



CITY COUNCIL MEETING MINUTES

Richfield, Minnesota

Special Joint City Council and Planning Commission Work Session

April 10, 2018

CALL TO ORDER

The work session was called to order by Mayor Pro Tempore Regan Gonzalez at 5:45 p.m. in the Bartholomew Room.

Council Members Present: Maria Regan Gonzalez, Mayor Pro Tempore; Edwina Garcia; Michael Howard; and Simon Trautmann.

Council Members Absent: Pat Elliott, Mayor

Planning Commission Members Present: Sean Hayford Oleary, Planning Chair; James Rudolph; and Kathryn Quam.

Planning Commission Absent: Daniel Kitzberger; Allysen Hoberg; Susan Rosenberg; and Bryan Pynn.

Staff Present: Steven L. Devich, City Manager; Melissa Poehlman, Assistant Community Development Director; John Stark, Community Development Director; Matt Brillhart, Associate Planner; Jim Topitzhofer, Recreation Services Director; Pam Dmytrenko, Assistant City Manager/Human Resources Manager; Bill Fillmore, Liquor Operations Director; and Kari Sinning, Deputy City Clerk.

Others Present: Mary B. Supple, HRA Chair.

Item #1	PRESENTATION AND DISCUSSION OF COMPREHENSIVE PLAN UPDATE
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Mayor Pro Tempore Regan Gonzalez introduced John Stark, Community Development Director who introduced the presenters of the comprehensive plan: Melissa Poehlman, Assistant Community Development Director and Lance Bernard, consultant from Hoisington Koegler Group. Assistant Community Development Director Poehlman gave a brief introduction for the comprehensive plan and announced Mr. Bernard; who presented the comprehensive plan to the Council and Commissioners.

There was discussion regarding on how feedback from residents was collected, Hub shopping center possible plan, potential land use density changes, and the City's park system.

The comprehensive plan has been in process for eighteen months and staff will move forward with some of the changes that were discussed during this work session and bring the plan back to the Council for final approval.

Item #2	DISCUSSION OF SIGN ORDINANCE UPDATES
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Mayor Pro Tempore Regan Gonzalez stated the next item and Steve Devich, City Manager introduced Associate Planner Matt Brillhart to present the Sign Ordinance update presentation.

The presentation consisted of the current ordinance and proposed ordinances. There was discussion regarding “bandit” signs and the use of signage for residential property. The proposed ordinance changes would affect commercial properties along public right of way. The Council and Commissioners discussed the enforcement of the proposed sign ordinances and ways to make the signage better for residents and businesses.

ADJOURNMENT

The work session was adjourned by unanimous consent at 7:19 p.m.

Date Approved: April 24, 2018

Pat Elliott
Mayor

Jared Voto
Executive Aide/Analyst

Steven L. Devich
City Manager



CITY COUNCIL MEETING MINUTES

Richfield, Minnesota

Regular Meeting

April 10, 2018

CALL TO ORDER

The meeting was called to order by Mayor Pro Tempore Regan Gonzalez at 7:30 p.m. in the Council Chambers.

Council Members Present: Maria Regan Gonzalez, Mayor Pro Tempore; Edwina Garcia; Michael Howard; and Simon Trautmann.

Council Members Absent: Pat Elliott, Mayor

Staff Present: Steven L. Devich, City Manager; Mary Tietjen, City Attorney; Wayne Kewitsch, Fire Chief; Mike Dobesh, Assistant Fire Chief; Pam Dmytrenko, Assistant City Manager/Human Resources Manager; and Kari Sinning, Deputy City Clerk.

OPEN FORUM

None.

PLEDGE OF ALLEGIANCE

Mayor Pro Tempore Regan Gonzalez led the Pledge of Allegiance.

APPROVAL OF MINUTES

M/Howard, S/Trautmann to approval of the minutes of the: (1) Special City Council work session of March 22, 2018; (2) Special City Council work session of March 27, 2018; (3) Special City Council work session of March 27, 2018; and (4) Regular City Council meeting of March 27, 2018.

Motion carried 4-0.

Item #1	FIRE CAPITAN PROMOTION
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Mayor Pro Tempore Regan Gonzalez introduced Fire Chief Kewitsch who gave a brief overview of Dale Perrault's employment and presented Perrault with a captain badge.

Item #2	FIRE LIEUTENANT PROMOTION
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Fire Chief Kewitsch gave a brief overview of Jenell Wood’s employment and presented Wood with a lieutenant badge.

Item #3	RICHFIELD BLOOMINGTON CREDIT UNION (RBCU) CHECK PRESENTATION TO RICHFIELD FIRE DEPARTMENT
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Fire Chief Kewitsch and Assistant Fire Chief Dobesh along with the help of Firefighter Nathan Brown showed the City Council the integrated infrared cameras that they will be able to add to their oxygen packs with the grant from Richfield Bloomington Credit Union. These cameras will help the firefighters to be able to “see” through thick smoke during rescues. Fire Chief Kewitsch thanked Richfield Bloomington Credit Union for their grant.

Mayor Pro Tempore Regan Gonzalez thanked Richfield Bloomington Credit Union for their donation and also thanked the Fire Department for their service.

Council Member Garcia also expressed her appreciation for Fire Department and the staff.

Council Member Trautmann also thanked the Fire Department for their continued dedication and he congratulated the new Capitan and Lieutenant.

Item #4	COUNCIL DISCUSSION <ul style="list-style-type: none"> • Hats Off to Hometown Hits
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Council Member Garcia stated a few events that will be taken place in the upcoming weeks: The Fraser Walk for Autism on April 14 at 7:30 – 9:30a.m. at the Mall of America; April 14th from 9:00a.m. - noon Community Wellness Expo at Richfield High School; April 22nd from 1-4p.m. Earth Day Celebration at Woodlake Nature Center; April 28th from 10-2p.m. Richfield Fire Department and the Drug Enforcement Administration will sponsor a national Take Back Day for prescription medications at Walgreens at the Hub; The League of Women Voters annual dinner on April 30th at 6 p.m. at the VFW; and May 3rd 4 – 7 p.m. Indoor Farmer’s Market at the Community Center.

Council Member Trautmann had a couple announcements regarding the FOWL Fundraising Dinner on April 27th and the Community Education programs that the City provides. Council Member Trautmann thanked Recreation Services Director Jim Topitzhofer and his staff for the numerous Community Education programs that they have available and encouraged residents to take advantage of the programs that are available during the summer.

Council Member Howard announced that VEAP and Community Action Partnership are holding listening sessions to gather feedback from renters regarding housing policies and changes on April 16th from 6-7:30p.m. at Woodlake Lutheran Church, April 24th 10-11:30a.m. at Hope Church, and April 29th 3:30-4:30p.m. at Tapestry Church. Council Member Howard also promoted nominations for the Gene and Mary Jacobsen Outstanding Citizen Award with the Human Rights Commission.

Mayor Pro Tempore Regan Gonzalez spoke about her involvement with Richfield High School students and the T-21 initiative for tobacco to be sold at the age of 21 instead of 18. Mayor Pro

Tempore Regan Gonzalez also promoted the Farmers Market and thanked our Media Coordinator Neil Ruhland for his efforts on the social media page of keeping the page updated for Richfield residents.

Item #5	APPROVAL OF THE AGENDA
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M/Howard, S/Garcia to approve the agenda.

Motion carried 4-0.

Item #6	CONSENT CALENDAR
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City Manager Devich presented the consent calendar.

- A. Consideration of the adoption of a resolution authorizing the acceptance of monetary support from Richfield Bloomington Credit Union for the Fire Department to purchase integrated thermal imaging cameras. (S.R. No. 64)

RESOLUTION NO. 11489
RESOLUTION AUTHORIZING THE ACCEPTANCE OF
MONETARY SUPPORT FROM RICHFIELD BLOOMINGTON
CREDIT UNION FOR THE RICHFIELD FIRE DEPARTMENT TO
PURCHASE THERMAL IMAGING DEVICES

This resolution appears as Resolution No. 11489.

- B. Consideration of the adoption of a resolution supporting the application to host a Minnesota GreenCorps member and authorizing the City Manager to execute a host site agreement with the Minnesota Pollution Control Agency. (S.R. No. 65)

RESOLUTION NO. 11490
RESOLUTION SUPPORTING THE HOST SITE APPLCATION
FOR A MINNESOTA GREENCORPS MEMBER

This resolution appears as Resolution No. 11490.

- C. Consideration of the adoption of a resolution providing for the sale of \$9,975,000 General Obligation Street Reconstruction Bonds, Series 2018A. (S.R. No. 66)

RESOLUTION NO. 11491
RESOLUTION PROVIDING FOR THE SALE OF \$9,975,000 GENERAL
OBLIGATION STREET RECONSTRUCTION BONDS, SERIES 2018A

This resolution appears as Resolution No. 11491.

- D. Consideration of the approval of bid minutes and tabulation and authorization of a contract with Midwest Asphalt in the amount of \$80,900 for parking lot improvements at the municipal liquor store at 6444 Penn Avenue South and authorization of the City Manager to approve contract changes under \$50,000 without further City Council consideration. (S.R. No. 67)

M/Regan Gonzalez, S/Garcia to approve the consent calendar.

Motion carried 4-0.

Item #7	CONSIDERATION OF ITEMS, IF ANY, REMOVED FROM THE CONSENT CALENDAR
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None.

Item #8	CONSIDERATION OF THE ADOPTION OF A RESOLUTION APPROVING THE CONTRACT WITH THE POLICE SERGEANTS TEAMSTERS 320 FOR THE CONTRACT PERIOD JANUARY 1, 2018 THROUGH DECEMBER 31, 2019 AND AUTHORIZE THE CITY MANAGER TO EXECUTE THE AGREEMENT. (S.R. NO. 68)
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Mayor Pro Tempore Maria Regan Gonzalez presented Staff Report No. 68.

Assistant City Manager Dmytrenko stated that this is the final draft of the contract after successful negotiations with the union.

M/Regan Gonzalez, S/Howard to adopt the resolution approving the provisions of the 2018-2019 labor agreement with the Police Sergeants Teamsters 320 bargaining unit and authorize the City Manager to execute the agreement.

RESOLUTION NO. 11492
RESOLUTION APPROVING LABOR AGREEMENT BETWEEN THE
CITY OF RICHFIELD AND POLICE SERGEANTS TEAMSTERS 320
BARGAINING UNIT FOR YEARS 2018 – 2019

Motion carried 4-0. This resolution appears as Resolution No. 11492.

Item #9	CITY MANAGER’S REPORT
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City Manager Devich stated he had nothing to report.

Item #10	CLAIMS AND PAYROLLS
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M/Garcia, S/Howard that the following claims and payrolls be approved:

U.S. Bank	04/10/18
A/P Checks: 267036 - 267364	\$ 1,022,189.00
Payroll: 135498 – 135809; 42795	607,946.19
TOTAL	<u>\$ 1,630,135.19</u>

Motion carried 4-0.

OPEN FORUM

None.

Item #11	ADJOURNMENT
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The meeting was adjourned by unanimous consent at 7:54 p.m.

Date Approved: April 24, 2018

Pat Elliott
Mayor

Jared Voto
Executive Aide/Analyst

Steven L. Devich
City Manager