue South.
Motion carried: 6-0

LIAISON REPORTS

Community Services Advisory Commission: The commission discussed the Community Center feasibility study, and how current assets can better serve the community.

September 28, 2020

City Council: Ben Whalen and Simon Troutman were reelected, and Sean Hayford Oleary was newly elected. The Edwina Garcia Community Builders Award was introduced and awarded to Rick Jabs.

Housing and Redevelopment Authority (HRA): The Legion site was determined to be too large of a purchase for the HRA, but the moratorium was not affected by the decision.

Richfield School Board: Elementary students are expected to be back in the classroom before older students. The fail rate at the high school is high and will need to be addressed.

Transportation Commission: none – liaison needed.

Chamber of Commerce: none.

CITY PLANNER'S REPORT

A study session is planned for next month's Planning Commission meeting, focusing on the Home Occupation rules. Future work sessions are planned to discuss subdivision and platting rules. A joint work session with the HRA and City Council is planned for changes to the multi-family district rules. Chair Quam proposed adding an introductory statement explaining the commission's role in reviewing each planning case, when each case is presented at Planning Commission meetings.

ADJOURNMENT

The next regular meeting will be Monday, February 22, 2021, at 7pm on the Webex online meeting platform. The work session will be held before the regular meeting, at 6pm, on February 22, 2021. There will also be a work session planned for March 9, 2021.

M/Pynn, S/Rudolph to adjourn the meeting.

Motion carried: 6-0

The meeting was adjourned by unanimous consent at **7:36 p.m.**


James Rudolph (Mar 17, 2021 17:35 CDT)

Planning Commission Secretary






01252021 PC Minutes

Final Audit Report

2021-03-17

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