



CITY COUNCIL MEETING MINUTES

Richfield, Minnesota

Special Council Meeting

November 28, 2023

CALL TO ORDER

Mayor Mary Supple called the meeting to order at 6:30 p.m. in the Council Chambers.

Council Members Present: Mary Supple, Mayor; Simon Trautmann; Sean Hayford Oleary; Sharon Christensen

Council Members Absent: Ben Whalen

Staff Present: Katie Rodriguez, City Manager; Mary Tietjen, City Attorney; Kumud Verma, Finance Director; Chris Swanson, Management Analyst;

ITEM #1	CONDUCT A TRUTH IN TAXATION PUBLIC HEARING REGARDING THE 2024 PROPERTY TAX LEVY AND 2023 REVISED/2024 PROPOSED BUDGET AND PROPOSED 2024 UTILITY RATES. STAFF REPORT NO. 164
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Mayor Supple began the meeting and turned the discussion to City Manager Rodriguez. City Manager Rodriguez introduced the item and turned the presentation over to Finance Director Verma.

Finance Director Verma reviewed the timetable and key events of the Levy along with:

- Key issues for 2023/2024
- History of state aid
- Forecast of City Reserves
- 2024 Proposed Preliminary Levy
- Gross Tax Levy History
- 2024 Proposed Levy Impact on the average home
- 2024 Proposed General Fund Budget
- General Fund History
- General Fund Revenues
- 2024 Proposed Budget General Fund Revenues
- General Fund Expenditures
- 2024 Proposed Budget General Fund Expenditures
- Staffing Updates

Council Member Trautmann thanked staff for their work and asked them to provide a summary of what intermunicipal loans are in the revenue side. Finance Director Verma stated that these are funds from other government agencies, including LGA. Mayor Supple pointed out the transfers out of reserves to make sure the ice arena and pool fund are in the black. City Manager Rodriguez noted that, over time, we're paying down the funds and these transfers just make that process more transparent. The

mayor and members of council thanked staff for the work of putting the difficult budget together. She then opened the public hearing. No one spoke at the public hearing.

M/Supple S/ Hayford Oleary to close the public hearing.

Motion carried: 4-0

M/Christensen S/ Hayford Oleary to schedule final action on the 2024 property tax levy and 2023 Revised/2024 Proposed Budget and proposed 2024 utility rates at the December 12, 2023, council meeting.

Motion carried: 4-0

Item #2	ADJOURNMENT
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The meeting was adjourned by unanimous consent at 6:45 p.m.

Date Approved: December 12, 2023



Chris Swanson
Management Analyst



Mary B. Supple
Mayor



Katie Rodriguez
City Manager