



**REGULAR CITY COUNCIL MEETING  
RICHFIELD MUNICIPAL CENTER, COUNCIL CHAMBERS  
NOVEMBER 9, 2021  
7:00 PM**

**INTRODUCTORY PROCEEDINGS**

Call to order

Pledge of Allegiance

Open forum

***Each speaker is to keep their comment period to three minutes to allow sufficient time for others. Comments are to be an opportunity to address the Council on items. Individuals who wish to address the Council must have registered prior to the meeting.***

Approve the Minutes of the (1) Special City Council Work Session of October 20, 2021; (2) Concurrent City Council/Planning Commission Work Session of October 26, 2021; and (3) City Council Meeting of October 26, 2021.

**PRESENTATIONS**

1. Planning Commission annual report presented by Kathryn Quam
2. Community Services Commission annual report presented by Kevin Wendt

**AGENDA APPROVAL**

3. Approval of the Agenda
4. **Consent Calendar contains several separate items, which are acted upon by the City Council in one motion. Once the Consent Calendar has been approved, the individual items and recommended actions have also been approved. No further Council action on these items is necessary. However, any Council Member may request that an item be removed from the Consent Calendar and placed on the regular agenda for Council discussion and action. All items listed on the Consent Calendar are recommended for approval.**
  - A. Consider approval for a Temporary On-Sale Intoxicating Liquor license for the Blessed Trinity Catholic School, located at St. Richard's Catholic Church, 7540 Penn Avenue South, for their Grand Gala taking place December 11, 2021.

Staff Report No. 161
  - B. First reading of a proposed ordinance amending rules related to bicycle parking.

Staff Report No. 162
5. Consideration of items, if any, removed from Consent Calendar

**CITY MANAGER'S REPORT**

6. City Manager's Report

### **CLAIMS AND PAYROLLS**

7. Claims and Payroll

### **COUNCIL DISCUSSION**

8. Hats Off to Hometown Hits
9. Adjournment

**Auxiliary aids for individuals with disabilities are available upon request. Requests must be made at least 96 hours in advance to the City Clerk at 612-861-9738.**



# CITY COUNCIL MEETING MINUTES

Richfield, Minnesota

## Special City Council Work Session

October 20, 2021

### CALL TO ORDER

The meeting was called to order by Mayor Regan Gonzalez at 5:03 p.m. in the Bartholomew Room.

Council Members Present: Maria Regan Gonzalez, Mayor; Mary Supple; Sean Hayford Oleary; and Ben Whalen

Council Members Absent: Simon Trautmann

Staff Present: Katie Rodriguez, City Manager; John Stark, Community Development Director; Blanca Martinez Gavina, Equity Administrator; Chris Swanson, Management Analyst; and Kari Sinning, City Clerk

<b>ITEM #1</b>	<b>MNDOT WILL PRESENT AN UPDATE ON THE I-494: AIRPORT TO HIGHWAY 169 PROJECT 1 PROPOSED FINAL LAYOUT AS WELL AS INTRODUCE THE CONTEXT SENSITIVE SOLUTIONS FRAMEWORK PLAN INITIATIVE THAT WILL INCLUDE VISUAL QUALITY ELEMENTS ALONG THE ENTIRE CORRIDOR. STAFF HAS ALSO ASKED MNDOT TO PRESENT THE RESULTS OF THE TRAFFIC ANALYSIS THAT WAS RECENTLY COMPLETED TO IDENTIFY ANY MITIGATION THAT MIGHT BE NEEDED ON THE LOCAL SYSTEM DUE TO THE FRONTAGE ROAD CHANGES BETWEEN 12TH AND PORTLAND AVENUES</b>
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Public Works Director Asher introduced MnDOT Project Staff Andrew Lutaya.

MnDOT Project Staff Lutaya gave a presentation on municipal consent regarding the I-494 Project that detailed the plans for I-494 from Highway 100 to the Minnesota River Bridge.

Throughout the presentation there was general discussion of how this project will affect Richfield residents and the areas of concern that MnDOT is continuing to investigate on before bringing this to council for vote.

Council Member Hayford Oleary asked MnDOT Project Staff Lutaya to explain why the access to Nicollet Ave will be closed for a resident that is present at the work session. MnDOT Project Staff Lutaya stated that the accesses are too close between 12<sup>th</sup>, Portland, Nicollet, and Lyndale which causes traffic backups and raises safety concerns and also stated that the Nicollet Bridge across I494 will stay.

Mayor Regan Gonzalez thanked MnDOT Project Staff and city staff for their work on this project.

**ADJOURNMENT**

The work session was adjourned by unanimous consent at 6:21 p.m.

Date Approved: October 26, 2021

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Maria Regan Gonzalez  
Mayor

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Kari Sinning  
City Clerk

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Katie Rodriguez  
City Manager



# CITY COUNCIL MEETING MINUTES

Richfield, Minnesota

## Joint City Council and Planning Commission Work Session

**October 26, 2021**

### CALL TO ORDER

The joint City Council and Planning Commission work session was called to order by Mayor Regan Gonzalez at 6:00 p.m. in the Bartholomew Room.

Council Members Present: Maria Regan Gonzalez, Mayor; Mary Supple; Simon Trautmann (arrived 6:03 p.m.); Sean Hayford Oleary; and Ben Whalen

Council Members Absent: None

Planning Commission Members Present: Kathryn Quam, Chair; Susan Rosenberg; and Brett Stursa

Planning Commission Members Absent: Brendan Kennealy; James Rudolph; and Bryan Pynn.

Staff Present: John Stark, Community Development Director; Melissa Poehlman, Assistant Community Development Director; Ryan Krzos, City Planner; Katie Rodriguez, City Manager; and Kari Sinning, City Clerk

<b>Item #1</b>	<b>CONTINUED DISCUSSION OF POSSIBLE CHANGES TO SINGLE-FAMILY RESIDENTIAL DISTRICTS TO BRING THE ZONING CODE INTO AGREEMENT WITH THE 2040 COMPREHENSIVE PLAN</b>
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Mayor Regan Gonzalez introduced Assistant Community Development Director Poehlman who overviewed the work session agenda.

Assistant Community Development Director Poehlman introduced City Planner Krzos who gave a presentation on missing middle housing and described the current and proposed changes to the zoning code.

There was general discussion between City Council, Planning Commissioners, and Staff regarding the use of form based code principles on non-single family homes, architectural allotments of the homes, green space availability, the process for residents to convert their homes, and the distribution of a visual preference survey to gather the most equitable data and for the safety of the residents.

City Council and Planning Commissioners thanked Staff for the presentation.

Assistant Community Development Director Poehlman summarized the comments and concerns from City Council and Planning Commissioners.

<b>ADJOURNMENT</b>
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The work session was adjourned by unanimous consent at 6:52 p.m.

Date Approved: November 9, 2021

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Maria Regan Gonzalez  
Mayor

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Kari Sinning  
City Clerk

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Katie Rodriguez  
City Manager



# CITY COUNCIL MEETING MINUTES

Richfield, Minnesota

## Regular Council Meeting

October 26, 2021

### CALL TO ORDER

The meeting was called to order by Mayor Maria Regan Gonzalez at 7:00 p.m. in the Council Chambers.

Council Members Present: Maria Regan Gonzalez, Mayor; Mary Supple; Sean Hayford Oleary; and Ben Whalen

Council Members Absent: None.

Staff Present: Katie Rodriguez, City Manager; Mary Tietjen, City Attorney; Kristin Asher, Public Works Director; Melissa Poehlman, Assistant Community Development Director; John Stark, Community Development Director; Kelly Wynn, Administrative Assistant; Chris Swanson, Management Analyst; and Kari Sinning, City Clerk

### PLEDGE OF ALLEGIANCE

Mayor Regan Gonzalez led the Pledge of Allegiance

### OPEN FORUM

Administrative Assistant Wynn reviewed the options to participate.

Julie Danielson, 6945 Stevens Ave, expressed concern about the rainbow painted roundabout at 67<sup>th</sup> and Lyndale.

### APPROVAL OF MINUTES

M/Supple, S/Whalen to approve the minutes of the: (1) City Council Work Session of October 12, 2021; (2) City Council Meeting of October 12, 2021; and (3) Joint Council/HRA/Planning Commission Work Session Meeting of October 18, 2021.

Motion carried 5-0.

<b>Item #1</b>	<b>16TH ANNUAL GREAT PUMPKIN GIVEAWAY COLORING CONTEST WINNERS PRESENTATION GIVEN BY STEVE SCHNEEBERGER</b>
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Mayor Regan Gonzalez introduced Steve Schneeberger. Together, Mayor Regan Gonzalez and Steve Schneeberger, presented two individuals with certificates that won their age groups and Steve Schneeberger gave a brief overview of the history of the event.

Mayor Regan Gonzalez thanked Steve Schneeberger for his involvement with the event.

<b>Item #2</b>	<b>FRIENDSHIP CITY COMMISSION ANNUAL REPORT GIVEN BY CHAIR MARTY KIRSCH</b>
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Mayor Regan Gonzalez introduced Marty Kirsch who gave an annual report of the Friendship City Commission.

Council Member Supple and Mayor Regan Gonzalez thanked Marty Kirsch and the commissioners for their work.

<b>Item #3</b>	<b>TRANSPORTATION COMMISSION ANNUAL REPORT GIVEN BY CHAIR WESLEY DUNSER</b>
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Mayor Regan Gonzalez introduced Transportation Commission Chair Wesley Dunser who gave an annual report of the Transportation Commission.

The Council and Mayor thanked Wes and the commission for their continual work for the city.

<b>Item #4</b>	<b>APPROVAL OF THE AGENDA</b>
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M/Trautmann, S/Whalen to approve the agenda.

Motion carried 5-0.

<b>Item #5</b>	<b>CONSENT CALENDAR</b>
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City Manager Rodriguez presented the consent calendar.

A. Consider the adoption of a resolution designating polling places for 2022. (Staff Report No. 160)

**RESOLUTION NO. 11898**

**RESOLUTION DESIGNATING POLLING PLACES FOR 2022**

M/Hayford Oleary, S/Supple to approve the consent calendar.



Motion carried 5-0.

<b>Item #6</b>	<b>CONSIDERATION OF ITEMS, IF ANY, REMOVED FROM CONSENT CALENDAR</b>
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None.

<b>Item #7</b>	<b>CITY MANAGER'S REPORT</b>
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City Manager Rodriguez thanked Scout Troop 262 for their visit to City Hall. City Manager Rodriguez gave an update on covid and organized hauling.

Council Member Whalen asked about responding to open forum comments that do not correlate with our city values and could be hurtful.

Council Member Hayford Oleary echoed the statements of Council Member Whalen and advocated for the open forum comment period to be a time where people who agree and disagree are welcomed to comment.

Mayor Regan Gonzalez thanked Council Member Whalen for the suggestion. Mayor Regan Gonzalez gave accolades regarding closing the racial health gaps in city in reference to covid vaccinations and closing racial inequities throughout the City.

<b>Item #8</b>	<b>CLAIMS AND PAYROLL</b>
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M/Whalen, S/Supple that the following claims and payrolls be approved:

<b>U.S. Bank</b>	<b>10/26/2021</b>
A/P Checks: 300931 - 301360	\$ 1,418,158.22
Payroll: 165599 - 165907	<u>723,836.32</u>
TOTAL	\$ 2,141,994.54

Motion carried 5-0

<b>Item #9</b>	<b>HATS OFF TO HOMETOWN HITS</b>
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Council Member Trautmann acknowledged the Richfield Arts Commission on the painting the roundabout.

Council Member Hayford Oleary reminded residents of the snow emergency guidelines and the flyers that they have received.

Council Member Supple supported recruitment of youth commissioners and spoke about openings in our current commissions.

Council Member Whalen encouraged voting for the Richfield School Board Election.

Mayor Regan Gonzalez spoke about the tour of Wood Lake with the legislators that happened last week.

<b>Item #10</b>	<b>ADJOURNMENT</b>
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The meeting was adjourned by unanimous consent at 7:41 p.m.

Date Approved: November 9, 2021

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Maria Regan Gonzalez  
Mayor

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Kari Sinning  
City Clerk

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Katie Rodriguez  
City Manager



**STAFF REPORT NO. 161**  
**CITY COUNCIL MEETING**  
**11/9/2021**

REPORT PREPARED BY: Jennifer Anderson, Support Services Manager

DEPARTMENT DIRECTOR REVIEW: Jay Henthorne, Director of Public Safety/Chief of Police  
10/19/2021

OTHER DEPARTMENT REVIEW: N/A

CITY MANAGER REVIEW: Katie Rodriguez, City Manager  
11/3/2021

**ITEM FOR COUNCIL CONSIDERATION:**

**Consider approval for a Temporary On-Sale Intoxicating Liquor license for the Blessed Trinity Catholic School, located at St. Richard's Catholic Church, 7540 Penn Avenue South, for their Grand Gala taking place December 11, 2021.**

**EXECUTIVE SUMMARY:**

On October 13, 2021, the City received application materials for a Temporary On-Sale Intoxicating Liquor license for the Blessed Trinity Catholic School, located at St. Richard's Catholic Church, 7540 Penn Avenue South, for their Grand Gala taking place December 11, 2021. They will serve intoxicating liquor and wine from 5:00 p.m. to 10:00 p.m. on Saturday, December 11, 2021, only. This will be an adults-only event.

They will provide appetizers and entertainment. The Blessed Trinity Catholic School has contacted food sanitarians from the City of Bloomington to ensure proper food handling practices are followed.

The Director of Public Safety has reviewed all required information and documents and has found no basis for denial.

**RECOMMENDED ACTION:**

**By motion: Approve issuance of a Temporary On-Sale Intoxicating Liquor license for the Blessed Trinity Catholic School, located at St. Richard's Catholic Church, 7540 Penn Avenue South for their Grand Gala taking place December 11, 2021.**

**BASIS OF RECOMMENDATION:**

**A. HISTORICAL CONTEXT**

- The applicant has satisfied the following requirements for the issuance of this license:
  - The required licensing fee has been paid.
  - Proof of liquor liability insurance has been provided showing the Catholic Mutual Relief Society of America affording the coverage.

**B. POLICIES (resolutions, ordinances, regulations, statutes, etc):**

Richfield City Code Section 1202.05 requires all applicants to comply with all of the provisions of this code, as well as the provisions of Minnesota Statute Chapter 340A.

**C. CRITICAL TIMING ISSUES:**

The event takes place on December 11, 2021; therefore, consideration of the license is required at the City Council's November 9, 2021 meeting.

**D. FINANCIAL IMPACT:**

The required licensing fees have been received.

**E. LEGAL CONSIDERATION:**

There are no legal considerations.

**ALTERNATIVE RECOMMENDATION(S):**

The Council could deny the approval of the Temporary On-Sale Intoxicating Liquor license for the Blessed Trinity Catholic School. This would mean the applicant would not be able to serve intoxicating liquor, wine or 3.2 percent malt liquor; however, Public Safety has not found any basis for denial.

**PRINCIPAL PARTIES EXPECTED AT MEETING:**

Blessed Trinity Catholic staff has been notified of the date of this meeting.



**STAFF REPORT NO. 162**  
**CITY COUNCIL MEETING**  
**11/9/2021**

REPORT PREPARED BY: Nellie Jerome, Assistant Planner

DEPARTMENT DIRECTOR REVIEW: John Stark, Community Development Director  
11/3/2021

OTHER DEPARTMENT REVIEW:

CITY MANAGER REVIEW: Katie Rodriguez, City Manager  
11/3/2021

**ITEM FOR COUNCIL CONSIDERATION:**

**First reading of a proposed ordinance amending rules related to bicycle parking.**

**EXECUTIVE SUMMARY:**

In line with efforts to reduce transportation emissions (the biggest share of emissions affecting climate change) and to improve local public health and transportation accessibility, staff is proposing an update to the City's bicycle parking requirements. Staff reviewed neighboring cities' bicycle parking standards, a summary of which are attached, as well as the current requirements in Richfield. Our current standards require bike parking spaces at 5% of the number of required off-street auto parking spaces, for any parking lot with over 20 auto spaces. This current standard does not distinguish between different land uses, and ties bicycle parking to auto parking. Neighboring cities like St. Louis Park, Eden Prairie, and Minneapolis have more dynamic and updated bicycle parking standards. Differing land uses have differing bicycle parking demands that are not necessarily correlated to vehicle travel.

Updating standards in the City of Richfield and tailoring them to different land use types and sizes, instead of tying them to an auto parking requirement, can assist in improved bicycle infrastructure. Planning for future transportation trends like electric bikes and other non-car transit is vital. The City of Richfield can make small changes in order to support major shifts in a more accessible and lower-emissions transit future.

A work session was held with the Planning Commission and the City Council on September 27, 2021. Staff heard from Council Members and Commissioners that increased bicycle parking was important for the City and that the Code should be updated with new requirements. Based on the research into neighboring cities' rules and the feedback from the work session, staff proposes the following revisions to the bicycle parking rules:

- For residential uses with four or more dwelling units: one space per unit. If more than ten spaces are required, 90% of spaces must be located in an enclosed and secured area such as a bicycle storage room.
- Residential bicycle rooms shall include access to electricity. No more than 75% of required bicycle parking spaces may require the user to lift a bicycle into place.
- Restaurants or food and beverage service uses: the greater of four spaces or one space per 1,500 square feet of gross floor area.
- For retail and similar commercial uses: the greater of four spaces or one space per 2,000 square feet of gross floor area.
- For office or service uses: spaces equal to 10% of the total number of employees on site.

- For libraries, community centers, religious institutions, and similar uses: the greater of four spaces or 10% of the occupancy capacity of the main gathering space.
- For schools, one space per ten students.
- Bicycle parking in excess of the minimum requirement may be substituted for up to 5% of minimum off-street parking requirements. Four bicycle spaces is equivalent to one parking space.
- Public bicycle parking spaces may contribute to compliance with required bicycle parking when located adjacent to the property in question, with approval of the Community Development Director.
- With the permission of the City Engineer, required bicycle parking may be located in the public right-of-way.
- Bicycle parking spaces may be located off-site within 200 feet of the site, with approval of the Community Development Director.

At the October 25 Planning Commission meeting, Commissioners asked questions and provided feedback, ultimately voting unanimously to recommend approval of the updated rules. Staff has considered the feedback from the Commission and has included the following revisions, which are reflected in the attached ordinance amendment:

1. "Churches" was changed to "religious institutions"
2. Minimum requirements for libraries, community centers, religious institutions, and similar uses were changed from being based on the occupancy capacity of the building to being based on the occupancy capacity of the main gathering space.
3. Minimum requirements for schools were changed to one space per ten students, instead of being categorized with libraries, community centers, and religious institutions.

### **RECOMMENDED ACTION:**

**By motion: Approve a first reading of the attached ordinance amending rules related to bicycle parking.**

### **BASIS OF RECOMMENDATION:**

#### **A. HISTORICAL CONTEXT**

None.

#### **B. POLICIES (resolutions, ordinances, regulations, statutes, etc):**

Subsection 544.17 of the Richfield Zoning Code sets requirements for bicycle parking.

#### **C. CRITICAL TIMING ISSUES:**

None.

#### **D. FINANCIAL IMPACT:**

None.

#### **E. LEGAL CONSIDERATION:**

- Notice of the Planning Commission's public hearing was published in the Sun Current newspaper on October 14, 2021.
- The Planning Commission unanimously recommended approval at its October 25 meeting.
- A second reading of the proposed ordinance amendment and summary publication by the City Council is scheduled for November 23.

### **ALTERNATIVE RECOMMENDATION(S):**

- Recommend revisions of the ordinance amendment as proposed; or,
- Recommend denial of an ordinance amendment modifying rules related to bicycle parking, thus maintaining the status quo.

### **PRINCIPAL PARTIES EXPECTED AT MEETING:**

None

### **ATTACHMENTS:**

	Description	Type
▣	Proposed Ordinance	Ordinance
▣	Notes on Comparative Cities	Backup Material

BILL NO. \_\_\_\_\_

**AN ORDINANCE AMENDING THE RICHFIELD ZONING CODE  
REGULATIONS FOR BICYCLE PARKING REQUIREMENTS**

**THE CITY OF RICHFIELD DOES ORDAIN:**

Section 1                      Subsection 547.17 of the Richfield Zoning Code is related to Bicycle Parking

**Subdivision 1.** Purpose. In order to encourage and aid bicycling as a means of transportation for utilitarian and recreational trips for all residents, the Council finds that these requirements are necessary.

**Subd. 2.** Number of spaces required. ~~For auto parking lots with more than 20 parking spaces, bicycle racks shall be provided in the ratio of five (5) percent of the number of required off-street parking spaces.~~ This number can be reduced by the Director if proof can be provided that such spaces will not be used.

- a) For residential uses with four (4) or more dwelling units: one (1) space per unit.
- b) Restaurant or food and beverage service uses: the greater of four (4) spaces or one (1) space per one thousand five hundred (1,500) square feet of gross floor area.
- c) For retail and similar commercial uses: the greater of four (4) spaces or one (1) space per two thousand (2,000) square feet of gross floor area.
- d) For office or service uses: the greater of four (4) spaces or spaces equal to 10% of the total number of employees on site.
- e) For libraries, community centers, religious institutions, and similar uses: the greater of four (4) spaces or 10% of the occupancy capacity of the main gathering space.
- f) For schools, one (1) space per ten (10) students.
- g) Bicycle parking in excess of the minimum requirement may be substituted for up to five (5) percent of minimum off-street parking requirements. Four (4) bicycle spaces is equivalent to one (1) parking space.
- h) Public bicycle parking spaces may contribute to compliance with required bicycle parking when located adjacent to the property in question with approval of the Director.

**Subd. 3.** Location. Bicycling facilities shall be located conveniently near the major entrance(s) to the building. If more than ten (10) bicycle parking spaces are required for residential use, ninety (90) percent of spaces must be located in an enclosed and secured space such as a bicycle storage



room. With permission of the Director, bicycle parking spaces may be located off-site within two hundred (200) feet of the site. With the permission of the City Engineer, required bicycle parking may be located in the public right-of-way.

**Subd. 4.** Facilities. The bicycle facilities shall be designed to support the bicycle frame and not just one (1) wheel and shall be usable for cable or U-shaped locks. Residential bicycle rooms shall include access to electricity. No more than seventy-five (75) percent of required bicycle parking spaces may require the user to lift a bicycle into place.

## Section 2

Subsection 544.14 of the Richfield Zoning Code is related to vehicle parking and loading requirements

**Subd. 8.** Modification of number of required parking spaces.

- a) An applicant may request a modification of the minimum required number of parking spaces by submitting a study of anticipated parking demand. Parking studies shall be prepared by a professional engineer with expertise in traffic and parking analysis, unless an equally qualified individual is authorized by the Director.
- b) Bicycle parking in excess of the minimum requirement may be substituted for up to five (5) percent of minimum off-street parking requirements. Four (4) bicycle spaces is equivalent to one (1) parking space.
- b c) Parking may be reduced by ten (10) percent for development on any parcel which is located within one-fourth ( $\frac{1}{4}$ ) mile of a frequently operating transit line provided that separate pedestrian ways are provided which connect the parcel to a transit stop. A frequently operating transit line is defined as having:
  - i. Weekday frequency of two (2) runs/hour between 7:00 a.m. and 6:30 p.m.;
  - ii. Regularly scheduled service weekdays after 6:30 p.m.; and
  - iii. Some Saturday, Sunday, and holiday serviceThis reduction is in addition to reductions by PUD, and for shared parking.
- e d) Parking for retail and service uses may be reduced if on-street parking is adjacent to the parcel and where all of the following conditions exist:
  - i. The principal building is located within 20 feet of the front property line;
  - ii. No parking exists between the front face of the principal building and the street.
  - iii. A sidewalk exists along all sides of the lot that abut a public street;

- iv. A primary building entrance must face the street with parking; and
  - v. If the Council finds that such parking will not be detrimental to the surrounding neighborhood.
- d e) Sites where at least 20 parking spaces are required, and where at least one (1) street lot line abuts a transit street may substitute transit-supportive plazas for required parking as follows. Existing parking areas may be converted to take advantage of these provisions. Adjustments to the regulations of the paragraph are prohibited:
- i. Transit-supportive plazas may be substituted for up to ten (10) percent of the required parking spaces on the site;
  - ii. The plaza must be adjacent to and visible from the transit street. If there is a bus stop along the site's frontage, the plaza must be adjacent to the bus stop;
  - iii. The plaza must be at least 300 square feet in area and be shaped so that a 10'x10' square will fit entirely in the plaza; and
  - iv. The plaza must include all of the following elements:
    - 1) A plaza open to the public. The owner must record a public access easement that allows public access to the plaza;
    - 2) A bench or other sitting area with at least five (5) linear feet of seating;
    - 3) A shelter or other weather protection. The shelter must cover at least 20 square feet. If the plaza is adjacent to the bus stop, Metro Transit may need to approve the shelter; and
    - 4) At least ten (10) percent, but not more than 25 percent of the transit-supportive plaza must be landscaped. This landscaping is in addition to any other landscaping or screening required for parking areas by this Code.

Section 3                      This Ordinance is effective in accordance with Section 3.09 of the Richfield City Charter.

Passed by the City Council of the City of Richfield, Minnesota this 23<sup>rd</sup> day of November, 2021.

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Maria Regan Gonzalez, Mayor

ATTEST:

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Kari Sinning, City Clerk

# Bike Parking Requirements Research

## **Best Practices**

Bicycle Security Advisors

<http://bicyclesecurityadvisors.com/best-practice-guides/parking/zoning-building-codes/>

## **Madison:**

[https://library.municode.com/wi/madison/codes/code\\_of\\_ordinances?nodeId=COORMAWIVOIICH20--31\\_CH28ZOCOOR\\_SUBCHAPTER\\_28IGERE\\_28.141PALOST](https://library.municode.com/wi/madison/codes/code_of_ordinances?nodeId=COORMAWIVOIICH20--31_CH28ZOCOOR_SUBCHAPTER_28IGERE_28.141PALOST)

A minimum of two bicycle spaces (the equivalent of one two-sided bike rack) is required for nonresidential uses.

- *Three-family dwelling*: 1 per dwelling unit
- *Multi-family*: 1 per unit up to 2-bedrooms, ½ space per add'l bedroom; 1 guest space per 10 units
- *Library, museum*: 1 per 2,000 square feet floor area
- *Place of worship*: 1 per 50 seats or 75 lineal feet of seating area or 1 per 350 feet of floor area in main worship space
- *Schools, public and private Schools, arts, technical or trade*: 1 space per 5 students
- *Offices, etc.*: 1 per 2,000 sq. ft. floor area
- *Coffee shop, Restaurant, etc*: 5% of capacity of persons
- *Theater, assembly hall, concert hall*: 5% of the capacity of persons in the auditorium
- *Bicycle parking reduction*: Four (4) bicycle parking spaces above the minimum number required may be substituted for one (1) required automobile parking space. Availability, proximity, and use characteristics of public bike parking in the public right of way within two hundred (200) feet of the subject property, etc., are considered for a reduction.

## Bicycle Parking Design and Location:

- For all residential uses, including those in combination with other uses, at least 90% of required resident bicycle parking shall be designed as long-term parking. Any guest parking shall be designed as short-term parking. (all bicycle parking shall be ground mount non-vertical, and have a six foot vertical clearance.)
- For all other uses, at least 90% of all bicycle parking shall be designed as short-term parking
- Required short-term bicycle parking spaces shall be located in a convenient and visible area at least as close as the closest non-accessible automobile parking and within 100 feet of a principal entrance and shall permit the locking of the bicycle frame and one wheel to the rack and shall support a bicycle in a stable position.

**Edina:**

[https://library.municode.com/mn/edina/codes/code\\_of\\_ordinances?nodeId=SPBLADERE\\_CH36ZO\\_ARTXIISUDIRE\\_DIV2GEREAPALDIEXOTST\\_S36-1274SITRBIFA](https://library.municode.com/mn/edina/codes/code_of_ordinances?nodeId=SPBLADERE_CH36ZO_ARTXIISUDIRE_DIV2GEREAPALDIEXOTST_S36-1274SITRBIFA)

All nonresidential developments having an off-street automobile parking requirement of 20 or more spaces must provide off-street bicycle parking spaces where bicycles may be parked and secured from theft by their owners. The minimum number of bicycle parking spaces required shall be five percent of the automobile parking space requirement.

**Minneapolis:**

[https://library.municode.com/mn/minneapolis/codes/code\\_of\\_ordinances?nodeId=MICOOR\\_TIT20ZOC\\_O\\_CH541OREPALOMO\\_ARTIIISPOREPARE\\_541.320BIPARE](https://library.municode.com/mn/minneapolis/codes/code_of_ordinances?nodeId=MICOOR_TIT20ZOC_O_CH541OREPALOMO_ARTIIISPOREPARE_541.320BIPARE)

**541.320. - Bicycle parking requirements.**

- No more than 75% of required bicycle parking spaces may be provided in wall mounted racks that require the user to lift a bicycle into place
- Required short-term bicycle parking spaces shall be located in a convenient and visible area within 50 feet of a principal entrance.
- With the permission of the city engineer, required bicycle parking may be located in the public right-of-way.
- Public bicycle parking spaces may contribute to compliance with required bicycle parking when located adjacent to the property in question.
- Long-term bicycle parking spaces shall be located in enclosed and secured or supervised areas providing protection from theft, vandalism and weather and shall be accessible to intended users.
- Long-term bicycle parking for residential uses shall not be located within dwelling units or within deck or patio areas accessory to dwelling units.
- Not less than 50% of required long-term spaces shall be accessible without requiring the use of stairs or an elevator. Residential bicycle rooms shall include access to electricity. With permission of the zoning administrator, long-term bicycle parking spaces for non-residential uses may be located off-site within 300 feet of the site.
- Non-residential uses having 1,000 square feet or less shall be exempt from minimum bicycle parking requirements. Multiple-tenant or multiple-use buildings may exempt no more than four uses of 1,000 square feet or less from the minimum off-street bicycle parking requirement.
- All developments containing 200,000 square feet or more of new or additional gross floor area shall include bicycle parking spaces, shower facilities and clothing storage areas. This section shall not apply to buildings used primarily as hotels, retail, residential, or warehousing and storage.

Multiple-family dwelling, 4 units or more	1 space per dwelling unit	3
Congregate living	1 space per 4 beds provided the requirement shall not exceed 8 spaces	3
<i>All Commercial, Institutional, and Public uses having 1,000 sq. ft. or more shall <b>provide 3 short-term spaces</b> or the amount listed below, whichever is greater</i>		
Colleges and universities	3 spaces per classroom	1
School, grades K—12	3 spaces per classroom	1
Community center	6 spaces, or 1 space per 2,000 sq. ft. of GFA, whichever is greater	1
Community service facility	1 space per 5,000 sq. ft. of GFA	1
Library	1 space per 5,000 sq. ft. of GFA	1
Museum	1 space per 10,000 sq. ft. of GFA	2
Theater, indoor, provided live performances only	3 spaces, 1 space per 2,000 sq. ft. of GFA, whichever is greater	2
Grocery store	1 space per 2,000 sq. ft. of GFA	1
Offices	1 space per 4,000 sq. ft. of GFA	2
Hospital	As approved by C.U.P.	2

- 1- At least 50% of spaces are short-term
- 2- At least 50% of spaces are long-term
- 3- At least 90% of spaces are long-term

#### **St Louis Park:**

<https://www.stlouispark.org/home/showpublisheddocument/20183/637502896878730000>

#### *Residential Uses:*

- *Single-family and Two-family Uses.* No bicycle parking spaces are required.
- *Multiple dwelling.* One bicycle parking space per dwelling unit, plus one bicycle parking space per ten automobile parking spaces.

*Commercial, office and industrial uses:* Bicycle parking spaces equal to ten percent of the automobile parking space requirement, but not less than four bicycle parking spaces.

*Institutional Uses:* One bicycle parking space per ten automobile parking spaces, except that schools must provide one bicycle parking space per ten students.

#### **St. Paul**

[https://library.municode.com/mn/st.\\_paul/codes/code\\_of\\_ordinances?nodeId=PTIILECO\\_TITVIIIIZOCO\\_CH63ZOCOEGGEAP\\_ARTII63.200.PARE\\_S63.210BIPA](https://library.municode.com/mn/st._paul/codes/code_of_ordinances?nodeId=PTIILECO_TITVIIIIZOCO_CH63ZOCOEGGEAP_ARTII63.200.PARE_S63.210BIPA)

- (a) Bicycle parking required. Bicycle parking shall be provided according to the greater of the following:
  - Off-street parking facilities shall provide a minimum of one (1) secure bicycle parking space for every twenty (20) motor vehicle parking spaces, disregarding fractional bicycle spaces. A minimum of one (1) secure bicycle parking space shall be provided for an off-street parking facility with twelve (12) or more motor vehicle parking spaces; or

- For dwelling units, a minimum of one (1) secure bicycle parking space shall be provided for every fourteen (14) dwelling units. A fractional space up to and including one-half ( $\frac{1}{2}$ ) shall be disregarded, and any fraction over one-half ( $\frac{1}{2}$ ) shall require one (1) secure bicycle parking space.
- Bicycle parking may be substituted for up to ten (10) percent of minimum off-street parking requirements. For the purpose of calculating a substitution, two (2) secure bicycle lockers are the equivalent of one (1) parking space; four (4) spaces in a secure bicycle rack are the equivalent of one (1) parking space.

### **Eden Prairie**

[https://library.municode.com/mn/eden\\_prairie/codes/code\\_of\\_ordinances?nodeId=CH11LAUSREZO\\_S11.27TCTOCEDI](https://library.municode.com/mn/eden_prairie/codes/code_of_ordinances?nodeId=CH11LAUSREZO_S11.27TCTOCEDI) (Subd 12, C)

Off-Street Bicycle parking shall be provided at the following ratios at the time of initial certificate of occupancy and at the time of an enlargement of a structure:

- *Office* - minimum of ten (10) spaces, plus one (1) space per seven thousand five hundred (7,500) square feet of gross floor area.
- *Commercial* - minimum of ten (10) spaces, plus one (1) space per three thousand five hundred (3,500) square feet of gross floor area.
- *Public* - minimum of ten (10) spaces, plus one (1) space per three thousand five hundred (3,500) square feet of gross floor area.
- *Light Industrial* - minimum of ten (10) spaces, plus one (1) space per ten thousand (10,000) square feet of gross floor area.
- *Residential* - one (1) space per two (2) dwelling units.

### **Roseville**

[https://www.cityofroseville.com/DocumentCenter/View/27289/Title-10-Zoning\\_210226?bidId=](https://www.cityofroseville.com/DocumentCenter/View/27289/Title-10-Zoning_210226?bidId=)  
(1019.13, D)

Number of Required Bicycle Parking Spaces:

- Bicycle parking spaces equal to 10% of the automobile parking space requirement, but not less than four bicycle parking spaces.
- Exceptions:
  - Low-density Residential: No bicycle parking spaces are required.
  - Schools: Schools shall provide a minimum of 1 bicycle parking space per 10 students.