



# HOUSING AND REDEVELOPMENT AUTHORITY MEETING MINUTES

Richfield, Minnesota

## Regular Meeting

### December 16, 2019

<b>CALL TO ORDER</b>
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The meeting was called to order by Chair Supple at 7:00 p.m. in the Council Chambers.

*HRA Members Present:* Mary Supple, Chair; Pat Elliott; Maria Regan Gonzalez; and Erin Vrieze Daniels.

*HRA Members Absent:* Sue Sandahl

*Staff Present:* John Stark, Executive Director; and Myrt Link, Community Development Accountant.

<b>APPROVAL OF THE MINUTES</b>
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M/Erin Vrieze Daniels, S/Elliott to approve the 1) Concurrent HRA, City Council and Planning Commission Work Session of November 18, 2019; and 2) Regular Housing and Redevelopment Authority meeting of November 18, 2019.

Motion carried 4-0.

<b>Item #1</b>	<b>APPROVAL OF THE AGENDA</b>
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M/Elliott, S/Regan Gonzalez to approve the agenda.

Motion carried 4-0.

<b>Item #2</b>	<b>CONSIDERATION OF A TRANSFER OF FUNDS FROM THE HOUSING AND REDEVELOPMENT GERERAL FUND TO THE GRAMERCY TAX INCREMENT FUND AND TO THE INTERCHANGE TAX INCREMENT FUND FOR ADMINISTRATIVE PURPOSES. STAFF REPORT NO. 41</b>
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Executive Director Stark presented the Staff Report No. 41.

Commissioner Elliott inquired about a previous Tax Increment District's tax petition, Executive Director Stark offered explanation. Community Development Accountant, Myrt Link offered further explanation regarding Tax Increments.

M/Elliott, S/Vrieze Daniels to approve the transfer of funds from the Housing and Redevelopment General Fund to the Gramercy Tax Increment Fund and to the Interchange Tax Increment Fund for administrative purposes.

Motion Carried 4-0.

<b>Item #3</b>	<b>HRA DISCUSSION ITEMS</b>
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Chair Supple spoke about future potential changes to the HRA bylaws to incorporate an open forum at the beginning of future HRA meetings.

Chair Supple spoke about the upcoming census meeting. Executive Director Stark gave an example of the importance of everyone being counted in the census.

<b>Item #4</b>	<b>EXECUTIVE DIRECTOR REPORT</b>
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Executive Director Stark gave an update on the MWF proposal for the City Garage South site and spoke of some preliminary development agreements that may be brought to the HRA in the near future.

<b>Item #5</b>	<b>CLAIMS</b>
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M/Elliott, S/Vrieze Daniels that the following claims be approved:

<b>U.S. BANK</b>	<b>12/16/2019</b>
Section 8 Checks: 131273-131349	\$158,334.10
HRA Checks: 33762-33782	\$94,057.59
<b>TOTAL</b>	<b>\$252,391.69</b>

Motion carried 5-0.

<b>Item #8</b>	<b>ADJOURNMENT</b>
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The meeting was adjourned by unanimous consent at 7:18 p.m.

Date Approved: January 21, 2020

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Mary B. Supple  
HRA Chair

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LaTonia DuBois  
Administrative Assistant

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John Stark  
Executive Director