



HOUSING AND REDEVELOPMENT AUTHORITY MEETING MINUTES

Richfield, Minnesota

Regular Meeting

August 17, 2020

CALL TO ORDER

The meeting was called to order by Chair Supple at 7:00 p.m. via Webex.

HRA Members Present: Mary Supple, Chair; Sue Sandahl; Maria Regan Gonzalez; Pat Elliott and Erin Vrieze Daniels.

HRA Members Absent: None.

Staff Present: John Stark, Executive Director; Julie Urban, Housing Manager; Myrt Link, Community Development Accountant and LaTonia DuBois, Administrative Assistant.

OPEN FORUM

Administrative Assistant DuBois announced live comment is now available and provided the phone number along with instructions for submitting comments prior to the meetings. There were no speakers.

APPROVAL OF THE MINUTES

M/Sandahl, S/Elliott to approve the minutes of the 1) Concurrent City Council and Housing and Redevelopment Authority Work Session of June 15, 2020; 2) Concurrent City Council, Housing and Redevelopment Authority and Planning Commission Work Session of July 20, 2020; and 3) the regular Housing and Redevelopment Authority meeting of July 20, 2020.

Motion carried 5-0

Item #1	APPROVAL OF THE AGENDA
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M/Sandahl, S/Regan Gonzalez to approve the agenda.

Motion carried 5-0

Item #2	HRA AND EDA BUDGET PRESENTATION
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Executive Director Stark reviewed the 2020-2021 HRA Budget presentation.

Commissioner Elliott inquired about the restrictive HRA Funds and why legislature hasn't looked at these funds to find a way to make them available.

Executive Director Stark explained that proposals have been submitted to legislature and ongoing efforts are being made. Staff will come back to the HRA after further consultation.

Chair Supple expressed appreciation for the Affordable Housing Trust Fund and the expansion of the First Time Homebuyer program. Chair Supple also stated appreciation for change of focus to look at everything (City Council, HRA and EDA) holistically and the COVID Care packages are a really good idea.

Commissioner Sandahl expressed concerns about not setting the tax levy to the full amount because the money could be used for programing or low income housing.

Item #3	CONSIDERATION OF RESOLUTIONS APPROVING 2021 PROPOSED HOUSING AND REDEVELOPMENT AUTHORITY BUDGET AND TAX LEVY AND 2020 REVISED HOUSING AND REDEVELOPMENT AUTHORITY BUDGET. (S.R. NO. 27)
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M/Vrieze Daniels, S/Regan Gonzalez to adopt resolutions approving the 2021 proposed Housing and Redevelopment Authority Budget and Tax Levy and 2020 Revised Housing and Redevelopment Authority Budget.

Motion Carried 5-0

RESOLUTION NO. 1366
RESOLUTION APPROVING PROPOSED 2021 HOUSING AND REDEVELOPMENT
AUTHORITY BUDGET AND CERTIFYING THE 2021 TAX LEVY

RESOLUTION NO. 1367
RESOLUTION AUTHORIZING REVISION OF THE 2020 BUDGET OF THE
HOUSING AND REDEVELOPMENT AUTHORITY OF RICHFIELD

Item #4	HRA DISCUSSION
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Housing Manager Urban provided an update on the VEAP rent assistance fund awarded by the state through the COVID-19 relief fund and plans to get information out to the community.

Chair Supple offered her apologies for not opening up the public comment line after the budget presentation and opened the meeting for public comment.

Administrative Assistant DuBois provided instructions to call in for live public comment. There were no callers.

Item #5	EXECUTIVE DIRECTOR'S REPOERT
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Executive Director Stark discussed efforts to update the Inclusionary Housing Policy and plans for community engagement proposals. Announced an upcoming joint work session scheduled with City Council and the HRA to review the community engagement plan.

Item #9	CLAIMS
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M/Vrieze Daniels, S/Regan Gonzalez that the following claims be approved:

U.S. BANK	8/17/2020
Section 8 Checks 132031-132109	\$177,697.20
HRA Checks 33874-33883	\$96,729.17
Total	\$274,426.37

Motion carried 5-0

Item #10	ADJOURNMENT
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The meeting was adjourned by unanimous consent at 7:47 p.m.

Date Approved: September 21, 2020

Mary B. Supple
HRA Chair

LaTonia DuBois
Administrative Assistant

John Stark
Executive Director