



CITY COUNCIL MEETING MINUTES

Richfield, Minnesota

Special City Council Work Session

February 13, 2018

CALL TO ORDER

The work session was called to order by Mayor Elliott at 6:00 p.m. in the Bartholomew Room.

Council Members Present: Pat Elliott, Mayor; Edwina Garcia; Maria Regan Gonzalez; Michael Howard; and Simon Trautmann.

Staff Present: Steven L. Devich, City Manager; Pam Dmytrenko, Assistant City Manager/HR Manager; Neil Ruhland, Media Coordinator; and Jared Voto, Executive Aide/Analyst.

Item #1	THE CITY'S COMMUNICATION EFFORTS
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Assistant City Manager/HR Manager Dmytrenko introduced the topic and Media Coordinator Ruhland.

Media Coordinator Ruhland presented an overview of the past, current, and future communication efforts of the City. Past efforts included social media, videos, the annual report, website, civic engagement tools, and Channel 16. Current efforts included the City's communication goals of expanding the City's communication reach, researching new avenues of communication, and connecting more effectively with our diverse populations. Future efforts included developing the City's brand, expanding social media presence, creating an external newsletter, creating a citizens academy, leveraging a communications partnership with the Richfield schools.

Councilmembers asked questions and commented on language accessibility; the visual elements of branding the City – knowing when you have entered Richfield; communicating how people can become more involved in their community via a webpage, video, or citizen's academy; "Did you know" social media posts; looking into the resources of our communications division as it compares to other comparable cities; and resident notifications for items on the website (e.g. when meeting agendas are published).

Assistant City Manager/HR Manager Dmytrenko asked the Council's thoughts on a new city advisory commission regarding communications, as it had been brought up previously, or if an ad hoc group may be a better route.

Mayor Elliott responded there were individuals who applied to commissions that may have additional skills that may assist the City. He suggested Mr. Ruhland set a meeting with them to discuss where they may be able to help, with the understanding that this is the voice of the City.

ADJOURNMENT

The work session was adjourned by unanimous consent at 6:59 p.m.

Date Approved: February 27, 2018

Pat Elliott
Mayor

Jared Voto
Executive Aide/Analyst

Steven L. Devich
City Manager



CITY COUNCIL MEETING MINUTES

Richfield, Minnesota

Regular Meeting

February 13, 2018

CALL TO ORDER

The meeting was called to order by Mayor Elliott at 7:01 p.m. in the Council Chambers.

Councilmembers Present: Pat Elliott, Mayor; Michael Howard; Maria Regan Gonzalez; Simon Trautmann; and Edwina Garcia (arrived at 7:03).

Staff Present: Steven L. Devich, City Manager; Mary Tietjen, City Attorney; Pam Dmytrenko, Assistant City Manager/HR Manager; Jay Henthorne, Public Safety Director/Police Chief; John Stark, Community Development Director; Julie Urban, Housing Manager; Jennifer Anderson, Support Services Supervisor; and Jared Voto, Executive Aide/Analyst.

OPEN FORUM

None.

PLEDGE OF ALLEGIANCE

Mayor Elliott led the Pledge of Allegiance.

APPROVAL OF MINUTES

M/Elliott, S/Howard to approval of the minutes of the: (1) Special City Council work session of January 20, 2018; (2) Special City Council work session of January 23, 2018; and (3) Regular City Council meeting of January 23, 2018.

Motion carried 4-0.

Item #1	COUNCIL DISCUSSION <ul style="list-style-type: none">• Hats Off to Hometown Hits• Select Councilmember as liaison to the organics taskforce
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Councilmember Trautmann spoke regarding the winter framers market and the next date being March 1.

Councilmember Garcia spoke regarding the passing of former councilmember Ivan Ludeman and the work he did in the community.

Councilmember Howard spoke regarding the Lyndale Gardens open house on February 15 at Pizza Luce; the naturalization ceremony on February 20 at the Richfield Municipal Center; the Lyndale Avenue Reconstruction open house on February 20 at Oak Grove Lutheran Church; the Richfield Chamber of Commerce’s Circle of Excellence event on February 21; and thanked the Richfield Police Department for their work during the Super Bowl.

Councilmember Regan Gonzalez spoke regarding an initiative for Richfield to become a dementia-friendly community.

Mayor Elliott spoke regarding the opportunity to give introductory comments at the naturalization ceremony on February 20, and the honor it has been to represent Richfield as Mayor; and the Richfield Chamber of Commerce’s Circle of Excellence event.

Councilmembers discussed appointment to the organics taskforce. The Council selected, by unanimous consent, Councilmember Regan Gonzalez to serve on the taskforce.

Item #2	APPROVAL OF THE AGENDA
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M/Garcia, S/Elliott to approve the agenda.

Motion carried 5-0.

Item #3	CONSENT CALENDAR
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City Manager Devich presented the consent calendar.

- A. Consideration of the approval of the continuation of an agreement with the City of Bloomington for the provision of public health services for the City of Richfield for 2018. (S.R. No. 28)
- B. Consideration of the approval of setting a public hearing to be held on March 13, 2018, for the consideration of the issuance of new On-Sale Intoxicating and Sunday Liquor licenses for Lyndale Smokehouse, LLC d/b/a Lyndale Smokehouse, located at 7745 Lyndale Ave South. (S.R. No. 29)

M/Elliott, S/Regan Gonzalez to approve the consent calendar.

Motion carried 5-0.

Item #4	CONSIDERATION OF ITEMS, IF ANY, REMOVED FROM THE CONSENT CALENDAR
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None.

Item #5	PUBLIC HEARING AND CONSIDERATION OF THE REVOCATION OF FIRST STEP, LLC (RICHFIELD HEALTH MASSAGE) BUSINESS LICENSE FOR VIOLATIONS OF OPERATING WITH THREE UNLICENSED MASSAGE THERAPISTS, ENGAGING IN PROHIBITED MASSAGE, AND CHARGES OF GROSS MISDEMEANOR PROSTITUTION. (S.R. NO. 30)
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Councilmember Trautmann presented Staff Report No. 30 and opened the public hearing.

Dongfa Zhou, attorney representing First Step, LLC, stated reasons to not revoke the business license and asked the Council to not revoke the business license.

Councilmember Trautmann asked questions for clarification and Mr. Zhou responded to the questions.

Liuhe Wei, owner of First Step, LLC, speaking Chinese and being translated by his attorney, Mr. Zhou, spoke that he was not familiar with the city regulations.

Councilmember Trautmann, speaking Mandarin Chinese, stated he lived in China for two years and everywhere he went, and everyone he met treated him as a friend and like family. He stated, in English, that he was treated with respect and courtesy when he went to China.

Mr. Wei stated there are video recordings of how he treated his workers.

Councilmember Trautmann asked if he could close the public hearing and made a motion to close the hearing.

Mary Tietjen, City Attorney, advised to ask the licensee has any closing remarks and then it is up to the entire Council if they want to close the public hearing.

Councilmember Trautmann stated they were not interested in videos or evidence not present and asked if the licensee had a closing statement.

Mr. Zhou stated he objected to the way councilmembers treated his client.

M/Trautmann, S/Elliott to close the public hearing.

Motion carried 5-0.

Councilmember Howard asked the City's past practices if this type of activity has been found by the police, in terms of business licensing.

Chief Henthorne stated this is the process when there are violations to the City ordinance and based upon the investigation this is staff's recommendation.

Councilmember Howard asked if there have been prior instances of revoking a business licenses for serious violations.

Chief Henthorne stated he didn't recall action being taken against someone's license.

Mayor Elliott asked if Chief Henthorne had read the reports and if a manager was on-site at the time of the execution of the warrant.

Chief Henthorne responded that there was no manager on-site, only the three employees.

Mayor Elliott asked about the charges, that there was no one supervising the operations, and that the three individuals were only employees.

Chief Henthorne confirmed the Mayor’s questions were correct.

Mayor Elliott asked if there was any circumstance or conditions that could be imposed that the operations could continue and be in compliance with our City Code.

Chief Henthorne stated he did not feel that there would be, without going into the investigation, this has been going on for a long time.

M/Trautmann, S/Elliott to approve revocation of the business license of First Step, LLC located at 7610 Lyndale Ave So., Richfield, Minnesota and direct staff to bring a Resolution with Findings supporting the revocation back to the City Council for approval at its next meeting.

Motion carried 5-0.

Item #6	PUBLIC HEARING AND CONSIDERATION OF THE APPROVAL OF A RESOLUTION SPECIFYING THE USE OF FUNDS FROM THE COMMUNITY DEVELOPMENT BLOCK GRANT ALLOCATION FOR 2018 AND AUTHORIZING EXECUTION OF A SUBRECIPIENT AGREEMENT WITH HENNEPIN COUNTY AND ANY REQUIRED THIRD PARTY AGREEMENTS. (S.R. NO. 31)
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Mayor Elliott presented Staff Report No. 31 and opened the public hearing.

M/Elliott, S/Garcia to close the public hearing.

Motion carried 5-0.

M/Elliott, S/Garcia to approve a resolution authorizing the use of funds for the 2018 Urban Hennepin County Community Development Block Grant Program and authorizing execution of a Subrecipient Agreement with Hennepin County and any required third party agreements.

RESOLUTION NO. 11475
 RESOLUTION APPROVING PROPOSED USE OF 2018 URBAN
 HENNEPIN COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT
 PROGRAM FUNDS AND AUTHORIZING EXECUTION OF
 SUBRECIPIENT AGREEMENT WITH HENNEPIN COUNTY AND ANY
 REQUIRED THIRD PARTY AGREEMENTS

Motion carried 5-0. This resolution appears as Resolution No. 11475.

Item #7	PUBLIC HEARING AND CONSIDERATION OF THE APPROVAL OF A RESOLUTION GRANTING APPROVAL OF THE FINAL PLAT OF THE CEDAR POINT COMMONS 2ND ADDITION. (S.R. NO. 32)
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Councilmember Regan Gonzalez presented Staff Report No. 32 and opened the public hearing.

M/Regan Gonzalez, S/Howard to close the public hearing.

Motion carried 5-0.

M/Regan Gonzalez, S/Elliott to approve a resolution granting approval of the final plat of the Cedar Point Commons 2nd Addition.

RESOLUTION NO. 11476
RESOLUTION GRANTING APPROVAL OF A FINAL PLAT FOR CEDAR
POINT COMMONS 2ND ADDITION

Motion carried 5-0. This resolution appears as Resolution No. 11476.

Item #8	CONSIDERATION OF THE APPROVAL OF THE FIRST READING OF AN ORDINANCE AMENDING SUBSECTION 210.01 OF THE CITY CODE RELATED TO CITY COUNCIL SALARIES. (S.R. NO. 33)
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Councilmember Howard presented Staff Report No. 33.

M/Howard, S/Regan Gonzalez to approve the first reading of the ordinance amending Subsection 210.01 of the City Code related to City Council salaries and schedule the second reading for February 27, 2018.

Motion carried 5-0.

Item #9	CONSIDERATION OF THE APPROVAL OF A RESOLUTION APPROVING THE CONTRACT WITH THE POLICE LIEUTENANTS TEAMSTERS 320 FOR THE CONTRACT PERIOD JANUARY 1, 2018 THROUGH DECEMBER 31, 2019 AND AUTHORIZE THE CITY MANAGER TO EXECUTE THE AGREEMENT. (S.R. NO. 34)
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Mayor Elliott presented Staff Report No. 34.

M/Elliott, S/Regan Gonzalez to adopt a resolution approving the provisions of the 2018-2019 labor agreement with the Police Lieutenants Teamsters 320 bargaining unit and authorize the City Manager to execute the agreement.

RESOLUTION NO. 11477
RESOLUTION APPROVING LABOR AGREEMENT BETWEEN THE
CITY OF RICHFIELD AND POLICE LIEUTENANTS TEAMSTERS 320
BARGAINING UNIT FOR YEARS 2018 - 2019

Motion carried 5-0. This resolution appears as Resolution No. 11477.

Item #10	CONSIDERATION OF THE APPROVAL OF AGREEMENTS WITH NON-PROFIT ORGANIZATIONS TO PROVIDE SOCIAL SERVICES TO THE CITY OF RICHFIELD AND AUTHORIZATION OF THE CITY MANAGER TO EXECUTE AGREEMENTS WITH THOSE AGENCIES. (S.R. NO. 35)
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Councilmember Garcia presented Staff Report No. 35.

M/Garcia, S/Trautmann to approve the agreements between the recommended non-profit organizations and the City of Richfield and authorize the City Manager to execute agreements for services with those agencies.

Motion carried 5-0.

Item #11	CITY MANAGER’S REPORT
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City Manager Devich had nothing to report.

Item #12	CLAIMS AND PAYROLLS
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M/Garcia, S/Elliott that the following claims and payrolls be approved:

U.S. Bank	02/13/18
A/P Checks: 265465 - 265916	\$ 2,492,364.44
Payroll: 134148 - 134488	<u>663,484.35</u>
TOTAL	\$ 3,155,848.79

Motion carried 5-0.

OPEN FORUM

None.

Item #13	ADJOURNMENT
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The meeting was adjourned by unanimous consent at 7:56 p.m.

Date Approved: February 27, 2018

Pat Elliott
Mayor

Jared Voto
Executive Aide/Analyst

Steven L. Devich
City Manager