

Antenna Permit Application



Date _____

Street Address of Subject Property _____

Applicant/Contact _____

Applicant Signature _____

Company _____ Address _____

City _____ Zip _____ Phone _____

Brief Description of Request:

OFFICE USE ONLY:

Application Received By: _____ Date: _____
 Fee: _____

	Complete	Incomplete	Staff Initials	Date
1. Application Requirements	_____	_____	_____	_____
2. Non-refundable Filing Fee	_____	_____	_____	_____
3. Additional Requirements	_____	_____	_____	_____

APPROVE DENY SIGNATURE/DATE

Building Official _____

Building Permit Required: _____
 Comments: _____

APPROVE DENY SIGNATURE/DATE

Community Development Dep't _____

Comments: _____

Antenna Permit Application



APPLICATION INFORMATION:

Number of Antennas: _____ Height of Antennas and Supporting Structure: _____

Size and Description of Accessory Equipment:

Zoning of Subject Property: _____ Land use: _____

Location/Address of other antennas located in Richfield and within one mile of City boundaries:

ATTACHMENTS:

- Site plan of building/structure showing antenna location. (3 copies)
- Elevations showing antennas and accessory equipment on structure. (3 copies)
- Plans for screening antennas and accessory equipment from adjacent residential property and street right of-way. (3 copies)
 - Screening of antennas and equipment shall include materials compatible with those utilized on the exterior of the building or structure. Accessory buildings and equipment shall be designed to blend in with the surrounding environment.
 - Plans shall indicate color and type of materials used.
 - Any proposed fencing must comply with the City's fence regulations (Zoning Ordinance, Section 511.23).
- Proof of ownership of the property or proof of permission by the property owner.
- Evidence that any proposed lighting is required by the Federal Aviation Administration.
- Fee (According to Appendix D of the City Code).

Note: The City reserves the right to require additional plans or information, as necessary.