



Planning Commission Minutes

June 26, 2017

MEMBERS PRESENT: Chairperson Erin Vrieze Daniels, Commissioners Dan Kitzberger, Susan Rosenberg, Sean Hayford Oleary, Bryan Pynn and Allysen Hoberg

MEMBERS ABSENT: Commissioner Gordon Vizecky

STAFF PRESENT: Melissa Poehlman, City Planner
Matt Brillhart, Associate Planner
Chris Regis, Finance Manager

OTHERS PRESENT: Mia Simpson, Richfield Arts Commission
Steve Nielsen, Subway
Courtney Norgaard, Local Roots

Chairperson Vrieze Daniels called the meeting to order at 7:00 p.m.
Commissioner Pynn was appointed Acting Secretary.

APPROVAL OF MINUTES

M/Rosenberg, S/Hayford Oleary to approve the minutes of the May 22, 2017 meeting.
Motion carried: 6-0

OPEN FORUM

Mia Simpson, on behalf of the Richfield Arts Commission, invited Planning Commissioners to participate in the upcoming July 4 festivities and Penn Fest.

OTHER BUSINESS

ITEM #1

PC Letter # 6 – Consideration of the 2019-2022 Capital Improvement Program and a finding of consistency with the Comprehensive Plan of the Capital Improvement Program and the 2018 Capital Improvement Budget.

Finance Manager Chris Regis gave a presentation of the 2019-2022 CIP and 2018 CIB.

In response to a question from Commissioner Hoberg, City Planner Melissa Poehlman stated that the updated Comprehensive Plan would not change the street maintenance right-of-way and projects.

In response to questions from Chair Vrieze Daniels and Commissioner Hayford Oleary, Poehlman stated that the dollar amount for the Penn Liquor Store was an estimate and that a decision on remodel vs. replacement had not been made.

M/Hayford Oleary, S/Pynn to recommend approval of the 2019-2022 CIP and approve a resolution finding that the 2018 CIB and 2019-2022 CIP are consistent with the Comprehensive Plan.

Motion carried: 6-0

PUBLIC HEARING(S)

ITEM #2

17-CUP-04, 17-VAR-04 – Consider a request for a conditional use permit and variance to allow a restaurant at 6436 Penn Avenue.

June 26, 2017

Associate Planner Matt Brillhart presented the staff report.

Commissioner Hayford Oleary inquired about lowering or eliminating parking requirements in the Penn Avenue Corridor, based on a study session that was held in 2015. Poehlman stated that based on feedback at that time, staff opted not to bring forward an ordinance amendment and to continue handling parking variance requests on a case-by-case basis. Commissioner Hayford Oleary stated that his preference was for relaxed requirements for everybody and hoped that the Planning Commission would revisit the issue.

In response to questions from Commissioner Hoberg regarding the Penn Avenue Corridor Design Guidelines, Brillhart stated that one opportunity for existing buildings to meet the guidelines was installation of awnings with signage across the storefront.

Steve Nielsen (Nielsen Foods, dba Subway) stated that Subway's busiest hours were typically dinner hours, while DPM's hours are 8:00 a.m. to 5:00 p.m.

M/Pynn, S/Rosenberg to close the public hearing.

Motion carried: 6-0

M/Hayford Oleary, S/Pynn to recommend approval of the CUP and variance.

Commissioner Hayford Oleary amended his motion to require bicycle parking and accepted an amendment from Chair Vrieze Daniels to require an awning across the entire building façade.

Motion carried: 6-0

ITEM #3

17-CUP-03, 17-VAR-03 – Consider a request for a conditional use permit and variances to allow a restaurant and cafe to operate in the former Richfield Floral space at 817 East 66th Street.

Associate Planner Matt Brillhart presented the staff report.

Courtney Norgaard (Local Roots) made brief remarks introducing the proposal.

M/Pynn, S/Rosenberg to close the public hearing.

Motion carried: 6-0

M/Vrieze Daniels, S/Rosenberg to recommend approval of the CUP and variances.

Motion carried: 6-0

ITEM #4

17-IUP-02 – Continue a public hearing to consider an interim use permit for a housing with services establishment at 6808 3rd Avenue to July 24, 2017.

M/Hoberg, S/Rosenberg to continue the public hearing to July 24, 2017.

LIAISON REPORTS

Community Services Advisory Commission: Chairperson Vrieze Daniels – Taft Lake kayaks

City Council: Commissioner Rosenberg – No report

HRA: Commissioner Hoberg – No report

Richfield School Board: Commissioner Kitzberger – No report

Transportation Commission: Commissioner Hayford Oleary – 69th Street bike/ped update

June 26, 2017

Chamber of Commerce: Commissioner Vizecky – No report

CITY PLANNER'S REPORT

Poehlman gave an update on the Comprehensive Plan task force activities. Brillhart discussed the matching grant programs available for bike racks and façade improvements in the Penn Avenue Corridor.

ADJOURNMENT

M/Pynn, S/Rosenberg to adjourn the meeting.
The meeting was adjourned by unanimous consent at **8:02 p.m.**



Bryan Pynn
Acting Secretary