



**REGULAR CITY COUNCIL MEETING
VIRTUAL MEETING HELD VIA WEBEX
JUNE 23, 2020
7:00 PM**

INTRODUCTORY PROCEEDINGS

Call to order

Pledge of Allegiance

Open forum

Each speaker is to keep their comment period to three minutes to allow sufficient time for others. Comments are to be an opportunity to address the Council must have submitted comments prior to the meeting to kwynn@richfieldmn.gov or by calling 612-861-9711.

Approval of the Minutes of the (1) Special City Council and Staff Work Session of May 20, 2020; (2) Special City Council and Staff Work Session of June 10, 2020; (3) City Council Meeting of June 9, 2020; and (4) Special City Council Closed Session of June 17, 2020.

PRESENTATIONS

1. Proclamation to honor the scientific career achievements of Dr. Marc Jenkins

AGENDA APPROVAL

2. Approval of the Agenda
3. **Consent Calendar contains several separate items, which are acted upon by the City Council in one motion. Once the Consent Calendar has been approved, the individual items and recommended actions have also been approved. No further Council action on these items is necessary. However, any Council Member may request that an item be removed from the Consent Calendar and placed on the regular agenda for Council discussion and action. All items listed on the Consent Calendar are recommended for approval.**
 - A. Consider the approval of the City of Richfield's Xcel Energy Partners in Energy Application submission.
Staff Report No. 69
 - B. Continue the public hearing to consider the platting and vacation of easements at 6228 Penn Avenue South and 6200 Queen Avenue South (Lunds & Byerlys) to July 14, 2020.
Staff Report No. 70
 - C. Consider the approval of first reading of a transitory ordinance vacating a right-of-way easement on property at 6228 Penn Avenue South (Lunds) and schedule a public hearing and second reading for July 14, 2020.
Staff Report No. 71
4. Consideration of items, if any, removed from Consent Calendar

RESOLUTIONS

5. Consider the approval of a resolution authorizing the lawful gambling premises permit by Firefighters For Healing, to conduct lawful gambling at Sandy's Tavern, 6612 Penn Avenue South.

Staff Report No. 72

CITY MANAGER'S REPORT

6. City Manager's Report

CLAIMS AND PAYROLLS

7. Claims and Payroll

COUNCIL DISCUSSION

8. Hats Off to Hometown Hits
9. Adjournment

Auxiliary aids for individuals with disabilities are available upon request. Requests must be made at least 96 hours in advance to the City Clerk at 612-861-9738.



CITY COUNCIL MEETING MINUTES

Richfield, Minnesota

City Council Work Session

Virtual meeting held via WebEx

May 20, 2020

CALL TO ORDER

The meeting was called to order by Mayor Regan Gonzalez at 4:00 p.m. held via WebEx

Council Members Present: Maria Regan Gonzalez, Mayor; Edwina Garcia; Mary Supple; Simon Trautmann; and Ben Whalen.

Staff Present: Katie Rodriguez, City Manager; Pam Dmytrenko, Assistant City Manager/Administrative Services Director; Amy Markle, Recreation Services Director; Bill Fillmore, Liquor Operations Director; Chris Regis, Finance Director; Jay Henthorne, Chief of Police/Public Safety Director; John Stark, Community Development Director; Kristin Asher, Public Works Director; Wayne Kewitsch, Fire Chief; Neil Ruhland, Communication and Engagement Manager; Blanca Martinez Gavina, Executive Analyst

Others Present: Lisa Sorensen, Sorensen Consulting

Item #1	COUNCIL-STAFF RETREAT
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Lisa Sorensen, Sorensen Consulting, lead a facilitated discussion with City Council and City staff regarding goals and objectives.

ADJOURNMENT

The work session was adjourned by unanimous consent at 7:20 p.m.

Date Approved: June 23, 2020

Maria Regan Gonzalez
Mayor

Kelly Wynn
Senior Office Assistant

Katie Rodriguez
City Manager



CITY COUNCIL MEETING MINUTES

Richfield, Minnesota

Regular Council Meeting Virtual Meeting held via WebEx

June 9, 2020

CALL TO ORDER

The meeting was called to order by Mayor Maria Regan Gonzalez at 7:01 p.m. via WebEx.

Council Members Present: Maria Regan Gonzalez, Mayor; Mary Supple; Ben Whalen; Edwina Garcia; and Simon Trautmann

Staff Present: Katie Rodriguez, City Manager; Mary Tietjen, City Attorney; Jay Henthorne, Public Safety Director; Chris Regis, Finance Director; John Stark, Community Development Director; Melissa Poehlman, Assistant Community Development Director; Kristin Asher, Public Works Director; Mike Peterson, Assistant Utilities Superintendent; Jane Skov, IT Manager; Blanca Martinez Gavina, Executive Analyst; and Kelly Wynn, Senior Office Assistant

Others Present: Caroline Stutsman, BerganKDV Audit Manager; Scott Nelson, DJR Architecture Principal; Daniel Oberpriller, Northbay Companies Owner; Garrett Duncan, Northbay Companies Development Analyst; and Mara Glubka, Human Rights Commission member

PLEDGE OF ALLEGIANCE

Mayor Regan Gonzalez led the Pledge of Allegiance

OPEN FORUM

No speakers. Senior Office Assistant Wynn stated no submissions had been received and reviewed the options to participate.

APPROVAL OF MINUTES

M/Supple, S/Trautmann to approve the minutes of the (1) City Council Work Session of May 26, 2020; and (2) City Council Meeting of May 26, 2020.

Executive Analyst Martinez Gavina took roll call vote:

Regan Gonzalez: AYE
 Supple: AYE
 Trautmann: AYE
 Garcia: AYE
 Whalen: AYE

Motion carried 5-0

Item #1	PRESENTATION OF WATERSMART KICKOFF
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Assistant Utilities Superintendent Peterson gave an overview of the new WaterSmart software. The portal will give residents the ability to easily view water usage, set up alerts, ideas of how to reduce usage and more. He hopes to have it rolled out by the end of June or early July.

Council Member Whalen asked how the department will roll out the portal.

Assistant Utilities Superintendent Peterson explained there will be some direct mailings, emails, and social media posts.

Council Member Trautmann thanked staff for their work and is excited to have access to this tool.

Assistant Utilities Superintendent Peterson commented on how it will be a powerful tool and will put the power in the resident’s hands.

Mayor Regan Gonzalez echoed the shared excitement and thanked Assistant Utilities Superintendent Peterson for his presentation.

Item #2	PRESENTATION OF 2019 AUDIT FINDINGS
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Director Regis gave a brief description and introduced Caroline Stutsman with BerganKDV.

Audit Manager Stutsman reviewed the Independent Auditor’s Report. She briefly spoke on the results regarding the General, Liquor, Water and Sewer Utilities, Storm Sewer, and Governmental Funds.

Council Member Whalen questioned the totals regarding the Governmental Activities net position, why it continues to decrease and if that is financially concerning for the city.

Director Regis explained he would have to do some research but believes the decrease has to do with bond refunding and project funding.

Council Member Supple thanked staff for all the detail in the report.

Council Member Garcia appreciated all the detail as well.

Council Member Trautmann commended Director Regis for his careful planning and putting the city in such a good position in the current economic state.

Mayor Regan Gonzalez echoed gratitude to Director Regis and staff. The detail of the report is a great visual to see where the city is spending its money.

Item #3	PRESENTATION OF LGBTQI PROCLAMATION
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Mayor Regan Gonzalez presented the proclamation and introduced Mara Glubka with the Human Rights Commission.

Mara Glubka expressed gratitude for the Council putting this proclamation in place. She spoke of how important something like this is to help support transgender children. She also spoke of how the Richfield Schools have also implemented a gender inclusion policy.

Council Member Supple thanked the Human Rights Commission for submitting the proclamation and is looking forward to celebrating in the years to come.

Council Member Garcia spoke of how this is just one more step in the right direction of becoming a more inclusive community.

Council Member Whalen appreciated the proclamation as a whole and is glad to be part of a city doing this work.

Council Member Trautmann thanked Mara Glubka for accepting the proclamation and being a role model for so many in the community.

Mayor Regan Gonzalez echoed the gratitude for having Mara Glubka as a leader in the community. She also spoke of Council being supportive in the coming events.

Mara Glubka thanked everyone.

Item #4	APPROVAL OF THE AGENDA
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M/Trautmann, S/Supple to approve the agenda

Executive Analyst Martinez Gavina took roll call vote:

- Regan Gonzalez: AYE
- Supple: AYE
- Trautmann: AYE
- Garcia: AYE
- Whalen: AYE

Motion carried 5-0

Item #5	CONSENT CALENDAR
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City Manager Rodriguez presented the consent calendar.

- A. Consider the adoption of a resolution authorizing acceptance of a donation of \$5,000 to the city of Richfield from the Minneapolis Foundation (Staff Report No. 65)

RESOLUTION NO. 11743
 RESOLUTION AUTHORIZING ACCEPTANCE OF A DONATION RECEIVED BY THE
 MINNEAPOLIS FOUNDATION AND TO AUTHORIZE THE CITY OF RICHFIELD TO
 ADMINISTER THE FUNDS IN ACCORDANCE WITH THE UPDATED CENSUS

- B. Consider a ratification of the Mayor’s May 29, 2020 Proclamation of a Civil Emergency and establishment of a city-wide curfew pursuant to City Code subsection 900.21 and all Supplemental Orders extending such curfew and rescind the current state of civil emergency (Staff Report No. 66)

M/Garcia, S/Whalen to approve the consent calendar.

Council Member Supple reminded residents to fill out their Census forms whether it is online or sending it in the mail.

Council Member Whalen congratulated Richfield residents for already reporting 73% but there are still many residents who need to file.

Executive Analyst Martinez Gavina took roll call vote:

- Regan Gonzalez: AYE
- Supple: AYE
- Trautmann: AYE
- Garcia: AYE
- Whalen: AYE

Motion carried 5-0

Item #6	CONSIDER APPROVAL OF THE FIRST READING OF AN ORDINANCE REZONING PROPERTY ON THE NORTHEAST CORNER OF LYNDALE AVENUE AND 64TH STREET (6345 LYNDALE AVENUE SOUTH AND 600 64TH STREET WEST, GENERALLY) AS PLANNED MIXED USE (PMU) AND SCHEDULE A SECOND READING FOR JULY 14, 2020. (STAFF REPORT NO. 67)
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Council Member Garcia presented staff report 67.

Director Stark explained staff and the developer are available for any questions that council may have.

Council Member Supple requested the timeline.

Director Stark explained this agenda item would go before the Housing Redevelopment Association and would come back to Council on July 14.

Council Member Garcia explained she will be looking at this item more thoroughly and will follow up with any questions.

Council Member Whalen reiterated that the Planning Commission did pass this property with the condition of adding more parking. He asked about further discussion regarding parking.

Director Stark explained there has been some discussion about alternative parking areas but may be problematic for the city to enforce. He also spoke of decreasing units or increasing parking may increase rent pricing.

Daniel Oberpriller with NorthBay believes they have maximized the area for parking. He then gave a description of the units and believe only one person will be occupying a majority of the units. He also explained there will be bike parking and the development is on the transportation line.

Scott Nelson explained there are 117 parking spots for the development and also believes there will only be one person per unit.

Council Member Whalen expressed appreciation for the affordable units. He encouraged residents who have concerns to speak up and continue conversations.

Director Stark explained they will be speaking with City Attorney Tietjen regarding the discretion the city has on the transit reduction due to setting precedence to other developments.

M/Garcia, S/Whalen to approve a first reading of an ordinance that amends Richfield Zoning Code Appendix I to designate Lots 3-8, Block 5, Lyndale Oaks Addition (to be re-platted as "Lot 1, Block 1, HENLEY 2") as Planned Mixed Use.

Executive Analyst Martinez Gavina took roll call vote:

- Regan Gonzalez: AYE
- Supple: AYE
- Trautmann: AYE
- Garcia: AYE
- Whalen: AYE

Motion carried 5-0

Item #7	RECEIPT OF THE CITY OF RICHFIELD COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR) FOR THE FISCAL YEAR ENDED DECEMBER 31, 2019. (STAFF REPORT NO. 68)
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Council Member Trautmann presented staff report 68.

M/Trautmann, S/Supple to accept the Comprehensive Annual Financial Report of the City for the year ended December 31, 2019.

Council Member Trautmann questioned the difference between principles and standards within this report.

Director Regis explained they have standards when it comes to auditing but also uphold the generally accepted principles.

Council Member Supple thanked staff for the very detailed CAFR.

Mayor Regan Gonzalez thanked Director Regis and department for preparing this report every year. She also highlighted the need to diversify the tax base and the major initiatives. She spoke of the achievements and awards the department has received and how they show how fiscally prudent the city is.

Director Regis referred to Council Member Whalen’s previous question of why the governmental activities area was decreasing. He mentioned various factors and an increase in debt as well.

Council Member Whalen thanked Director Regis and wondered if the decrease is concerning.

Director Regis spoke of how the city needs to record liabilities each year but is very unlikely to have to pay out and that greatly affects the final numbers.

Council Member Supple reiterated Director Regis’ comments of how liabilities are required to be recorded but do not create realistic numbers.

Executive Analyst Martinez Gavina took roll call vote:

- Regan Gonzalez: AYE
- Supple: AYE
- Trautmann: AYE
- Garcia: AYE
- Whalen: AYE

Motion carried 5-0

Item #8	CITY MANAGER’S REPORT
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City Manager Rodriguez asked Analyst Martinez Gavina to give an update on the Census.

Analyst Martinez Gavina spoke of how 73.5% of Richfield has reported but there are multiple hard to count tracks that are only reporting at 62.5% and 55.8% response rate. These numbers are trending to miss about 7,500 residents in the Census count.

City Manager Rodriguez spoke on the following items:

- The Deputy Registrar office is open for limited services and capacity
- The Lyndale Shoppes liquor store has re-opened
- The new Governor’s order regarding restaurant dining
- Summer programming:
 - Farmer’s Market
 - Pickleball and tennis doubles
 - Mini-golf
 - Cancelled adult sports
 - Small shelter rentals
 - One sheet of ice ready by August at the arena
 - Pool to remain closed for season

Council Member Supple asked if the ice sheet was ahead of schedule.

City Manager Rodriguez believes it is on schedule.

Chief Henthorne spoke of the civil unrest in the Twin Cities and reviewed the increase in calls between May 28 and June 8. He reviewed the joint effort of all staff to help keep the city and its residents safe. He thanked Richfield residents for abiding by the curfew and reporting suspicious activity. He also spoke of the overtime and budget impact from having the appropriate staffing.

Council Member Supple asked if these reports included Fire staffing statistics.

Chief Henthorne explained these were reports for the Police Department only.

Council Member Trautmann asked for insight on people stopped without license plates and if they were from out of state.

Chief Henthorne spoke of many of the people stopped were from outside of Richfield. Some were from surrounding cities but a majority from out of the state.

Mayor Regan Gonzalez thanked Chief Henthorne and all staff for leading in this time of crisis. She also spoke of the request for call to action and explained that it is a priority and will be a team effort to address.

Chief Henthorne expressed his investment in the community and how the actions of those officers involved do not define the oath they were sworn to uphold. He commented on the despicable actions and how it unfortunately is shedding a dark light on officers.

Council Member Whalen appreciated the sentiment and message from Chief Henthorne. He also spoke of his gratitude for the great communication to the community during this time.

Council Member Garcia commented on the calls she has received regarding the concern of not addressing the systematic racism in this world. She spoke of the need for change and it begins with every single person. She requests the Mayor and/or Police Chief put out statements condemning the actions. She also acknowledged the great people Richfield has and how the city is blessed but would like to see a quicker response when it comes to certain actions.

Council Member Trautmann thanked Council Member Garcia for her thoughts and Chief Henthorne for all his comments. He spoke of how devastating the death of George Floyd has been and how it has created elevated levels of anxiety and fear. He also thanked all first responders and staff for helping in keeping the peace.

Council Member Garcia mentioned how the calls she received were criticizing the leadership within the city.

Council Member Supple expressed appreciation of all the comments and believes this will be a long process but needs to be kept centralized within conversations. She also thanked everyone who worked so hard to keep the community safe.

City Manager Rodriguez thanked Council for their thoughtful comments. She stated how there was an immediate statement put out condemning the death of George Floyd. Sites then had to quickly pivot to the civil unrest and are now being moved to the inequities and systemic racism. This is ongoing work and will require many hard conversations.

Council Member Trautmann spoke of how grateful he is for both police and for Black Lives Matter. He expressed how his heart is heavy for both sides.

Item #9	CLAIMS AND PAYROLL
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M/Garcia, S/Whalen that the following claims and payrolls be approved:

U.S. Bank	06/09/2020
A/P Checks 287961 - 288323	\$ 2,228,172.10
Payroll: 154594 - 154865	<u>670,005.10</u>
TOTAL	\$ 2,898,177.20

Executive Analyst Martinez Gavina took roll call vote:

- Regan Gonzalez: AYE
- Supple: AYE
- Trautmann: AYE
- Whalen: AYE
- Garcia: AYE

Motion carried 5-0

Item #10	HATS OFF TO HOMETOWN HITS
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Council Member Supple spoke of the opening on the Planning Commission and the city is taking applications until June 22. She also thanked residents for reaching out to Council Members with their concerns.

Council Member Whalen echoed the encouragement for residents to continue to reach out with their concerns and thoughts. He also thanked everyone who showed up to help clean up the aftermath and demonstrations. He then encouraged people who were a part of any large group demonstrations to get tested for COVID-19.

Council Member Trautmann expressed appreciation for everyone who has become engaged in the community and democracy in peaceful but urgent ways. Reminded residents the Parks and Recreation department is still active even with social distancing.

Council Member Garcia spoke of former Hennepin County Attorney Tom Johnson passing away and how he valued the constituents that he met. He was an honorable and respectable Hennepin County Attorney and offered her condolences to his family.

Mayor Regan Gonzalez spoke of the bone shaking moment the world is experiencing and how everyone has a lot of work ahead of them. She believes this is the time to make change. She reminded residents to take care of each other and to make time for self-care as well.

Item #11	ADJOURNMENT
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The meeting was adjourned by unanimous consent at 9:13 p.m.

Date Approved: June 23, 2020

Maria Regan Gonzalez
Mayor

Kelly Wynn
Senior Office Assistant

Katie Rodriguez
City Manager



CITY COUNCIL MEETING MINUTES

Richfield, Minnesota

City Council and Staff Planning Retreat Virtual Meeting held via WebEx

June 10, 2020

CALL TO ORDER

The meeting was called to order by Mayor Maria Regan Gonzalez at 4:00 p.m. via WebEx.

Council Members

Present: Maria Regan Gonzalez, Mayor; Mary Supple; Ben Whalen; Edwina Garcia; and Simon Trautmann.

Staff Present:

Katie Rodriguez, City Manager; Asst. City Manager/Administration Director Pam Dmytrenko; Jay Henthorne, Public Safety Director; Chris Regis, Finance Director; John Stark, Community Development Director; Amy Markle, Recreation and Services Director; Kristin Asher, Public Works Director; Bill Fillmore Liquor Operations Director; Neil Ruhland, Communications and Engagement Manager; Blanca Martinez Gavina, Executive Analyst;

Others Present: Lisa Sorenson, Consultant.

Introductions

Consultant Sorenson began the meeting by reviewing the discussion, expectations and outlining the standards of engagement.

Staff and City Council engaged in the conversation by reviewing standards of engagement and other suggestions for best meeting outcomes and future engagement.

Mayor Regan Gonzalez and City Manager Rodriguez welcomed staff and city council and provided their hopes for the discussion.

Consultant Lisa welcomed the Department Director Chris Regis to begin his presentation.

**Finance
Department**

Presentation on COVID19 Budget Impacts by Finance Director Chris Regis

Director Regis reviewed the COVID19 budget impacts, which included financial challenges around future tax collections, possible local government aid cuts, revenue reduction in general fund and other changes. He stated that with the cuts proposed by directors and robust permit revenue he anticipates the 2020 General Fund budget to be balanced.

City Council gave feedback on public works projects and asked about the impact of postponing some projects. There were also questions around on the pool and the cause of the projected deficit, and Director Regis pointed out the lack of any revenue but that there are still fixed costs. Additionally there were questions on capital improvement plans, improvements to Woodlake and other projects.

Staff responded by stating that public works maintenance and capital projects will be explored on a case by case basis and that Woodlake project is not included in the current budget but was introduced as a bill to gain traction.

Mayor/City Manager Expectations	Mayor / City Manager state expectations / outcomes for Council and Staff's discussion of priorities for 2020 – 2021.
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City Manager Rodriguez stated the need to focus on priorities and moving those forward as a team.

Mayor Regan Gonzalez discussed the great work the team has done in building trust. She stated that she expects to have a respectful dialogue and a way to move forward.

Department Director Priorities Update	Each Department Director state current Department priorities / needs & recommended changes to Action Steps to continue
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Community Development Presentation:

Community Development Director John Stark described his department and stated that 30% of staff in Community Development are focused on redevelopment and housing, and that there are 70% of the department that focuses on other critical services to the community. He continued to state that the department's priorities are the core services to constituents, COVID-19 response, housing equity and housing affordability. Finally, he closed with some observations and recommendations on programs that are no longer fit for the community and that need to be modified.

City Council commented on programs that need to be modified to meet constituents needs, consensus among HRA & Planning Commission to focus on housing affordability, diversity of housing, tracking affordability of past development, focusing on more deep affordability.

Staff responded that there is a need to review issues around affordability, diversity of housing, and give people access to programs to purchase a home.

Public Works Presentation:

Public Works Director Kristin Asher reviewed the department's priorities as the continuation of uninterrupted essential services, funding package for the underpass, storm water solution for 65th St, MnDOT project plans, focusing on right of way rather than field maintenance.

City Council commented on the work that public works has done in lifting equity as a cross developmental goal, the work on 65th street, long term planning, keeping in mind that resurfacing is cheaper than rebuilding, and commendations for their work.

Fire Services Department Presentation:

Fire Services Director Fire Chief Wayne Kewitsch reviewed the department priorities as maintaining the core mission, vision and values, managing the overtime as a result of COVID 19 and the establishment of a battalion chief position.

City Council commented that they support the hiring of the battalion chief position, asked about the possibility of providing Spanish instruction via zoom, and support focusing on core services.

Executive Department Presentation:

City Manager Rodriguez spoke of the departments' priorities as equity and inclusion by hiring a professional to support the work of the city, providing support to other departments to reach the city's goals. City Manager Rodriguez then asked for feedback on priorities and the possibility of deferring some projects like a new agreement with RTPB.

City Council commented on prioritizing some projects over others, especially the work on equity and inclusion as the highest priority for all Council Members and the Mayor. Consensus to hire an equity professional and to defer a new agreement with RTPB to next year.

Administrative Services Department Presentation:

Assistant City Manager and Administrative Director Pam Dmytrenko spoke of the departments' priorities as core services, equity work and communications and community engagement.

City Council stated that the delivery of core services is essential and there needs to be support in that area, that IT needs to be prioritized as well as the communications and engagement services. There were also commendations for the department's great work in elections, communications and ability to connect with Richfield's community. CC recognized that communications and IT have been under-resourced.

Public Safety Department Presentation:

Public Safety Director Chief Jay Henthorne reviewed the departments priorities as public safety during the global pandemic of COVID 19 and the collaboration with Bloomington Health, having

the new JCPP Liaison in the building, the possibility of sharing an embedded mental health professional with Edina, body cameras implementation, reviewing police reforms and possible legislative mandates and tracking retirements in the department closely to continue increasing the diversity of the department. In addition, Chief Henthorne spoke to the requests from community for public safety data collection on specific demographics as the public safety department currently collects what is mandated by law and additional data would require significant resources in staff and software.

City Council commented that they appreciated the responsiveness from the department, the embedded mental health worker, increasing the priority of body cameras, the need to have community based policing, sharing stories of success, working closely with Martin Costello for ideas on justice reform, and focusing on equity. A question was raised about not filling all public safety positions and Chief Henthorne responded that it puts a burden on the rest of the staff and that is a way that departments tend to lose officers, due to the lack of opportunities.

Recreation Services Department Presentation:

Recreation Services Director Amy Markle reviewed the department’s priorities as the continual of core services, supporting the digitization of services and highlighted specific projects like the ice arena refrigeration, and new dog park.

City Council commended the department for its work, the support for the families and appreciated the response to COVID 19.

Liquor Operations Department Presentation:

Liquor Operations Director Bill Fillmore reviewed the department’s priorities as customer service, developing a free standing website paired with a stronger social media presence, community awareness and a point of sale system.

City Council commended the work by Liquor Operations and their great response and adaptability to the COVID 19 crisis.

Finance Department Presentation:

Finance Department Chris Regis stated that the department’s goal is to continue to pay for core services and focusing on template for the budget.

City Council commented that a summary template with a budget summary in layman’s term is useful. There were also comments of appreciation for conversations about debt and appreciation for the department director’s hard work and wisdom.

Closing	Summary and next steps
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Mayor Regan Gonzalez and City Manager Rodriguez commented on the great conversation and look forward to supporting all of the city's goals forward.

Consultant Sorenson ended the meeting by thanking the City Council and Staff for a robust and respectful conversation.

Date Approved: June 23, 2020

Maria Regan Gonzalez
Mayor

Blanca Martinez Gavina
Executive Analyst

Katie Rodriguez
City Manager



CITY COUNCIL MEETING MINUTES
Richfield, Minnesota

Special City Council Closed Session
Virtual Meeting held via WebEx

June 17, 2020

CALL TO ORDER

The meeting was called to order by Mayor Regan Gonzalez at 4:00 p.m.

Council Members Present: Maria Regan Gonzalez, Mayor; Mary Supple; Simon Trautmann; and Ben Whalen

Council Members Absent: Edwina Garcia

Staff Present: Katie Rodriguez, City Manager; Pam Dmytrenko, Assistant City Manager; Jay Henthorne, Public Safety Director; and Mary Tietjen, City Attorney

Others Present: Jason Hiveley, Defense Council

ITEM #1	PENDING LITIGATION COUNCIL DISCUSSION
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City Attorney Tietjen presented the attorney-client privilege discussion relating to a lawsuit that has been commenced regarding a wrongful death claim.

M/Trautmann, S/Supple to move into a closed session.

Mayor Regan Gonzalez took roll call vote:

- Whalen: AYE
- Supple: AYE
- Trautmann: AYE
- Regan Gonzalez: AYE

Motion carried 4-0

ADJOURNMENT

M/Trautmann, S/Supple to adjourn the session at 5:58 pm.

- Whalen: AYE
- Supple: AYE
- Trautmann: AYE

Regan Gonzalez: AYE

Motion carried 4-0

Date Approved: June 23, 2020

Maria Regan Gonzalez
Mayor

Kelly Wynn
Senior Office Assistant

Katie Rodriguez
City Manager



CITY COUNCIL MEETING

6/23/2020

REPORT PREPARED BY: Blanca Martinez Gavina, Executive Aide/Analyst

DEPARTMENT DIRECTOR REVIEW:

OTHER DEPARTMENT REVIEW:

CITY MANAGER REVIEW:

ITEM FOR COUNCIL CONSIDERATION:

Proclamation to honor the scientific career achievements of Dr. Marc Jenkins

EXECUTIVE SUMMARY:

RECOMMENDED ACTION:

BASIS OF RECOMMENDATION:

- A. **HISTORICAL CONTEXT**
- B. **POLICIES (resolutions, ordinances, regulations, statutes, etc):**
- C. **CRITICAL TIMING ISSUES:**
- D. **FINANCIAL IMPACT:**
- E. **LEGAL CONSIDERATION:**

ALTERNATIVE RECOMMENDATION(S):

PRINCIPAL PARTIES EXPECTED AT MEETING:

ATTACHMENTS:

Description	Type
▢ Mark Jenkins Proclamation	Backup Material



Proclamation of the City of Richfield

We hereby pay honor to and celebrate the scientific career achievements of University of Minnesota immunologist of Dr. Marc Jenkins, and;

WHEREAS, Dr. Jenkins was elected to the National Academy of Sciences on April 27 for his revolutionary work in immunology. The National Academy of Sciences has approximately 2,400 members and 500 foreign associates. Founded in 1863, the academy is charged with providing independent, objective advice to the nation on matters related to science and technology. Current and former members of the academy include Albert Einstein, Jonas Salk, Stephen Hawkings and Noam Chomsky; and

WHEREAS, recently, Dr. Jenkins has been leading the University of Minnesota's work to develop an antibody test for the SARS-COV-2 virus, which is the virus that causes COVID-19. His team researched, tested and helped administer clinical trials of the test that aims to determine a person's immunity to the novel coronavirus; and

WHEREAS, Dr. Jenkins a director for the Center of Immunology, a reagents and distinguished McKnight Professor in the Department of Microbiology and Immunology at the University of Minnesota Medical School and;

WHEREAS, Dr. Jenkins has been an integral in mentoring the next generation of immunologists. He sees them as his legacy in his professional field. His efforts provide guidance and expertise when necessary to his colleagues in the field led to him receiving the American Association of Immunologists mentoring award; and

WHEREAS, besides Dr. Jenkins' demanding work in the field of immunology, he has also been an active member in building a stronger, more cohesive Richfield community. Dr. Jenkins served as a member of the Richfield School Board from 2004-2008; and

WHEREAS, Dr. Jenkins is known throughout the world for his work on the adaptive immune system, which protects humans and other vertebrates from subsequent interactions with pathogens that may cause them harm;

NOW, THEREFORE, I, MARIA REGAN GONZALEZ, Mayor of the City of Richfield, do hereby award Dr. Marc Jenkins the symbolic key to the city, for his accomplishments and contributions to Richfield and the world.

PROCLAIMED this 23rd day of June, 2020.

Maria Regan Gonzalez, Mayor



STAFF REPORT NO. 69
CITY COUNCIL MEETING
6/23/2020

REPORT PREPARED BY: Rachel Lindholm, Sustainability Specialist

DEPARTMENT DIRECTOR REVIEW: Amy Markle, Recreation Services Director
6/16/2020

OTHER DEPARTMENT REVIEW:

CITY MANAGER REVIEW: Katie Rodriguez, City Manager
6/17/2020

ITEM FOR COUNCIL CONSIDERATION:

Consider the approval of the City of Richfield's Xcel Energy Partners in Energy Application submission.

EXECUTIVE SUMMARY:

Energy usage accounts for the second highest source of greenhouse gas emissions behind transportation. There are many changes that everyone can make at home, work, school, and elsewhere to consume energy more efficiently and to be aware of their consumption. As Richfield's electricity provider, participating in Xcel Energy's Partners in Energy program would give the City an opportunity to develop a targeted plan to work on achieving specific energy related goals with different stakeholders across the city. This would help lower electricity bills, reduce electricity usage, and improve energy efficiency and contribute to general sustainability efforts.

RECOMMENDED ACTION:

By Motion: Approve the submission of an application for Xcel Energy's Partners in Energy program.

BASIS OF RECOMMENDATION:

A. **HISTORICAL CONTEXT**

Richfield has long participated in programs promoting energy efficiency to residents, like the Home Energy Squad Enhanced program, through which hundreds of Richfield households have installed energy efficient fixtures and appliances. Municipal energy efficiency efforts have included installation of high efficiency equipment at the water plant, transitioning to LED fixtures at Public Works, the Water Plant, the Pool, other city buildings, and all stoplights in the city. Staff continue to work to benchmark the energy usage of municipal buildings to understand where energy usage can be decreased and money can be saved.

These are just a few examples of the commitment Richfield has shown to energy efficiency and reducing energy usage, an area that accounts for a high percentage of greenhouse gas emissions. To share more resources and opportunities with residents, businesses, organizations, and municipal operations, Richfield hopes to participate in Partners in Energy to craft an energy action plan tailored to Richfield's goals.

B. POLICIES (resolutions, ordinances, regulations, statutes, etc):

There are no relevant policies at this time.

C. CRITICAL TIMING ISSUES:

The Partners in Energy program application is due July 15th. All application submissions and supporting documents need approval by City Council at the June 23rd Council meeting.

D. FINANCIAL IMPACT:

If accepted, Partners in Energy will fund some miscellaneous costs (including printing of literature) for Richfield's project initiatives. Richfield's Communications Department has already agreed to contribute some funding and the Recreation Department has as well.

E. LEGAL CONSIDERATION:

There are no legal considerations for this item.

ALTERNATIVE RECOMMENDATION(S):

Reject the program application and potentially miss an opportunity to develop an energy action plan with Xcel Energy and share energy efficiency resources and education with residents and businesses.

PRINCIPAL PARTIES EXPECTED AT MEETING:

ATTACHMENTS:

Description	Type
▢ Richfield Partners in Energy Application	Backup Material



PARTNERS IN ENERGY
An Xcel Energy Community Collaboration

Partners in Energy

More communities are realizing energy planning plays a critical role in helping them reach their energy goals. The benefits of wise energy choices are diverse. Through collaborative work with citizens, businesses, and governments, a community can shave dollars off utility bills, promote renewable energy, drive resource conservation, and contribute to greenhouse gas reduction goals. Since 2014, Partners in Energy has been helping communities gather these stakeholders to develop and implement energy action plans that address the challenges of local energy priorities with actionable strategies and resources. In addition to offering support for community-based energy action plan development and implementation, Partners in Energy is evolving to include a broader spectrum of community engagement that includes supporting returning Partners in Energy communities as they define new goals and strategies, working with communities that have existing energy goals and strategies but need help implementing them, supporting smaller communities or geographic areas (i.e., districts or neighborhoods) that may benefit from a more tailored approach, or even convening collaborations that don't fit the traditional definition of a community but are focused on increased efficiency and renewable energy opportunities in unusual settings.

Partners in Energy continues to offer tools, data, and expertise to help communities analyze their energy trends, establish energy goals, identify energy strategies, and implement their energy priorities. Through the Partners in Energy process, Xcel Energy supports communities in convening stakeholders to develop custom roadmaps to achieve their energy goals. Xcel Energy also helps communities implement their energy strategies. The planning and implementation process is tailored to the unique needs and priorities of each community. Accepted communities will participate in a scoping meeting to determine the pathway that best aligns with your community's interests and capabilities.

Partners in Energy is offered at no cost to participating communities in Colorado and Minnesota, with the expectation that both Xcel Energy and the community will invest in the process. This investment includes staff and financial resources from Xcel Energy during both the planning and implementation phases. It also includes community staff time during both the planning and implementation phases and your community's plan may require financial support to implement strategies.

Xcel Energy wants to work with motivated, engaged, and action-oriented communities and champions who are willing to commit to the process and the outcomes. This application will help us better determine good community alignment for our limited, but valuable, resources. While completing the application does not guarantee acceptance as a participant, your application will be evaluated against other applicants using criteria that include, but may not be limited to, community size and structure, planning experience, stakeholder capacity, available resources (staff and otherwise), and willingness to share results publicly.

If you have questions about the application or the opportunity, please visit xcelenergy.com/PartnersInEnergy, email us at PartnersInEnergy@xcelenergy.com or call **800.369.4362**.

Applications will be accepted two times per year—January and July. Return this application by 5:00 p.m. CST on the **15th of the month** in January or July. We reserve the right to cancel any or all application cycles at the sole discretion of Xcel Energy.

Qualifying customers

Communities in Colorado and Minnesota with retail energy services from Xcel Energy qualify to participate in Partners in Energy.

Community customer information

Company name _____

Community jurisdiction (e.g., city, association, partnerships, county): _____

Contact name _____

Title _____ Phone _____

Address _____

City _____ Email _____

Community profile

Approximate business count _____ Approximate household count _____

Approximate population _____

Approximate area in square miles _____

Would you be able to provide a GIS a shapefile of your community that would define the geographic boundaries of the area?

Yes No

Current community energy-related utility providers (e.g. gas service providers)

1) Name of company _____

Fuel type _____ Area served _____

2) Name of company _____

Fuel type _____ Area served _____

3) Name of company _____

Fuel type _____ Area served _____

Interest in Partners in Energy

Describe your interest in Partners in Energy and how you think Partners in Energy could provide value.

What is/are the most pressing energy-related issue(s) facing your community today?

If you're accepted as a participant in Partners in Energy, what additional approvals within your community would you need to obtain prior to starting?
(examples: City Council, City Manager, Sustainability Commission, etc.)

Planning and energy management experience

Does your community currently have any sustainability or energy plans, policies, codes, regulations or initiatives? If yes, please identify them and indicate the date(s) they were last revised. (Describe your interest in Partners in Energy and how you think Partners in Energy could provide value.)

Describe any energy programs or energy management activities your community has participated in over the past two years. Please include goals/targets and results if applicable. This can include initiatives to track energy use in any part of your community (e.g., public buildings), a neighborhood energy challenge, etc. If you have participated in Partners in Energy before, what strategies would you like to pursue with additional support from Partners in Energy, and why? Additionally, please explain if your community is already engaged with Xcel Energy in other ways.

Community resources and commitment

Please indicate who in your community would be the point person (or people) to manage your Partners in Energy participation and describe his/her/their applicable experience and background relative to planning, energy and /or sustainability. Describe his/her/their availability to support this initiative through both strategy development and implementation (include multiple people as applicable for each stage). Describe whether they are paid staff or volunteers and the extent to which managing and/or implementing energy or sustainability initiatives is a component of their job duties.

While Partners in Energy is offered to communities at no cost, communities are responsible for expenses associated with implementation. Does your community have staff, volunteer, budget or other funding resources to implement the energy initiatives that will be identified in the Partners in Energy process?

Yes No If yes, please describe.

Community involvement

One of the keys of Partners in Energy is engaging representatives from your community to participate in developing and implementing strategies to meet your community goals. These representatives should be varied and willing to commit their time to the process. They may include city or town staff members, business association representatives, large local business representatives, local nonprofit staff members, school district staff members, county government officials, etc. Please describe who from the community you would anticipate engaging in developing your energy strategies. (Please list six to eight possible representatives.)

Partners in Energy is designed to promote communities learning from each other and sharing best practices. Are you willing to share your community work through Partners in Energy with community members and other participating communities? Will you allow your final work products to be shared publicly?

Yes No If no, please explain.

Is there anything else you would like us to consider when evaluating your application?

Customer declaration

I certify that the information in this application is accurate and complete and I am authorized to make this application on behalf of my community. Your signature confirms your community is interested in participating in Partners in Energy and is willing to enter into a Memorandum of Understanding with Xcel Energy that will define responsibilities and expectations of both parties.

Community name _____

Contact name _____

Title _____

By checking the box and indicating my name below, I am signing this application in declaration of its accuracy.

Name _____ Title _____



STAFF REPORT NO. 70
CITY COUNCIL MEETING
6/23/2020

REPORT PREPARED BY: Melissa Poehlman, Asst. Community Development Director

DEPARTMENT DIRECTOR REVIEW: John Stark, Executive Director
6/17/2020

OTHER DEPARTMENT REVIEW: N/A

CITY MANAGER REVIEW: Katie Rodriguez, City Manager
6/17/2020

ITEM FOR COUNCIL CONSIDERATION:

Continue the public hearing to consider the platting and vacation of easements at 6228 Penn Avenue South and 6200 Queen Avenue South (Lunds & Byerlys) to July 14, 2020.

EXECUTIVE SUMMARY:

In conjunction with an application for a multi-family development in the existing parking lot of the Lunds and Byerlys grocery store on at 6228 Penn Avenue South, the property owner will be platting the site and requesting the vacation of abandoned right-of-way therein. Given that the property is located along both County and Mn-DOT right-of-way, both entities must review the plat. This review process is ongoing and is anticipated to be complete in time for a public hearing on July 14. A preliminary plat is required prior to the issuance of building permits.

RECOMMENDED ACTION:

By motion: Continue the public hearing to consider a resolution for a plat of the "Lunds of Richfield" and the vacation of easements to July 14, 2020.

BASIS OF RECOMMENDATION:

A. **HISTORICAL CONTEXT**

N/A

B. **POLICIES (resolutions, ordinances, regulations, statutes, etc):**

All plats or subdivisions of land in the City must be approved by council resolution pursuant to the provisions of Minnesota State Statutes 462.357.

C. **CRITICAL TIMING ISSUES:**

- Per State Statute, the City has 120 days from the date of submittal of a complete application to issue a decision regarding plat unless the applicant agrees to an extension.
- A complete plat application was received on April 29, 2020. The Council must render a decision by August 27, 2020.

D. **FINANCIAL IMPACT:**

None

E. **LEGAL CONSIDERATION:**

Notice of this public hearing was published in the Sun Current newspaper.

ALTERNATIVE RECOMMENDATION(S):

None

PRINCIPAL PARTIES EXPECTED AT MEETING:

N/A



STAFF REPORT NO. 71
CITY COUNCIL MEETING
6/23/2020

REPORT PREPARED BY: Melissa Poehlman, Asst. Community Development Director

DEPARTMENT DIRECTOR REVIEW: John Stark, Executive Director
6/17/2020

OTHER DEPARTMENT REVIEW: N/A

CITY MANAGER REVIEW: Katie Rodriguez, City Manager
6/17/2020

ITEM FOR COUNCIL CONSIDERATION:

Consider the approval of first reading of a transitory ordinance vacating a right-of-way easement on property at 6228 Penn Avenue South (Lunds) and schedule a public hearing and second reading for July 14, 2020.

EXECUTIVE SUMMARY:

In 1967, when the Lunds grocery store was being constructed, the City deeded the Queen Avenue right-of-way between their two parcels to Lunds. It is unclear why the City did not vacate this right-of-way easement at that same time; however, now, as Lunds prepares to plat their property to allow construction of a new apartment building in the northwest corner of the property, both the City and Lunds agree that this easement should be vacated.

RECOMMENDED ACTION:

By motion: Approve first reading of a transitory ordinance vacating a right-of-way easement on property at 6228 Penn Avenue South and schedule a public hearing and second reading for July 14, 2020.

BASIS OF RECOMMENDATION:

A. HISTORICAL CONTEXT

The City historically vacates right-of-way easements as a matter of policy, whenever that easement does not contain any current or planned roadway infrastructure.

B. POLICIES (resolutions, ordinances, regulations, statutes, etc):

- The City Council may vacate public easements in accordance with MN Statutes 412.851.
- On April 29, 2020, the City received an application requesting vacation of this easement.
- Public utility companies are given the opportunity to review the proposed vacation and any necessary utility easement(s) will be preserved.

C. CRITICAL TIMING ISSUES:

60-DAY RULE: The 60-day clock started when a complete application was received on April 29, 2020. The Applicant has been made aware the the City will process this vacation request alongside the request for consideration of a Final Plat and that the deadline has been extended to 120 days (August 27, 2020).

D. FINANCIAL IMPACT:

None

E. LEGAL CONSIDERATION:

The City Attorney has reviewed the proposed vacation and plat.

ALTERNATIVE RECOMMENDATION(S):

None

PRINCIPAL PARTIES EXPECTED AT MEETING:

None

ATTACHMENTS:

	Description	Type
▣	Draft Transitory Ordinance	Ordinance
▣	Preliminary Plat	Exhibit

DRAFT

BILL NO.

TRANSITORY ORDINANCE NO.

**AN ORDINANCE VACATING PUBLIC RIGHT-OF-WAY EASEMENTS
OVER 6228 PENN AVENUE SOUTH**

THE CITY OF RICHFIELD DOES ORDAIN:

Section 1: The following described lands are subject to the easements as described below for public street right-of-way purposes ("Street Easement"):

The West 30 feet of the South 150 feet of the North 350 feet of the east 330 feet of the Northeast Quarter of the Northeast Quarter of Section 29, Township 28, Range 24, as described in Quit Claim Deed Document Number T661295.

Sec. 2: The City of Richfield transferred ownership of the described lands, via Quit Claim Deed Document Number T661295 dated December 28, 1967, to Lunds R E Holdings LLC and the property was developed as a grocery store and parking lot.

Sec. 3. The Street Easement is not required for access to the abutting properties.

Sec. 4: The following public facilities are located in the Street Easement: _____

Sec. 5: The City has notified the service providers for gas, electric, telephone, and cable communications services of the proposed vacation; the following facilities are reported to be located in the Street Easement: _____

Sec. 6: The Council finds that there is not a public need for the Street Easement.

Sec. 7. The City of Richfield held the first reading on June 23, 2020 and second reading on July 14, 2020. Legal notice was published in the City's official newspaper as required by ordinance.

Sec. 8: The Street Easement is vacated conditioned upon: _____

Sec. 9: The vacation of the Street Easement is effective 30 days following publication of the ordinance. The ordinance will be published after a plat has been approved by the City Council.

Sec. 10: The City Clerk is directed to prepare a certificate of completion of vacation proceedings and to record the vacation in the office of the Hennepin County Registrar of Titles or Hennepin County Recorder, as appropriate, following publication.

Passed by the City Council of the City of Richfield, Minnesota this 14th day of July, 2020

Maria Regan Gonzalez, Mayor

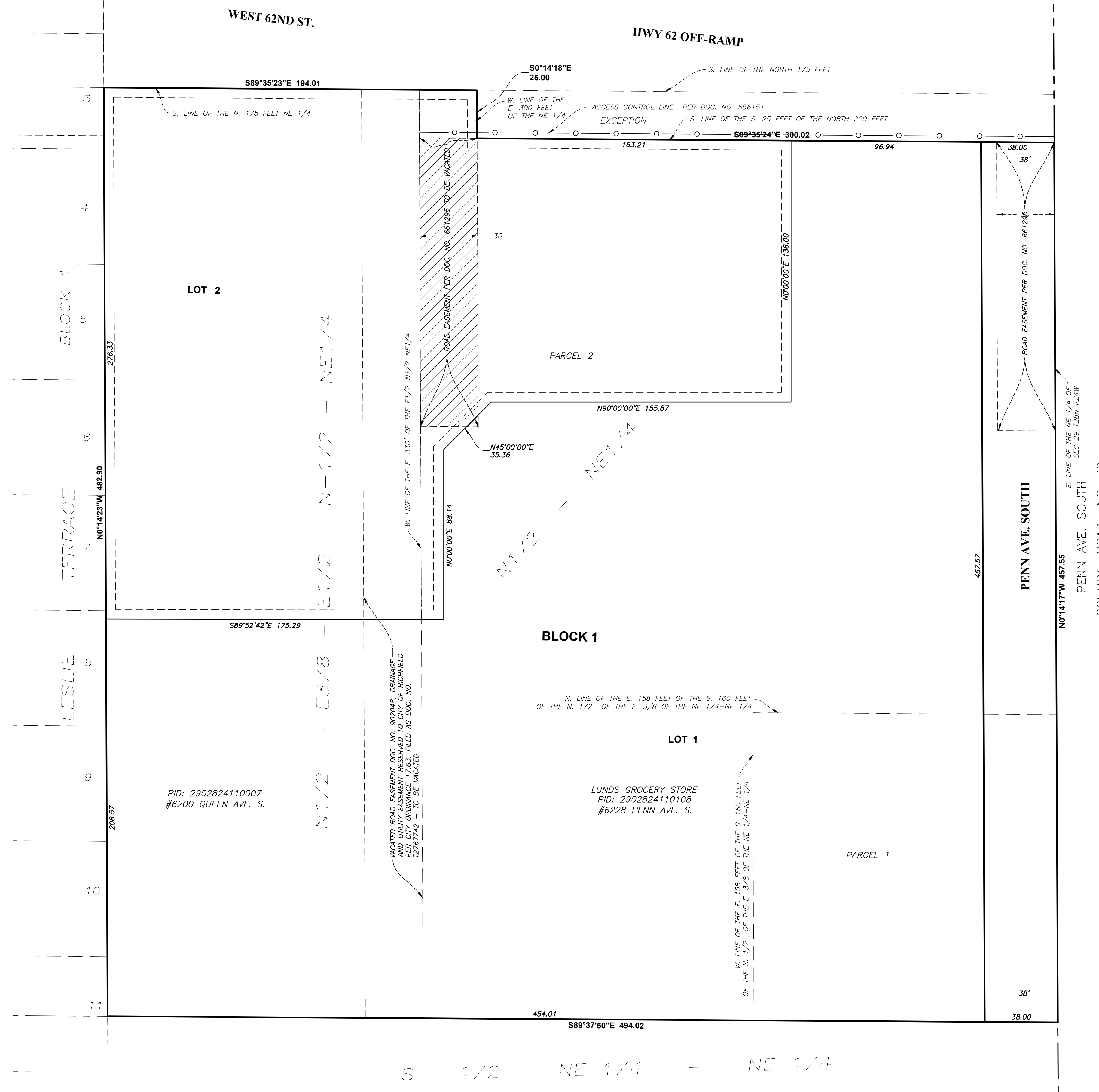
ATTEST:

Elizabeth VanHoose, City Clerk

PRELIMINARY PLAT OF LUNDS OF RICHFIELD

R.T. DOC. NO. _____

C.R. DOC. NO. _____



LEGAL DESCRIPTION OF PROPERTY TO BE PLATTED

Parcel 1: The East 158 feet of the South 160 feet of the North 1/2 of the East 3/8 of the Northeast Quarter of the Northeast Quarter of Section 29, Township 28, Range 24.
 Parcel 2: The East 330 feet of the North 1/2 of the North 1/2 of the Northeast Quarter, Except the North 175 feet thereof.
 Except the South 25 feet of the North 200 feet of the East 300 feet of said Northeast Quarter and except the East 158 feet of the South 160 feet of the North 1/2 of the East 3/8 of the Northeast Quarter of the Northeast Quarter, all in Section 29, Township 28, Range 24.

Certificate of Title, Certificate Number: 845282
 Being Torrens Land

And, the North 1/2 of the East 3/8 of the East 1/2 of the North 1/2 of Northeast Quarter, Except the North 175 feet thereof, and Except the East 330 feet thereof, Section 29, Township 28, Range 24.

Certificate of Title, Certificate Number: 848433
 Being Torrens Land

PRESENT ADDRESSES

6228 PENN AVE S
 RICHFIELD, MN 55423

AND
 6200 QUEEN AVE S,
 RICHFIELD, MN 55423

TAXPAYER / PROPERTY OWNER

LUND REAL ESTATE HOLDINGS, LLC, A MINNESOTA LTD. LIABILITY CO, WHOSE ADDRESS IS:
 4100 50TH STREET WEST #2100, EDINA, MINNESOTA, 55424

AREAS

TOTAL AREA TO BE PLATTED INCLUDING RIGHT-OF-WAY = 230,961 S.F. OR 5.302 ACRES
 LOT AREAS TO BE PLATTED:
 LOT 1, BLOCK 1 = 139,587 S.F. OR 3.204 ACRES
 LOT 2, BLOCK 1 = 73,988 S.F. OR 1.699 ACRES
 PENN AVENUE SOUTH TO BE DEDICATED = 17,387 S.F. OR 0.399 ACRES

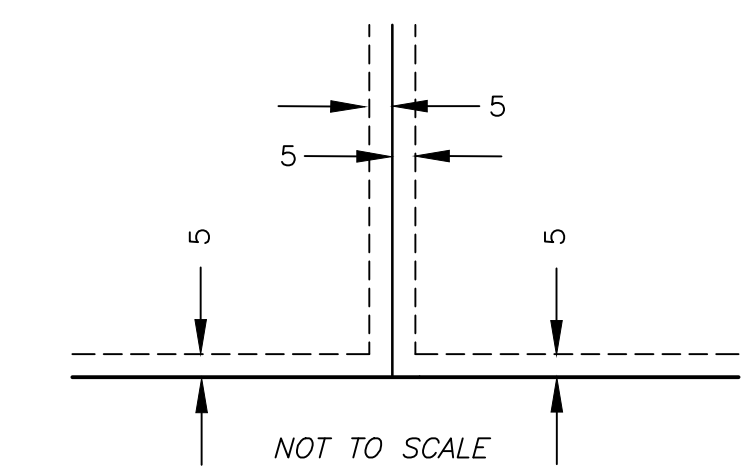
LAND SURVEYOR

WENCK ASSOCIATES,
 1800 PIONEER CREEK CENTER,
 MINNETONKA, MN
 GARY BJORKLUND, MN,
 LICENSE NUMBER 46563

DATE OF PRELIMINARY PLAT

OCTOBER 14, 2019

DRAINAGE AND UTILITY EASEMENTS ARE SHOWN THUS:



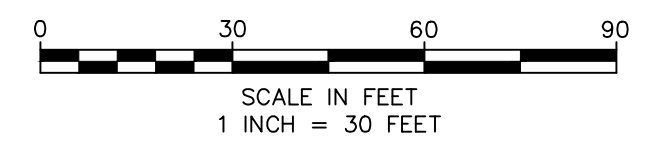
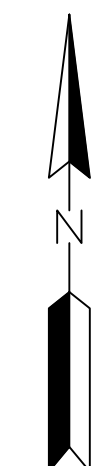
BEING 5 FEET IN WIDTH AND ADJOINING LOT LINES AND BEING 5 FEET IN WIDTH AND ADJOINING PUBLIC WAYS AND REAR LOT LINES, UNLESS OTHERWISE INDICATED ON THIS PLAT.

BEARING ORIENTATION NOTE:

THE EAST LINE OF THE NW 1/4 OF SECTION 29, T. 28, R. 24 IS ASSUMED TO BEAR N0°14'17"W.

LEGEND

- DENOTES IRON MONUMENT FOUND
- DENOTES 1/2 INCH X 14 INCH IRON MONUMENT SET WITH PLASTIC CAP MARKED RLS NO. 46563





STAFF REPORT NO. 72
CITY COUNCIL MEETING
6/23/2020

REPORT PREPARED BY: Jennifer Anderson, Support Services Manager

DEPARTMENT DIRECTOR REVIEW: Jay Henthorne, Director of Public Safety/Chief of Police
6/23/2020

OTHER DEPARTMENT REVIEW:

CITY MANAGER REVIEW: Katie Rodriguez, City Manager
6/22/2020

ITEM FOR COUNCIL CONSIDERATION:

Consider the approval of a resolution authorizing the lawful gambling premises permit by Firefighters For Healing, to conduct lawful gambling at Sandy's Tavern, 6612 Penn Avenue South.

EXECUTIVE SUMMARY:

On May 12, 2020, the City received an application for a premises permit to be submitted to the Minnesota State Gambling Control Board by Firefighters For Healing, to conduct lawful gambling at Sandy's Tavern, 6612 Penn Avenue South.

Firefighters For Healing (FFH) is a non-profit organization founded in 2010. FFH's goals are to support burn survivors and their families, as well as firefighters and first responders injured in the line of duty and in need of therapy. FFH plan to use the proceeds from their Lawful Gambling activities to support the operational expense of their current transitional housing apartment facilities, and the designated Transitional Housing and Care Center currently being developed and planned for completion in 2021.

The Public Safety Director has reviewed the background information and documents and approves of its contents and sees no basis for denial.

RECOMMENDED ACTION:

By motion: Adopt the resolution approving the lawful gambling premises permit application by Firefighters For Healing, to conduct lawful gambling at Sandy's Tavern, 6612 Penn Avenue South.

BASIS OF RECOMMENDATION:

A. **HISTORICAL CONTEXT**

On May 12, 2020, the City received an application for a premises permit to be submitted to the Minnesota State Gambling Control Board by Firefighters For Healing, to conduct lawful gambling at Sandy's Tavern, 6612 Penn Avenue South.

A Public Safety background investigation was completed. The Public Safety Director has reviewed the information in the background investigation report. There is no information in the

investigation that shows any cause for recommending denial of the requested license.

B. POLICIES (resolutions, ordinances, regulations, statutes, etc):

Richfield City Code 1100.13 requires the Public Safety Department to review the request for the gambling license and make its review and recommendation to the City Council.

C. CRITICAL TIMING ISSUES:

The Minnesota Gambling Control Board approves permit applications at the beginning of each month. If the Council adopts the resolution at the meeting on June 23, 2020, Firefighters For Healing could potentially begin operation and management of the gambling activity at Sandy's Tavern after July 1, 2020 or when restrictions are lifted due to Covid-19. Otherwise, the applicant would be required to wait until August 1, 2020.

D. FINANCIAL IMPACT:

There is no financial impact.

E. LEGAL CONSIDERATION:

There are no legal considerations.

ALTERNATIVE RECOMMENDATION(S):

The City Council could deny the request for the premises permit for Firefighters For Healing. This would mean the applicant would not be able to conduct gambling activities at Sandy's Tavern.

PRINCIPAL PARTIES EXPECTED AT MEETING:

Ron Johnson, Gambling Manager for Firefighters for Healing has been informed of the date and time for the Council meeting.

ATTACHMENTS:

Description	Type
▢ Resolution - Sandy's Tavern	Cover Memo

RESOLUTION NO. ____

A RESOLUTION APPROVING THE LAWFUL GAMBLING PREMISES PERMIT APPLICATION FOR FIREFIGHTERS FOR HEALING TO CONDUCT LAWFUL GAMBLING AT SANDY'S TAVERN AT 6612 PENN AVENUE SOUTH

WHEREAS, the Firefighters for Healing is submitting an application to the Minnesota Gambling Control Board for approval of a Premises Permit application to conduct lawful charitable gambling at Sandy's Tavern at 6612 Penn Avenue South, Richfield, MN; and

WHEREAS, the gambling premises is located within the City limits of Richfield, Minnesota; and

WHEREAS, the Firefighters for Healing is a lawful gambling organization within the City; and

WHEREAS, the Firefighters for Healing will be responsible for operating and managing the lawful gambling activity at the Sandy's Tavern site and will comply with all applicable requirements of city code and state statutes.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Richfield, Minnesota that the City Council does hereby approve the issuance of a Premises Permit to the Firefighters for Healing to conduct lawful charitable gambling activities at Sandy's Tavern at 6612 Penn Avenue South, Richfield, Minnesota.

Adopted by the City Council of the City of Richfield, Minnesota this 23rd day of June 2020.

Maria Regan Gonzalez, Mayor

ATTEST:

Elizabeth VanHoose, City Clerk