



CITY COUNCIL MEETING MINUTES

Richfield, Minnesota

Regular Council Meeting

December 13, 2022

CALL TO ORDER

Mayor Regan Gonzalez called the meeting to order at 7:00 p.m. in the Council Chambers.

Council Members Present: Maria Regan Gonzalez, Mayor; Simon Trautmann; Mary Supple; Ben Whalen; and Sean Hayford O'Leary

Staff Present: Katie Rodriguez, City Manager; Kristen Asher, Public Works Director; Joe Powers, City Engineer; Amy Markle, Recreation Services Director; Jay Henthorne, Public Safety Director; Mike Dobesh, Fire Chief; Sack Thongvanh, Assistant City Manager; Kelly Wynn, Administrative Assistant; and Chris Swanson, Management Analyst

Others Present: Council Member-Elect, Sharon Christensen

PLEDGE OF ALLEGIANCE

Mayor Regan Gonzalez led the Pledge of Allegiance.

OPEN FORUM

Mayor Regan Gonzalez reviewed the options to participate:

- Participate live by calling 1-415-655-0001 during the open forum portion
- Call prior to meeting 612-861-9711
- Email prior to meeting kwynn@richfieldmn.gov

Mara Glubka, Richfield resident, honored Maria and thanked her for her service to the community of Richfield.

APPROVAL OF MINUTES

M/Trautmann, S/Whalen to approve the Minutes of the: (1) Special City Council Meeting of November 16, 2022; (2) Special City Council Work Session of November 19, 2022; and (3) City Council Work Session of November 22, 2022; and (4) Regular City Council Meeting of November 22, 2022.

Motion carried: 5-0

ITEM #1	PRESENTATION OF THE EDWINA GARCIA COMMUNITY BUILDER AWARD AND PROCLAMATION TO EMILIA GONZALEZ AVALOS
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Mayor Regan Gonzalez presented proclamation and award to Emilia Gonzalez Avalos. She expressed gratitude for Emilia and the work she has done for Richfield.

Emilia Gonzalez Avalos thanked the city for the support and the leadership of a Latina Mayor, specifically during the challenging times of Covid.

Council Member Supple added thanks for her advocacy in the community.

Council Member Whalen spoke of the transformational powerhouse of Unidos to create space and give a voice to so many people. He thanked her for everything she does.

Council Member Hayford Oleary congratulated Emilia on the award and shared the impression she has made on him and positivity she has brought.

Council Member Trautmann echoed comments and expressed excitement to see her work recognized and acknowledged.

ITEM #2	RECOGNITION OF MAYOR MARIA REGAN GONZALEZ
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Judy Moe and members of Richfield Disability Advocacy Partnership (RDAP) expressed deep gratitude for her support and mentorship.

Ruth Evangelista and members of La Red spoke of the impact the mayor has had on the community and thanked her for her leadership.

Representative Mike Howard thanked Mayor Regan Gonzalez for always bringing her whole self. He spoke of how many leaders she has made and lifted up in the community.

Crystal Brakke and members of the Richfield Public Schools spoke of the constant focus Mayor Regan Gonzalez has had on the community's young people.

City Manager Rodriguez expressed gratitude for Mayor Regan Gonzalez and the impact she has made on residents an everyone she meets.

Mayor Regan Gonzalez spoke of how the community has so greatly impacted her life and how much she has learned along with some of the accomplishments she was able to achieve. She then thanked her family and community for all the support she has been given.

ITEM #3	APPROVAL OF THE AGENDA
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M/ Hayford Oleary, S/Whalen to approve the agenda.

Motion carried: 5-0

ITEM #4	CONSENT CALENDAR
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City Manager Rodriguez presented the consent calendar.

- A. Consider to approve the renewal of the 2023 licenses for On-Sale 3.2 Percent Maly Liquor, Off-Sale 3.2 Percent Malt Liquor and Secondhand Goods Dealers doing business in Richfield (Staff Report No. 171)
- B. Consider to approve the renewal of the 2023 licenses for On-Sale Intoxicating/Club, Wine and 3.2 Malt Liquor licenses. (Staff Report No. 172)
- C. Consider the adoption of a resolution authorizing Richfield Public Safety/Police Department to accept donations from the listed agencies, businesses and private individuals for designated uses. (Staff Report No. 173)

RESOLUTION NO.
**RESOLUTION AUTHORIZING RICHFIELD PUBLIC SAFETY/POLICE DEPARTMENT
TO ACCEPT DONATIONS FROM THE LISTED AGENCIES, BUSINESSES AND
PRIVATE INDIVIDUALS FOR DESIGNATED USES**

- D. Consider the adoption of a resolution designating polling places for 2023. (Staff Report No. 174)

RESOLUTION NO.
RESOLUTION DESIGNATING POLLING PLACES FOR 2023

- E. First Reading of a proposed ordinance amendment modifying the Zoning Code in relation to landscaping requirements. (Staff Report No. 175)

BILL NO. _____
**AN ORDINANCE AMENDMENT MODIFYING SECTION 544 OF THE ZONING CODE IN
RELATION TO LANDSCAPING REQUIREMENTS**

RESOLUTION NO. _____
**RESOLUTION AUTHORIZING ESTABLISHMENT OF A NEW SPECIAL REVENUE
FUND FOR PUBLIC TREE PLANTINGS**

- F. Consider the adoption of a resolution accepting grants and donations received by the Richfield Recreation Services Department in 2021 and 2022 and authorizing the Recreation Services Department to administer the funds in accordance with any applicable grant agreements and terms prescribed by donors. (Staff Report No. 176)

RESOLUTION NO.
**RESOLUTION AUTHORIZING ACCEPTANCE OF GRANTS RECEIVED BY THE CITY
OF RICHFIELD-RECREATION SERVICES DEPARTMENT AND TO AUTHORIZE THE
CITY TO ADMINISTER THE FUNDS IN ACCORDANCE WITH GRANT AGREEMENTS
AND TERMS PRESCRIBED BY DONORS**

- G. Consider the approval of setting a public hearing to be held on January 10, 2023, to consider the issuance of new On-Sale Wine and 3.2 Percent Malt Liquor licenses for NTLL Hockey Ventures, LLC., dba Minnesota Whitecaps, located at the Richfield Ice Arena, 636 66th Street E. (Staff Report No. 177)
- H. Consider approval of a contract renewal with Adesa Minneapolis for 2022-2023 for auctioning forfeited vehicles from Public Safety/Police. (Staff Report No. 178)

- I. Consider a resolution accepting donations to the Affordable Housing Trust Fund. (Staff Report No. 179)

**RESOLUTION NO.
RESOLUTION ACCEPTING DONATIONS TO
THE AFFORDABLE HOUSING TRUST FUND**

- J. Consider the approval of resolutions of support for Public Works' Active Transportation grant applications to MnDOT for the installation of a sidewalk on 73rd St and construction of intersection improvements at the 66th St/Richfield Parkway roundabout. (Staff Report No. 180)

**RESOLUTION NO.
RESOLUTION OF SUPPORT FOR THE 73RD ST ACTIVE TRANSPORTATION
GRANT APPLICATION**

**RESOLUTION OF SUPPORT FOR THE
66TH STREET AND RICHFIELD PARKWAY INTERSECTION IMPROVEMENST ACTIVE
TRANSPORTATION GRANT APPLICATION**

- K. Consider the adoption of a resolution to accept a grant of \$2,395.90 from the Office of Justice Programs for bullet proof vests. (Staff Report No. 181)

**RESOLUTION NO.
RESOLUTION APPROVING THE GRANT WITH THE U.S. DEPARTMENT OF JUSTICE,
OFFICE OF JUSTICE PROGRAMS AND RICHFIELD POLICE FOR
BULLETPROOF VESTS**

M/Supple, S/ Trautmann to approve the consent calendar.

Council Member Supple thanked the many generous groups for grants and donations. She was also thankful of the changes made to the landscaping ordinance.

Council Member Whalen echoed landscaping changes and is happy to see a variety of trees. Council Member Trautmann spoke of the great restaurant options within Richfield.

Motion carried: 5-0

ITEM #5	CONSIDERATION OF ITEMS, IF ANY, REMOVED FROM CONSENT CALENDAR
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None.

ITEM #6	PUBLIC HEARING TO CONSIDER A RESOLUTION ADOPTING A SPENDING PLAN FOR UNOBLIGATED TAX INCREMENT (STAFF REPORT NO. 182)
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Council Member Trautmann presented Staff Report 182.

Director Poehlman reminded Council of the work session that took place to discuss the funds addressed in staff report.

Council Member Trautmann opened the public hearing.

M/Trautmann, S/Supple to close the public hearing.

M/Trautmann, S/Hayford Oleary to approve the attached resolution and Spending Plan for unobligated tax increment.

**RESOLUTION NO. _____
APPROVING A SPENDING PLAN FOR CERTAIN TAX INCREMENT
FINANCING DISTRICTS LOCATED IN THE CITY OF RICHFIELD**

Council Member Supple thanked staff for the research done on this item.

Council Member Whalen expressed excitement for this development plan and how this aligns with the strategic plan.

Council Member Trautmann acknowledged the great work staff has done and the resources that have been utilized.

Mayor Regan Gonzalez expressed gratitude and is excited to see what comes from the funding.

Motion carried: 5-0

ITEM #7	PUBLIC HEARING AND CONSIDER TO APPROVE THE RENEWAL OF 2023 PAWNBROKER AND SECONDHAND GOODS DEALER LICENSES FOR METRO PAWN & GUN, INC., 7529 LYNDALE AVENUE SOUTH (STAFF REPORT NO. 183)
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Council Member Hayford Oleary presented staff report 183.

M/ Hayford Oleary, S/Supple to continue the public hearing to January 10, 2023 and extend the license for Metro Pawn and Gun to January 10, 2023.

Motion carried: 4-0 (Council Member Trautmann temporarily stepped away.)

ITEM #8	CONSIDER A RESOLUTION ACCEPTING THE TRANSFER FROM THE LYNDALE GATEWAY/INTERCHANGE WEST, URBAN VILLAGE, AND CITY BELLA TAX INCREMENTS FINANCING DISTRICTS TO THE AFFORDABLE HOUSING TRUST FUND AND CONSIDERATION OF PRIORITIES FOR THE USE OF TRUST FUND RESOURCES FOR AFFORDABLE HOUSING DEVELOPMENTS (STAFF REPORT NO. 184)
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Council Member Supple presented staff report 184.

Director Poehlman reminded Council of which locations are receiving funds and how much.

M/ Supple, S/Whalen to (1) Adopt a resolution accepting the transfer of \$750,000 from the Lyndale Gateway / Interchange West, Urban Village and City Bella Tax Increment Financing Districts to the Affordable Housing Trust Fund; and (2) Adopt priorities for the use of Trust Fund resources when assisting affordable housing developments.

**RESOLUTION NO. _____
ACCEPTING POOLED TAX INCREMENT FROM TAX INCREMENT
FINANCING DISTRICTS WITHIN THE CITY OF RICHFIELD FOR THE**

AFFORDABLE HOUSING TRUST FUND

Council Member Whalen expressed appreciation for such priorities being recognized by the HRA and Richfield.

Mayor Regan Gonzalez spoke of the excitement to see funds going to areas that really are in need.

Motion carried: 5-0

ITEM #9	CONSIDER RESOLUTIONS APPROVING THE 2022 REVISED/2023 PROPOSED BUDGET AND TAX LEVY AND RELATED RESOLUTIONS. (STAFF REPORT NO. 185)
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Council Member Whalen presented staff report 185.

City Manager Rodriguez spoke of the challenging 2023 budget due to inflation and the tight labor market.

M/ Whalen, S/Supple to adopt the resolutions approving the 2022 Revised/2023 Proposed budget and tax levy and related resolutions.

**RESOLUTION NO.
RESOLUTION ADOPTING A BUDGET AND TAX LEVY FOR THE YEAR 2023**

**RESOLUTION NO.
RESOLUTION AUTHORIZING BUDGET REVISIONS**

**RESOLUTION NO.
RESOLUTION AUTHORIZING REVISION OF 2022 BUDGET OF VARIOUS DEPARTMENTS**

**RESOLUTION NO.
RESOLUTION ADOPTING THE 2023 CAPITAL IMPROVEMENT BUDGET**

**RESOLUTION NO.
RESOLUTION ADOPTING THE 2024-2027 CAPITAL IMPROVEMENT PROGRAM**

**RESOLUTION NO.
RESOLUTION ESTABLISHING PUBLIC WORKS ON-CALL COMPENSATION RATES FOR 2023**

**RESOLUTION NO.
RESOLUTION AUTHORIZING A CAR ALLOWANCE REIMBURSEMENT POLICY**

**RESOLUTION NO. 11916
RESOLUTION ESTABLISHING WASTEWATER SERVICE RATES AND CHARGES, WATER RATES AND CHARGES, SPECIAL WATER SERVICE CHARGES, STORM SEWER RATES AND CHARGES, STREET LIGHT RATES AND CHARGES, AND 6.5%PENALTY ON PAST DUE ACCOUNTS**

**RESOLUTION NO.
RESOLUTION RELATING TO THE 2023 SPECIALIZED PAY PLAN**

**RESOLUTION NO.
RESOLUTION RELATING TO THE 2023 GENERAL SERVICES SALARY COMPENSATION PLAN**

**RESOLUTION NO.
RESOLUTION RELATING TO THE 2023 MANAGEMENT SALARY COMPENSATION PLAN**

**RESOLUTION NO.
RESOLUTION AUTHORIZING A CELL PHONE REIMBURSEMENT POLICY**

Council Member Supple thanked staff for their work on the budget and the wage study that will be taking place.

Council Member Hayford Oleary echoed gratitude for running the city well and doing everything possible to keep the levy as low as possible.

Council Member Trautmann thanked staff and spoke of the improvements of infrastructure going on throughout the city.

Council Member Whalen added that balance is key and staff is doing what is possible with the resources the city has and keeping the residents in mind.

Motion carried: 5-0

ITEM #10	CONSIDER THE APPOINTMENTS TO THE CITY ADVISORY BOARD AND COMMISSIONS (STAFF REPORT NO. 186)
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Council Member Supple presented staff report 186 and thanked all the residents who applied and interviewed with Council.

M/ Supple, S/Hayford Oleary to appoint members to fill the expiring or vacant terms on City advisory board and commissions referenced in the attached list.

Council Member Whalen echoed thanks to residents and spoke of the amount of wisdom they bring to the table.

Motion carried: 5-0

ITEM #11	CONSIDER THE ADOPTION OF THE CITY'S LEGISLATIVE PRIORITIES FOR 2023. (STAFF REPORT NO. 187)
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Council Member Whalen presented staff report 187.

City Manager spoke of the process and thanked Management Analyst Chris Swanson for his work.

M/ Whalen, S/Trautmann to adopt the proposed legislative priorities for 2023. By adopting the legislative platform formally, the City Council shows these priorities are in the best interest of the community and provides increased visibility for the issues.

City Manager Rodriguez expressed appreciation for the partnership between Council and staff during the process.

Motion carried: 5-0

ITEM #12	CONSIDER APPROVAL OF A NEW AGREEMENT WITH THE RICHFIELD TOURISM AND PROMOTION BOARD. (STAFF REPORT NO. 189)
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Council Member Hayford Oleary presented staff report 189.

City Manager Rodriguez thanked Council Member Trautmann for pushing to update the agreement along with other staff for taking time in getting it done.

M/ Hayford Oleary, S/Supple to approve the updated agreement with the Richfield Tourism and Promotion Board.

Council Member Whalen expressed excitement to have more community representation on the board.

Motion carried: 5-0

ITEM #13	CITY MANAGER’S REPORT
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City Manager Rodriguez supplied answers to resident questions from previous Council meetings.

ITEM #14	CLAIMS AND PAYROLL
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M/ Supple, S/Trautmann that the following claims and payrolls be approved:

<u>U.S. BANK</u>	<u>12/13/2022</u>
A/P Checks: 310935 - 311270	\$1,802,676.07
Payroll: 174752 – 175380, 43526 - 43628	<u>\$1,490,028.57</u>
TOTAL	\$3,292,704.64

Motion carried: 5-0

ITEM #15	HATS OFF TO HOMETOWN HITS
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Council Member Whalen attended the opening of the D-Line and encouraged residents to utilize the new transit line. He then thanked Mayor Regan Gonzalez for the leaders she has helped develop.

Council Member Supple thanked public works staff for the tour of the 77 underpass. She then expressed admiration for Mayor Regan Gonzalez and everything she has done for the community.

Council Member Hayford Oleary spoke of the re-opening of Hope Church after their renovation. He then spoke of past interaction they had and how inspiring she has been.

Council Member Trautmann expressed deep gratitude for Mayor Regan Gonzalez.

Mayor Regan Gonzalez thanked Council for their admiration. She then spoke of the wonderful job public works is doing plowing the city. She also mentioned the 3rd annual holiday lights parade on December 15. She thanked the staff and city for really focusing on what matters most.

ITEM #16	ADJOURNMENT
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The meeting was adjourned by unanimous consent at 8:45 p.m.

Date Approved: January 10, 2023

Mary Supple
Mayor

Kelly Wynn
Administrative Assistant

Katie Rodriguez
City Manager