



CITY COUNCIL MEETING MINUTES

Richfield, Minnesota

Regular Meeting

May 8, 2018

CALL TO ORDER

The meeting was called to order by Mayor Elliott at 7:00 p.m. in the Council Chambers.

Council Members Present: Pat Elliott, Mayor; Edwina Garcia; Michael Howard; Maria Regan Gonzalez; and Simon Trautmann.

Staff Present: Steven L. Devich, City Manager; Bob Vose, City Attorney; John Stark, Community Development Director; Chris Regis, Finance Manager; and Jared Voto, Executive Aide/Analyst.

OPEN FORUM

Nelson Ward, 7220 Elliot Ave S, representing the Optimist Club of Richfield, spoke regarding the Optimist Club celebrating 60 years in Richfield, their work in the community, and invited anyone interested to attend a meeting.

Erin Springer, 6813 Queen Ave S, representing Girls Scout Troop 11404 spoke regarding the Optimist Club and their Avenues of Flags project. This program fundraises for the troop and allows them to give back to their community.

David Kriesel-Koll, 6845 5th Ave S, representing the Optimist Club of Richfield, spoke regarding their Avenues of Flags fundraising project and the programs it funds to support Richfield youth. He invited residents of Richfield to support the Avenue of the Flags project.

Mayor Elliott thanked the Optimist Club of Richfield for their work in the city.

Council Member Garcia echoed the Mayor's comments and thanked them for their work.

PLEDGE OF ALLEGIANCE

Mayor Elliott led the Pledge of Allegiance.

APPROVAL OF MINUTES

M/Elliott, S/Trautmann to approval of the minutes of the: 1) Special City Council work session of April 24, 2018; (2) Special joint City Council and Transportation Commission work session of April 24, 2018; and (3) Regular City Council meeting of April 24, 2018.

Motion carried 5-0.

Item #1	RICHFIELD STEM/DUAL LANGUAGE SCHOOL COMBINED 5TH GRADE CHOIR
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Councilmember Regan Gonzalez introduced and welcomed the Richfield STEM/Dual Language School combined 5th Grade choir and members of the audience. The choir performed three songs for the City Council and audience.

Item #2	COUNCIL DISCUSSION <ul style="list-style-type: none"> • Hats Off to Hometown Hits
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Council Member Trautmann thanked everyone who attended the Friends of Wood Lake (FOWL) dinner. He also reminded families of the parks and recreation activities during the summer and of the passport program, which subsidizes the costs of recreational programs.

Council Member Garcia spoke regarding events on May 11 from 5-8 p.m. there will be a Latina Women’s Fair at House of Prayer; on Saturday, May 12 the United States Post Office will be picking up non-perishable food items for food shelves; on May 12 from 1-3 p.m. at the Wood Lake Nature Center the Lyndale Gardens developer is hosting an open house for their proposed development; on May 15 from 9:30-10:30 a.m. at Wood Lake Nature Center there will be spring story time for children 3-5 years old followed by an activity or hike; and lastly she discussed Donna Peterson’s work and contribution to the city of Richfield and offered her condolences to her family.

Mayor Elliott spoke regarding the Memorial Day ceremony at the Honoring All Veterans Memorial in Veterans Park on Monday May 28 at 2 p.m. Featured guest speakers: Dr. Michael Turner and Judge Mitchell Turner, brothers of Naval Veteran Lt. Charles J. Turner, Richfield native and first reported Minnesota casualty of the Gulf War.

Council Member Howard spoke regarding an upcoming joint work session of the City Council and HRA being held on Monday, May 21 at 5:45 p.m. on the topic of naturally occurring affordable housing; 66th Street reconstruction is continuing and he thanked staff and the contractors for their work, and residents for their patience during the project.

Council Member Regan Gonzalez spoke regarding the city-wide garage sale from May 17-19; farmers market season is every Saturday and Veterans Park from 7 a.m. to 12 p.m.; Public Works Department is holding an open house on Saturday, May 19 from 11 a.m. to 1 p.m. at Public Works Facility; on May 19 from 3 to 4:30 p.m. a compost critters activity is being held at Wood Lake Nature Center to explore different types of bugs and bacteria, the cost is \$3; and lastly Unity in the Community is on Thursday, May 24 from 5 to 7:30 p.m. at Veterans Park.

Mayor Elliott invited Pastor Fred Owens and his family to speak. Pastor Owens thanked the Richfield community, police officers, and firefighters for their support and assistance after the tragic loss of their daughter in a car accident.

Item #3	APPROVAL OF THE AGENDA
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M/Elliott, S/Garcia to approve the agenda.

Motion carried 5-0.

Item #4	CONSENT CALENDAR
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City Manager Devich presented the consent calendar.

- A. Consideration of the approval of a resolution appointing Information Technologies Manager Jane Skov as an Alternate Director on the Local Government Information Systems (LOGIS) Board of Directors. (S.R. No. 75)

RESOLUTION NO. 11494
 RESOLUTION AUTHORIZING THE APPOINTMENT OF THE
 INFORMATION TECHNOLOGIES MANAGER AS AN ALTERNATE
 DIRECTOR ON THE LOGIS BOARD OF DIRECTORS

This resolution appears as Resolution No. 11494.

- B. Consideration of the approval of a maintenance agreement with the Minnehaha Creek Watershed District for the specified culvert within Taft Park. (S.R. No. 76)
- C. Consideration of the approval of a first reading of an ordinance amending sign regulations. (S.R. No. 77)
- D. Consideration of the approval of a resolution amending the Richfield Urban Village Planned Unit Development to allow McDonald's to make minor site modifications and replace all menu board signs with dynamic display signs. (S.R. No. 78)

RESOLUTION NO. 11495
 RESOLUTION APPROVING AN AMENDED FINAL DEVELOPMENT
 PLAN AND CONDITIONAL USE PERMIT FOR THE RICHFIELD URBAN
 VILLAGE PLANNED UNIT DEVELOPMENT

This resolution appears as Resolution No. 11495.

- E. Consideration of the approval of a resolution amending a conditional use permit and variance to allow an expansion to increase capacity from 28 beds to 32 beds at Progress Valley, 308 78th Street East. (S.R. No. 79)

RESOLUTION NO. 11496
 RESOLUTION GRANTING APPROVAL OF AN AMENDMENT TO A
 CONDITIONAL USE PERMIT AND VARIANCE AT 308 78TH STREET
 EAST

This resolution appears as Resolution No. 11496.

- F. Consideration of the approval of a resolution for a site plan review and variances for a restaurant at 6600 Penn Avenue. (S.R. No. 80)

RESOLUTION NO. 11497
 RESOLUTION GRANTING APPROVAL OF A SITE PLAN AND
 VARIANCES AT 6600 PENN AVENUE

This resolution appears as Resolution No. 11497.

M/Garcia, S/Elliott to approve the consent calendar.

Motion carried 5-0.

Item #5	CONSIDERATION OF ITEMS, IF ANY, REMOVED FROM THE CONSENT CALENDAR
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None.

Item #6	CONSIDERATION PUBLIC HEARING AND CONSIDERATION OF THE APPROVAL OF A RESOLUTION APPROVING A FINAL PLAT OF "NORA CORNER" THAT WILL COMBINE FOUR PARCELS (6529 AND 6545 PENN AVENUE, AND 2208 AND 2210 66TH STREET WEST) INTO THREE PARCELS, IN ORDER TO ALLOW CONSTRUCTION OF A PREVIOUSLY APPROVED RESTAURANT (DUNKIN DONUTS). (S.R. NO. 81)
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Councilmember Trautmann presented Staff Report No. 81 and opened the public hearing.

M/Howard, S/Elliott to close the public hearing.

M/Trautmann, S/Elliott to approve a resolution granting approval of final plat of "Nora Corner" that will combine four parcels (6529 and 6545 Penn Avenue, and 2208 and 2210 66th Street West) into three parcels, in order to allow construction of a previously approved restaurant (Dunkin Donuts).

Community Development Director Stark provided an update on the site. He stated demolish would likely start in May and could be done by the end of the month. The site owners are contractually obligated to deliver the site to Dunkin Donuts in early August, and Dunkin Donuts plan to open in September. The Flowerama building property owners have applied for funds to improve the building and they have at least one franchise sandwich place has signed a letter of intent.

RESOLUTION NO. 11498
RESOLUTION GRANTING PRELIMINARY APPROVAL OF A PLAT FOR
NORA CORNER

Motion carried 5-0. This resolution appears as Resolution No. 11498.

Item #7	CONSIDERATION OF THE APPROVAL OF A RESOLUTION AWARDDING THE SALE OF \$9,975,000 GENERAL OBLIGATION STREET RECONSTRUCTION BONDS, SERIES 2018A. (S.R. NO. 82)
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Councilmember Garcia presented Staff Report No. 82.

Rebecca Kurtz, Ehlers & Associates, gave an overview of the bond sale. She stated the bonds were rated prior to the sale and Standard & Poor (S&P) confirmed the AA+ rating for the City's current bond issue and the previous bond issues. She discussed highlights from the S&P Rating Report, including: a strong economy, very strong management and very strong financial policies and

practices, adequate budgetary performance, a very strong budgetary flexibility and available fund balance in 2016 at 27% of operating expenditures, the City’s strong liquidity, adequate debt contingent liability position, and the City’s rapid amortization. She stated seven bids were received, with a low bid from FTN Financial Capital Markets for 3.069%. She stated they previously estimated the issue size would be \$9,975,000, but they were able to reduce it because they received a premium bid and were able to reduce the bond size.

City Manager Devich asked about the premium price that was received and how much it lowered bond size.

Ms. Kurtz stated the amount of the bond was reduced by \$225,000 due to the premium and lower discount and cost of issuances.

Mayor Elliott commented the interest savings and the importance of noting the savings for taxpayers.

Councilmember Garcia encouraged residents read the entire staff report, available on the City’s website, to get a better understanding of the entirety of the award.

M/Garcia, S/Elliott to approve a resolution awarding the sale of General Obligation Street Reconstruction Bonds, Series 2018A, in the original aggregate principal amount of \$9,770,000; fixing their form and specifications; directing their execution and delivery; and providing for their payment.

RESOLUTION NO. 11499
A RESOLUTION AWARDED THE SALE OF GENERAL OBLIGATION STREET RECONSTRUCTION BONDS, SERIES 2018A, IN THE ORIGINAL AGGREGATE PRINCIPAL AMOUNT OF \$9,975,000; FIXING THEIR FORM AND SPECIFICATIONS; DIRECTING THEIR EXECUTION AND DELIVERY; AND PROVIDING FOR THEIR PAYMENT

Motion carried 5-0. This resolution appears as Resolution No. 11499.

Item #8	CITY MANAGER’S REPORT
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City Manager Devich commented that the commission recognition event will be held on June 26 to recognize the volunteers of our commissions.

Item #9	CLAIMS AND PAYROLLS
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M/Garcia, S/Elliott that the following claims and payrolls be approved:

U.S. Bank	05/08/18
A/P Checks: 267761 - 268016	\$ 1,152,704.66
Payroll: 136115 - 136416	<u>624,853.42</u>
TOTAL	\$ 1,777,558.08

Motion carried 5-0.

OPEN FORUM

None.

Item #10	SPECIAL CITY COUNCIL CLOSED EXECUTIVE SESSION IN THE BABCOCK ROOM REGARDING THE CITY MANAGER'S ANNUAL PERFORMANCE EVALUATION. THE CLOSED EXECUTIVE SESSION WILL BE CONVENED AS PERMITTED TO EVALUATE AN EMPLOYEE'S PERFORMANCE PURSUANT TO MINN. STAT. 13D.05, SUBD. 3(A).
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The City Council closed to special executive session at 7:50 p.m. m/Elliott; s/Garcia 5-0

The City Council reconvened the meeting at 8:26 p.m.

Item #11	SUMMARY REVIEW OF THE CITY MANAGER'S ANNUAL PERFORMANCE EVALUATION FOR 2017 AND CONSIDERATION OF A RESOLUTION AMENDING EMPLOYMENT AGREEMENT BETWEEN CITY OF RICHFIELD AND CITY MANAGER STEVEN L. DEVICH FOR 2018. (S.R. NO. 83)
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Mayor Elliott provided a brief summary of the City Manager's annual performance evaluation for 2017. He stated he would provide another summary review of the performance evaluation at the next City Council meeting, pursuant to State law.

Mayor Elliott presented Staff Report No. 83.

M/Elliott, S/Howard to adopt a resolution amending the employment agreement between the City of Richfield and City Manager Steven L. Devich for 2018 for a 2.85% salary increase, effective January 1, 2018.

RESOLUTION NO. 11500
RESOLUTION AMENDING THE EMPLOYMENT AGREEMENT
BETWEEN THE CITY OF RICHFIELD AND STEVEN L. DEVICH, CITY
MANAGER

Motion carried 5-0. This resolution appears as Resolution No. 11500.

Item #12	ADJOURNMENT
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The meeting was adjourned by unanimous consent at 8:32 p.m.

Date Approved: May 22, 2018

Pat Elliott
Mayor

Jared Voto
Executive Aide/Analyst

Steven L. Devich
City Manager