



CITY COUNCIL MEETING MINUTES

Richfield, Minnesota

Special City Council Work Session

May 14, 2019

CALL TO ORDER

The meeting was called to order by Mayor Regan Gonzalez at 5:02 p.m. in the Bartholomew Room.

Council Members Present: Maria Regan Gonzalez, Mayor; Edwina Garcia; Mary Supple; Ben Whalen; and Simon Trautmann (arrived at 5:22 p.m.).

Staff Present: Katie Rodriguez, City Manager; Pam Dmytrenko, Assistant City Manager/Administrative Services Director; Amy Markle, Recreation Services Director; Bill Fillmore, Liquor Operations Director; Chris Regis, Finance Director; Jay Henthorne, Chief of Police/Public Safety Director; John Stark, Community Development Director; Kristin Asher, Public Works Director; Wayne Kewitsch, Fire Chief; and Jared Voto, Assistant to the City Manager.

Others Present: Scott Morrell, Rebar Leadership.

Item #1	KEY FINANCIAL STRATEGIES AND COUNCIL GOAL SETTING
----------------	--

Finance Director Regis presented an overview of the Financial Management Plan and Capital Financing Plan documents and Public Works Director Asher presented on the proposed 2020 utility rates for water, sewer, stormwater, and street lights.

Mayor, Council Members, and City staff discussed a variety of topics including the proposed increases in utility rates as it relates to the target fund balance, upcoming recreation facility projects such as Wood Lake Nature Center and the refrigeration system at the ice arena, the potential for a park dedication fee for new developments, the additional City debt and its impact on residents' property taxes, prioritizing future capital projects, looking at opportunities to increase liquor operations revenues or other revenue streams, and the Capital Improvement Budget and Plan (CIB/CIP).

Scott Morrell lead a goal setting session for the Council to affirm the 2018 City Council goals, to add another goal of "Core Services", and to provide further context for the goals as staff works on the upcoming budget.

Mayor and Council Members discussed the goals and shared agreement in affirming the 2018 City Council goals and also agreed to add "Core Services" as a new goal.

Mayor, Council Members, and City staff discussed areas of importance under each of the established goals. City staff indicated they would take the items discussed during the meeting and create objectives underlying each goal and bring those back for City Council's review at a later date.

ADJOURNMENT

The work session was adjourned by unanimous consent at 6:53 p.m.

Date Approved: May 28, 2019

Maria Regan Gonzalez
Mayor

Jared Voto
Assistant to the City Manager

Katie Rodriguez
City Manager



CITY COUNCIL MEETING MINUTES

Richfield, Minnesota

Regular Meeting

May 14, 2019

CALL TO ORDER

The meeting was called to order by Mayor Regan Gonzalez at 7:01 p.m. in the Council Chambers.

Council Members Present: Maria Regan Gonzalez, Mayor; Mary Supple; Edwina Garcia; Simon Trautmann; and Ben Whalen.

Staff Present: Katie Rodriguez, City Manager; Mary Tietjen, City Attorney; Pam Dmytrenko, Administrative Services Director/Assistant City Manager; Jay Henthorne, Public Safety Director/Police Chief; John Stark, Community Development Director; Amy Markle, Recreation Service Director; and Jared Voto, Assistant to the City Manager.

OPEN FORUM

None.

PLEDGE OF ALLEGIANCE

Mayor Regan Gonzalez led the Pledge of Allegiance.

APPROVAL OF MINUTES

M/Whalen, S/Supple to approve the minutes of the: (1) Special City Council work session of April 23, 2019; (2) Regular City Council meeting of April 23, 2019; and (3) Special City Council work session of April 25, 2019.

Motion carried 5-0.

Item #1	PROCLAMATION DECLARING JUNE 4, 2019 AS LEE ANN WISE DAY IN THE CITY OF RICHFIELD
---------	---

Council Member Whalen welcomed Principal Lee Ann Wise, thanked her for her service, and invited her to say a few words.

Principal Wise thanked the City Council, Richfield Police Department and those she worked with at Richfield Public Schools for all they did to her during her career.

Council Member Garcia shared memories of Principal Wise and thanked her for her dedicated service to Richfield Public Schools.

Council Member Supple thanked Principal Wise for her dedication to the children and families of Richfield.

Mayor Regan Gonzalez thanked Principal Wise for her leadership and read the proclamation declaring June 4, 2019, as Lee Ann Wise Day in the city of Richfield.

Item #2	PROCLAMATION DECLARING MAY 12-18, 2019 AS NATIONAL POLICE WEEK AND MAY 15, 2019 AS PEACE OFFICERS' MEMORIAL DAY IN THE CITY OF RICHFIELD
----------------	---

Chief Henthorne spoke regarding National Police Week and Peace Officers' Memorial Day and discussed his experience in 2011 of attending National Police Week in Washington, D.C.

Council Members thanked Chief Henthorne and the Richfield Police Department for their service to the city and its residents.

Mayor Regan Gonzalez thanked the Richfield Police Department officers, leadership, and their families and read the proclamation declaring May 12-18, 2019 as National Police Week and May 15, 2019 as Peace Officers' Memorial Day in the city of Richfield.

Item #3	RICHFIELD POLICE DEPARTMENT BADGE RETIREMENT CEREMONY
----------------	--

Chief Henthorne thanked the men and women of the Richfield Police Department for their service, and their families and communities of support. He discussed the history of the City's badge and the Department's effort to design the new badge. Lastly, he presented Officer Devinn Metz with the new badge.

Item #4	COUNCIL DISCUSSION <ul style="list-style-type: none"> • Hats Off to Hometown Hits
----------------	---

Council Member Supple spoke regarding the competition for Roosevelt Park's basketball court and encouraged residents to vote once per day to receive a new basketball court from the Minnesota Timberwolves; and on Tuesday, May 21 at 6 p.m. at the Brooklyn Park City Council Chambers there is a region-wide meeting on affordable housing for lower income residents, with emphasis on universal design for everyone.

Council Member Whalen spoke regarding attending the Richfield High School musical and thought they did a wonderful performance; the Friends of Wood Lake (FOWL) held a wonderful fundraiser dinner that supports the nature center; he attended a tour of the upcoming Orange Line that is bus rapid transit from Burnsville to Minneapolis, through Richfield; and attended the Bike to School Day event held at Centennial Elementary.

Council Member Trautmann spoke regarding attending the Friends of Wood Lake (FOWL) fundraiser and enjoyed the event; and discussed summer camps that are held at Wood Lake throughout the summer and encouraged parents to send their children.

Council Member Garcia spoke regarding a League of Women Voters event on May 18 where they will be discussing the Orange Line and encouraged people to attend and learn about the project; and the Richfield city-wide garage sale is taking place from May 16-18.

Mayor Regan Gonzalez spoke regarding the first Richfield farmers market is Saturday, May 18, from 7 a.m. to 12 p.m.; Monday, May 27 from 2 to 4 p.m. is the Memorial Day ceremony at Veterans Park; and she gave a brief update from State Representative Michael Howard on the status of the legislative session, including local government aid, pension aid and transportation; and she attended the Richfield Rotary's little free library assembly event.

Item #5	APPROVAL OF THE AGENDA
----------------	-------------------------------

M/Supple, S/Whalen to approve the agenda.

Motion carried 5-0.

Item #6	CONSENT CALENDAR
----------------	-------------------------

City Manager Rodriguez presented the consent calendar.

- A. Consider adoption of a resolution authorizing the City to affirm the monetary limits on statutory municipality tort liability. (S.R. No. 60)

RESOLUTION NO. 11622
 RESOLUTION AFFIRMING MUNICIPAL TORT LIABILITY LIMITS
 ESTABLISHED BY MINNESOTA STATUTES 466.04

- B. Consider approval of a third amendment to the Site Lease Agreement at 7401 Logan Avenue South between the City of Richfield and Sprint Spectrum Realty Company, LLC with regard to the extension of lease renewal terms. (S.R. No. 61)
- C. Consider approval of a Post-Issuance Debt Compliance Policy. (S.R. No. 62)
- D. Consider approval of the Public Works Department Water Service Shut-Off Policy. (S.R. No. 63)
- E. Consider approval of the Richfield Utility Box Wrapping Policy and adoption of a resolution of support for the selected photographs to be used to wrap the Hennepin County-owned utility boxes located at Penn Avenue & 66th Street and Nicollet Avenue & 70th Street. (S.R. No. 64)

RESOLUTION NO. 11623
 RESOLUTION SUPPORTING THE PROPOSED DECORATIVE UTILITY
 BOX WRAPS ON HENNEPIN COUNTY UTILITY BOXES LOCATED AT
 PENN AVE/66TH STREET & NICOLLET AVE/70TH STREET

- F. Consider approval of an annual request for a Temporary On Sale Intoxicating Liquor license for the Academy of Holy Angels, located at 6600 Nicollet Avenue South, for their annual Holy Angels Rock the Lawn event taking place Friday, June 21, 2019. (S.R. No. 65)

- G. Consider adoption of a resolution granting a Site Plan Approval and a Variance for a restaurant at 6433 Penn Avenue S. (S.R. No. 66)

**RESOLUTION NO. 11624
RESOLUTION GRANTING APPROVAL OF A SITE PLAN AND
VARIANCE AT 6433 PENN AVENUE S.**

M/Trautmann, S/Whalen to approve the consent calendar.

Motion carried 5-0.

Council Member Whalen thanked the owner of the Tii Cup restaurant for being in attendance and welcomed him to the community.

David Fong, owner of the Tii Cup restaurant, spoke regarding his business and was excited to be back in Richfield.

Council Member Garcia asked staff about parking issues raised by some members of the Planning Commission.

Community Development Director responded there is a balance between the regulations of the city and the ability for the business to operate and stated staff did not have concerns for parking in this area.

Council Member Trautmann asked to confirm if there were 13 parking spaces available.

Community Development Director Stark confirmed to the best of his knowledge there were 13 usable spaces available.

Item #7	CONSIDERATION OF ITEMS, IF ANY, REMOVED FROM THE CONSENT CALENDAR
----------------	--

None.

Item #8	CONSIDER APPROVAL OF A FIRST READING OF AN ORDINANCE AMENDING ZONING CODE SECTION 537: MIXED USE DISTRICTS AND SECTION 512: DISTRICTS (S.R. NO. 67)
----------------	--

Mayor Regan Gonzalez presented Staff Report No. 67.

Community Development Director Stark discussed that the Planning Commission agreed with a majority of these changes that have to do with inconsistencies in the City Code. One item the Planning Commission split on was parking standards and described the staff recommendation of the spaces per unit and the discussion at the Planning Commission.

Council Member Supple commented that it was a healthy discussion at the Planning Commission, appreciated the concerns raised, and thought the 1.25 spaces per unit was a good compromise.

Community Development Director Stark discussed the Lyndale Plaza Apartments at 64th and Lyndale has a parking of 1.3 spaces per unit and has been functioning for years without complaint.

Council Member Whalen commented that the Henley Development was approved at 1 parking space per unit.

Community Development Director Stark discussed that many of the recent developments are from developers that plan to hold onto their developments long-term and it is in their best interest to ensure there is adequate parking.

Council Member Whalen discussed having a broader discussion about parking requirements in the code and that he thought it would be a helpful discussion.

Community Development Director Stark commented on the uniqueness of Richfield with the mix of parking ratios that could be considered urban and suburban, which can create some conflicts.

Council Member Trautmann shared his appreciation for the Planning Commissioners for their civil discussion on the topic.

Mayor Regan Gonzalez asked staff for clarification of the purpose of the parking minimums, for those who may not have seen the Planning Commission.

Community Development Director Stark stated the reasons are to protect the neighborhoods from spillover parking and that parking demand is met on-site. He stated there have been problems with spillover parking in the past but they have been able to come back and find solutions.

Council Member Whalen thanked staff for reviewing the code to ensure that we are consistent as it helps incoming developers know the standards and city staff in applying the standards.

M/Regan Gonzalez, S/Trautmann to approve a first reading of an Ordinance amending Zoning Code Section 537: Mixed Use and Section 512: Districts.

Motion carried 5-0.

Item #9	CONSIDER ADOPTION OF A RESOLUTION AWARDDING THE SALE OF \$8,865,000 GENERAL OBLIGATION BONDS, SERIES 2019A. (S.R. NO. 68)
----------------	--

Council Member Supple presented Staff Report No. 68.

Rebecca Kurtz, Ehlers & Associates, spoke regarding the affirmation from S&P Global Ratings of the City's AA+ bond rating and spoke to the results of the 2019A bond sale.

M/Supple, S/Whalen to adopt a resolution awarding the sale of General Obligation Bonds, Series 2019A, in the original aggregate principal amount of \$8,325,000; Fixing their form and specifications; Directing their execution and delivery; and providing for their payment.

RESOLUTION NO. 11625
 A RESOLUTION AWARDDING THE SALE OF GENERAL OBLIGATION BONDS, SERIES 2019A, IN THE ORIGINAL AGGREGATE PRINCIPAL AMOUNT OF \$8,325,000; FIXING THEIR FORM AND SPECIFICATIONS; DIRECTING THEIR EXECUTION AND DELIVERY; AND PROVIDING FOR THEIR PAYMENT

Mayor and Council Members thanked Finance Director Regis for his leadership in his department and guiding the City’s finances.

Motion carried 5-0.

Item #10	CONSIDER APPROVAL OF A FACILITY DEDICATION REQUEST FOR A MEMORIAL GARDEN DEDICATED TO GERTRUDE ULRICH NEAR THE RICHFIELD BAND SHELL. (S.R. NO. 69)
-----------------	---

Council Member Garcia presented Staff Report No. 69, shared stories of Gertrude Ulrich and discussed her legacy and impact on Richfield.

Recreation Services Director Markle also shared memories of Gertrude Ulrich and agreed that this garden is a great way to commemorate her.

M/Garcia, S/Supple to approve a dedication of a memorial garden at the Band Shell Garden Area to Gertrude Ulrich.

Council Member Supple commented that Gertrude Ulrich is legendary to Richfield and a mentor to generations and deserves this recognition.

Mayor Regan Gonzalez commented that Gertrude Ulrich, and other of the League of Women Voters, was a community builder that paved a path for the leaders of today.

Motion carried 5-0.

Item #11	CITY MANAGER’S REPORT
-----------------	------------------------------

City Manager Rodriguez stated Hennepin County staff recommended moving Southdale Library to Southdale Center and will be holding open houses on May 30 from 6 to 8 p.m. and June 8 from 10 a.m. to 12 p.m. at Southdale Library.

Council Member Garcia encouraged residents to call Commissioner Goettel and ask her to vote “no” to moving the library to Southdale Center.

City Manager Rodriguez discussed Council Member Whalen will be holding a listening session on May 30 from 6:30 to 8 p.m. at Hope Church.

Council Member Whalen discussed residents were looking for more opportunities to engage with council members and finding ways to do that in an approachable way. He stated he planned on hosting these on a regular basis.

Mayor and Council Members discussed and agreed it was a good idea.

Item #12	CLAIMS AND PAYROLLS
-----------------	----------------------------

M/Garcia, S/Regan Gonzalez that the following claims and payrolls be approved:

U.S. Bank	05/14/19
A/P Checks: 277161 - 277645	\$ 1,849,976.72
Payroll: 145226 - 145543	<u>633,611.96</u>
TOTAL	\$ 2,483,588.68

Motion carried 4-0.

OPEN FORUM

None.

Item #13	ADJOURNMENT
-----------------	--------------------

The meeting was adjourned by unanimous consent at 8:42 p.m.

Date Approved: May 28, 2019

Maria Regan Gonzalez
Mayor

Jared Voto
Assistant to the City Manager

Katie Rodriguez
City Manager