



HOUSING AND REDEVELOPMENT AUTHORITY MEETING MINUTES

Richfield, Minnesota

Regular Meeting January 16, 2018

CALL TO ORDER

The meeting was called to order by Chair Supple at 7:00 p.m.

HRA Members Mary Supple, Chair; Pat Elliott; Michael Howard; Sue Sandahl and Erin Vrieze Daniels.

Staff Present: Steve Devich, Executive Director, Julie Urban, Housing Manager and Kate Aitchison, Housing Specialist.

CONSIDERATION OF THE ELECTION OF OFFICERS FOR THE RICHFIELD HOUSING AND REDEVELOPMENT AUTHORITY

Chair Supple opened nominations.

M/Sandahl, S/Vrieze Daniels to elect Mary Supple to serve as Chairperson.

Motion carried 5-0.

M/Howard, S/Vrieze Daniels to elect Pat Elliott to serve as Vice Chairperson.

Motion carried 5-0.

M/Elliott, S/Sandahl to elect Erin Vrieze Daniels to serve as Secretary.

Motion carried 5-0.

APPROVAL OF THE MINUTES OF THE REGULAR HRA MEETING OF DECEMBER 18, 2017

M/Elliott, S/Vrieze Daniels to approve the minutes of the December 18, 2017 regular Housing and Redevelopment Authority meeting.

Motion carried 5-0.

Item #1	HRA APPROVAL OF THE AGENDA
----------------	-----------------------------------

M/Sandahl, S/Elliott, to approve the agenda.

Motion carried 5-0.

Item #2	CONSENT CALENDAR
----------------	-------------------------

Executive Director Devich Presented the Consent Calendar

- A. Consideration of the approval of resolutions designating official depositories for the Housing and Redevelopment Authority for 2018, including the approval of collateral. (SR No. 2)
- B. Consideration of the approval of designating the Community Development Director as the Acting Executive Director of the HRA for 2018 in the event the Executive Director is absent from the City (SR No. 3).

M/Elliott, S/Sandahl, to approve the consent calendar.

Motion carried 5-0.

Item #4	PUBLIC HEARING AND CONSIDERATION OF THE APPROVAL OF A RESOLUTION AUTHORIZING THE SALE OF 6525 15TH AVENUE TO ENDRES CUSTOM HOMES AND THE APPROVAL OF A CONTRACT FOR PRIVATE DEVELOPMENT WITH ENDRES CUSTOM HOMES FOR THE CONSTRUCTION OF A SINGLE FAMILY HOMES THROUGH THE RICHFIELD REDISCOVERED PROGRAM
----------------	--

Housing Specialist Kate Aitchison presented Staff Report 4.

Commissioner Elliott asked concerns of a resident that had recently been raised regarding prior issues on the site. Executive Director Devich stated that there will not be similar problems during the construction of this new home.

Commissioner Vrieze Daniels asked for clarification on the Contract for Private Development’s language regarding garage door dominance. Housing Specialist Aitchison responded.

Chair Supple opened the public hearing.

M/Elliott, S/Sandahl to close the public hearing.

Motion carried 5-0.

M/Howard, S/Elliott to approve of a resolution authorizing the sale 6525 15th Avenue to Endres Custom Homes.

Motion carried 5-0.

Item #4	HRA DISCUSSION ITEMS
----------------	-----------------------------

Commissioner Elliott asked about the timing of a potential development with Therapy of Champions on East 66th Street. Executive Director Devich stated that he doesn't have an update.

Item #5	EXECUTIVE DIRECTOR REPORT
----------------	----------------------------------

Executive Director Devich stated that he has nothing to report.

Item #6	CLAIMS AND PAYROLL
----------------	---------------------------

M/Elliott, S/Sandahl, that the following claims and payroll be approved:

U.S. BANK	1/15/18
Section 8 Checks: 129382 - 129464	\$146,126.70
HRA Checks: 33363 - 33394	\$ 125,857.20
TOTAL	\$271,983.90

Motion carried 5-0.

ADJOURNMENT

The meeting was adjourned by unanimous consent at 7:13 p.m.

Date Approved: February 20, 2018

Mary B. Supple
HRA Chair

Kate Aitchison
Housing Specialist

Steven L. Devich
Executive Director