



**CITY COUNCIL AND DIRECTORS WORK SESSION  
RICHFIELD MUNICIPAL CENTER, BARTHOLOMEW ROOM  
AUGUST 2, 2023  
4:00 PM**

Call to order

1. Preview the preliminary 2024 Budget and provide long-term financial planning update as summarized in the Key Financial Strategies (KFS) spreadsheet. Preview proposed utility rates, proposed City fees and the proposed 2024 Capital Improvement Budget (CIB) and 2025-2028 Capital Improvement Plan (CIP).

Adjournment

**Auxiliary aids for individuals with disabilities are available upon request. Requests must be made at least 96 hours in advance to the City Clerk at 612-861-9739.**



## **STAFF REPORT NO. 27**

### **WORK SESSION**

**8/2/2023**

REPORT PREPARED BY: Kumud Verma, Finance Director

DEPARTMENT DIRECTOR REVIEW:

OTHER DEPARTMENT REVIEW:

CITY MANAGER REVIEW: Katie Rodriguez, City Manager  
7/28/2023

#### **ITEM FOR WORK SESSION:**

**Preview the preliminary 2024 Budget and provide long-term financial planning update as summarized in the Key Financial Strategies (KFS) spreadsheet. Preview proposed utility rates, proposed City fees and the proposed 2024 Capital Improvement Budget (CIB) and 2025-2028 Capital Improvement Plan (CIP).**

#### **EXECUTIVE SUMMARY:**

Staff will present a high level overview of the preliminary budget, utility rates and fee increases in order to seek council feedback in finalizing the proposed 2023 Revised and 2024 Proposed budgets which will be presented in more detail on August 29, 2023.

Staff is also seeking feedback on the proposed 2024 CIB and 2025-2028 CIP. Both the operating and capital budgets will determine the preliminary levy which is scheduled to be considered by City Council on September 12, 2023.

The City must certify its preliminary property tax levy for payable year 2024 to the County Auditor and set a date for its Truth in Taxation public meeting on or before September 30, 2023. Once the preliminary levy is approved, it may be further reduced at a later City Council meeting, but it legally cannot be increased over the preliminary approved amount.

City Council is scheduled to conduct a Truth in Taxation hearing on November 28, 2023 and consider the adoption of the final budget and levy on November 28, 2023.

#### **DIRECTION NEEDED:**

See executive summary

#### **BACKGROUND INFORMATION:**

##### **A. HISTORICAL CONTEXT**

N/A

##### **B. POLICIES (resolutions, ordinances, regulations, statutes, etc):**

The 2024 CIB/2025-2028 CIP is scheduled to be considered by the Planning Commission at their August 28, 2023 meeting.

**C. CRITICAL TIMING ISSUES:**

The 2023 budget is still being developed. At a special City Council Budget work session on August 29, 2023, city staff will present the budget in more detail.

**D. FINANCIAL IMPACT:**

The 2024 Budget is the financial plan for the City for funding City services and programs.

The Key Financial Strategies document is a financial forecast of future tax levies, general fund operations and future debt issuance.

Proposed utility rates and City fees impact the financial operations of the utility funds, general fund and special revenue funds.

The 2024 CIB and the 2025-2028 CIP is a plan of proposed future capital projects.

**E. LEGAL CONSIDERATION:**

**ALTERNATIVE(S):**

N/A

**PRINCIPAL PARTIES EXPECTED AT MEETING:**

**ATTACHMENTS:**

Description	Type
☐ KFS with Sales Tax_2023	Backup Material
☐ Appendix D Resolution- Non Building Fees	Ordinance
☐ Appendix D Transitory Ordinance- Building Fees	Ordinance
☐ 2024CIB 2025-2028CIP	Backup Material

**CITY OF RICHFIELD  
FINANCIAL MANAGEMENT PLAN**

Assumptions: Fiscal disparities increase only 1%, LGA by only 2% and then decreased by \$370,000 for 3 years, starting in 2026, due to 3 TIFs decertifying.  
Added \$2,590,000 to Net Tax Capacity in 2026 due to TIFs decertifying, CD budget increased by \$200k in 2026 to reflect loss of TIF admin fees.

**6.44% 2024 inc over 2023**

Inflation Assumptions	Revenue	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
increasing recycle credit starting 2025 by exp lii	Expenditures	4.00%	4.00%	4.50%	4.50%	3.50%	3.50%	3.50%	3.50%	3.50%	3.50%	3.50%	3.50%

**GENERAL FUND**

1353841	2022 Actual	2023	2023 Revised	2024	2025	2026	2027	2028	2029	2030	2031	2032
<b>REVENUE</b>												
1 GENERAL PROPERTY TAX	16,692,392	17,337,953	17,337,953	18,403,565	19,524,007	20,668,766	21,941,410	23,255,086	23,861,172	24,863,696	25,903,982	26,983,407
2 FISCAL DISPARITIES	3,359,759	3,688,262	3,688,262	3,725,145	3,762,396	3,800,020	3,838,020	3,876,400	3,915,164	3,954,316	3,993,859	4,033,798
3 LICENSES & PERMITS	1,379,973	1,314,495	1,089,810	1,140,000	1,174,200	1,209,426	1,245,709	1,283,080	1,321,572	1,361,220	1,402,056	1,444,118
4 LOCAL GOVERNMENT AID	2,010,927	2,038,711	2,038,711	3,392,552	3,460,403	3,159,611	2,852,803	2,539,859	2,590,657	2,642,470	2,695,319	2,749,225
5 OTHER INTERGOVERNMENTAL	1,408,647	1,506,232	1,515,187	1,492,737	1,537,519	1,583,645	1,631,154	1,680,089	1,730,491	1,782,406	1,835,878	1,890,955
6 CHARGES FOR SERVICES	1,969,877	1,907,618	1,862,051	2,017,920	2,078,458	2,140,811	2,205,036	2,271,187	2,339,322	2,409,502	2,481,787	2,556,241
7 FINES & FORFEITS	175,056	220,000	200,000	200,000	206,000	212,180	218,545	225,102	231,855	238,810	245,975	253,354
8 MISC. REVENUE	181,987	70,580	72,200	75,860	80,480	82,894	85,381	87,943	90,581	93,298	96,097	98,097
9 OTHER FINANCING SOURCES	722,817	859,920	1,067,575	360,090	370,893	382,019	393,480	405,284	417,443	429,966	442,865	456,151
<b>10 TOTAL REVENUE</b>	<b>27,901,435</b>	<b>28,943,771</b>	<b>28,871,749</b>	<b>30,807,869</b>	<b>32,192,011</b>	<b>33,236,958</b>	<b>34,409,052</b>	<b>35,621,469</b>	<b>36,495,620</b>	<b>37,772,967</b>	<b>39,095,020</b>	<b>40,463,346</b>
<b>EXPENDITURES</b>												
12 LEGISLATIVE/EXECUTIVE	990,581	1,148,816	1,114,258	1,265,780	1,328,308	1,374,798	1,422,916	1,472,718	1,524,264	1,577,613	1,632,829	1,689,978
13 ADMINISTRATIVE	959,929	1,000,852	991,326	1,263,940	1,330,842	1,377,422	1,425,631	1,475,528	1,527,172	1,580,623	1,635,945	1,693,203
14 FINANCE	1,005,251	886,071	1,006,135	912,618	956,235	989,703	1,024,342	1,060,194	1,097,301	1,135,707	1,175,456	1,216,597
15 PUBLIC SAFETY	10,437,293	11,332,622	11,095,903	11,817,565	12,443,826	12,879,360	13,330,138	13,796,692	14,279,577	14,779,362	15,296,639	15,832,022
16 FIRE	5,314,355	5,335,950	5,397,355	5,552,889	5,850,842	6,055,621	6,267,568	6,486,933	6,713,976	6,948,965	7,192,178	7,443,905
17 COMMUNITY DEVELOPMENT	1,616,827	1,781,890	1,753,100	1,849,550	1,947,115	2,015,264	2,085,799	2,158,802	2,234,360	2,312,562	2,393,502	2,477,275
18 PUBLIC WORKS	4,884,218	4,946,140	5,006,701	5,182,090	5,445,448	5,636,039	5,833,300	6,037,465	6,248,777	6,467,484	6,693,846	6,928,130
19 RECREATION SERVICES	1,985,326	2,251,430	2,246,971	2,326,037	2,448,959	2,534,672	2,623,386	2,715,205	2,810,237	2,908,595	3,010,396	3,115,760
20 COMPENSATION STUDY ESTIMATES	-	-	-	307,400	88,187	-	-	-	-	-	-	-
21 TRANSFER OUT	282,194	260,000	260,000	330,000	352,250	374,079	395,972	417,931	59,958	62,057	64,229	66,477
<b>22 TOTAL EXPENDITURES</b>	<b>27,475,974</b>	<b>28,943,771</b>	<b>28,871,749</b>	<b>30,807,869</b>	<b>32,192,011</b>	<b>33,236,958</b>	<b>34,409,052</b>	<b>35,621,469</b>	<b>36,495,620</b>	<b>37,772,967</b>	<b>39,095,020</b>	<b>40,463,346</b>
<b>23 REVENUE OVER (UNDER) EXPENDITURES</b>	<b>425,461</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**LEVY CALCULATION**

24 General Fund Tax Levy	20,052,150	21,026,215		22,128,710	23,286,403	24,468,786	25,779,430	27,131,486	27,776,337	28,818,012	29,897,842	31,017,205
25 Reserve for Uncollectable	200,459	210,262		221,287	232,864	244,688	257,794	271,315	277,763	288,180	298,978	310,172
<b>26 Total General Fund Tax Levy</b>	<b>20,252,609</b>	<b>21,236,477</b>		<b>22,349,997</b>	<b>23,519,267</b>	<b>24,713,474</b>	<b>26,037,224</b>	<b>27,402,801</b>	<b>28,054,100</b>	<b>29,106,192</b>	<b>30,196,820</b>	<b>31,327,377</b>
26 Existing Debt	3,668,535	3,672,620		4,113,543	4,101,375	4,110,046	4,121,139	3,605,541	2,473,449	2,490,093	2,487,906	2,475,481
<b>27 New Debt</b>	<b>-</b>	<b>427,980</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>377,140</b>	<b>577,747</b>	<b>1,596,827</b>	<b>1,596,827</b>	<b>2,158,526</b>	<b>2,158,526</b>	<b>2,158,526</b>
28 EDA	556,823	579,096		599,364	626,335	648,257	670,946	694,429	718,734	743,890	769,926	796,874
29 Rolling Stock, Equipment, and IT Levy	835,000	868,400		1,208,000	1,262,360	1,306,543	1,352,272	1,399,601	1,448,587	1,499,288	1,551,763	1,606,074
<b>30 TOTAL CERTIFIED LEVY</b>	<b>25,312,967</b>	<b>26,784,573</b>		<b>28,270,904</b>	<b>29,509,338</b>	<b>30,778,319</b>	<b>32,558,722</b>	<b>33,680,119</b>	<b>34,291,698</b>	<b>35,436,290</b>	<b>37,164,940</b>	<b>38,364,331</b>
<b>31 Levy % Increase</b>	<b>5.76%</b>	<b>6.60%</b>		<b>5.55%</b>	<b>4.38%</b>	<b>4.30%</b>	<b>5.78%</b>	<b>3.44%</b>	<b>1.82%</b>	<b>3.34%</b>	<b>4.88%</b>	<b>3.23%</b>
32 TOTAL CERTIFIED LEVY	25,127,419	26,784,573		28,270,904	29,509,338	30,778,319	32,558,722	33,680,119	34,291,698	35,436,290	37,164,940	38,364,331
33 LESS FISCAL DISPARITIES	(3,359,759)	(3,688,262)		(3,725,145)	(3,762,396)	(3,800,020)	(3,838,020)	(3,876,400)	(3,915,164)	(3,954,316)	(3,993,859)	(4,033,798)
34 NET LOCAL LEVY TO TAXPAYERS	21,767,660	23,096,311		24,545,759	25,746,942	26,978,299	28,720,701	29,803,718	30,376,533	31,481,974	33,171,081	34,330,534
35 NET TAX CAPACITY	39,253,300	45,429,412		46,883,153	49,227,311	54,278,676	56,992,610	59,842,241	62,834,353	65,976,070	69,274,874	72,738,618
36 TAX RATE ON TAX CAPACITY	55.454%	50.840%		52.355%	52.302%	49.703%	50.394%	49.804%	48.344%	47.717%	47.883%	47.197%
37 TAX RATE % CHANGE	2.54%	-8.32%		2.98%	-0.10%	-4.97%	1.39%	-1.17%	-2.93%	-1.30%	0.35%	-1.43%
38 City Taxes on Avg Household	1,475	1,566		1,664	1,746	1,742	1,854	1,924	1,961	2,033	2,142	2,216
39 Percentage tax increase in average home	10.88%	6.15%		6.28%	4.89%	-0.22%	6.46%	3.77%	1.92%	3.64%	5.37%	3.50%
40 Existing Tax Base Inflation Estimate (residential)/ M	7.90%	15.94%		3.20%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%
41 Total Net Tax Capacity Increase (Decrease)	4.49%	13.90%		5.50%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%
42 Estimated Average Home Market Value	266,000	308,000		317,856	333,749	350,436	367,958	386,356	405,674	425,957	447,255	469,618

**RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION ESTABLISHING 2024 LICENSE, PERMIT AND MISCELLANEOUS FEES  
PURSUANT TO THE PROVISIONS OF APPENDIX D OF THE ORDINANCE CODE OF THE  
CITY OF RICHFIELD RESCINDING RESOLUTION NO. 12005**

**BE IT RESOLVED** by the City Council of the City of Richfield, Minnesota as follows:

**Section 1. - Establishing Fees.**

- A. License, permit and miscellaneous fees required under the ordinances of the City of Richfield shall be as stated in the sections of this resolution.
- B. A period of no less than 30 days will be allowed for the remittance of City Business license renewal fees contained in Sections 5, 6, 7, 8 and 9 of this resolution.
- C. A 10% administrative surcharge will be assessed upon all renewals contained in Section 5, 6, 7, 8 and 9 of the resolution if not received by the City on or before December 31st of each year. The 10% surcharge will be based upon the cost of the license.
- D. Nothing in this section shall be deemed to require the City to issue or renew any license for which the fee has not been paid in a timely manner.

**Section 2. - Construction and Related License Fees.**

Type of Permit or License	Section Requiring	Description	Fee
(1) Heating and Ventilating Installer	400.07	1 Year	\$80.00
(2) Sign Installer	416.01—416.13	1 Year	\$80.00
(3) Electrical Installer	400.03—400.09	State License Required	
(4) Plumber	400.03—400.09	State License Required	
(5) Well Driller	620	State License Required	

**Section 3. - Public Works Fees.**

Type of Permit or License	Section Requiring	Description	Fee
(1) Benches	805.01—805.27	First Year	\$80.00
		Renewal	\$30.00

(2) Boulevard feature Permit	811.07	a) Application to place a privately owned feature in the boulevard	\$30.00
		b) If applied for after installation of feature has begun	\$60.00
(3) Excavation in Public Right of way	800.01— 800.15	a) For each transverse excavation and each 500 feet or portion thereof longitudinal excavation and for each 500 feet of curb and gutter or portion thereof installed or driveway apron installed, except when survey and grade stakes are set by City	\$200.00 \$0.20 per foot > 500'
		b) If applied for after excavation has begun	\$400.00
		c) For each pothole	\$20.00
(4) Pole Attachment /Small Cell Facilities Permit	802	a) Application to attach or collocate pole attachment on City facilities in the City Right-of-way	\$500.00 /≤ 5 units \$100.00/unit thereafter
		b) Application to construct/install new small cell pole w/ attachment in the City Right-of-way	\$1,000/unit
		c) Annual rental fee per attachment to collocate on the city structure, per agreement	Up to \$150/unit
		d) Annual maintenance fee associated with the collocation, per agreement	Up to \$25/unit
		Monthly Electrical Fees a) Radio node less than or equal to 100 maximum watts b) Radio node over 100 maximum watts c) The actual cost of electricity	\$73.00/node \$182.00/node
(5) Forestry Permit	810	Applies only to trees on City property and public ROW	\$50.00

(6) Seasonal Load Limit Exemption		a) Per load	\$25.00
		b) If applied for after delivery	\$50.00
(7) Obstruction Permit	802.17	(a) Short term, temporary single lane closure of less than four hours	No fee
		(b) Lane closures longer than four hours' duration (or if between 7:00 a.m. and 9:00 a.m. or between 3:30 p.m. and 6:00 p.m.)	
		Arterial	
		Day (per block or portion thereof)	\$60.00
		Full Closure (per block or portion thereof)	\$300.00
		Collector	
		Day (per block or portion thereof)	\$30.00
		Full Closure (per block or portion thereof)	\$75.00
		Local/Residential	
		Day (per block or portion thereof)	\$15.00
		Full Closure (per block or portion thereof)	\$45.00
		Sidewalk/Bike Lanes	
		Day	\$30.00
		If applied for after obstruction closure has begun	
		(c) Short term, temporary single lane closure less than four hours	No fee

		(d) Lane closures longer than four hours' duration (or if between 7:00 a.m. and 9:00 a.m. or between 3:30 p.m. and 6:00 p.m.)	
		Arterial	
		Day (per block or portion thereof)	\$120.00
		Full Closure (per block or portion thereof)	\$300.00
		Collector	
		Day (per block or portion thereof)	\$60.00
		Full Closure (per block or portion thereof)	\$150.00
		Local/Residential	
		Day (per block or portion thereof)	\$30.00
		Full Closure (per block or portion thereof)	\$90.00
		Sidewalk	
		Day	\$60.00
		If the closures are not removed by the permitted completion date, then additional Days will be charged at double the rate	
(8) Noise Ordinance Exemption	930.35	(a) With conditions added as required	\$50.00
		(b) If applied for after violation	\$100.00
(9) Certification Charge	705.03— 705.21	All delinquent accounts	\$50.00



(10) NSF Check Charge			<del>\$30.00</del> \$40.00
(11) Utility Services			
Sanitary Sewer	700.05	All land uses	
New Service			\$125.00
Repair			\$125.00
Disconnect			\$125.00
Replacement			\$125.00
Sewer Service Line Televising			<del>\$75.00</del> \$100.00
Water Service	715.01	All land uses	\$125.00
New Service			\$125.00
Repair			\$125.00
Disconnect			\$125.00
Replacement			
Turn on/off			\$50.00
Meter Installation			<del>\$50.00</del> \$75.00
Private Hydrant			<del>\$50.00</del> \$75.00
Hydrant Meter Fee			\$50.00
Storm Sewer	720	All land uses	
New Service			\$125.00
Repair			\$125.00

**Commented [DL1]:** Will now reflect the actual charge the City incurs for non-sufficient funds checks.

**Commented [DL2]:** The change is to reflect the actual charges for personnel and equipment to offer this service. Utilities checked with a few lower priced contractors, they were all over \$150.00

**Commented [DL3]:** This is more reflective of the current personnel expenses to install a meter, yet still below our actual expenses.

**Commented [DL4]:** This is reflecting the current personnel and equipment charges involved with the annual flushing/inspection and reporting.

Disconnect			\$125.00
Replacement			\$125.00
(12) Street Light Banners	855.05	First time applicant to hang street light banners within a district of for an event.	\$50.00
		Per street light banner installation (no existing hardware)	\$20.00
		Per street light banner installation if supporting hardware exists on the light pole.	\$10.00
		Per street light banner removal	\$10.00
		Permit Renewal: Annually for both decorative and event banners, unless banner design has changed, then full application fee is charged. If annual renewal is not completed, the permittee risks removal of all banners at the permittee's expense.	\$10.00
(13) Utilities Special Charges	715.03	Transaction fee for utility accounts paying by credit card (excludes ACH withdrawals, checks, or debit card payments)	2.95% of utility bill or \$1.95, whichever is greater

**Section 4. - Fire Services Fees.**

Type of Permit or License	Section Requiring	Description	Fee
(1) Fire Prevention Code	400.21— 400.29	For initial fee required under code Per Year	\$80.00
		For each additional fee required under code	\$20.00
		Penalty If not renewed within 2 months of notification Per Year	\$75.00

(2) Daycare/Adult Foster Care Facility Inspection			\$80.00
(3) Reimbursement Fee for Fire/Rescue Unit		Per Hour	\$375.00
(4) Sale of Consumer Fireworks	1131	(a) License per location selling only consumer fireworks Per Year	\$350.00
		(b) License per location of each other retail seller Per Year	\$100.00

**Section 5. - Amusement and Recreation Licenses and Permits.**

**Commented [DL5]:** 3% increase in fees unless otherwise noted.

Type of Permit or License	Section Requiring	Description	Fee
(1) Arcade	1105	1 Year	<del>\$648.00</del> \$667.00
(2) Amusement Device	1100.01	(a) Mechanical Amusement Device (Pinball) 1 Year	\$15.00
		(b) Mechanical Music Box 1 Year	\$15.00
		(c) Video Games 1 Year	\$15.00
(3) Lawful Gambling	1100.13	Bingo, Tipboard, Paddle Wheel, Raffle, Pull Tabs	State Fee
		Investigation Fee	\$250.00
(4) Itinerant Place of Amusement	1100.05— 1100.11	1 Day	<del>\$349.00</del> \$359.00
(5) Public Dance	1110.03	For each day dances are held: 1 month:	\$4.00 \$52.00

		No fee for locations holding tavern licenses.	
(6) General Amusement	1100.03	(a) Billiard, Pool or Pigeonhole table (each) 1 Year	\$15.00
		1. Coin operated 1 Year	\$15.00
		(b) Bowling Alley (per lane) 1 Year	\$52.00
		(c) Circus 1 Year	\$202.00
		(d) Dance Hall 1 Day	\$202.00
		(e) Golf	
		1. Miniature 1 Year	\$47.00
		2. Driving Tee 1 Year	\$47.00
		(f) Mountback 1 Day	\$193.00
		(g) Rides, mechanical/animal of any kind (ea) 1 Year	\$15.00
		(h) Shows, any kind 1 Day	\$193.00
		(i) Shuffleboard (each lane) 1 Year	\$16.00
		(j) Other games 1 Day	\$15.00
(7) Musical Concert	1110.01	Per event	<del>\$56.00</del> <u>\$58.00</u>
(8) Theatre Cinema	1120	1 Year	<del>\$272.00</del> <u>\$280.00</u>
		Plus a notice publication fee	\$7.00
(9) Roller Rink	1115	1 Year or portion thereof	<del>\$272.00</del> <u>\$280.00</u>

(10) Commercial Adult-Oriented Enterprises	605	1 Year	<del>\$3,237.00</del> <u>\$3334.00</u>
		Investigation fee 1 Year	<del>\$3,237.00</del> <u>\$3334.00</u>
(11) Masseur/Masseuse	605	Certificate fee 1 Year	<del>\$406.00</del> <u>\$109.00</u>
		Investigation fee 1 Year	<del>\$264.00</del> <u>\$272.00</u>
(12) Public Baths	610	1 Year	<del>\$3,749.00</del> <u>\$3861.00</u>
		Investigation fee (actual cost minimum)	<del>\$3,749.00</del> <u>\$3861.00</u>
(13) Fortune Teller and related trade	1130.05— 1130.07	1 Day 1 Week 1 Month 1 Year	<del>\$247.00</del> <del>\$646.00</del> <del>\$1,290.00</del> <del>\$2,159.00</del> <u>\$223.00</u> <u>\$665.00</u> <u>\$1329.00</u> <u>\$2224.00</u>
(14) Adult Establishments	1196	Annual license 1 Year	<del>\$3,237.00</del> <u>\$3334.00</u>
		Investigation fee (new license)	<del>\$3,237.00</del> <u>\$3334.00</u>

**Section 6. - Animal Licenses and Permits.**

**Commented [DL6]:** 3% increases unless otherwise noted.

Type of Permit or License	Section Requiring	Description	Fee
(1) Animals	905.01— 905.29	(a) Animals (Spayed or Neutered) with option to purchase a multi-year license 1 Year	\$15.00
		(b) Animals (Not Spayed or Neutered) 1 Year	\$25.00
		(c) Duplicate Animal License	\$7.00

		(d) Late Penalty	\$10.00
	905.31— 905.33	(e) Commercial Kennel 1 Year	<del>\$217.00</del> \$242.00
		(f) Residential Kennel 1 Year	<del>\$100.00</del> \$115.00
		(g) Veterinary	<del>\$217.00</del> \$242.00
	905.37— 905.39	(h) Pigeons 1 Year	\$43.00
	905.41	(i) Non-domestic Animals (Temporary Permit)	\$30.00
	905.01— 905.29	(j) Impounding (each animal) 1st time	<del>\$75.00</del> \$77.00
		2nd Time	<del>\$134.00</del> \$138.00
		3rd time (each impound after)	<del>\$201.00</del> \$207.00
		(k) Dangerous dog registration fee State Statute 347.51)	\$500.00
	906.13	(l) Beekeeping Registration fee	\$30.00

**Commented [DL7]:** These fees were increased to offset the increases seen in the city's animal contract and residential kennel inspections.

**Section 7. - Vehicle and Transportation License and Permit Fees.**

**Commented [DL8]:** 3% increases unless otherwise noted.

Type of Permit or License	Section Requiring	Description	Fee
(1) Aircraft	1340	1 Day	\$58.00
(2) Garbage and Refuse Collection	601.01— 601.33	Commercial and Residential	
		First vehicle 1 Year	<del>\$323.00</del> \$333.00
		Each additional vehicle 1 Year	<del>\$69.00</del> \$71.00

(3) Motor Vehicle Dealer	1155	Per place of business	1 Year	<del>\$484.00</del>
				<u>\$498.00</u>
		Each additional place of business	1 Year	<del>\$183.00</del>
				<u>\$188.00</u>
(4) Motor Bicycle Business	1160	Per place of business	1 Year	<del>\$281.00</del>
				<u>\$289.00</u>
		Per place of business to sell, rent or lease	1 Year	<del>\$129.00</del>
				<u>\$133.00</u>
(5) Sound Truck	1165		Per vehicle 1 Year	<del>\$281.00</del>
				<u>\$289.00</u>
			Per vehicle 1 Day	<del>\$42.00</del>
				<u>\$43.00</u>
(6) Taxicab	1170	First vehicle or auto livery	1 Year	<del>\$700.00</del>
				<u>\$721.00</u>
		Each additional vehicle or auto livery operated at any time within license period	1 Year	<del>\$85.00</del>
				<u>\$88.00</u>
(7) Taxicab Driver	1175		1 Year	<del>\$66.00</del>
				<u>\$68.00</u>
(8) Rental or Utility Trailers and Trucks	1185	Each place of business	1 Year	<del>\$129.00</del>
				<u>\$133.00</u>

**Section 8. - Commercial Business and Trade Licenses and Permits.**

Commented [DL9]: 3% increases unless otherwise noted.

Type of Permit or License	Section Requiring	Description	Fee
(1) Firearms Dealer	920.01— 920.05	1 Year	<del>\$2,159.00</del> <u>\$2224.00</u>
(2) Food Establishments	617	(A) Type I Establishment, a large 1 year high-risk food establishment serving on average 500 or more meals per day; having 175 or more seats; or having 500 or more customers per day	

	(1) Food service establishment	<del>\$969.00</del> <del>\$998.00</del>
	(2) School, kindergarten through grade 12	<del>\$712.00</del> <del>\$733.00</del>
	(3) Daycare Center or Preschool	<del>\$712.00</del> <del>\$733.00</del>
	(B) Type II Establishment, a small high-risk food establishment serving on average fewer than 500 meals per day; having fewer than 175 seats; or having fewer than 500 customers per day	
	(1) Food service establishment	<del>\$832.00</del> <del>\$857.00</del>
	(2) School, kindergarten through grade 12	<del>\$554.00</del> <del>\$571.00</del>
	(3) Daycare Center or Preschool	<del>\$554.00</del> <del>\$571.00</del>
	(C) Type III Establishment, a medium risk food establishment serving mainly non-time/temperature control for safety (TCS) foods and TCS foods prepared elsewhere and only heated or held cold onsite; or serving or retailing foods such as pizza carryout or delivery, requiring handling followed by heat treatment	
	(1) Food service establishment	<del>\$712.00</del> <del>\$733.00</del>
	(2) School, kindergarten through grade 12	<del>\$353.00</del> <del>\$364.00</del>
	(3) Daycare Center or Preschool	<del>\$353.00</del> <del>\$364.00</del>
	(D) Type IV Establishment, a food establishment with minimal food handling such as preparing coffee, hot dogs, blended or mixed drinks, packaged foods customers	
	heat onsite, continental breakfasts, unpackaged baked goods made elsewhere	
	(1) Food service establishment	<del>\$464.00</del> <del>\$478.00</del>



	(2) School, kindergarten through grade 12	<del>\$245.00</del> <del>\$221.00</del>
	(3) Daycare Center or Preschool	<del>\$245.00</del> <del>\$221.00</del>
	(E) Type V Establishment, a food establishment with non-TCS food or food products sold in the original packaging	
	(1) Food service establishment	<del>\$285.00</del> <del>\$294.00</del>
	(2) School, kindergarten through grade 12	<del>\$478.00</del> <del>\$183.00</del>
	(3) Daycare Center or Preschool	<del>\$478.00</del> <del>\$183.00</del>
	(F) Supplemental Facility	
	(1) High Supplemental Facility (like Type I or II)	<del>\$478.00</del> <del>\$183.00</del>
	(2) Medium Supplemental Facility (like Type III)	<del>\$142.00</del> <del>\$146.00</del>
	(3) Catering Supplemental Facility (for Food Catering Vehicle(s) and equipment)	<del>\$245.00</del> <del>\$221.00</del>
	(4) Low Supplemental Facility (like Type IV or V)	<del>\$406.00</del> <del>\$109.00</del>
	(G) Temporary Food Establishment	
	(1) Complex Temporary 1 to 3 days (like Type I or II)	<del>\$478.00</del> <del>\$183.00</del>
	(2) Complex Temporary 4 to 21 days (like Type I or II)	<del>\$321.00</del> <del>\$331.00</del>
	(3) Simple Temporary 1 to 3 days (like Type III, IV or V)	<del>\$74.00</del> <del>\$76.00</del>
	(4) Simple Temporary 4 to 21 days (like Type III, IV or V)	<del>\$472.00</del> <del>\$177.00</del>
	(5) Temporary Food Multi-Vendor	<del>\$900.00</del> <del>\$927.00</del>

		(H) Farmer's Market Stand (stands not exempted from licensing in Minnesota Statute Chapter 28A)	<del>\$215.00</del> <del>\$221.00</del>
(3) Automobile Washing Establishment	1125	Per calendar Year or fraction thereof	<del>\$215.00</del> <del>\$221.00</del>
(4) Cesspools	925.03	Permit fee for opening cesspool or dumping contents of each cesspool into City sewer	<del>\$33.00</del> \$34.00
(5) Incinerator	<del>601.29</del> <del>601.31</del> 601.15	1 Year	<del>\$64.00</del> \$66.00
(6) Tobacco	1146.01(MS 461.12)	Retail Sale and Distribution - License issued on calendar Year (cigarette vending machines prohibited) (Bill No. 1998-19)	<del>\$541.00</del> <del>\$557.00</del>
(7) Transient Merchant	1181.01— 1181.09	1 Day	<del>\$138.00</del> \$142.00
(8) Wagon Peddler	1181	1 Year	<del>\$324.00</del> <del>\$334.00</del>
(9) State hawker or Peddler license	1181	6 month/per person covered	<del>\$80.00</del> \$82.00
(10) Canvasser or Solicitor	1181	6 month/per person covered	<del>\$80.00</del> \$82.00
(11) Christmas Tree Sale	1130.03	1 Year	<del>\$176.00</del> \$181.00
(12) Lodging Establishments	618	(A) Hotel/Motel	<del>\$299.00</del> \$308.00
		(1) Each Guestroom	<del>\$24.00</del> \$25.00
(13) Outdoor Merchandising	1135	Permit	<del>\$137.00</del> \$141.00
(14) Storage Enclosure	1135	Per Enclosure	<del>\$117.00</del> \$120.00

Commented [DL10]: This code reference has been updated

(15) Pawnbroker	1187	(a) Pawnbroker 1 Year	<del>\$5,626.00</del> <u>\$5795.00</u>
		(b) Owner investigation fee 1 Year (nonrefundable)	<del>\$3,234.00</del> <u>\$3331.00</u>
		(c) Manager investigation fee 1 Year (nonrefundable)	<del>\$1,170.00</del> <u>\$1205.00</u>
		(d) Employee investigation fee 1 Year (nonrefundable)	<del>\$112.00</del> <u>\$115.00</u>
		(e) Transaction fee - per transaction	\$2.00
(16) Secondhand Goods Dealer	1186	(a) Secondhand Goods Dealer 1 Year	<del>\$647.00</del> <u>\$635.00</u>
		(b) Initial investigation fee (nonrefundable) actual costs in excess of above with total not exceeding	\$2,438.00
		Applicant shall deposit \$1,200.00 with Licensing Clerk along with application. Amount in excess of actual application costs shall be refunded.	
(17) Auto Detailing Establishment	1195.01	1 Year	<del>\$481.00</del> <u>\$495.00</u>
(18) Tattoo, Body Piercing, Body Painting or Body Branding	630	(a) Tattoo, body piercing, body painting or body branding 1 Year	<del>\$1,077.00</del> <u>\$1109.00</u>
		(b) Initial investigation fee (nonrefundable)	\$1,046.00
		1 Year	
(19) Temporary Tattoo, Body Piercing, Body Branding and Body painting events	630	Per booth	<del>\$64.00</del> <u>\$66.00</u>

(20) Massage Therapy Enterprise License (Business license)	1188	Annual license 1 Year	<del>\$1,046.00</del> <u>\$1077.00</u>
		Investigation fee (new license)	<del>\$1,046.00</del> <u>\$1077.00</u>
Massage Therapist (Individual License)		Annual license 1 Year	<del>\$103.00</del> <u>\$106.00</u>
		Investigation fee (new license)	<del>\$106.00</del> <u>\$109.00</u>
Temporary Massage Therapist License		Per temporary location	<del>\$216.00</del> <u>\$222.00</u>
(21) Public Swimming Pools	619	(A) Indoor	
		(1) First pool	<del>\$285.00</del> <u>\$294.00</u>
		(2) Each additional pool	<del>\$142.00</del> <u>\$146.00</u>
		(B) Outdoor	
		(1) First pool	<del>\$285.00</del> <u>\$294.00</u>
		(2) Each additional pool	<del>\$142.00</del> <u>\$146.00</u>
		(C) School, K through grade 12, pools	
		(1) First pool	<del>\$185.00</del> <u>\$190.00</u>
		(2) Each additional pool	<del>\$103.00</del> <u>\$106.00</u>
		(D) Pool opening reinspection fee, operator makes an appointment for an inspection, but the pool is not ready to open	\$100.00
(22) Motion pictures and commercial photography permit	1197	Per event Photography Motion picture (based on application)	\$50.00 \$200.00

**PLAN REVIEW FEE FOR FOOD, THERAPEUTIC MASSAGE AND LODGING**

Commented [DL11]: 3% increases

**PERCENTAGE OF FACILITY INVOLVED WILL BE DETERMINED BY STAFF**

Descriptions:

Type I Establishment, a large high-risk food establishment serving on average 500 or more meals per day; having 175 or more seats; or having 500 or more customers per day.

Type II Establishment, a small high-risk food establishment serving on average fewer than 500 meals per day; having fewer than 175 seats; or having fewer than 500 customers per day.

Type III Establishment, a medium risk food establishment serving mainly non-time/temperature control for safety (TCS) foods and TCS foods prepared elsewhere and only heated or held cold onsite; or serving or retailing foods such as pizza carryout or delivery, requiring handling followed by heat treatment.

Type IV Establishment, a food establishment with minimal food handling such as preparing coffee, hot dogs, blended mixed drinks, packaged foods customers heat onsite, continental breakfasts, unpackaged baked goods made elsewhere.

Type V Establishment, a food establishment with non-TCS food or food products sold in the original packaging.

Environmental plan review—includes the physical remodeling, updating, equipment replacement, equipment additions and the general overall review of all plans/work. This also includes all new development projects.

	New Construction and/or Major Remodel (over 50% of facility involved)	Extensive Remodel (25—50% of facility)	Minor Remodel 0—24% of facility)	Non-remodel approval consultation \$5,000 or less in costs)
Type I	<del>\$3,439.00</del> <del>\$3542.00</del>	<del>\$1,793.00</del> <del>\$1847.00</del>	<del>\$968.00</del> <del>\$997.00</del>	<del>\$165.00</del> <del>\$170.00</del>
Type II	<del>\$2,369.00</del> <del>\$2440.00</del>	<del>\$1,298.00</del> <del>\$1337.00</del>	<del>\$721.00</del> <del>\$743.00</del>	<del>\$165.00</del> <del>\$170.00</del>
Type III	<del>\$1,299.00</del> <del>\$1338.00</del>	<del>\$722.00</del> <del>\$744.00</del>	<del>\$431.00</del> <del>\$444.00</del>	<del>\$165.00</del> <del>\$170.00</del>
Type IV	<del>\$636.00</del> <del>\$655.00</del>	<del>\$248.00</del> <del>\$255.00</del>	<del>\$125.00</del> <del>\$129.00</del>	No fee
Type V	New project or change of owner - <del>\$150.00</del> <del>\$155.00</del>		Minor remodel - permit but no plan check fee	

Therapeutic Massage	<del>\$165.00</del>	<del>\$165.00</del>	<del>\$165.00</del>	<del>\$165.00</del>
	<u>\$170.00</u>	<u>\$170.00</u>	<u>\$170.00</u>	<u>\$170.00</u>

**Section 9. - Liquor and Related License and Permit Fees.**

Type of Permit or License	Section Requiring	Description	Fee
(1) 3.2 Malt Liquor	1202.05	(a) On-Sale 1 Year	\$912.00
		(b) Tavern (dance) 1 Year	\$745.00
		(c) Wholesale 1 Year	\$44.00
		(d) Growler (Micro Brewery Off-Sale Malt Liquor) 1 Year	\$175.00
		(e) Off-Sale 1 Year	\$264.00
		(f) Club (Bottle Club) 1 Year	\$603.00
		(g) Temporary per event	<del>\$100.00</del> <del>\$115.00</del>
(2) Liquor	1202.05	(a) On-Sale 1 Year	\$12,029.00
		(b) Sunday (Fee set by state law) 1 Year	\$200.00
		(c) Wine 1 Year	\$1,325.00
		(d) Taproom (Micro Brew On-Sale Malt Liquor) 1 Year	\$700.00
		(e) Cocktail Room (Micro Distillery On Sale) 1 Year	\$800.00
		(f) Micro Distillery Off Sale 1 Year	\$600.00
		(g) Veterans' Organization (Ex-Sunday) 1 Year	\$863.00

**Commented [DL12]:** New fee is more reflective of staff time spent on processing.

		(h) Temporary per event	<del>\$170.00</del> <del>\$185.00</del>
(3) Employee License On-Sale Liquor Establishments	1208.01	Effective 10/1/95 all licenses issued shall be valid for a period of two years from the date of initial application	\$37.00
(4) Investigation Fee	1202.01— 1202.21	(a) On-Sale liquor including Veterans' Organization	\$824.00 and
		Each person shown on application	\$247.00
		Each additional investigation for each person not listed on original or renewal application (excluding Veteran's Organizations)	\$247.00
	1202.11	(b) Wine, Taproom, Brewpub, Distillery, and	\$824.00
		Each person shown on application	\$247.00
		Each additional investigation for each person not listed on original or renewal application	\$247.00
	1202.11	Investigation of substitute manager	\$103.00

**Commented [DL13]:** New fee is more reflective of staff time spent on processing.

**Section 10. - Housing Inspection and Rental License Fees.**

Type of Permit or License	Section Requiring	Description	Fee
(1) License for Apartment Houses and Rental Homes (includes up to two inspections)	407	(a) Apartment House, 1 Year	\$150.00
		Each unit	\$15.00
		(b) Rental Home - single family dwelling, 1 Year	\$150.00

	(c) Duplexes/double bungalows/townhouses	
	First unit, 1 Year	\$150.00
	Each additional rental unit, 1 Year	\$85.00
	(d) Late Fee—To be charged each month the license is late	25% of the annual license fee, with a minimum monthly fee of \$50.00 and a maximum monthly fee of \$500.00, charged each month the fee is late
	(e) License Transfer Fee	\$50.00
	(f) Reinstatement of suspended license	100% of license fee (minimum \$80.00)
	(g) Reinstatement of Revoked license	200% of license fee
	(h) Re-Inspection Fee (for inspections over the first two)	
	1. multi-family	3 <sup>rd</sup> inspection: \$100.00 4 <sup>th</sup> inspection: \$200.00 5 <sup>th</sup> inspection: \$400.00 6 <sup>th</sup> inspection and more: \$800.00 Up to \$3,000, maximum
	2. single family & duplex	3 <sup>rd</sup> inspection: \$50.00 4 <sup>th</sup> inspection: \$100.00 5 <sup>th</sup> inspection: \$200.00 6 <sup>th</sup> inspection and more: \$400.00 Up to \$1,500, maximum
	Re-inspection fees shall be payable at the time of license renewal and no renewal license shall be issued unless all inspection fees are paid	



		(i) Provisional license for apartment house Includes first unit	\$300.00
		Each additional unit	\$30.00
		Provisional license for Rental Home—single family dwelling 1 Year	\$300.00
		Provisional license for duplex First unit	\$300.00
		Each additional unit	\$170.00
		(j) Investigation fee for operating a rental property without a license	\$500.00
(2) Certificate of Housing maintenance Compliance (includes up to two inspections)	408	Single family home	\$150.00
		2-family home	\$230.00
		Condominium	\$100.00
		Re-inspection Fee	3 <sup>rd</sup> inspection \$50.00 4 <sup>th</sup> inspection \$100.00 5 <sup>th</sup> inspection \$200.00 6 <sup>th</sup> inspection and more \$400.00 Up to \$1,500, maximum
		Fee to process cash escrow agreement	<del>\$50.00</del> \$100.00
		Fee to process Agreement to Comply	\$50.00
(3) Richfield Apartment Managers' Association Fee	407	Fee to support RAMA services	\$1.50/unit

**Commented [DL14]:** We propose that the Point of Sale escrow agreement fee be increased to \$100 to cover the cost of both the re-inspection and the administrative costs of processing the escrow.

(4) Permit Fee for Rooming House	406	1 Year	\$170.00
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**Section 11. - Miscellaneous Fees.**

Type of Permit or License	Section Requiring	Description	Fee
(1) Permit to reside	1190	In motel for more than six Months	\$17.00
(2) Permit to Carry a Gun		Permit Issued By County	
(3) False Alarms (billable)		(a) in excess of 2 for calendar Year	\$100.00
		(b) in excess of 10 for calendar Year	\$200.00
		(c) in excess of 20 for calendar Year	\$300.00
(4) Nuisance Conduct Fee	925	Third call to a property for nuisance conduct within a 365-day period	<del>\$350.00</del> \$400.00
(5) Copying Services Provided		Flat rate (per page)	\$ .25
		Special rate	
		(a) Black & White Photocopy rate	
		8.5 x 11 (per side)	\$ .25
		8.5 x 14 (per side)	\$ .25
		MN Statute 13.03C	
		11 x 17 (each)	\$ .50

**Commented [DL15]:** The increase is tied to the increased number of properties with nuisance conduct with and the time staff is having to put into a resolution, which includes communication with renters, owners, banks, inspections, reinspection's, city prosecutor, Hennepin County, etc.

		24 x 36 (each)	\$2.50
		X-large	\$2.50
		Color Photocopy rate	
		8.5 x 11 (per side)	\$1.00
		8.5 x 14 (per side)	\$2.00
		11 x 17 (each)	\$4.00
		24 x 36 (each)	\$18.00
		X-large	\$3.00/sq. ft.
		(b) Labor	hourly wage & 33%
		(c) Postage	prevailing rate
		(d) Fax per page	\$.50
		(e) CD of meeting (per CD)	\$5.00
		(f) DVD of meeting (per DVD)	\$15.00
		(g) Electronic copies (CD or disk)	\$5.00
		(h) As built (per image)	\$.50
(6) Notary Fee		Fee Set By State	
(7) Candidate Filing Fee	City Charter 4.04		\$25.00
(8) Photo Fee		Includes 2 photos	\$16.00 including tax

(9) Assessing Fees	Special	Special Assessment Searches	
		- One free property identification number (PID) search per Day	
		- if more than one search per Day (per search)	\$3.00
		Special Assessment Search Report	
		- per PID	\$15.00
		Creation of New or Special Report	
		- Fees to be based on time and materials to create report	
		- Minimum Fee	\$25.00
		Review of Comparable Property Records	
		Residential Field Card Report	\$.25
		- for up to five comparable properties (per copy)	
		Commercial/Industrial/Apartment Field	
(10) Domestic Partnership	120	Registration	\$30.00
(11) Certified copy of various documents		To certify documents i.e. resolutions, ordinances, minutes, registration forms, etc. on file (per copy)	\$5.00
(12) Vacant Building Registration Fee	925	Single Family Home or Duplex - Vacant less than one Year	<del>\$450.00</del> <del>\$500.00</del>
		Single Family Home or Duplex - Vacant one Year or longer	<del>\$500.00</del> <del>\$550.00</del>

**Commented [DL16]:** The increase is tied to the increased number of properties with nuisance conduct with and the time staff is having to put into a resolution, which includes communication with renters, owners, banks, inspections, reinspection's, city prosecutor, Hennepin County, etc.

		Any other type of property of less than 20,000 square feet in building size AND less than 1 acres of lot size - Vacant less than one Year	\$600.00
		Any other type of property of less than 20,000 square feet in building size AND less than 1 acres of lot size - Vacant one Year or longer	\$1,100.00
		Any other type of property larger than 20,000 square feet in building size OR more than 1 acres of lot size - Vacant less than one Year	\$1,350.00
		Any other type of property larger than 20,000 square feet in building size OR more than 1 acres of lot size - Vacant one year or longer	\$2,600.00

**Section 12. - Room and Park Shelter Rental Fees.**

Location or Type	Description	Fee Classification	Fee
Richfield Municipal Center	Bartholomew Room	Civic and non-profit groups and governmental agencies	\$75.00/Hr (2-hour minimum)
		Resident groups	\$100.00/Hr (2-hour minimum)
		Non-Resident and other groups	\$500.00/4-hour block
	Heredia Room	Civic and non-profit groups and governmental agencies	\$69.00/Hr (2-hour minimum)
		Resident groups	\$82.00/Hr (2-hour minimum)
		Non-Resident and other groups	\$400.00/4-hour block
	Fred Babcock Room	Civic and non-profit groups and governmental agencies	\$69.00/Hr (2-hour minimum)
		Resident groups	\$82.00/Hr (2-hour minimum)

Richfield Community Center	Augsburg, Fireside, Nicollet, or Ruth Johnson Rooms	Non-Profit	\$42.00/Hr
		Private	\$60.00/Hr
	Combined Nicollet/Augsburg or Richfield Rooms	Non-Profit	\$69.00/Hr
		Private	\$95.00/Hr
	Kitchen	All Renters	\$38.00/booking Free with combined Nicollet/Augsburg room rental
Wood Lake Nature Center	Auditorium	Non-Profit	<del>\$42.00/Hr</del> \$45/hr
		Private	<del>\$60.00/Hr</del> \$65/hr
Park Shelters	Wood Lake Nature Center - Emily Day Pavilion		\$82.00/4-hour block
	Fairwood, Monroe, Augsburg Park Shelters		\$44.00/4-hour block
	Sheridan Park Shelter		\$62.00/4-hour block
	Veterans Park Shelter	<del>Monday – Thursday</del>	<del>Monday-Friday</del>
		<del>9:00am – 12:00pm</del>	<del>\$115 per section/3-hr block</del>
		<del>1:00pm – 4:00pm</del>	<del>Saturday &amp; Sunday</del>
		<del>6:00pm – 9:00pm</del>	<del>\$135 per section/3-hr block</del>
		<del>9:00am – 9:00pm</del>	<del>1 Section: \$105.00</del>
		<del>-</del>	<del>3 Sections: \$221.00</del>
		<del>Friday – Sunday</del>	<del>1 Section: 110.00</del>
		<del>9:00am – 12:00pm</del>	<del>3 Sections: \$225.00</del>
		<del>1 Section: \$320.00</del>	
		<del>3 Sections: \$667.00</del>	
		<del>(1:30pm – 4:30pm on Sat)</del>	

**Commented [DL17]:** Small increase to cover staffing/utility costs

**Commented [DL18]:** Small increase to cover staffing/utility costs and due to high demand on weekends. Simplified structure not based on time.

		6:00pm – 9:00pm	1 Section: <del>\$110.00</del> 3 Sections: <del>\$221.00</del>
		9:00am – 9:00pm	1 Section: <del>\$110.00</del> 3 Sections: <del>\$221.00</del>
			1 Section: <del>\$110.00</del> 3 Sections: <del>\$230.00</del>
			1 Section: <del>\$330.00</del> 3 Sections: <del>\$672.00</del>
Athletic Fields	Donaldson Baseball Fields	Resident	\$54.00/hr \$270.00/day (first 8 hrs)
		Non-Resident	\$66.00/hr \$340.00/day (first 8 hrs)
	Roosevelt Baseball Fields	Resident	\$44.00/hr \$260.00/day (first 8 hrs)
		Non-Resident	\$56.00/hr \$320.00/day (first 8 hrs)
	Lincoln and Taft Premium Softball Fields	Resident	\$30.00/hr \$120.00/day (first 8 hrs)
		Non-Resident	\$40.00/hr \$175.00/day (first 8 hrs)
	General Baseball/Softball Fields	Resident	\$25.00/hr \$109.00/day (first 8 hrs)
		Non-Resident	\$35.00/hr \$199.00/day (first 8 hrs)
	Taft and Washington Premier Soccer/Football Fields	Resident	\$59.00/hr
		Non-Resident	\$79.00/hr
	Christian and Donaldson Soccer/Football Fields	Resident	\$52.00/hr
		Non-Resident	\$77.00/hr
	Monroe Neighborhood Soccer Field	Resident	\$40.00/hr
		Non-Resident	\$60.00/hr
Broomball/Hockey Rink	Taft, Donaldson, and Christian	Resident	\$29.00/hr

		Non-Resident	\$39.00/hr
Tennis Courts	All parks	Resident	\$15.00/court/hr
		Non-Resident	\$25.00/court/hr
Volleyball Courts	All parks	Resident	\$18.00/hr
		Non-Resident	\$26.00/hr
<del>Kato Courts</del>	<del>All parks</del>	<del>Resident</del>	<del>\$18.00/hr</del>
		<del>Non-Resident</del>	<del>\$26.00/hr</del>
Basketball Courts	All parks	Resident	\$18.00/hr
		Non-Resident	\$26.00/hr
Open Space	All parks	Resident	\$18.00/hr
		Non-Resident	\$26.00/hr
Athletic Facility Light Use	Softball, Baseball, Soccer, Football, Hockey, Tennis	All renters	<del>\$28.00/hr</del> \$30.00
Richfield Band Shell	Stage and Equipment	All renters	Stage \$150.00/hr  Equipment \$70/booking

**Commented [DL19]:** Increase to cover utility costs.



## Appendix D LICENSE, PERMIT AND MISCELLANEOUS FEES

### TRANSITORY ORDINANCE NO. 19.15

#### EXHIBIT A CONSTRUCTION AND RELATED PERMIT FEES AND CHARGES

A. Investigation Fees: Work without a Permit:

Investigation. Whenever any work for which a permit is required by this code has been commenced without first obtaining said permit, a special investigation shall be made before a permit may be issued for such work.

Fee. An investigation fee, in addition to the permit fee, shall be collected whether or not a permit is then or subsequently issued. The investigation fee shall be equal to the amount of the permit fee required by this code. The minimum investigation fee shall be the same as the minimum fee set forth in Section 2. The payment of such investigation fee shall not exempt any person from compliance with all other provisions of this code nor from any penalty prescribed by law.

B. Permit fee refunds:

The building official may authorize refunding of not more than 80 percent of the permit fee paid when no work has been done under a permit issued in accordance with this code.

The building official may authorize refunding of not more than 80 percent of the plan review fee paid when an application for a permit for which a plan review fee has been paid is withdrawn or canceled before any plan reviewing is done.

The building official shall not authorize refunding of any fee paid except on written application filed by the original permitted not later than 180 days after the date of fee payment.

Type of Permit or License	Section Requiring	Description	Fee
		<del>(a) Inspections outside of normal business hours (minimum charge—two hours)</del>	<del>\$60.00 per hour</del>
		<del>(b) Reinspection fees (minimum charge \$35.00)</del>	<del>\$60.00 per hour</del>
		<del>(c) Inspections for which no fee is specifically indicated (minimum charge—one-half hour)</del>	<del>\$60.00 per hour</del>
		<del>(d) Additional plan review required by changes,</del>	<del>\$60.00 per hour</del>

Appendix D - LICENSE, PERMIT AND MISCELLANEOUS FEES  
TRANSITORY ORDINANCE NO. 19.15

		<del>additions or revision to plans (minimum charge—two hours)</del>	
		<del>(e) Fee to reissue building inspection record card</del>	<del>\$35.00</del>
<del>*Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employee involved.</del>			
(1) Building Permits	400.03— 400.09	<b>Fee Schedule to follow MN Statute 326B.153 + State Surcharge 326B.148</b>	<a href="https://www.revisor.mn.gov/statutes/cite/326B.153">https://www.revisor.mn.gov/statutes/cite/326B.153</a> <a href="https://www.revisor.mn.gov/statutes/cite/326B.148">https://www.revisor.mn.gov/statutes/cite/326B.148</a>
(1) Building Permits	400.03— 400.09  515.05	<del>\$1 to \$500 (includes one inspection)</del>	<del>\$40.00</del>
		<del>Each additional inspection</del>	<del>\$40.00</del>
		<del>\$501 to \$2,000</del>	<del>\$26.25 for the first \$500 plus \$3.50 each additional \$100, or fraction thereof, to and including \$2,000 with a minimum fee of \$40.00.</del>
		<del>\$2,001 to \$25,000</del>	<del>\$77.25 for the first \$2,000 plus \$15.50 for each additional \$1,000, or fraction thereof, to and including \$25,000.</del>
		<del>\$25,001 to \$50,000</del>	<del>\$436.50 for the first \$25,000 plus \$11.25 for each additional \$1,000, or fraction thereof, to and including \$50,000.</del>
		<del>\$50,001 to \$100,000</del>	<del>\$716.75 for the first \$50,000 plus \$7.75 for each additional \$1,000, or fraction thereof, to and including \$100,000.</del>
		<del>\$100,001 to \$500,000</del>	<del>\$1,106.25 for the first \$100,000 plus \$6.25 for each additional \$1,000, or fraction thereof, to and including \$500,000.</del>
		<del>\$500,001 to \$1,000,000</del>	<del>\$3,599.25 for the first \$500,000 plus \$5.25 for each additional \$1,000, or fraction thereof, to and including \$1,000,000.</del>
		<del>1,000,001 and up</del>	<del>\$6,242.50 for the first \$1,000,000 plus \$4.25 for each additional \$1,000, or fraction thereof.</del>
(2) Driveway, Parking Area Permits	515.05	(no permit fee for sidewalks)	\$40.00
(3) Swimming	420.00	Permanent or portable pools are based on building permit fees with a minimum of	<del>\$40.00—\$55.00</del>
(4) Plan Review Fee	400.03— 400.09	<del>25% for decks/porches, gazebos, bathroom remodels, etc.</del> <del>35% of building permit fee for one and two family dwelling basement remodels</del>	

Appendix D - LICENSE, PERMIT AND MISCELLANEOUS FEES  
TRANSITORY ORDINANCE NO. 19.15

Plan review fee for similar buildings		65% of building permit fee for all other building permits, except no fee for the following:	
		(a) Existing single family dwelling minor nonstructural alterations.	
		(b) Single and two family dwelling repair and maintenance work.	
		(c) Commercial and industrial repair and maintenance work not exceeding \$1,000.00 or where plans are not required.	
Plan Review fee for similar buildings		Maximum 25% of permit fee based on Minnesota State Building Code 1300.0160	
(5) Contractor License Verification Fee		contractor applies for permit(s)	\$5.00
(6) Moving-Buildings	845	Moving Permit Fee	<del>\$50.00</del> <del>\$65</del>
(7) Structure Demolition	400.00— 400.09	(a) Commercial Demolition cost as per Building Permit Schedule with a minimum of	<del>\$50.00</del> <del>\$65</del>
		(b) Dwelling One or two story Residential—Garage and lesser structure	<del>\$50.00</del> <del>\$65</del> 40.00
(8) Plumbing Permit	400.03— 400.09 400.03— 400.09	Residential Minimum Fee 2% of Total Job cost with a minimum of (includes one inspection)	<del>\$40.00</del> <del>\$55</del>
		Each additional inspection	<del>\$40.00</del> <del>\$55</del>
(9) Plumbing Permit	400.03— 400.09 400.03— 400.09	Commercial/Industrial/Multi-family Based on Total Job cost 2% of Estimated Job cost with a minimum of (includes one inspection)	<del>\$45.00</del> <del>\$65</del>
		Each additional inspection	<del>\$40.00</del> <del>\$65</del>
(10) Electrical Permit	400.03— 400.09 400.03— 400.09	Residential (a) Minimum Fee which includes one inspection	<del>\$40.00</del> <del>55</del>
		(b) Each additional Inspection	<del>\$40.00</del> <del>55</del>

Appendix D - LICENSE, PERMIT AND MISCELLANEOUS FEES  
TRANSITORY ORDINANCE NO. 19.15

		© Complete Wiring Fee: Single-family Dwelling and each dwelling unit of a two family dwelling and includes not more than three inspections.	<del>\$165.00</del> <b>175</b>
		(d) New Service—up to 200 amps	\$100.00
		€ Temporary Service—(for construction)	<del>\$45.00</del> <b>55</b>
		(f) Sub Panel	\$55.00
		(g) Installation, addition alteration, or repair of each circuit or feeder	<del>\$8.00</del> <b>10</b>
		(h) Swimming pool or exterior hot tub	\$55.00
(11) Electrical Permit Commercial (12) Electrical Permit Signs	400.03— 400.09 400.03— 400.09	Commercial, Industrial and multiple dwellings(more than two units) and Technology systems: Minimum Fee which includes one inspection	<del>\$45.00</del> <b>55</b>
		Each additional inspection	<del>\$40.00</del> <b>55</b>
		(a) Based on total job cost - 2% of estimated job cost with a minimum of - Over \$50,000 – Fee/ \$1,000.00 plus 1% of cost over \$50,000.00	<del>\$45.00</del> <b>55</b>
		(b) Traffic Signals: Per Intersection	\$185.00
		© Fire Alarm: Based on ¾% of cost of electrical job to customer with a minimum of	<del>\$45.00</del> <b>55</b>
		(d) Carnivals, festivals and similar events plus \$35.00 for each service on generator	\$110.00
(13) Solar Photovoltaic System Rating*		Based on 2% of cost of electrical job to customer with a minimum of (separate electrical permit required for signs)	<del>\$45.00</del> <b>55</b>

Appendix D - LICENSE, PERMIT AND MISCELLANEOUS FEES  
TRANSITORY ORDINANCE NO. 19.15

(13) Solar Photovoltaic System Rating*	400.03— 400.09	0—5,000 watts	<del>\$60.00</del> <b>65</b>
		5,001—10,000 watts	<del>\$100.00</del> <b>150</b>
		10,001—20,000 watts	<del>\$150.00</del> <b>200</b>
		20,001—30,000 watts	<del>\$200.00</del> <b>250</b>
		30,001—40,000 watts	<del>\$250.00</del> <b>300</b>
(14) Residential Heating, Ventilating, Air Conditioning and Refrigeration	400.03— 400.09	Central Systems and Additions, Alterations and Repairs 1½% estimated cost with a minimum of (Includes one inspection)	<del>\$40.00</del> <b>55</b>
		Each additional inspection	<del>\$40.00</del> <b>55</b>  <del>\$45.00</del> <b>65</b>
Commercial Heating, Ventilating, Air Conditioning and Refrigeration		Central Systems and Additions, Alterations and Repairs 1½% estimated cost with a minimum of	
(15) Sign Installation	415.01— 415.11	(a) Temporary sign permit	<del>\$40.00</del> <b>55</b>
		(b) Permanent sign (any size) Building permit is required for sign support structures fees based on building permit fee schedule	<del>\$100.00</del> <b>125</b>
(16) Temporary Certificate of Occupancy	400	A temporary Certificate of Occupancy may be issued before completion of the entire work covered by the permit, provided the Chief Building Official deems that the building is safe to occupy	\$200.00 Plus a letter of credit or cash escrow equal to 125% of the remaining City Code requirements

**2024**  
**CAPITAL IMPROVEMENT BUDGET**  
**&**  
**2025-2028**  
**CAPITAL IMPROVEMENT PROGRAM**

## 2024 Capital Improvement Budget

### PROJECT EXPENDITURE

#### RECREATION & OPEN SPACE

Donaldson Park Building Demolition	100,000	R
Donaldson Park Building Rebuild	235,000	R
Donaldson Park Playground Equipment	70,000	R
Donaldson Park Playground Equipment	50,000	C
Donaldson Park Playground Equipment (grants or fundraising)	10,000	OR
Multi-Year Ice Arena Repair	20,000	R
Multi-Year Community Center Building Repair	15,000	R
Multi-Year Parks Major Maintenance	50,000	R
Multi-Year Wood Lake Building and Fence Repair	10,000	R
<b>TOTAL REC. &amp; OPEN SPACE</b>	<b>\$ 560,000</b>	

#### RIGHT OF WAY IMPROVEMENT

77th Street Railroad Crossing Replacement	\$ 600,000	M
ADA Improvements	200,000	FF
Hub Redevelopment	500,000	U
Hub Redevelopment (developer contribution)	500,000	O
Hub Redevelopment	80,000	FF
Multi-Year Bicycle Improvements	40,000	FF
Multi-Year Pavement Management Program	697,000	FF
Multi-Year Pedestrian Improvements	40,000	FF
Richfield Parkway RRFB Installation	64,050	M
Richfield Parkway RRFB Installation	235,950	S
<b>TOTAL RIGHT-OF-WAY IMPROVEMENT</b>	<b>\$ 2,957,000</b>	

#### PUBLIC FACILITIES

7700 Lyndale Doors (Liquor operations reserves)	\$ 11,000	O
Citywide Water Meter Upgrade	525,000	U
Fiber Installation to Penn Liquor Store (IT reserves)	60,350	O
Fiber Redundancy to Public Works and Cedar Liquor (IT reserves)	64,000	O
Fleet Purchases	1,557,000	FR
Fleet Purchases	100,000	F
HART System Expansion	50,000	U
Irving Storm Lift Station	80,000	U
Rehabilitation of Stormwater Collection Mains	200,000	U
Rehabilitation of Stormwater Collection Manhole Structures	200,000	U
Roof Replacement of Well Houses	25,000	U
Sanitary Sewer Main Lining	900,000	U
Security Cameras City Hall & PW Building (Building Services reserves)	150,000	O
Security System Updates	72,000	U
Sludge Press Improvements	100,000	U
Water Treatment Plant-Network	180,000	U
<b>TOTAL BUILDINGS, UTILITIES AND TECHNOLOGY</b>	<b>\$ 4,274,350</b>	

#### TOTAL USES OF FUNDS

**\$ 7,791,350**

#### ESTIMATED REVENUE BY SOURCE

(B) G.O. Bonds- Property Tax	-	
(BU) G.O. Bonds-Utility	-	
(C) Hennepin County	50,000	
(F) Federal Grant	100,000	
(FF) Franchise Fees	1,057,000	
(FR) Fleet Special Revenue (PW Garage)	1,557,000	
(M) Municipal State Aid	664,050	
(O) Other Funding	785,350	
(OR) Other Recreation Funding	10,000	
(R) Special Revenue	500,000	
(S) State	235,950	
(TL) Tax Levy	-	
(U) User Fees	2,832,000	
(X) Xcel Energy	-	
<b>TOTAL FUNDING BY SOURCE</b>	<b>\$ 7,791,350</b>	

## 2025 Capital Improvement Plan

### PROJECT EXPENDITURE

<b>RECREATION &amp; OPEN SPACE</b>		
Adams Hill Park Playground Equipment	\$ 120,000	R
Donaldson Park Building Rebuild	280,000	R
Donaldson Park Building Rebuild	300,000	C
Donaldson Park Building Rebuild (LT Cap reserves)	230,000	OR
Multi-Year Community Center Building Repair	20,000	R
Multi-Year Ice Arena Repair	20,000	R
Multi-Year Parks Major Maintenance	50,000	R
Multi-Year Wood Lake Building and Fence Repair	10,000	R
Vet's Park Improvements	9,000,000	BST
Vet's Park Improvements	160,000	R
Wood Lake Nature Center Building	12,000,000	S
Wood Lake Nature Center Building	3,000,000	F
Wood Lake Nature Center Building	10,000,000	BST
<b>TOTAL REC. &amp; OPEN SPACE</b>	<b>\$ 35,190,000</b>	

<b>RIGHT OF WAY IMPROVEMENT</b>		
ADA Improvements	\$ 200,000	FF
Multi-Year Bicycle Improvements	40,000	FF
Multi-Year Pavement Management Program	617,000	FF
Multi-Year Pedestrian Improvements	40,000	FF
Nicollet Avenue Reconstruction (\$1.55M will be cash flowed-2026 bond issue)	-	
T.H. 62 Noise Barrier West	450,000	M
T.H. 62 Noise Barrier West	4,050,000	S
Traffic Signal Replacements	260,000	M
<b>TOTAL RIGHT-OF-WAY IMPROVEMENT</b>	<b>\$ 5,657,000</b>	

<b>PUBLIC FACILITIES</b>		
DSG Storm Lift Station Upgrade	\$ 90,000	U
Fiber Redundancy to the Water Plant	63,500	O
HART System Expansion	50,000	U
HVAC Improvements	200,000	U
Municipal Center UPS Replacement (IT levy/reserves)	100,000	O
Public Works Storage Facility (LT Cap Res, FF, stormwater, 50/25/25)	1,300,000	O
Rehabilitation of Stormwater Collection Mains	200,000	U
Rehabilitation of Stormwater Collection Manhole Structures	200,000	U
Roof Replacement of Well Houses	25,000	U
Sanitary Sewer Main Lining	900,000	U
Water Treatment Plant-Education Center	610,000	U
Water Treatment Plant- Generator Fuel Tank	250,000	U
Water Treatment Plant-Network	20,000	U
Water Treatment Plant-Panel Board and VFD Replacement	90,000	U
<b>TOTAL PUBLIC FACILITIES</b>	<b>\$ 4,098,500</b>	

<b>TOTAL USES OF FUNDS</b>	<b>\$ 44,945,500</b>	
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<b>ESTIMATED REVENUE BY SOURCE</b>		
(B) G.O. Bonds- Property Tax	\$ -	
(BST) G.O. Bonds-Sales Tax	\$ 19,000,000	
(BU) G.O. Bonds-Utility	\$ -	
(C) Hennepin County	\$ 300,000	
(F) Federal Grant	\$ 3,000,000	
(FF) Franchise Fees	\$ 897,000	
(M) Municipal State Aid	\$ 710,000	
(O) Other Funding	\$ 1,463,500	
(OR) Other Recreation Funding	\$ 230,000	
(R) Special Revenue	\$ 660,000	
(S) State	\$ 16,050,000	
(TL) Tax Levy	\$ -	
(U) User Fees	\$ 2,635,000	
(BU) G.O. Utility Bonds	\$ -	
(X) Xcel Energy	\$ -	
<b>TOTAL FUNDING BY SOURCE</b>	<b>\$ 44,945,500</b>	



## 2026 Capital Improvement Plan

### PROJECT EXPENDITURE

#### RECREATION & OPEN SPACE

Multi-Year Ice Arena Repair	\$	20,000	R
Multi-Year Community Center Building Repair		20,000	R
Multi-Year Parks Major Maintenance		50,000	R
Multi-Year Tennis Court Rebuild/Repair		120,000	R
Multi-Year Wood Lake Building and Fence Repair		20,000	R
Heredia Park Playground Equipment		120,000	R
Washington Park Project		150,000	R
<b>TOTAL REC. &amp; OPEN SPACE</b>	<b>\$</b>	<b>500,000</b>	

#### RIGHT OF WAY IMPROVEMENT

70th St SRTS Improvements		50,000	M
70th St SRTS Improvements		200,000	S
73rd St Safe Routes to School Trail		635,000	F
73rd St Safe Routes to School Trail		165,000	FF
77th St Pavement Maintenance		750,000	M
ADA Improvements		200,000	FF
Emergency Water System Interconnect		1,300,000	BU
Multi-Year Bicycle Improvements		40,000	FF
Multi-Year Pavement Management Program		737,000	FF
Multi-Year Pedestrian Improvements		40,000	FF
Nicollet Avenue Reconstruction		4,000,000	BU
Nicollet Avenue Reconstruction		4,700,000	B
Traffic Signal Replacements		275,000	M
<b>TOTAL RIGHT-OF-WAY IMPROVEMENT</b>	<b>\$</b>	<b>13,092,000</b>	

#### PUBLIC FACILITIES

HART System Expansion		50,000	U
Rehabilitation of Stormwater Collection Mains		200,000	U
Rehabilitation of Stormwater Collection Manhole Structures		200,000	U
Roof Replacement of Well Houses		25,000	U
Sanitary Sewer Main Lining		900,000	U
Watermain Rehabilitation		500,000	U
<b>TOTAL PUBLIC FACILITIES</b>	<b>\$</b>	<b>1,875,000</b>	

#### TOTAL USES OF FUNDS

**\$ 15,467,000**

#### ESTIMATED REVENUE BY SOURCE

(B) G.O. Improvement Bonds	\$	4,700,000
(BU) G.O. Utility Bonds	\$	5,300,000
(C) Hennepin County	\$	-
(F) Federal Grant	\$	635,000
(FF) Franchise Fees	\$	1,182,000
(M) Municipal State Aid	\$	1,075,000
(O) Other Funding	\$	-
(R) Special Revenue	\$	500,000
(S) State	\$	200,000
(TL) Tax Levy	\$	-
(U) User Fees	\$	1,875,000
(X) Xcel Energy	\$	-
<b>TOTAL FUNDING BY SOURCE</b>	<b>\$</b>	<b>15,467,000</b>

## 2027 Capital Improvement Plan

	PROJECT EXPENDITURE	
<b>RECREATION &amp; OPEN SPACE</b>		
Multi-Year Ice Arena Repair	\$ 20,000	R
Multi-Year Community Center Building Repair	20,000	R
Multi-Year Parks Major Maintenance	50,000	R
Multi-Year Tennis Court Rebuild/Repair	230,000	R
Multi-Year Wood Lake Building and Fence Repair	20,000	R
Little Bob's Park Playground Equipment	120,000	R
<b>TOTAL REC. &amp; OPEN SPACE</b>	<b>\$ 460,000</b>	
<b>RIGHT OF WAY IMPROVEMENT</b>		
69th St Street Recon	\$ 2,500,000	B
69th St Street Recon	3,500,000	BU
ADA Improvements	200,000	FF
Emergency Water System Interconnect	2,700,000	BU
Multi-Year Bicycle Improvements	40,000	FF
Multi-Year Pavement Management Program	657,000	FF
Multi-Year Pedestrian Improvements	40,000	FF
<b>TOTAL RIGHT-OF-WAY IMPROVEMENT</b>	<b>\$ 9,637,000</b>	
<b>PUBLIC FACILITIES</b>		
HART System Expansion	50,000	U
Rehabilitation of Stormwater Collection Mains	200,000	U
Rehabilitation of Stormwater Collection Manhole Structures	200,000	U
Roof Replacement of Well Houses	25,000	U
Sanitary Sewer Main Lining	900,000	U
Watermain Rehabilitation	500,000	U
<b>TOTAL PUBLIC FACILITIES</b>	<b>\$ 1,875,000</b>	
<b>TOTAL USES OF FUNDS</b>	<b>\$ 11,972,000</b>	
<b>(B) G.O. Improvement Bonds</b>		
	\$ 2,500,000	
<b>(BU) G.O. Utility Bonds</b>		
	\$ 6,200,000	
<b>(C) Hennepin County</b>		
	\$ -	
<b>(F) Federal Grant</b>		
	\$ -	
<b>(FF) Franchise Fees</b>		
	\$ 937,000	
<b>(M) Municipal State Aid</b>		
	\$ -	
<b>(O) Other Funding</b>		
	\$ -	
<b>(R) Special Revenue</b>		
	\$ 460,000	
<b>(S) State</b>		
	\$ -	
<b>(U) User Fees</b>		
	\$ 1,875,000	
<b>(X) Xcel Energy</b>		
	\$ -	
<b>TOTAL FUNDING BY SOURCE</b>	<b>\$ 11,972,000</b>	

## 2028 Capital Improvement Plan

### PROJECT EXPENDITURE

#### RECREATION & OPEN SPACE

Multi-Year Ice Arena Repair	20,000	R
Multi-Year Community Center Building Repair	20,000	R
Multi-Year Parks Major Maintenance	50,000	R
Multi-Year Tennis Court Rebuild/Repair	90,000	R
Multi-Year Wood Lake Building and Fence Repair	20,000	R
Washington Park Building/Picnic Shelter (grant)	300,000	O
Washington Park Building/Picnic Shelter	300,000	R
<b>TOTAL REC. &amp; OPEN SPACE</b>	<b>\$ 800,000</b>	

#### RIGHT-OF-WAY IMPROVEMENT

76th St West Recon	\$ 4,000,000	B
76th St West Recon	\$ 3,000,000	BU
76th St West Recon	\$ 1,000,000	X
ADA Improvements	200,000	FF
Multi-Year Bicycle Improvements	40,000	FF
Multi-Year Pavement Management Program	777,000	FF
Multi-Year Pedestrian Improvements	40,000	FF
<b>TOTAL RIGHT-OF-WAY IMPROVEMENT</b>	<b>\$ 9,057,000</b>	

#### PUBLIC FACILITIES

HART System Expansion	\$ 50,000	U
Rehabilitation of Stormwater Collection Mains	200,000	U
Rehabilitation of Stormwater Collection Manhole Structures	200,000	U
Richfield Liquor Cedar Ave HVAC System (Liquor operations reserves)	35,000	O
Roof Replacement of Well Houses	25,000	U
Sanitary Sewer Main Lining	900,000	U
Watermain Rehabilitation	500,000	U
<b>TOTAL PUBLIC FACILITIES</b>	<b>\$ 1,910,000</b>	

**TOTAL USES OF FUNDS** **\$ 11,767,000**

#### ESTIMATED REVENUE BY SOURCE

(B) G.O. Improvement Bonds	\$ 4,000,000
(BU) G.O. Utility Bonds	\$ 3,000,000
(C) Hennepin County	\$ -
(F) Federal Grant	\$ -
(FF) Franchise Fees	\$ 1,057,000
(M) Municipal State Aid	\$ -
(O) Other Funding	\$ 335,000
(R) Special Revenue	\$ 500,000
(S) State	\$ -
(U) User Fees	\$ 1,875,000
(X) Xcel Energy	\$ 1,000,000

**TOTAL FUNDING BY SOURCE** **\$ 11,767,000**

## Capital Improvement Plan - Beyond 2028

PROJECT EXPENDITURE		
<b>RECREATION &amp; OPEN SPACE</b>		
Multi-Year Ice Arena Repair	20,000	R
Multi-Year Community Center Building Repair	20,000	R
Multi-Year Parks Major Maintenance	50,000	R
Multi-Year Tennis Court Rebuild/Repair	330,000	R
Multi-Year Wood Lake Building and Fence Repair	20,000	R
Nicollet Park Project	150,000	R
Nicollet Park Building/Picnic Shelter	300,000	R
<b>TOTAL REC. &amp; OPEN SPACE</b>	<b>\$ 890,000</b>	
<b>RIGHT-OF-WAY IMPROVEMENT</b>		
63rd Street Greenway	\$ 4,000,000	F
63rd Street Greenway	1,000,000	B
70th Street Reconstruction	2,650,000	BU
70th Street Reconstruction	1,000,000	B
70th Street Reconstruction	150,000	X
73rd St Bridge and Bikeways	5,500,000	F
73rd St Bridge and Bikeways	3,700,000	B
76th/77th Intersection Control	3,000,000	B
ADA Improvements	200,000	FF
Bloomington Ave and Diagonal Blvd	1,500,000	M
Bloomington Ave and Richfield Pkwy	1,500,000	M
Humboldt Ave/Lakeshore Drive Recon.	3,100,000	BU
Humboldt Ave/Lakeshore Drive Recon.	6,000,000	B
Multi-Year Bicycle Improvements	40,000	FF
Multi-Year Pavement Management Program	-	FF
Multi-Year Pedestrian Improvements	40,000	FF
North Lyndale Ave Reconstruction	4,000,000	M
Penn Avenue Reconstruction	4,700,000	B
Penn Avenue Reconstruction	4,000,000	BU
TH62 Noise Barrier East	1,690,000	S
TH62 Noise Barrier East	85,000	M
TH62 Noise Barrier East (Minneapolis)	85,000	O
Traffic Signal Improvements	2,285,000	M
<b>TOTAL RIGHT-OF-WAY IMPROVEMENT</b>	<b>\$ 50,225,000</b>	
<b>PUBLIC FACILITIES</b>		
Rehabilitation of Stormwater Collection Mains	\$ 800,000	U
Sanitary Sewer Main Lining	900,000	U
Watermain Rehabilitation	10,800,000	U
<b>TOTAL PUBLIC FACILITIES</b>	<b>\$ 12,500,000</b>	
<b>TOTAL USES OF FUNDS</b>	<b>\$ 63,615,000</b>	
<b>ESTIMATED REVENUE BY SOURCE</b>		
(B) G.O. Improvement Bonds	\$ 19,400,000	
(BU) G.O. Utility Bonds	\$ 9,750,000	
(C) Hennepin County	\$ -	
(F) Federal Grant	\$ 9,500,000	
(FF) Franchise Fees	\$ 280,000	
(M) Municipal State Aid	\$ 9,370,000	
(O) Other Funding	\$ 85,000	
(R) Special Revenue	\$ 890,000	
(S) State	\$ 1,690,000	
(U) User Fees	\$ 12,500,000	
(X) Xcel Energy	\$ 150,000	
<b>TOTAL FUNDING BY SOURCE</b>	<b>\$ 63,615,000</b>	

**2024 CAPITAL IMPROVEMENT BUDGET & 2025 - 2028 CAPITAL IMPROVEMENT PLAN - CITY OF RICHFIELD, MINNESOTA**

PROJECTS	CIB					TOTAL*	
	2024	2025	2026	2027	2028	CIP COST	Beyond 2028
<b>RECREATION</b>							
<b>OPEN SPACE DEVELOPMENT</b>							
24- Donaldson Park Playground Equipment	70,000	R					
24- Donaldson Park Playground Equipment	50,000	C					
24- Donaldson Park Playground Equipment (grants or fundraising)	10,000	OR					
24- Multi-Year Community Center Building Repair	15,000	R	20,000	R	20,000	R	20,000
24- Multi-Year Ice Arena Repair	20,000	R	20,000	R	20,000	R	20,000
24- Multi-Year Parks Major Maintenance	50,000	R	50,000	R	50,000	R	50,000
24- Multi-Year Wood Lake Building and Fence Repair	10,000	R	10,000	R	20,000	R	20,000
24-Donaldson Park Building Demolition (Recreation capital budget reserves)	100,000	R					
24-Donaldson Park Building Rebuild	235,000	R	280,000	R			280,000
24-Donaldson Park Building Rebuild			300,000	C			300,000
24-Donaldson Park Building Rebuild (Recreation capital budget reserves)			230,000	OR			230,000
25- Vet's Park Improvements			9,000,000	BST			9,000,000
25- Vet's Park Improvements			160,000	R			160,000
25-Adams Hill Park Playground Equipment			120,000	R			120,000
25-Wood Lake Nature Center Building			12,000,000	S			12,000,000
25-Wood Lake Nature Center Building			3,000,000	F			3,000,000
25-Wood Lake Nature Center Building			10,000,000	BST			10,000,000
26- Multi-Year Tennis Court Rebuild/Repair			120,000	R	230,000	R	90,000
26- Washington Park Project			150,000	R			150,000
26-Heredia Park Play Equipment			120,000	R			120,000
27- Little Bob's Park Playground Equipment					120,000	R	120,000
28- Washington Park Building/Picnic Shelter (grant)						300,000	OR
28- Washington Park Building/Picnic Shelter						300,000	R
Nicollet Park Building/Picnic Shelter							
Nicollet Park Project							
<b>TOTAL RECREATION &amp; OPEN SPACE</b>	<b>560,000</b>		<b>35,190,000</b>	<b>500,000</b>	<b>460,000</b>	<b>800,000</b>	<b>36,950,000</b>
(B) G.O. Bonds- Property Tax	-		-	-	-	-	-
(BST) Bonds- Sales Tax	-		19,000,000	-	-	-	19,000,000
(C) County	50,000		300,000	-	-	-	300,000
(F) Federal Grant	-		3,000,000	-	-	-	3,000,000
(OR) Other Recreation Funding	10,000		230,000	-	-	300,000	530,000
(R) Special Revenue	500,000		660,000	500,000	460,000	500,000	2,120,000
(S) State	-		12,000,000	-	-	-	12,000,000
<b>TOTAL FUNDING BY SOURCE</b>	<b>560,000</b>		<b>35,190,000</b>	<b>500,000</b>	<b>460,000</b>	<b>800,000</b>	<b>36,950,000</b>
<b>RIGHT OF WAY IMPROVEMENTS</b>							
24-77th Street Railroad Crossing Replacement	600,000	M					
24-ADA Improvements	200,000	FF	200,000	FF	200,000	FF	200,000
24-HUB Redevelopment	500,000	U					
24-HUB Redevelopment	80,000	FF					
24-HUB Redevelopment (developer contribution)	500,000	O					
24-Multi-Year Bicycle Improvements	40,000	FF	40,000	FF	40,000	FF	40,000
24-Multi-Year Pavement Management Program	697,000	FF	617,000	FF	737,000	FF	657,000
24-Multi-Year Pedestrian Improvements	40,000	FF	40,000	FF	40,000	FF	40,000
24-Richfield Parkway RRFB Installation	64,050	M					
24-Richfield Parkway RRFB Installation	235,950	S					
25-T.H. 62 Noise Barrier West			450,000	M			450,000
25-T.H. 62 Noise Barrier West			4,050,000	S			4,050,000
25-Traffic Signal Replacements			260,000	M	275,000	M	535,000
26-70th St SRTS Improvements			50,000	M	50,000	M	50,000
26-70th St SRTS Improvements			200,000	S	200,000	S	200,000
26-73rd Street Safe Routes to School Trail			635,000	FF	635,000	FF	635,000
26-73rd Street Safe Routes to School Trail			165,000	M	165,000	M	165,000
26-77th Street Pavement Maintenance			750,000	M	750,000	M	750,000
26-Emergency Water Interconnect			1,300,000	BU	2,700,000	BU	4,000,000
26-Nicollet Avenue Reconstruction			4,000,000	BU			4,000,000
26-Nicollet Avenue Reconstruction			4,700,000	B			4,700,000
27-69th Street Recon					2,500,000	B	2,500,000
27-69th Street Recon					3,500,000	BU	3,500,000
28-76th Street West Reconstruction						4,000,000	BU
28-76th Street West Reconstruction						3,000,000	B
28-76th Street West Reconstruction						1,000,000	X
63rd Street Greenway							
63rd Street Greenway							
70th Street Reconstruction							
70th Street Reconstruction							
70th Street Reconstruction							
73rd St Bridge and Bikeways							
73rd St Bridge and Bikeways							
76th/77th Intersection Control							
Bloomington Ave and Diagonal Blvd							
Bloomington Ave and Richfield Pkwy							
Humboldt Ave/Lakeshore Drive Recon.							
Humboldt Ave/Lakeshore Drive Recon.							
North Lyndale Ave Reconstruction							
Penn Avenue Reconstruction							
Penn Avenue Reconstruction							
TH62 Noise Barrier East							
TH62 Noise Barrier East							
TH62 Noise Barrier East							
TH62 Noise Barrier East							
<b>TOTAL RIGHT OF WAY IMPROVEMENTS</b>	<b>2,957,000</b>		<b>5,657,000</b>	<b>13,092,000</b>	<b>9,637,000</b>	<b>9,057,000</b>	<b>37,443,000</b>
(B) G.O. Bonds- Property Tax	-		-	4,700,000	2,500,000	3,000,000	10,200,000
(BST) G.O. Bonds-Sales Tax	-		-	-	-	-	-
(BU) G.O. Bonds-Utility	-		-	5,300,000	6,200,000	4,000,000	15,500,000
(C) Hennepin County	-		-	-	-	-	-
(F) Federal Grant	-		-	-	-	-	9,500,000
(FF) Franchise Fees	1,057,000		897,000	1,652,000	937,000	1,057,000	4,543,000
(M) Municipal State Aid	664,050		710,000	1,240,000	-	-	1,950,000
(O) Other	500,000		-	-	-	-	85,000
(OR) Other Recreation	-		-	-	-	-	-
(S) State	235,950		4,050,000	200,000	-	-	4,250,000

**2024 CAPITAL IMPROVEMENT BUDGET & 2025 - 2028 CAPITAL IMPROVEMENT PLAN - CITY OF RICHFIELD, MINNESOTA**

(U) User Fees	500,000		-	-	-	-	-	-	-	-
(X) Xcel Energy	-		-	-	-	-	1,000,000	1,000,000	150,000	
<b>TOTAL FUNDING BY SOURCE</b>	<b>2,957,000</b>		<b>5,657,000</b>	<b>13,092,000</b>	<b>9,637,000</b>	<b>9,057,000</b>	<b>1,000,000</b>	<b>37,443,000</b>	<b>50,225,000</b>	
<b>PROJECTS</b>										
	<b>CIB</b>							<b>TOTAL*</b>		
<b>PUBLIC FACILITIES IMPROVEMENTS</b>										
	<b>2024</b>		<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>		<b>CIP COST</b>	<b>Beyond 2028</b>	
24-7700 Lyndale Doors	11,000	O								
24-Citywide Water Meter Upgrade	525,000	U								
24- Fiber Installation to Penn Liquor Store	60,350	O								
24- Fiber Redundancy to Public Works and Cedar Liquor	64,000	U								
24-Fleet Purchases	1,557,000	FR								
24-Fleet Purchases	100,000	F								
24- Hart System Expansion	50,000	U	50,000	U	50,000	U	50,000	U	200,000	
24- Irving Storm Lift Station	80,000	U								
24-Rehabilitation of Stormwater Collection Mains	200,000	U	200,000	U	200,000	U	200,000	U	800,000	800,000
24-Rehabilitation of Stormwater Collection Manhole Structures	200,000	U	200,000	U	200,000	U	200,000	U	800,000	
24-Roof Replacement of Well Houses	25,000	U	25,000	U	25,000	U	25,000	U	100,000	
24-Sanitary Sewer Main Lining	900,000	U	900,000	U	900,000	U	900,000	U	3,600,000	900,000
24- Security Camera Replacement and Installation	150,000	O								
24-Security System Update	72,000	U								
24- Studge Press Improvements	100,000	U								
24- Watermain Rehabilitation				500,000	U	500,000	U	500,000	U	1,500,000
24-Water Treatment Plant-Network	180,000	U	20,000	U					20,000	
25-DSG Storm Lift Station Upgrade			90,000	U					90,000	
25- Fiber Redundancy to the Water Plant			63,500	O					63,500	
25- HVAC Improvements			200,000	U					200,000	
25- Municipal Center UPS Replacement (Building Fund reserves-planned savings)			100,000	O					100,000	
25-Public Works Storage Facility			325,000	U					325,000	
25-Public Works Storage Facility			325,000	FF					325,000	
25-Public Works Storage Facility (reserves-long term cap projects fund)			650,000	O					650,000	
25-Water Treatment Plant-Education Center			610,000	U					610,000	
25-Water Treatment Plant-Generator Fuel Tank			250,000	U					250,000	
25- Water Treatment Plant-Panel Board and VFD Replacement			90,000	U					90,000	
28- Richfield Liquor Cedar Ave HVAC System							35,000	O	35,000	
<b>TOTAL PUBLIC FACILITIES IMPROVEMENTS</b>	<b>4,274,350</b>		<b>4,098,500</b>	<b>1,875,000</b>	<b>1,875,000</b>	<b>1,910,000</b>		<b>9,758,500</b>	<b>12,500,000</b>	
(B) G.O. Bonds- Property Tax	-		-	-	-	-	-	-	-	-
(F) Federal Grant	100,000		-	-	-	-	-	-	-	-
(FF) Franchise Fees	1,557,000		-	-	-	-	-	-	-	-
(FR) Fleet Special Revenue (PW Garage)	-		325,000	-	-	-	-	-	325,000	-
(O) Other Funding	221,350		813,500	-	-	-	35,000	-	848,500	-
(U) User Fees	2,396,000		2,960,000	1,875,000	1,875,000	1,875,000	8,585,000	-	12,500,000	-
<b>TOTAL FUNDING BY SOURCE</b>	<b>4,274,350</b>		<b>4,098,500</b>	<b>1,875,000</b>	<b>1,875,000</b>	<b>1,910,000</b>	<b>9,758,500</b>		<b>12,500,000</b>	
<b>SUMMARY PROJECTS</b>										
Recreation/Open Space Development	560,000		35,190,000	500,000	460,000	800,000	36,950,000		890,000	
Right of Way Improvements	2,957,000		5,657,000	13,092,000	9,637,000	9,057,000	37,443,000		50,225,000	
Public Facilities	4,274,350		4,098,500	1,875,000	1,875,000	1,910,000	9,758,500		12,500,000	
<b>TOTAL CAPITAL PROJECTS</b>	<b>7,791,350</b>		<b>44,945,500</b>	<b>15,467,000</b>	<b>11,972,000</b>	<b>11,767,000</b>	<b>84,151,500</b>		<b>63,615,000</b>	
(B) G.O. Bonds- Property Tax	-		-	4,700,000	2,500,000	3,000,000	10,200,000		19,400,000	
(BST) G.O. Bonds-Sales Tax	-		19,000,000	-	-	-	19,000,000		-	
(BU) G.O. Bonds-Utility	-		-	5,300,000	6,200,000	4,000,000	15,500,000		9,750,000	
(C) Hennepin County	50,000		300,000	-	-	-	300,000		-	
(F) Federal Grant	100,000		3,000,000	-	-	-	3,000,000		9,500,000	
(FF) Franchise Fees	1,057,000		1,222,000	1,652,000	937,000	1,057,000	4,868,000		280,000	
(FR) Fleet Special Revenue (PW Garage)	1,557,000		-	-	-	-	-		-	
(M) Municipal State Aid	664,050		710,000	1,240,000	-	-	1,950,000		9,370,000	
(O) Other Funding	731,350		1,043,500	-	-	335,000	1,378,500		85,000	
(R) Special Revenue	500,000		660,000	500,000	460,000	500,000	2,120,000		890,000	
(S) State	235,950		16,050,000	200,000	-	-	16,250,000		1,690,000	
(U) User Fees	2,896,000		2,960,000	1,875,000	1,875,000	1,875,000	8,585,000		12,500,000	
(X) Xcel Energy	-		-	-	-	-	1,000,000		150,000	
<b>TOTAL FUNDING SOURCES</b>	<b>7,791,350</b>		<b>44,945,500</b>	<b>15,467,000</b>	<b>11,972,000</b>	<b>11,767,000</b>	<b>84,151,500</b>		<b>63,615,000</b>	
* Total CIP costs do not include any project costs reflected in the 2023 CIB.										