

116. COURT ON-CALL STATUS



RICHFIELD POLICE DEPARTMENT POLICY

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Authority: Chief Jay Henthorne

NOTE: This policy is for internal use only and does not enlarge an employee's civil or criminal liability in any way. It should not be construed as the creation of a higher standard of safety or care in an evidentiary sense, with respect to third party claims. Violations of this policy, if proven, can only form the basis of a complaint by this Department, and then only in a non-judicial administrative setting.

I. PURPOSE

The purpose of this policy is to outline employee options regarding Court On-Call status.

II. POLICY

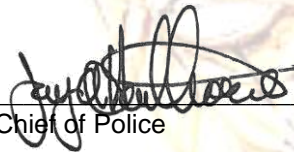
It is often necessary for officers to be available for court at times other than their regularly scheduled shift. The Department must have a reliable method of contacting off-duty officers who are on call for court. Officers must take appropriate steps to ensure they can be easily reached when on call.

III. PROCEDURE

It is the officer's responsibility to contact the department's court liaison and notify the liaison of a telephone number(s) that the officer is available at during the officer's on-call period. This may include cellular telephone numbers, residence numbers or any additional telephone numbers needed to contact the officer immediately.

Once the officer has been available for the court on-call period the officer is eligible for compensation per the union contract. The officer shall submit a completed *Court Stand-by Compensation* form to their immediate supervisor for processing through the police records supervisor.

By Order Of:



Chief of Police

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