



# CITY COUNCIL MEETING MINUTES

Richfield, Minnesota

## Regular Council Meeting

November 9, 2022

### CALL TO ORDER

Mayor Regan Gonzalez called the meeting to order at 7:09 p.m. in the Council Chambers.

*Council Members Present:* Maria Regan Gonzalez, Mayor; Simon Trautmann; Mary Supple; Ben Whalen; and Sean Hayford Oleary

*Council Members Absent:* None

*Staff Present:* Katie Rodriguez, City Manager; Kristen Asher, Public Works Director; Joe Powers, City Engineer; Amy Markle, Recreation Services Director; Jay Henthorne, Public Safety Director; Mike Dobesh, Fire Chief; Sack Thongvanh, Assistant City Manager; Kelly Wynn, Administrative Assistant; and Chris Swanson, Management Analyst

*Others Present:* Mary Stratton, Civil Service President; Husniyah Bradley, Transportation Commission Chair; and Tessa Johanson Community Services Chair

### PLEDGE OF ALLEGIANCE

Mayor Regan Gonzalez led the Pledge of Allegiance.

### OPEN FORUM

Mayor Regan Gonzalez reviewed the options to participate:

- Participate live by calling 1-415-655-0001 during the open forum portion
- Call prior to meeting 612-861-9711
- Email prior to meeting [kwynn@richfieldmn.gov](mailto:kwynn@richfieldmn.gov)

Samuel Erickson, 7327 Elliot Ave S, submitted a comment via email which referenced concern around a firefighter leaving the department due to a living restriction.

### APPROVAL OF MINUTES

M/Trautmann, S/Whalen to approve the Minutes of the: (1) City Council Work Session of October 25, 2022; and (2) Regular City Council Meeting of October 25, 2022.

Motion carried: 5-0

<b>ITEM #1</b>	<b>CIVIL SERVICE COMMISSION ANNUAL PRESENTATION GIVEN BY PRESIDENT MARY STRATTON</b>
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Mayor Regan Gonzalez invited Civil Service President Stratton to give the yearly presentation of the Richfield Civil Service Commission. President Stratton provided an overview of the efforts of the Commission throughout the year and thanked commissioners and the Richfield Fire department for their dedication.

Council Members Trautmann and Whalen thanked the Commission for all their work over the last year.

Mayor Regan Gonzalez thanked the entire Commission and personally singled out President Stratton for her tireless work on the commission. She reminisced how both her and President Stratton started their public service with Richfield at the same time.

<b>ITEM #2</b>	<b>TRANSPORTATION COMMISSION ANNUAL PRESENTATION GIVEN BY HUSNIYAH DENT BRADLEY</b>
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Mayor Regan Gonzalez invited Transportation Commission Chair Bradley to give the yearly presentation of the Richfield Transportation Commission. Chair Bradley provided an overview of the efforts of the Commission throughout the year and thanked commissioners, she especially thanked the essential work of Transportation Engineer Manibog, staff liaison.

Council Member Supple thanked the all the Commission members and how much they contribute to the community.

Council Member Hayford Oleary thanked the chair and the commission for the work they do on transportation issues. He spotlighted a tour the commission took earlier this year and talked about what a fun experience it was.

Council Member Trautmann thanked the Commission for their work in the community. He talked about how this community gets some of the most attention for the projects they work on and how visitors to the community often comment on how well maintained our transportation infrastructure is.

Council Member Whalen thanked the Commission and spotlighted how a lot of their recent work has looked at the larger transportation issues with an equity lens. He is very supportive of this change.

Mayor Regan Gonzalez thanked Chair Bradley for her leadership and the entire Commission for the work they do. She mentioned how the Chair and commission serves as the connection between the city and the community.

<b>ITEM #3</b>	<b>COMMUNITY SERVICES COMMISSION ANNUAL PRESENTATION GIVEN BY TESSA JOHANSON</b>
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Mayor Regan Gonzalez invited Community Service Commission Chair Johanson to give an overview of the Community Service Commission's efforts throughout the year. Chair Johanson provided an overview of the efforts of the Commission throughout the year, including approving the

park CIB/CIP plan and the removal of the wood walkway structure at Veteran’s Park. Chair Johanson thanked everyone who had been involved in the work over the past year.

Council Member Whalen echoed that as the liaison to the groups, he would agree that the commission was busy. He appreciated that the commission not only makes decisions that impact council policy, but their work also betters the community. He thanked Chair Johanson for her leadership.

Mayor Regan Gonzalez also thanked Chair Johanson for her leadership noted how she was the chair her first year being on the commission. Impressed with the Chair’s ability to step up to the opportunity.

Council Member Trautmann thanked Chair Johanson for taking on this leadership role.

<b>ITEM #4</b>	<b>APPROVAL OF THE AGENDA</b>
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M/ Hayford Oleary, S/Supple to approve the agenda.

Motion carried: 5-0

<b>ITEM #5</b>	<b>CONSENT CALENDAR</b>
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City Manager Rodriguez presented the consent calendar.

- A. Consideration of the approval of a resolution authorizing acceptance of a donation received by Richfield Recreation Services Department from Diane Elizabeth Gorney for Wood Lake Nature Center in the amount of \$142,575.93, and to authorize the Recreation Services Director to apply the funds for Wood Lake Nature Center. (Staff Report No. 161)

**RESOLUTION NO. 12025**

**RESOLUTION ACCEPTING A DONATION RECEIVED BY THE RICHFIELD RECREATION SERVICES DEPARTMENT FROM DIANE ELIZABETH GORNEY, IN THE AMOUNT OF \$142,575.93, DESIGNATED FOR WOOD LAKE NATURE CENTER, AND AUTHORIZING THE RECREATION SERVICES DIRECTOR TO EXECUTE THE ASSOCIATED GRANT**

- B. Consideration of the approval of a three-year contract with Vitals™, for Public Safety and Fire Personnel. (Staff Report No. 162)

M/Supple, S/ Trautmann to approve the consent calendar.

Council Member Supple thanked the Gorney family for the generous donation to the nature center.

Mayor Regan Gonzalez wanted to echo that sentiment, what a generous donation from the family.

Motion carried: 5-0

<b>ITEM #6</b>	<b>CONSIDERATION OF ITEMS, IF ANY, REMOVED FROM CONSENT CALENDAR</b>
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None.

<b>ITEM #7</b>	<b>CONSIDER THE APPROVAL OF THE SECOND READING OF AN ORDINANCE AMENDING SECTION 601 OF THE RICHFIELD CITY CODE TO INCLUDE NEW LANGUAGE CLARIFYING THE DEFINITION OF "NON-RDUS" AND HOW PROPERTIES APPROVED FOR EXEMPTION FROM THE CONTRACTED PROGRAM DISPOSE OF SOLID WASTE. (STAFF REPORT NO. 163)</b>
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Council Member Whalen presented Staff Report 163.

M/Whalen, S/Supple to approve the attached ordinance amending Section 601 of the Richfield City Code to include new language clarifying the definition of "non-RDUs" and how properties approved for exemption from the contracted program dispose of solid waste.; and approve a resolution authorizing summary publication of said ordinance.

**BILL NO. 2022-18**

**AN ORDINANCE AMENDING SECTION 601 OF THE RICHFIELD CODE OF ORDINANCES PERTAINING TO SOLID WASTE DISPOSAL, COLLECTION, AND HAULING**

**RESOLUTION NO. 12022**

**RESOLUTION APPROVING SUMMARY PUBLICATION OF AN ORDINANCE UPDATING REGULATIONS FOR SOLID WASTE DISPOSAL, COLLECTION, AND HAULING AND MISCELLANEOUS EDITS FOR CLARITY AMENDING SECTION 601 OF THE CITY CODE**

Motion carried: 5-0

<b>ITEM #8</b>	<b>CONSIDER THE RECOMMENDATION TO MIGRATE FROM JD EDWARDS TO A NEW FINANCIAL SOFTWARE PACKAGE THAT INCLUDES ORACLE ENTERPRISE RESOURCE PLANNING (ERP) AND SPRYPOINT UTILITY BILLING AS PART OF OUR CONTRACT WITH LOCAL GOVERNMENT INFORMATION SYSTEMS (LOGIS). (STAFF REPORT NO. 164)</b>
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Council Member Hayford Oleary presented Staff Report 159 and called on staff to present any further information on the report.

Assistant City Manager Thongvanh presented the staff report on the LOGIS software package.

Council Member Whalen stated he was amazing to see the software staff has been working with up to this point. He understands that there will be additional costs with upgrading our systems but believes the time we will save with the new software will allow to spend more time focusing on community problems.

Council Member Trautmann agrees it's time to upgrade our systems and that asked Assistant City Manager Thongvanh to talk about the evaluation and rollout process if the city were to not go with

LOGIS and look at software themselves. Assistant City Manager Thongvanh stated this would take years to evaluate and that this would be a very challenging process for staff. He stated that with LOGIS, we can have the new system out in the organization by Q3 2023.

Council Member Supple was excited to see how quickly staff is implementing some of these IT infrastructure changes since they were discussed during the strategic planning meetings earlier this year.

M/ Hayford Oleary, S/Supple to approve the attached resolution approving a ten-year commitment to LOGIS ERP and utility billing software.

**RESOLUTION NO. 12024**

**RESOLUTION APPROVING A 10-YEAR COMMITMENT FOR THE LOGIS ERP AND UTILITY BILLING SOFTWARE APPLICATIONS**

Motion carried: 5-0

<b>ITEM #9</b>	<b>CITY MANAGER’S REPORT</b>
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City Manager Rodriguez congratulated all winners of the recent municipal elections and wanted to recognize candidate Husniyah Dent Bradley and commented on how competitive and heartfelt Richfield’s campaigns are.

<b>ITEM #11</b>	<b>CLAIMS AND PAYROLL</b>
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M/ Trautmann, S/Whalen that the following claims and payrolls be approved:

<u><b>U.S. BANK</b></u>	<u><b>11/09/2022</b></u>
A/P Checks: 310347 - 310654	\$4,040,361.15
Payroll: 174150 – 174448, 43525	<u>\$748,769.06</u>
<b>TOTAL</b>	<b>\$3,945,758.89</b>

Motion carried: 5-0

<b>ITEM #12</b>	<b>HATS OFF TO HOMETOWN HITS</b>
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Council Member Trautmann wanted to take his hat off to all who voted and to city staff, particularly the city clerk, for the work they do to make democracy happen. Was excited to see that Ward 1 surged back and had the highest turnout. He commented on how Richfield and Minnesota lead in voter turnout. He also thanks candidate Husniyah Dent Bradley for her great council race.

Council Member Hayford Oleary also wanted to thank everyone for all their work on the elections. He thanks all candidates who were involved and talked about his experience going to vote in person and how excited he was.

Council Member Supple also thank everyone who came out and voted. She thanked the election staff and candidates. She is excited to move forward with her role as the Mayor of Richfield.

Council Member Supple also wanted to thank veterans for their service and talked about the Honor all Veterans events happening this Friday in Richfield.

Council Member Whalen also wanted to echo the prior comments on democracy. Talked about his experience growing up and peoples view on politics. Feels like people are starting to realize that politics do impact our every day lives and that people are making their thoughts know. Amazed at the number of people who have been out there talking to folks about what type of community and country we can build, and he hopes these conversations continue. Democracy is a year-round group project.

Mayor Regan Gonzalez was excited to see the wave of people who showed up and talked about her plans once her time as mayor was done. She also invited the community to a meeting to discuss a recent police disparity analysis done for the Richfield police department. Is on Thursday, November 17, at the Richfield Middle School.

<b>ITEM #13</b>	<b>ADJOURNMENT</b>
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The meeting was adjourned by unanimous consent at 8:01 p.m.

Date Approved: November 22, 2022




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Chris Swanson  
Management Analyst




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Maria Regan Gonzalez  
Mayor




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Katie Rodriguez  
City Manager