



# HOUSING AND REDEVELOPMENT AUTHORITY MEETING MINUTES

Richfield, Minnesota

## Regular Meeting Virtual Meeting held via Webex

April 20, 2020

### CALL TO ORDER

The meeting was called to order by Chair Supple at 7:00 p.m. via Webex.

*HRA Members Present:* Mary Supple, Chair; Maria Regan Gonzalez; Sue Sandahl; Erin Vrieze Daniels; and Pat Elliott.

*HRA Members Absent:* None

*Staff Present:* John Stark, Executive Director; Julie Urban, Housing Manager; and LaTonia DuBois, Administrative Assistant.

### OPEN FORUM

No speakers

### APPROVAL OF THE MINUTES

M/Elliott, S/Vrieze Daniels to approve the minutes of the regular Housing and Redevelopment Authority meeting of March 16, 2020.

Motion carried 5-0

Item #1

APPROVAL OF THE AGENDA

M/Elliott, S/Sandahl to approve the agenda.

Motion carried 5-0

Item #2

APPROVAL OF THE CONSENT CALENDAR

Executive Director Stark presented the consent calendar.

- A. Consideration of the adoption of a resolution authorizing execution of a Developer Agreement with the West Hennepin Affordable Land Housing Trust, dba Homes Within Reach, for the acquisition, rehabilitation and sale of houses under the New Home Program. (S.R. No. 13)

RESOLUTION NO. 1357

RESOLUTION APPROVING DEVELOPER AGREEMENT WITH WEST HENNEPIN AFFORDABLE HOUSING LAND TRUST DBA HOMES WITHIN REACH

- B. Consideration of a resolution authorizing the Housing and Redevelopment Authority Executive Director to grant a 120-day extension to deadlines in existing contracts. (S.R. No. 14)

RESOLUTION NO. 1358

RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR OF THE HOUSING AND REDEVELOPMENT AUTHORITY IN AND FOR THE CITY OF RICHFIELD TO EXTEND DEADLINES IN EXISTING CONTRACTS

M/Regan Gonzalez, S/Elliott to approve the consent calendar.

Motion Carried 5-0

<b>Item #3</b>	<b>CONSIDERATION OF ITEMS, IF ANY, REMOVED FROM THE CONSENT CALENDAR</b>
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None

<b>Item #4</b>	<b>CONSIDERATION OF A RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT WITH VOLUNTEERS ENLISTED TO ASSIST PEOPLE TO PROVIDE EMERGENCY RENT ASSISTANCE TO LOW-INCOME RICHFIELD HOUSEHOLDS IMPACTED BY THE COVID-19 CRISIS. (S.R. NO. 15)</b>
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Housing Manager Urban presented Staff Report No.15.

Commissioner Regan Gonzalez inquired about the funds being considered as additional income to renters, how busy VEAP is with calls and what the HRA could do assist with knowing what the funds are.

Housing Manager Urban explained the funds would go directly to landlords and would not count as additional income to renters, how the Housing and Redevelopment Authority would receive regular updates from VEAP regarding funds and who the program was available to.

RESOLUTION NO. 1359

RESOLUTION APPROVING A PROFESSIONAL SERVICE AGREEMENT WITH VEAP, INC.

M/Regan Gonzalez, S/Elliott to approve a resolution authorizing a professional services agreement with Volunteers Enlisted to Assist People, Inc., (VEAP).

Motion Carried 5-0

Commissioners mentioned the need for assistance in the community, expressed gratitude for the opportunity to be able to help and thanked staff for their work.

<b>Item #5</b>	<b>HRA DISCUSSION ITEMS</b>
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None

<b>Item #6</b>	<b>EXECUTIVE DIRECTOR REPORT</b>
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Executive Director Stark provided development updated on current projects, mentioned there will be some delay on some projects due to the Covid-19 crisis. Housing Manager Urban provided updates on various housing programs.

<b>Item #9</b>	<b>CLAIMS</b>
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M/Sandahl, S/Elliott that the following claims be approved:

<b>U.S. BANK</b>	<b>4/20/2020</b>
Section 8 Checks 131596-131693	\$181,378.86
HRA Checks 33826-33837	\$18,290.99
<b>Total</b>	<b>\$199,669.85</b>

Motion carried 5-0

<b>Item #10</b>	<b>ADJOURNMENT</b>
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The meeting was adjourned by unanimous consent at 7:32 p.m.

Date Approved: May 18, 2020

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Mary B. Supple  
HRA Chair

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LaTonia DuBois  
Administrative Assistant

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John Stark  
Executive Director