



CITY COUNCIL MEETING MINUTES
 Richfield, Minnesota
Special City Council Work Session

July 10, 2018

CALL TO ORDER

The work session was called to order by Mayor Elliott at 5:45 p.m. in the Municipal Center.

Council Members Present: Pat Elliott, Mayor; Edwina Garcia; Maria Regan Gonzalez (arrived at 6:00 p.m.); Michael Howard (arrived at 6:00 p.m.); and Simon Trautmann.

Staff Present: Steven L. Devich, City Manager; Pam Dmytrenko, Assistant City Manager/HR Manager; Jay Henthorne, Public Safety Director/Police Chief; John Stark, Community Development Director; Melissa Poehlman, Planning and Redevelopment Manager/Assistant Community Development Director; Jennifer Anderson, Support Services Manager; Julie Urban, Housing Manager; Mike Flaherty, Lieutenant; Russ Lupkes, Utilities Superintendent; Amy Markle, Naturalist; and, Jared Voto, Executive Aide/Analyst.

| | |
|----------------|---|
| Item #1 | GOVERNMENT ALLIANCE ON RACE AND EQUITY (GARE) UPDATE |
|----------------|---|

City staff and members of the Richfield CAREs team presented the work that has been completed through seven months in the GARE program. They shared the Racial Equity Statement, discussed the training they have participated in to-date, their review of the City’s hiring practices using a racial equity toolkit, and upcoming training sessions. They also shared their takeaways from the training.

Council Members thanked the group for their work and commented on the importance of this work.

Council Member Garcia thanked the group and stated she would like to talk to the group and share her experiences.

Council Member Regan Gonzalez thanked the group and discussed building on this work the benefits that will come to the community. She asked about having a community open house and getting feedback from the community, specifically on the racial equity statement.

Assistant City Manager Dmytrenko responded that an open house hasn’t been discussed by the group, but it is something that could be discussed and done with the City Council.

| | |
|----------------|--|
| Item #2 | CITY MANAGER RECRUITMENT DISCUSSION |
|----------------|--|

Council Members discuss narrowing down the applications and thought they needed more time to review the materials provided. They decided to meet again on Monday, July 16, after the Housing and Redevelopment Authority meeting to have further discussion on the proposals.

Mayor Elliott asked if any Council Members wanted to share their thoughts on the proposals tonight.

Council Member Regan Gonzalez stated she liked the proposals from Hue Life and the Mercer Group. She also stated she would like to hear if City staff had perspectives on the proposals.

Council Member Garcia agreed with Council Member Regan Gonzalez and stated she thought they could eliminate Springsted/Waters and CarterBaldwin.

Council Member Trautmann and Howard agreed with getting staff feedback and the proposals should offer involving the community's input and engagement.

City Manager Devich commented that the Council should work to narrow the firms down to two or three and decide on what to ask the firms when they come in for interviews.

| |
|--------------------|
| ADJOURNMENT |
|--------------------|

The work session was adjourned by unanimous consent at 6:56 p.m.

Date Approved: July 24, 2018

Pat Elliott
Mayor

Jared Voto
Executive Aide/Analyst

Steven L. Devich
City Manager



CITY COUNCIL MEETING MINUTES

Richfield, Minnesota

Regular Meeting

July 10, 2018

CALL TO ORDER

The meeting was called to order by Mayor Elliott at 7:00 p.m. in the Council Chambers.

Council Members Present: Pat Elliott, Mayor; Maria Regan Gonzalez; Edwina Garcia; Michael Howard; and Simon Trautmann.

Staff Present: Steven L. Devich, City Manager; Mary Tietjen, City Attorney; Pam Dmytrenko, Assistant City Manager/HR Manager; Jay Henthorne, Chief of Police; Kristin Asher, Public Works Director; John Stark, Community Development Director; Jennifer Anderson, Support Services Manager; Jeff Pearson, City Engineer; and Jared Voto, Executive Aide/Analyst.

OPEN FORUM

None.

PLEDGE OF ALLEGIANCE

Mayor Elliott led the Pledge of Allegiance.

APPROVAL OF MINUTES

M/Elliott, S/Trautmann to approve the minutes of the: (1) Special City Council work session of June 26, 2018; and (2) Regular City Council meeting of June 26, 2018.

Motion carried 5-0.

| | |
|----------------|-------------------------------|
| Item #2 | APPROVAL OF THE AGENDA |
|----------------|-------------------------------|

M/Elliott, S/Garcia to removed Item No. 7, Consideration of the adoption of a resolution granting amendment to a Planned Unit Development to allow construction of a K-8 school at 6500 Nicollet Avenue (Bremer Bank Site).

Motion carried 5-0.

M/Elliott, S/Howard to approve the amended agenda.

Motion carried 5-0.

| | |
|----------------|---|
| Item #1 | COUNCIL DISCUSSION <ul style="list-style-type: none"> Hats Off to Hometown Hits |
|----------------|---|

Council Member Garcia spoke regarding the passing of Planning Commissioner Sean Hayford O’Leary’s mother, Margaret Hayford O’Leary, and acknowledged her life and work in education.

Council Member Trautmann thanked the 4th of July Committee for their work in putting together the Red, White, and Blue Days, and all the time they spent putting together the 3-day event.

Council Member Regan Gonzalez echoed Council Member Trautmann’s comments on the 4th of July Committee’s work. She also mentioned the Noise Oversight Committee’s listening session being held on Thursday, July 17 at 7 p.m. at Richfield City Hall.

Council Member Howard thanked all the volunteers for putting on Red, White, and Blue Days and spoke regarding a work session on Monday, July 16 at 6:15 p.m. on affordable housing.

Mayor Elliott spoke regarding a meeting with regional mayors about a city’s work and collaboration with school districts; and discussed his adventure in professional wrestling at the Red, White, and Blue Days.

Council Member Garcia spoke regarding a resident’s note thanking for the work to restore Veterans Park after the Red, White, and Blue day’s events and thanked City staff for their clean-up work; the Richfield Police Department raising \$10,300 for the Special Olympics Minnesota; acknowledged the *Sun Current* writing about the free and low cost amenities within the community; Wood Lake Nature Center is hosting goat yoga on Saturday, September 15 and 29, for \$25; National Night Out is August 7 from 6-9 p.m. and to contact the Richfield Police Department to sign up; absentee voting has begun and is available through August 13; Pilgrim’s Dry Cleaners is gathering boy scouts uniforms, until July 31, for those who cannot afford them; home alone safety session is held on August 23 at Central Education Center (7145 Harriet), limit of 20 kids, for \$25; a concert at Richfield History Center on July 18 at 10 a.m.; Richfield History Center is holding tours of the Bartholomew House and a blacksmith demonstration on July 21 from 12-4 p.m.; Richfield History Center is holding baseball from the 1800s on July 22 from 12-4 p.m.; concerts in Augsburg Park on July 12 at 7 p.m., July 13 at noon a comedy show, July 17 at noon, July 19 at 7 p.m., and July 24; and on July 24 neighborhood crime watch captain’s meeting at 7 p.m. at the Richfield middle school.

| | |
|----------------|-------------------------|
| Item #3 | CONSENT CALENDAR |
|----------------|-------------------------|

City Manager Devich presented the consent calendar.

- A. Consideration of the adoption of a resolution granting a subdivision waiver, allowing the division of 7428 Bryant Avenue into two lots. (S.R. No. 114)

RESOLUTION NO. 11518
 RESOLUTION AUTHORIZING A SUBDIVISION WAIVER FOR 7428
 BRYANT AVENUE

This resolution appears as Resolution No. 11518.

- B. Consideration of the adoption of a resolution authorizing an interim use permit to allow Richfield Bloomington Honda to use City-owned property at 7700 Pillsbury Avenue for employee parking. (S.R. No. 115)

RESOLUTION NO. 11519
 RESOLUTION APPROVING AN INTERIM USE PERMIT TO ALLOW A
 STANDALONE PARKING FACILITY BY RICHFIELD BLOOMINGTON
 HONDA AT 7700 PILLSBURY AVENUE

This resolution appears as Resolution No. 11519.

- C. Consideration of the adoption of a resolution calling for a public hearing on the modification of the Redevelopment Plan for the Richfield Redevelopment Project Area, the modification to the Tax Increment Financing Plan for the Cedar Avenue Tax Increment Financing District, and the establishment of Tax Increment Financing District No. 2018-1. (S.R. No. 116)

RESOLUTION NO. 11520
 RESOLUTION CALLING FOR A PUBLIC HEARING BY THE CITY
 COUNCIL ON THE MODIFICATION TO THE REDEVELOPMENT PLAN
 FOR THE RICHFIELD REDEVELOPMENT PROJECT AREA, THE
 MODIFICATION TO THE TAX INCREMENT FINANCING PLAN FOR
 THE CEDAR AVENUE TAX INCREMENT FINANCING DISTRICT AND
 THE PROPOSED ESTABLISHMENT OF TAX INCREMENT FINANCING
 DISTRICT NO. 2018-1 AND THE ADOPTION OF THE TAX INCREMENT
 FINANCING PLAN THEREFOR

This resolution appears as Resolution No. 11520.

- D. Consideration of the adoption of a resolution appointing election judges for the State Primary Election of August 14, 2018, and General Election of Tuesday, November 6, 2018. (S.R. No. 117)

RESOLUTION NO. 11521
 RESOLUTION APPOINTING ELECTION JUDGES FOR THE STATE
 PRIMARY ELECTION OF AUGUST 14, 2018 AND THE GENERAL
 ELECTION OF NOVEMBER 6, 2018

This resolution appears as Resolution No. 11521.

M/Elliott, S/Regan Gonzalez to approve the consent calendar.

Motion carried 5-0.

| | |
|----------------|--|
| Item #4 | CONSIDERATION OF ITEMS, IF ANY, REMOVED FROM THE CONSENT CALENDAR |
|----------------|--|

None.

| | |
|----------------|---|
| Item #5 | PUBLIC HEARING AND CONSIDERATION OF THE ADOPTION OF A RESOLUTION APPROVING THE FIVE-YEAR STREET RECONSTRUCTION PLAN (2019-2023) AND AUTHORIZING THE ISSUANCE OF STREET RECONSTRUCTION BONDS TO FINANCE THE 2019-2020 RECONSTRUCTION PROJECTS. (S.R. NO. 118) |
|----------------|---|

Council Member Howard presented Staff Report No. 118.

City Engineer Pearson provided an overview of the 5-year Street Reconstruction Plan and discussed the reasons for the need to complete the projects. He also stated that there was a mistake in the mailer that was sent out to residents and stated the 2021 column was cumulative, and shouldn't have been. He stated the correct card would be posted online.

Mayor Elliott asked about Penn Avenue and Nicollet Avenue not on the plan.

City Engineer Pearson responded that the County Roads are in the Capital Improvement Plan, but until there is a commitment with the County to lead the projects they will not be included in the Street Reconstruction Plan.

Council Member Howard commented the plan has us looking into the future, and investments in our infrastructure will pay off in the future, and it seems like the right plan.

Council Member Trautmann commented that he wished Penn Avenue was on the list and acknowledged the work of City staff to get the County to fund the project. He also asked about the consequences of not addressing our infrastructure needs.

City Engineer Pearson responded by discussing the work on underground utilities, the mill and overlay project, and full reconstruction projects.

Council Member Howard opened the public hearing.

Jamie Rosell, 7020 Oak Grove Boulevard, spoke in opposition of the roundabout at 70th and Lyndale, to the Lyndale Avenue Reconstruction project, and increase in property taxes related to the project.

Vicki Forslund, 6624 Morgan Avenue, spoke regarding increase in fees and property taxes, her belief that everyone should pay the same and not be based on property value, and opposition to roundabouts.

Geri Kleist, 6909 Columbus Avenue, spoke regarding her objection to roundabouts on Lyndale Avenue and safety concerns near the school.

Raven, 64th and Bloomington, spoke regarding her experience as a pedestrian at the roundabout near Target, the difficulty of people seeing her with the roundabout landscaping, and how fast people drive through the roundabout.

Judy Mow, 64th and Bloomington, spoke regarding concerns for people with disabilities being able to cross the street at roundabouts and especially people who are visually impaired.

Clair Killian, 6300 Pillsbury Avenue, spoke regarding not needing more roundabouts in Richfield.

M/Elliott, S/Garcia to close the public hearing.

Motion carried 5-0.

Council Member Howard clarified that the action tonight is not about design; it is about funding. He also asked about the flashing beacons and design elements of the roundabouts at Nicollet and Lyndale and 66th Street.

Public Works Director Asher responded that there will be flashing beacons that are audible at both roundabouts.

Council Member Howard asked about the level of design specificity on the Lyndale Avenue project.

Public Works Director Asher responded that there are still opportunities to add to the final design.

Council Member Howard asked staff to take a look at the landscaping at the roundabout on the east side.

Public Works Director Asher responded it will be looked at.

Mayor Elliott commented about roundabouts on Lyndale, the importance of safety of pedestrians, and the use of police enforcement to ensure compliance.

Public Works Director Asher agreed and stated that safety is the top priority. She stated that roundabouts are safety tools that slow vehicles down.

Council Member Regan Gonzalez commented that the action tonight was about funding, and not design, and asked about the rationale for the successive single lane roundabouts on Lyndale Avenue, discussions that were had with the school district, and the impacts of roundabouts for people with disabilities.

Public Works Director Asher discussed the use of successive roundabouts limits the impacts on properties along the corridor, the issues heard about left turns from Lake Shore Drive, and using the roundabouts to access properties by using the roundabouts to do a u-turn, instead of having left turns. She also discussed the pedestrians will only need to cross one lane of traffic to get the median and then another lane to finish crossing the street. She commented on the discussions with schools and the benefit of having more people crossing will improve yielding for pedestrians.

City Engineer Pearson added they look at peer communities, Edina and Bemidji, and Bemidji has three roundabouts going; one into a high school and another into an elementary school. He also stated safety is a priority and he wouldn't recommend something that was a detriment.

Public Works Director Asher discussed the concern of people with disabilities using the roundabout and that they have the rapid flashing beacons and audible notifications that go with them.

M/Howard, S/Regan Gonzalez to adopt a resolution approving the Five-Year Street Reconstruction Plan and authorizing the issuance of street reconstruction bonds to finance the 2019-2020 reconstruction projects.

RESOLUTION NO. 11522
RESOLUTION ADOPTING A STREET RECONSTRUCTION PLAN AND
AUTHORIZING ISSUANCE OF STREET RECONSTRUCTION BONDS
THEREUNDER

Motion carried 5-0. This resolution appears as Resolution No. 11522.

| | |
|----------------|--|
| Item #6 | PUBLIC HEARING AND CONSIDERATION OF THE ADOPTION OF A RESOLUTION FOR A PRELIMINARY PLAT OF "LYNDALE GARDENS 2ND ADDITION" WHICH WILL INCORPORATE 6328 ALDRICH AVENUE AND RECONFIGURE EXISTING LOTS AND OUTLOTS OF THE LYNDALE GARDEN CENTER SITE TO ALIGN WITH APPROVED DEVELOPMENT PLANS. (S.R. NO. 119) |
|----------------|--|

Council Member Garcia presented Staff Report No. 119 and opened the public hearing.

M/Howard, S/Elliott to close the public hearing.

Motion carried 5-0.

M/Garcia, S/Elliott to adopt a resolution for a preliminary plat of "Lyndale Gardens 2nd Addition."

RESOLUTION NO. 11523
RESOLUTION GRANTING PRELIMINARY APPROVAL OF A PLAT FOR
LYNDALE GARDENS 2ND ADDITION

Motion carried 5-0. This resolution appears as Resolution No. 11523.

| | |
|----------------|---|
| Item #7 | CONSIDERATION OF THE ADOPTION OF A RESOLUTION GRANTING AN AMENDMENT TO A PLANNED UNIT DEVELOPMENT TO ALLOW CONSTRUCTION OF A K-8 SCHOOL AT 6500 NICOLLET AVENUE (BREMER BANK SITE). (S.R. NO. 120) |
|----------------|---|

Removed from the agenda.

| | |
|----------------|---|
| Item #8 | CONSIDERATION OF AN APPEAL OF A THERAPEUTIC MASSAGE THERAPIST LICENSE APPLICATION FOR DEMING LAI. (S.R. NO. 121) |
|----------------|---|

Council Member Regan Gonzalez presented Staff Report No. 121.

Support Services Manager Anderson stated the facts are included in the staff report and the applicant is available.

Deming Lai, applicant, stated he had additional information to provide for the application.

Council Member Regan Gonzalez asked what the process is if he has additional information for the license.

Support Services Manager Anderson stated that the applicant has six months of experience but the Richfield City Code requires two years of experience.

Council Member Regan Gonzalez stated an incomplete application cannot be accepted, if Mr. Lai has additional information he may resubmit an application.

M/Regan Gonzalez, S/Garcia to support the denial of the Therapeutic Massage Therapist License application submitted by Deming Lai.

Motion carried 5-0.

| | |
|----------------|------------------------------|
| Item #9 | CITY MANAGER’S REPORT |
|----------------|------------------------------|

City Manager Devich stated he had nothing to report.

| | |
|-----------------|----------------------------|
| Item #10 | CLAIMS AND PAYROLLS |
|-----------------|----------------------------|

M/Garcia, S/Elliott that the following claims and payrolls be approved:

| | |
|---|------------------------|
| U.S. Bank | 07/10/18 |
| A/P Checks: 269253 - 269530 | \$ 939,221.02 |
| Payroll: 137416 - 137797; 42802 - 42804 | 690,375.29 |
| TOTAL | \$ 1,629,596.31 |

Motion carried 5-0.

| |
|-------------------|
| OPEN FORUM |
|-------------------|

None.

| | |
|-----------------|--------------------|
| Item #11 | ADJOURNMENT |
|-----------------|--------------------|

The meeting was adjourned by unanimous consent at 8:30 p.m.

Date Approved: July 24, 2018

Pat Elliott
Mayor

Jared Voto
Executive Aide/Analyst

Steven L. Devich
City Manager