



CITY COUNCIL MEETING MINUTES

Richfield, Minnesota

City Council Work Session

August 29, 2023

CALL TO ORDER

Mayor Supple called the work session to order at 4:19 p.m. in the Bartholomew Room.

Council Members Present: Mary Supple, Mayor; Simon Trautmann; Sean Hayford Oleary; Ben Whalen (participating remotely due to a medical reason); and Sharon Christensen

Council Members Absent:

Staff Present: Katie Rodriguez, City Manager; Sack Thongvanh, Assistant City Manager; Dustin Leslie, City Clerk; Chris Swanson, Management Analyst; Melissa Poehlman, Community Development Director; Chris Link, Public Works Deputy Director; Mike Dobesh, Fire Chief; Amy Markle, Recreation Services Director; Kumud Verma, Finance Director; Chris Fierst, Liquor Store Manager; Jay Henthorne, Police Chief; Jennifer Anderson, Health Administrator; Kate Aitchison, Communications Manager; Joe Powers, City Engineer; Lisa Paradise, Assistant Finance Director; Kim Griffith, Motor Vehicle Licensing Supervisor; Scott Kulzer, Administrative Analyst; Jenell Wood, Assistant Fire Chief; Michael Williams, IT Assistant Manager; Jane Skov, IT Manager

ITEM #1	PRESENTATION OF THE 2023 REVISED/2024 PROPOSED BUDGET AND TAX LEVY.
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City Manager Rodriguez introduced the topic and thanked staff for their hard work on the budget.

Finance Director Verma gave the presentation covering the following: budget timetable, key events, general fund revenues, 2024 proposed tax levy, general fund expenditures, and city reserves.

Mayor Supple noted that the pool is no longer running at a deficit and asked if this would be the case going forward. Finance Director Verma stated she did not know for sure if it would stay in the black but was likely to perform better than in the past.

Finance Director Verma continued the presentation covering the following: proposed tax levy impact on the average household, history of state aid received, city financial overview, 2024 proposed general fund budget, certified tax levy history, staffing updates, and long-term financial forecasts.

Finance Director Verma presented the Finance Department budget covering staffing updates, budget highlights, and goals.

Community Development Director Poehlman presented the Community Development Department budget covering departmental overview, budget highlights and notes, goals, and future considerations and needs.

Public Works Deputy Director Link presented the Public Works Department budget covering departmental overview, core services, general fund budget, enterprise funds, internal fund budget, budget notes, departmental highlights, goals, and future considerations and needs.

Council Member Hayford Oleary asked to explain the difference in work done between Public Works and Parks and Recreation. Deputy Director Link explained how parks and building maintenance differed between the two departments.

Recreation Services Director Markle presented the Recreation Services Department budget covering departmental overview, budget overview, recreation programming overview, revenue and expenditures, facility overviews, 2023 highlights, goals, special revenue funds, and special facility highlights. Markle also presented an update on the department's sustainability program.

Fire Chief Dobesh presented the Fire Department budget covering departmental overview, budget overview, goals, and future considerations and needs.

Council Member Trautmann asked where funding for fire vehicles and equipment comes from. Chief Dobesh stated it comes out of the Public Works budget.

Assistant City Manager Thongvanh presented the Administrative Services Department budget covering departmental overview, budget overview, divisional overviews and highlights, and initiatives and goals.

Liquor Store Manager Fierst presented the Liquor Operations budget covering operational notes, budget overview, highlights, and goals.

Police Chief Henthorne and Health Administrator Anderson presented the Public Safety Department budget covering departmental overview, budget overview, budget highlights, goals, and future considerations and needs.

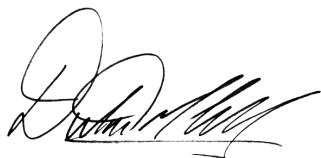
City Manager Rodriguez presented the Legislative and Executive Department budget covering departmental overview, budget overview, City Council highlights, City Manager highlights, goals, and future needs.

Mayor Supple thanked everyone for their work on the budget.

ADJOURNMENT

Mayor Supple adjourned the work session at 6:40 pm

Date Approved: September 12, 2023



Dustin Leslie
City Clerk



Mary B. Supple
Mayor



Katie Rodriguez
City Manager