



**PLANNING COMMISSION MEETING MINUTES**  
Richfield, Minnesota

**Regular Planning Commission Meeting**

**June 26, 2023**

**CALL TO ORDER**

The meeting was called to order by Chair Holmwig-Johnson at 7:00 p.m. in the Council Chambers.

Planning Commissioners Present: Brendan Kennealy, Cole Hooey, Matt Taraldsen, and Eddie Holmwig-Johnson

Commissioners Excused: Benjamin Surma, Brett Stursa, and James Rudolph

Staff Present: Sam Crosby, Planner II

Others Present: Sid Perera, Patrick Foulks, and Christine Jasken

**APPROVAL OF MINUTES**

M/ Kennealy, S/Hooey, to approve the minutes of the Regular Planning Commission meeting of May 22, 2023.

Motion carried: 4-0.

**OPEN FORUM**

Chair Holmwig-Johnson reviewed the options to participate in the open forum. There were no callers or speakers.

<b>ITEM #1</b>	<b>APPROVAL OF THE AGENDA</b>
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M/ Kennealy, S/Taraldsen, to approve the agenda.

Motion carried: 4-0.

<b>ITEM #2</b>	<b>CONSIDERATION OF A REQUEST FOR A CONDITIONAL USE PERMIT TO ALLOW A 48-CHILD PRESCHOOL AND DAY CARE AT 7227 PENN AVENUE SOUTH.</b>
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Planner Crosby presented Staff Report No.10 and mentioned her conversation with the neighbor property owner to the south, Nick Roell of Roell Painting.

After a couple questions of staff, Chair Holmwig-Johnson opened the public hearing.

The owner’s husband, Sid Perera addressed the Commission. Next, two Blossomtime parents, Patrick Foulks, and Christine Jasken, spoke in favor of the request.

M/Hooey, S/Taralsden, to close the public hearing. Motion carried: 4-0.

The Commissioners discussed both the play area fencing and bike racks.

M/Taralsden, S/ Hooey, to amend condition “e” to include “bike racks for 4 bikes”, subject to the same one-year timeframe as the parking lot striping.

Motion carried: 4-0.

M/Taralsden, S/ Kennealy, to approve the request as recommended by staff with the amended item “e”.

Motion carried: 4-0.

<b>ITEM #3</b>	<b>LIAISON REPORTS</b>
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- Community Services Commission: Rudolph was absent.
- City Council: Commissioner Kennealy reported that the Council held a work session on June 13<sup>th</sup> to discuss improvements to Donaldson Park. At their regular meeting, the Council approved 3 proclamations; approved a request to modify and terminate Best Buy’s minimum assessment agreement and approved a Climate Action Plan.
- Housing and Redevelopment Authority (HRA): Stursa was absent.
- Richfield School Board: Holmwig-Johnson relayed summer program changes and the director vacancy. Also, performance metrics have improved staff retention.
- Transportation Commission: Surma was absent.
- Chamber of Commerce: Hooey had no report.
- Sustainability Commission: Taralsden had no report.

<b>ITEM #4</b>	<b>CITY PLANNER’S REPORT</b>
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The Afghan Halal Supermarket’s request for site plan approval and parking variance was approved by the City Council at their June 13<sup>th</sup> meeting. Also, a new Assistant Planner has been hired and will be on board and joining us by the next meeting.

<b>ITEM #6</b>	<b>NEXT MEETING TIME AND LOCATION</b>
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A regular meeting on July 24, 2023 at 7:00 pm.

<b>ITEM #7</b>	<b>ADJOURNMENT</b>
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M/Hoey, S/Kennealy to adjourn the meeting.

Motion carried: 4-0 and the meeting was adjourned at 7:28 p.m.

Submitted by:

  
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Sam Crosby  
Planner II

  
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Brendan Kennealy  
Planning Commission Vice Chair