



PLANNING COMMISSION MEETING MINUTES Richfield, Minnesota

Regular Planning Commission Meeting

November 27, 2023

CALL TO ORDER

The meeting was called to order by Chair Holmwig-Johnson at 7:00 p.m. in the Council Chambers.

Planning Commissioners Present: Cole Hooey, Eddie Holmwig-Johnson, Benjamin Surma, James Rudolph, Matt Taraldsen, and Brett Stursa

Commissioners Excused: Brendan Kennealy

Staff Present: Sam Crosby, Planner II and Ruby Villa, Assistant Planner

Others Present:

APPROVAL OF MINUTES

M/Hooey, S/Stursa, to approve the minutes of the Regular Planning Commission meeting of October 23, 2023.

Motion carried: 6-0.

OPEN FORUM

Chair Holmwig-Johnson reviewed the options to participate in the open forum. There were no callers or speakers.

ITEM #1	APPROVAL OF THE AGENDA
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M/Stursa, S/Surma, to approve the agenda.

Motion carried: 6-0.

ITEM #2	PUBLIC HEARING TO CONSIDER AN ORDINANCE AMENDMENT TO ALLOW MICRO UNITS AS AN ACCESSORY USE TO RELIGIOUS INSTITUTIONS. (STAFF REPORT NO. 16)
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Planner Crosby presented Staff Report No. 16.

Planner Crosby addressed multiple questions from the commission regarding interpretation of the Sacred Communities bill, as well as general questions concerning religious institutions in Richfield.

Chair Holmvgig-Johnson opened the public hearing. There were no callers or speakers.

M/Hooley, S/Surma, to close the public hearing.

Motion carried: 6-0.

M/Rudolph, S/Hooley, to (1) recommend approval of an ordinance amendment to allow micro units as an accessory use to religious institutions.

Motion carried: 6-0.

ITEM #3	LIAISON REPORTS
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- Community Services Commission: Commissioner Rudolph had no report.
- City Council: Commissioner Kennealy was absent.
- Housing and Redevelopment Authority (HRA): Commissioner Stursa reported that the HRA is accepting applications for a seat on the HRA and EDA until December 15th of this year. At its last meeting, the HRA approved an MOU with the owners of La Vaquita Mexican Market to continue discussions of the development at 1430 66th St. The HRA also approved an MOU with Lyndale Gardens, with the HRA agreeing to contribute up to \$500,000 for capital costs and a financial match for sewer charges to help facilitate development at the last remaining parcel that is yet to be developed on the site.
- Richfield School Board: Chair Holmvgig-Johnson had no report.
- Transportation Commission: Commissioner Surma had no report.
- Chamber of Commerce: Commissioner Hooley had no report.
- Sustainability Commission: Commissioner Taraldsen had no report.

ITEM #4	CITY PLANNER'S REPORT
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The first reading for the Aster Commons project was held on November 14th. A few members of the public spoke in favor of the request. The second reading and the rest of the

requests will be decided by the City Council on November 28th. Also, the December Planning Commission Meeting is cancelled.

ITEM #5	NEXT MEETING TIME AND LOCATION
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The next regular meeting is on Monday, January 22, 2024, at 7:00 pm in the Council Chambers.

ITEM #6	ADJOURNMENT
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M/Rudolph, S/Taraldsen to adjourn the meeting.

Motion carried: 6-0 and the meeting was adjourned at 7:25 p.m.

Submitted by:



Ruby Villa
Assistant Planner



Brett Stursa
Planning Commission Secretary