



Planning Commission Minutes

March 26, 2018

MEMBERS PRESENT: Chairperson Sean Hayford Oleary, Commissioners Allysen Hoberg, Susan Rosenberg, Dan Kitzberger, James Rudolph and Kathryn Quam
MEMBERS ABSENT: Commissioner Bryan Pynn
STAFF PRESENT: Matt Brillhart, Associate Planner
Sadie Gannett, Assistant Planner
OTHERS PRESENT: Cheri Saari, representing 7298 Oak Grove Blvd

Chairperson Hayford Oleary called the meeting to order at 7:00 p.m.

APPROVAL OF MINUTES

M/Rosenberg, S/Quam to approve the minutes of the February 26, 2018 meeting.
Motion carried: 6-0

OPEN FORUM

No members of the public spoke.

ITEM #1 APPROVAL OF AGENDA

M/Rosenberg, S/Rudolph to approve the agenda.
Motion carried: 6-0

PUBLIC HEARING(S)

ITEM #2

18-VAR-03 – Consideration of a request for a variance to allow a reduced setback requirement for a porch at 7298 Oak Grove Boulevard,
Assistant Planner Sadie Gannett presented the staff report.

Chair Hayford Oleary opened the public hearing.
No members of the public spoke.

M/Rosenberg, S/Quam to close the public hearing.
Motion carried: 6-0

Commissioner Rudolph asked if the new porch would extend further than the existing deck or stay in the same footprint. Ms. Saari responded that the proposed porch will have a similar footprint as the existing deck.

Commissioner Quam inquired about where the property line of the NW corner of the house is in relation to the public street. Associate Planner Brillhart responded that the NW corner of the house is 8.8 feet from the property line, but that property lines are generally about 10'-12' in from the curb.

M/Rosenberg, S/Kitzberger to approve the resolution granting a variance.
Motion carried: 6-0

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LIAISON REPORTS

Community Services Advisory Commission: No report
City Council: Commissioner Rosenberg
HRA: Commissioner Rudolph
Richfield School Board: Commissioner Quam
Transportation Commission: No report

CITY PLANNER'S REPORT

Brillhart noted that the City Council had officially accepted the grant funding and approved guidelines for the Penn Avenue Façade Improvement Grants Program, for businesses on Penn Ave between Crosstown and 68th Street. Funds are available through the end of 2019. Brillhart also commented on the Comprehensive Plan open house that was held on March 15th, which was well-attended with lots of good feedback. City staff, along with consultant HKGI, are working to compile the feedback. A draft version of the Plan is available on the City's website, with a link to a survey. This will be promoted through social media and other means to continue getting feedback from the public. There will be a work session on Tuesday, April 10th, related to the Comp Plan update and another item regarding sign regulations.

ADJOURNMENT

M/Rosenberg, S/Kitzberger to adjourn the meeting.
The meeting was adjourned by unanimous consent at **7:11 p.m.**



Planning Commission Secretary