Red Cliff Education Division Newsletter

Special points of interest:

- ECC/Tribe closed July 4, 2014
- Red Cliff Pow Wow July 4, 5, 6, 2014
- Ojibwe Language Camp @ Raspberry July 7 - 10, 2014
- All school end of the year picnic July 11th, 2014 @ Bayfield Coast guard park
- Last day of school is July 16, 2014
- ECC Graduation July 17, 2014 @ ECC
- Summer Gathering July 22 - 24 @ ECC

Inside this issue:

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Upcoming events

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Menu

ECC Graduation

Graduation marks the start of many new adventures and the end of several years of exciting experiences. Please join this year's event starting at 11:00am at the Red Cliff Early Childhood Center on Thursday, July 17th. We ask that **Head Start Graduates arrive no later than 10:45** in their classrooms to get ready. This year's graduation includes 20 Head Start children moving onto kindergarten; three home base children, eight children from the Makwa room and five children from the Esiban room who will be moving into Head Start! A special feast to follow the 11:00 ceremony. This event is open to the community-we encourage you to come see the graduates!

Early Head Start and

Head Start Graduation

Thursday, July 17th, 2014

Starting at 11:00am

@ Red Cliff ECC

End of the Year Picnic!!

Summer is here and our annual ECC All-School End of the Year Picnic is going to mark one of our final celebrations. The picnic will be on

Friday, July 11, 2014 from 10:00 am to Noon

@ the ***Bayfield Coast Guard Park***

located in downtown Bayfield.

Hope to see your family there!!

Aabita-Niibino Giizis
(Middle of the Year Moon)
July 2014

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3 4:30 Language Table	4 Red Cliff Pow wow *ECC/Tribe Closed	5
6	7 Ojibwe Language Camp @ Raspberry → *Tribal Council Mtg *WIC pickup	8 *WIC pickup	9 *Parent Committee Mtg 5pm @ ECC	10	11 ECC End of the year picnic 10am *Home Base Social	12
13	14 *WIC pickup	15 *WIC pickup	16 *Last day of ECC Classes	17 ECC Graduation	18	19
20	21	22 Summer Gathering @ ECC *Tribal Council Mtg *Home Base Social 10am @ ECC	23 Car Seat Clinic 9-12 @ ECC	24	25	
27	28 ECC CLOSED	29	30	31		

This year's summer gathering is packed full of fun activities for children and families!! We encourage you to participate whenever you can-you do not have to come all three days.

Aabita Niibino Giizis

Agongos

Reminder:

ECC will be closed Friday, July 4th in observance of Independence Day

July Socializations

Friday July 11th - End of the Year Picnic. 10-12 @ Coast Guard Park in Bayfield. Food provided

Tuesday, July 22nd- Cultural Activity. 10-12 during Summer Gathering @ ECC

The last day off class at the ECC will be Wednesday, July 16th. We hope you have a safe and fun summer. We will see you again in September!

Mino Dibishkaa Giizhigad

Spencer - 7/19 1 year old

715-779-5030

Cindy- 238

Amber- 237

Gena- 236

Waabooz Newsletter

We are getting so big, this is our last month for us to be "Waabooz" soon we will be "Big Amik" . In the Amik room we will be sleeping on maps, having circle time, doing more art work, and doing more and more big kid things. The rest of this month we will be enjoying the outdoors as much as possible having as much fun as possible. If it ever warms up w plan to have a lot of water play to so remember that extra change of clothes. We know with the summer a lot of the families will be having vacations and summer fun and that's great, just remember when the children come in later 8:30a.m. breakfast is being served and they expect to go outside to play after eating so please try and get them here before 8:30 so it does not throw our schedule off or make sure they have breakfast before coming in. .Miigwech we have really enjoyed you and your children and to say Miigwech for entrusting us with the care of your children. Miigwech for being so understanding and so easy to communicate with. Your all are great...

Amik

Upcoming events:

- Raspberry Language Camp @ Raspberry July 7th - 10th, 2014
- End of the year picnic is July 11, 2014
- Last day of school is July 16 2014.
- Graduation for the big kids is July 17,2014.
- Summer gathering is 22,23,24, of July

Mino-Dibishkaa-Loyalt July 23,and Tim will also be two in August.

Have a great summer and can't wait to be in the Makwa room!

Sheena and Theresa

Makwa Room

Well we are into the last month of the school year! Our mighty Makwa's will be moving into Head Start!! So for the last month of school, we will be learning about the farm. We will also be playing outdoors and getting wet. Please make sure that your child has at least one extra pair of clothes that he or she can change into.

Reminder: If you haven't had your last home-visit please schedule one right away. For those of you that have, Miigwech!

Minodibishkaan:

Charlotte: 7/6

Robert: 7/20

Attention:
Graduation is on July 17th. Please watch for flyers.

End of Year Picnic:
July 11th

Language Camp:
The week of July 7th

Last day of Class:
July 16th

Summer Gathering:
July 22- July 24th

Opening Ceremony:
September 2

1st Day of School:
September 3

Miigwech for sharing your child with us. We will be sad that they are leaving us, but know that they will be onto bigger and better things!
Miigwech Ms. Jamie and Ms. Caitlin

ESIBAN ABIWIN

JULY 2014

Special points of interest:

- **End of year**
- **Graduation**
- **Closing**
- **Summer Gathering**

Karen & Nadine

End of the Year

We are able to get outside a lot more but still would like the sun and warmer days to stick around for awhile!

We have learned about bugs and insects these last few weeks. Now we are at the end of the school year and the children are now looking forward to spending time with their families during the summer months. We had such a great year and will miss the children that are heading into head start and look forward the children that will return this fall.

EVENTS...

***Ojibwe Language Camp at Raspberry is the week of* July 7th.**

July 11th: All school End of the Year picnic

Last day of school: Wed. July 16th

ECC Graduation
July 17th

July 22-24: Summer Gathering

ECC CLOSED:
July 28– Sept 3

September 2nd is Open Ceremony.

1st day of school: September 3rd

Mashkodebizhiki Class

The end of the year is here and Summer break is right around the corner! Thank you to all of the parents for sharing your awesome children with us. It has been quite an exciting year full of learning, socializing and fun times. To those going on to kindergarten, we say good luck and have a blast. We know you will do great and will continue on your learning journey. To those returning, we are excited to share another year with you and hope that you come back ready to have more fun. To those joining our room, we look forward to getting to know you, learning with you and learning from you.

A few reminders...

* *the last day of school is Wednesday, July 16th. We will be returning to school on Wednesday, September 3rd. Enjoy the break!

*Graduation begins at 11:00 on July 17th. Only graduates will be recognized but everyone is invited. Please have graduates in our classroom no later than 10:45 for caps and gowns and lining up.

*returning students- please remember to turn in your fall enrollment packet. We will be contacting you in August to schedule a fall home visit.

Thank you to everyone for helping us have a successful and adventurous year.

Ms.J and Ms. Jenn

Maiingan Room News

Aabita-Niibino-Giizis
(Middle of the Year Moon)

This school year has flew by! We would like to thank each and every one of our parents for sharing their children with us this school year and allowing us to be a part of their lives! We have enjoyed teaching and learning from the children. July is going to fly by and we have so many fun things packed into the little time we have left. We have some field trips coming up so watch for flyers. Our last day of school is Wednesday, July 16th.

- Language table will continue on Thursday nights from 4:30-7 so please join us here if you get a chance.
- The all-school end of the year picnic will be held on Friday, July 11th. Watch for flyers to come regarding location and times.
- Ojibwe language camp at Raspberry camp ground July 7th-10th. Lots of great people, activities, food and language to keep you busy!
- Graduation will be Thursday, July 17th starting at 11am. Please have your graduate in the classroom by 10:45 so we can dress them in their gown and line them up.

Please continue to have a routine with your child throughout the summer break. Visit the library with your child, they will love it! Have a safe and fun summer and we will see you on September 2nd for our opening ceremony or September 3rd for the first day of school!

Miigwech!!!!

~Miss Alicia and Miss Linda

MIGIZI CLASSROOM

This month our class will be learning about the following and celebrating 4 of July:

Science: Eggs to chicken , Bugs and Insects

Number: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20

Alphabets: A to Z

Ojibwe Language:

Animals , colors and number

Fine Motor: Cutting , tearing and writing

Gross Motor: Kicking , Tossing and catching

Second Step:

Joining In Play and Inviting another to Play.

Talking about touching and Being Safe.

Ms. Patsy and Ms. Diane

Friendly Reminders to ECC Families

- Please call when your child is absent or going to be late to school. We expect all children to be to school no later than 9am so they can engage in quality learning time with their teachers and peers.

- If your child will be returning to the ECC in September 2014 please ensure that you have completed their annual paperwork for their enrollment. Stop in anytime and see Gina LaGrew to see what you may have to still complete or call 779-5030 ext 252 for more info.

- Summer Gathering at ECC is July 22nd-24th from 9am-2pm daily. Come enjoy some cultural activities and amazing time with your child and family.

- Please continue teaching and engaging your child in a routine over the summer break from school. ☺

ATTENTION: ECC Kids and PARENTS:

GRADUATION IS FAST APPROACHING

Summer time is here.

A few months to play, swim, camp, vacation, picnic and visit with family and friends. So many things to do in a few weeks and before you know it.... Fall is in the air.

The new school year will come quicker than we know. And that's the reason why I am sending this reminder to have your child's Well Child Exams, Immunizations, and Dental Visit taken care of before the 2014-15 School year. As you well know this is a part of our Enrollment Packet and one of the Performance Standards. If I can be of any help or have questions about your child's health information please call me.

Enjoy the Warm Summer days.

Patt Kenote-DePerry
ECC Health Office 715-779-5030 ext. 256

7/1/14

Red Cliff Early Childhood Center

NOW taking applications for fall 2014 enrollment!

If you know a child ages 0-5 or a pregnant mother living in the Red Cliff/Bayfield areas please have them complete a pre-application or

call 779-5030 for more information.

Home Base and Center Based services available Monday-Thursday!!!!

If your child is already enrolled, please unsure that your child has their annual paperwork completed!!

Red Cliff Early Childhood Center
88385 Pike Rd Hwy 13—89830 Tiny Tot Drive—Bayfield, WI 54814
PH: 715-779-5030 FAX: 715-779-5046 or 715-779-3239

PRE-APPLICATION FORM

Proof of Age & Proof of Income MUST accompany this pre-application for your child to be considered for enrollment:

Homeless (includes living with relatives or friends) Yes or No
Child is in Foster Care Yes or No
On public Assistance (TANF/SSI) Yes or No

Child's/Prenatal Name:	Child's Date of Birth or Due Date:	Child's Tribal Affiliation:	
Address:	City:	Zip:	Sex: M or F
Parent 1's Name:	Parent 1's Date of Birth:	Parent 1's Tribal Affiliation:	
Parent 2's Name:	Parent 2's Date of Birth:	Parent 2's Tribal Affiliation:	
Number in Household:	Home Phone:_____ Contact Phone:_____	Email Address:_____	

(Please Check One)

☐ Home Based *Only* ☐ Center Based *Only* ☐ Home Based *and* placed on Center Based waiting list

Eligibility for Center Based Openings is dependent upon VACANCIES AND SCORE.

ENROLLMENT CRITERIA

Please mark all that apply to the family as this information will be used to assist in determining enrollment priority along with income eligibility. This information is confidential and will be used for program purposes only.

Special Needs Child Prenatal-Age 5 with a diagnosis and verification		Incarcerated Parent	
Do you have a concern that your child has a special need (If yes follow up will be required)		Military Parent Absent from home due to Active Duty	
Serious Health Issues of Child Applicant (Need Physician Documentation)		First Time Parents	
Prenatal Substance Abuse(Drugs, Alcohol, or Tobacco)		Teen Parent/Pregnant Teen	
Parent or Sibling Living in the Household with a Long-Term Chronic Illness		No Prenatal Care	
Alcohol & Drug Abuse within Child's Primary Household		Premature Birth (before 35 weeks) or Low Birth Weight(<5lbs 5oz)	
Was mother in the habit of drinking before she knew she was pregnant		High Birth Weight (>10 lbs) With Diabetes(any type) during pregnancy	
Parent Diagnosed with Mental Illness		Multiple Births (Twins, Triplets, etc.)	
Domestic Violence within Child's Primary Household		Single Parent	
Child History of Neglect/Abuse		Parent Does Not Have High School Diploma or GED	
Loss of Child's Parent/Sibling by Death		Not working and not in School/Job training	
Elder is Primary Caregiver (55 years or older)		Home Safety Concerns	
Health Insurance: No ____ Yes ____ (Circle Type): MA IHS Badger Private			

When all factors are equal; preference will be given as follows within the service area

1. Red Cliff Tribal Member on and off reservation *2.Other Tribal Members* *3. Non-Tribal Members living on Reservation*

I certify that the above information is correct to the best of my knowledge and will provide additional documentation if needed.

***Signature* of Parent/Guardian:**_____ **Date:**_____

Approved by Policy Council: Jul 12, 2007
Revisions Approved by Policy Council Nov 13, 2008, Jun 15, 2009, Sep 22, 2010, Mar 13, 2014
Approved by Tribal Council Oct 4, 2010, Mar 13, 2014

Niibin Maawanji'idiwag
(the summer gathering)
Sponsored by: the Red Cliff Launch/ECC
July 22-24, 2014

JULY 22ND AND JULY 23RD

9:00	REGISTRATION
9:30	OPENING AND "REZ ROBICS"
10:00	ACTIVITIES
11:30	LUNCH
12:00	ACTIVITIES
1:30	GIGA-WAABAMIN MIINAWAA

JULY 24TH

9:00	REGISTRATION
9:30	OPENING AND "REZ ROBICS"
10:00	PUPPET PLAY
11:00	POW WOW AND FEAST
2:00	GIGA-WAABAMIN MIINAWAA

ACTIVITIES MAY INCLUDE:

BEADWORK, LEATHERWORK, BIRCHBARK, ANISHINAABEMOWIN, REZ-ROBICS, DRUMMING, PUPPET SHOW, DREAM CATCHERS, GOD'S EYES, POW WOW, FEAST, AND MORE!!!!

TO BE HELD AT THE RED CLIFF EARLY CHILDHOOD CENTER!

REVISED: JUNE 18, 2014

RCHA NOTICE

DISPOSAL OF PROPERTY

THE FOLLOWING ITEMS

WILL BE AVAILABLE FOR

DISPOSAL TO RED CLIFF TRIBAL MEMBERS:

DOORS, WINDOWS, GAS RANGES REFRIGERATORS, NATURAL GAS HOT WATER HEATERS, & FURNACES

ITEMS ARE "AS IS" & UNDERSTAND NO SUCH ITEMS ARE UNDER ANY WARRANTY NOR IS RCHA RESPONSIBLE FOR SUCH ITEM, All items must be picked up on day indicated

EVERY THURSDAY, ON-SITE OR AT HOUSING,

STARTING July 3rd, 2014

WHILE ITEMS BECOME AVAILABLE DURING THE RCHA

REHAB PROJECTCALL RCHA @715-779-3744 TO BE ADDED ON THE LIST & FOR QUESTIONS

ATTENTION RED CLIFF COMMUNITY

The RCPW Committee is seeking your favorite dish to pass for the 36th Annual feast this year..

This year we are asking our Community to help bring their favorite dish to pass & be apart of this wonderful celebration.

When: July 5th, 2014

Time: 5:00 pm

Where: LWRC Event Center

Food Drop Off: 3:00 pm to 4:30 pm

If you wish to bring a dish or wish to help with the feast.

Please contact Lori or John Duffy for details.

715-779-5030 or 715-779-3205

CHI-MIIGWECH!!!!!

ANISHINAABEMOWIN GABESHIWIN

Ojibwe Language Camp Program

July 8 - 11, 2014

Raspberry Tribal Campgrounds
Red Cliff Reservation

All meals provided; bring your own camp gear & suitable outdoor clothing.

Children under 14 welcome, but must be accompanied by parent or guardian.

NATIVE AMERICAN CENTER UW-SP

FOR INFORMATION CONTACT:

Andrew Gokee
(715) 346-4147
agokee@uwsp.edu

Sponsored by: the UWSP DEPARTMENT of DIVERSITY & COLLEGE ACCESS & the UWSP NATIVE AMERICAN CENTER

PRESERVING THE HARVEST

Food Preservation Classes

These hands-on workshops are part of *The Growing Season* series of Food Preparation Classes from Bayfield County UW-Extension.

Tuesday, July 22 - Water Bath Basics

Water bath canning is one of the simplest food preservation methods. With tested recipes, use it to preserve many fruits, jams, jellies and even pickled veggies. We'll practice this method to make and preserve:

Blueberry Jam ■ ***Pickled Dilly Beans***

Wednesday, August 20 - Water Bath & Pressure Canning: What's the difference?

We'll learn which of these two methods is the safe choice for preserving different foods. We'll demonstrate both methods as we make and can:

Festive Salsa ■ ***Roasted Peppers***

Wednesday, September 17 - Frozen Assets: Using your Freezer for Make Ahead Meals

Use your freezer to preserve food and make meal time easier. We'll practice with recipes from the Local Foods Cookbook created through the Farm to School Grant.

Tuesday, November 18 - Get Ready for Deer Season: Canning Meat & Making Jerky

Learn to preserve beef, venison and other meats safely.

All classes include take-home samples.

All classes are held at Washburn High School from 5:30 –8:00pm.
$10 per session: covers equipment, produce, and UW-Extension food preservation bulletins. Locally grown or harvested foods used when feasible.

Registration required. Call UW-Extension: 715-373-6104; ext. 0. Registration and payment required a week in advance. **Class size limited. Register early!**

UW Extension
University of Wisconsin-Extension

An EEO/Affirmative Action employer, University of Wisconsin-Extension provides equal opportunities in employment and programming, including Title IX and ADA requirements. Requests for reasonable accommodations for disabilities or limitations should be made prior to the date of the program or activity for which it is needed. Requests will be kept confidential.

Car Seat Clinic

Wednesday, July 23rd
9am-12:00pm
@ ECC Parking Lot

Please contact Jenny if you would like to make an appointment at 779-5030 ext 257

Walk/Drive-Ins will be accepted but free seats will be limited to what we have on hand.

Car Seat Checks completed for anyone that shows up!! It is most valuable if the child is with you for the seat check. Miigwech!!!

The NEA FOUNDATION

FOR IMMEDIATE RELEASE

CONTACT: Carrie McCloud
Communications Associate;
cmccloud@nea.org; 202-822-7806

Bayfield educator to receive national recognition with the 2015 California Casualty Award for Teaching Excellence

WASHINGTON, DC (June 23, 2014) – Richard Erickson, Bayfield High School science and alternative education teacher in Bayfield, Wisconsin, will receive the 2015 California Casualty Award for Teaching Excellence, one of public education's most prestigious awards.

Erickson is among 39 public educators who will be honored at the NEA Foundation's Salute to Excellence in Education Gala to be held in Washington, DC on February 13, 2015. One of public education's most anticipated events, the gala attracts more than 850 of the nation's leaders from public education, philanthropy, and the private sector.

"We give these awards annually to honor and promote excellence in education and to elevate the profession. Educators like these are critical to their students' academic success, and they deserve national recognition." said Harriet Sanford, President and CEO of the NEA Foundation. "We are thrilled that California Casualty has joined us again this year to pay tribute to educators who are making such a difference in the lives of students in classrooms across the country."

"Educating our youth is so critically important. California Casualty is proud to partner with the NEA Foundation to pause and celebrate excellence in teaching," said Beau Brown, Chairman and CEO of California Casualty.

The educators were nominated by their National Education Association state affiliates. Each educator's school will receive a $650 award.

From the 39 state awardees, five finalists will be selected to receive $10,000 cash awards. At the conclusion of the Washington, DC gala, one finalist will be named the nation's top educator and receive an additional $25,000. The NEA Foundation and the National Education Association jointly present the awards.

About The NEA Foundation

The NEA Foundation is a public charity supported by contributions from educators' dues, corporate sponsors, and others who support public education initiatives. We partner with education unions, districts, and communities to create powerful, sustainable improvements in teaching and learning. Visit neafoundation.org for more information. Find us on Facebook and Twitter, and visit our blog.

OUR SUMMER SCHEDULE

7:00 – Wake up and read books

7:30 - Breakfast

8:00-8:30 – Clean up from breakfast. Get dressed/brush teeth/tidy bedrooms

8:30-9:00 – Learning center with craft, activity or coloring sheets

9:00-9:30 – Individual play

9:30-10:30 – Outside play

10:30 – Snack outside

10:45-11:00 – Clean up snack and outside toys

11:00-11:30 – Family chores

11:30-12:00 – Watch show/make lunch

12:00 - Lunch

12:30-1:30 – Lunch clean up/reading/low-key play

1:30-3:30 – Naps/quiet time

3:30-4:00 – Snack/show/dinner prep

4:00-5:00 – music/crafts/play

5:00-5:30 – dinner prep/set table

5:30 – Dinner

6:00 – Dinner clean up

6:15–7:00 – Family fun...walk/game/etc

7:00-7:15 – 15 minute clean-up

7:15 – Baths/pj's/brush teeth

7:30 – Devotions and prayers

8:00 – Goodnight

Focus On...

* Cleaning as we go
* Better meal planning
* Weekly field trip/special day
* Doing more as a family - the **work** of taking care of our home and the **fun** of being together

Summer Schedule

	Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun

www.achievingcreativeorder.com

Kindergarten Readiness Games

Games for Soon to Be Kindergarteners to Practice Skills Necessary for School

AUGUST 27, 2013

As summer winds to an end, kindergarten parents everywhere are getting their children ready for their first day of school. These final days of August are full of... shopping trips for school supplies and first day of clothes, helping kids remember their teacher's name, the alphabet and counting, reading and much more.

You may be attending welcome events at your child's new school. Or you may have found a local parent group that arranges playdates at school for incoming kindergarteners. Take advantage of these so your kids can get to know their new classmates and practice getting along.

You can use these times to play games that develop skills necessary for kindergarten. Whether enjoying a morning play session at home or participating in a playgroup, try introducing some of these games to develop skills for school.

- Grocery Store. Pick three to five colored objects. Call out "I am going to the store to buy some… grapes!" or another food. Your child must run and touch the color the food matches.
- Simon Says. Children must follow any directions when it begins with "Simon says", such as "Simon says touch your nose." If the direction does not begin with "Simon says", they do not need to follow the direction. The object is to listen carefully.
- Hi My Name Is. Everyone must walk around practicing introducing themselves with the following exchange. The first person says, "Hi, my name is _____." The second person says, "Hi, my name is _____." The first person says, "Nice to meet you." The second person repeats this back. The first person says, "See you later." The second person responds, "Bye!"
- Going on a Picnic. Practice letters and sounds by having each person take turns saying their name and one thing they will bring on a picnic that starts with the same letter as their their first letter in their name.
- Sequence Touch. Teach listening and following directions by giving your child three things to touch in a particular order then return to you.
- Zoo. Give your child a letter. S/he must then walk around like an animal that starts with the same letter. When you say freeze, s/he then makes the sound of that animal.
- Group Count. Teach patience and counting by having a group of children take turns counting. They must count as high as they can, but may not go in a specific order. Every child remains silent unless they are saying a number. If two people say a number at the same time, the group must start back at 1.

http://www.playworks.org/blog/kindergarten-readiness-games#sthash.N80WSYT0.dpuf

"The brain is a use-dependent organ; we need to use it or lose it. Any unused brain cells will eventually wither away."

PARENTING

"Recent brain development research has reaffirmed earlier research that stresses the importance of a nurturing and consistent relationship with a primary caregiver. The brain adapts to its early enviornment and is formed in response to the positive or negative world in which it resides.

If primary relationships are characterized by violence, neglect and unreliability, intimacy becomes maladaptive."

Your Child's Brain Power

According to the BRAINetwork (1999), a child is born with over 100 billion brain cells. The child will not grow any more cells and any unused brain cells will eventually wither away. As the child is exposed to thousands of sounds, smells, tastes, feelings, and visual information in the first ten years of its life, these brain cells connect with thousands of other brain cells which create over 500 trillion connections. BRAINetwork (1999) states that, "The outside world shapes the brain's architecture. The connections that do not become part of this structure perish. The outside world comes in through the senses—vision, hearing, smell, touch, taste—allowing the brain to create or modify existing connections which leads to learning. For example: the smell of the mother's skin (smell), the mother's voice (hearing), seeing a face or a brightly colored toy (vision), the feel of a hand gently caressing (touch), and taking milk (taste). And, as the child develops further, its gross movements will become more purposeful, as it sees something, reaches and manages to touch it, with the result that the synapses that lead to coordinated movement get stronger and more efficient."

"Active involvement in a stimulating, challenging and loving environment causes the brain to grow and flourish."

These connections are the special building blocks of the brain, and a child's brain "...is more efficient than the world's fastest supercomputer. ...The brain is a use-dependent organ; we need to use it or lose it. ...What wires a child's brain is *repeated experiences* in which she is *actively engaged*. The brain becomes 'hard-wired' to respond along established pathways. Skills are developed and refined. ...Experience literally sculpts the brain. The brain changes it's architecture day by day, possibly minute by minute, reshaping itself to cope with experience. (BRAINetwork, 1999)"

"Passive involvement, isolation and an impoverished environment diminishes the brain."

During the first ten years of a child's life, the brain is its most "plastic". This refers to the ease with which the brain can change itself. It's a time when a child can continually learn new and wondrous things

(Continued on page 2)

- early experiences set up the framework for emotional intellegence

Movement

- much early brain organization depends on exploring the world through movement
- movement anchors learning at any age
- coordinated movements stimulate hormones that increase brain growth
- develops gradually from large global movements to fine muscle control

Music

- piano lessons for preschoolers strengthened mathematical reasoning
- musicians who started playing before 7 had larger corpus collosums
- Mozart tapes have positive effect on premature babies
- math and verbal SAT scores higher in students who've studied music

The Brain's Emotional Wiring

- Each time an infant's feeling is mirrored back to her (attunement), the pathway in her brain for that emotion is reinforced.
- The brain uses the same pathways to generate *and respond* to an emotion.
- If an emotion is reciprocated, the electrical and chemical signals that produce it are reinforced and the emotion is strengthened.
- If emotions are repeatedly met with indifference or a clashing response, those emotional circuits may fail to strengthen or may, in extreme cases, be eliminated.
- If a young child repeatedly receives sensitive responses toall of her feelings she develops the ability to feel and express a full spectrum of emotions.

Resource: "Maximizing Washington's Brain Power," *Wash. State Child Care Coordinating Committee, 1997*

Six Common Auto Dangers for Children

You place your children's safety at the top of your priority list. You shopped for the safest car when you started a family. You read up on car seats for kids and figured out which one worked best for you and your family. You even took your car and car seat to a seat-checking station to let an expert check and approve of your handiwork.

But did you know there are other dangers in and around your vehicle that could seriously harm or even kill your child?

The National Highway Traffic Safety Administration (NHTSA) has identified six common dangers that even the most careful parents can overlook, and some tips on how to avoid them.

Backover
Hyperthermia - Heatstroke
Power Windows
Vehicle Rollaway
Seat Belt Entanglement
Trunk Entrapment

1. BACKOVER

Many children are killed or seriously injured in backover incidents. A backover incident typically occurs when a car coming out of a driveway or parking space backs over a child because the driver did not see him/her.

Prevention Tips

- Teach children not to play in or around cars.
- Supervise children carefully when in and around vehicles.
- Always walk around your vehicle and check the area around it before backing up.
- Be aware of small children-the smaller a child, the more likely it is you will not see them.
- Teach children to move away from a vehicle when a driver gets in it or if the car is started.
- Have children in the area stand to the side of the driveway or sidewalk so you can see them as you are backing out of a driveway or parking space.
- Make sure to look behind you while backing up slowly in case a child dashes behind your vehicle unexpectedly.
- Take extra care if you drive a large vehicle because they are likely to have bigger blind zones. Roll down your windows while backing out of your driveway or parking space so that you'll be able to hear what is happening outside of your vehicle.
- Teach your children to keep their toys and bikes out of the driveway.
- Because kids can move unpredictably, you should actively check your mirrors while backing up.

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- Many cars are equipped with detection devices like backup cameras or warning sounds, but they cannot take the place of you actively walking around your car to make sure your children are safely out of the way. Do not rely solely on these devices to detect what's behind your vehicle.

2. HYPERTHERMIA - HEATSTROKE

Children die each year from heatstroke after being left alone in a vehicle.

You live by your daily routine and it helps you get things done. Be extra careful, though, if you have to change any part of that routine. This is more likely to happen when you, or a caregiver who helps with your children, forgets that a child is in the back seat. This can and does happen when you break a well-established routine.

Disasters Happen Quickly

At other times, you are on your way home and realize you need to stop in at the store and pick up one or two things for dinner. So, you leave your child unattended, thinking, "I'll just run into the store for a minute." Even cool temperatures in the 60s can cause the temperature to rise well above 110 degrees Fahrenheit inside your car. The inside temperature can rise almost 20 degrees within the first 10 minutes.

Some children die in hot cars after climbing into an unlocked vehicle without an adults' knowledge. Once in the vehicle, they may become confused by the door opening mechanism or trapped in the trunk, and unable to get out before heatstroke occurs.

Prevention Tips

- Never leave a child unattended in a vehicle.
- Do not let your children play in an unattended vehicle. Teach them that a vehicle is not a play area.
- Never leave infants or children in a parked vehicle, even if the windows are partially open.
- Make a habit of looking in the vehicle - front and back - before locking the door and walking away.
- If you are dropping your child off at childcare, and normally it's your spouse or partner who drops them off, have your spouse or partner call you to make sure the drop went according to plan.
- Ask your childcare provider to call you if your child does not show up for childcare.
- Do things to remind yourself that a child is in the vehicle, such as:
  - Writing yourself a note and putting the note where you will see it when you leave the vehicle;
  - Placing your purse, briefcase or something else you need in the back seat so that you will have to check the back seat when you leave the vehicle; or
  - Keeping an object in the car seat, such as a stuffed toy. When the child is buckled in, place the object where the driver will notice it when he or she is leaving the vehicle.
- Always lock vehicle doors and trunks and keep keys out of children's reach. If a child is missing, check the vehicle first, including the trunk.
- If you see a child alone in a hot vehicle, call the police. If they are in distress due to heat, get them out as quickly as possible. Cool the child rapidly. Call 911 or your local emergency number immediately.

What You Need to Know Now

- Vehicles heat up quickly - even with a window rolled down two inches, if the outside temperature is in the low 80 degrees Fahrenheit, the temperature inside a vehicle can reach deadly levels in only 10 minutes.
- Childrens' bodies overheat easily, and infants and children under four years of age are among those at greatest risk for heat-related illness.
- Childrens' bodies absorb more heat on a hot day than an adult. Also, children are less able to lower their body heat by sweating. When a body cannot sweat enough, the body temperature rises rapidly.
- In fact, when left in a hot vehicle, a young child's body temperature may increase three to five times as fast an adult. High body temperatures can cause permanent injury or even death.

Dangers of Extreme Heat

- Symptoms of heatstroke: warning signs vary but may include red, hot, and moist or dry skin; no sweating; a strong rapid pulse or a slow weak pulse; a throbbing headache; dizziness; nausea; confusion; or being grouchy or acting strangely.
- If you see a child alone in a hot vehicle, call the police. If they are in distress due to heat, get them out as quickly as possible. Cool the child rapidly. Call 911 or your local emergency number immediately.

3. POWER WINDOWS

Children can hurt themselves with power windows. Many kids are injured when a window closes on their finger, wrist, or hand. Some kids have been strangled by power windows.

Prevention Tips

- Never leave your children alone in a vehicle for any reason.
- Teach your children not to play with window switches.
- Teach your children not to stand on passenger door arm rests.
- Properly restrain your children in car seats or seat belts to prevent them from accidentally activating power windows.
- Look and make sure your kids hands, feet, and head are clear of windows before raising the windows.
- Never leave the key in the ignition or in the "on" or "accessory" position when you walk away from your car.
- If available, activate the power window lock switch so that your children cannot play with the windows.

What You Need to Know Now

All new vehicles will have "pull to close" switches which, as their name indicates, require you to pull up on them to close the window. Older vehicles may have window switches that a child can accidentally step or put weight on, easily causing a window to close.

Some vehicles have power windows that automatically reverse when an object (such as your child's arm or neck) is in the path of a closing window. Check both the individual vehicle rating pages on www.safercar.gov and your owner's manual to see if a vehicle is equipped with this safety technology.

4. VEHICLE ROLLAWAY

With the key in the ignition, automatic transmissions may be shifted "out of park" even if the vehicle's engine is off and the driver's foot is not on the brake. If you leave the key in the ignition and turned to the accessory mode (to listen to the radio, open/close the windows, etc.), your vehicle's automatic transmission may be shifted out of "Park" if you or a child moves the gear selector.

If you leave a child alone in a motor vehicle, whether the engine's running or not, it doesn't take long for a child to unintentionally set your car in motion.

Prevention Tips

- Teach children not to play in or around cars.
- Supervise children carefully when in and around vehicles.
- Keep vehicle locked when unattended.
- Never leave keys in the car.
- Engage your emergency brake every time you park.
- Verify whether or not your vehicle has a Brake Transmission Safety Interlock (BTSI). Read the owner's manual or check the NHTSA website to find BTSI-equipped vehicles.

What You Need to Know Now

- When the vehicle is set in motion, children may become scared and jump out of the vehicle only to be injured or run over. They can also be hurt inside the vehicle, especially if they are unbelted and the vehicle is in motion. Sometimes, the vehicle may end up running over someone else.
- Many vehicles today have a BTSI which is a safety technology intended to prevent children from accidentally putting a vehicle into gear.
- All vehicles with automatic transmission with a Park position manufactured for sale after September 1, 2010 must have BTSI.

5. SEAT BELT ENTANGLEMENT

A child within reach of a seat belt may become entangled if he or she pulls the seat belt all the way out and wraps the belt around the head, neck, or waist.

The majority of seat belts have a locking mechanism that is activated when the seat belt is pulled all the way out from the retractor. This feature is designed for child seat installation. In instances when the locking feature activates, the child may not be able to free him or herself.

This can happen if you do not properly restrain your child, for example, if you let the child lie down or sleep on the vehicle seat, instead of being properly restrained. Older children who are no longer in a child restraint system, can become entangled by pulling a seat belt all the way out of the retractor, or by playing with an unused seat belt.

If you used your vehicle's Lower Anchors and Tether for Children (LATCH) system to install the car seat, your child may be able to reach an unused belt.

Prevention Tips

- Do not let children play in or around cars.
- Never leave a child unattended in or around a vehicle.

- Always ensure children are properly restrained.
- Teach children that seat belts are not toys.
- Be aware that some seat belts have a retractor that locks if pulled all the way out.
- If a child has an unused seat belt within reach:
  - Buckle unused seat belts. Pull the seat belt out all the way to the end without yanking. Then, feed the excess webbing back into the retractor.
  - If a child seat is installed with LATCH, consider completing the steps above before you install the child seat. Always consult your child seat and vehicle owner's manual for installation instructions.

6. TRUNK ENTRAPMENT

Children are naturally curious and love to explore their surroundings. So, if you leave your kids unattended, in or near a vehicle, it won't be long before they are playing in it. Hide and seek can turn deadly if they get trapped in the trunk, where temperatures can rise very quickly, resulting in heatstroke or asphyxiation.

Prevention Tips

- Teach children not to play in or around cars. Teach them that vehicle trunks are for cargo, not for playing.
- Always supervise your children carefully when in and around vehicles.
- Check the trunk right away if your child is missing.
- Lock your car doors and trunk and be sure keys and remote entry devices are out of sight and reach of your kids.
- Keep the rear fold-down seats closed/locked to keep your children from climbing into the trunk from inside your car.

Retrofit Your Car

As of September 1, 2001, auto manufacturers were required to equip all new vehicle trunks with a 'glow in the dark' trunk release inside the trunk compartment. Show your kids how to use the release in case of an emergency.

If your car is older and does not have the 'glow in the dark' trunk release, ask your automobile dealership about getting your vehicle retrofitted with a trunk release mechanism.

What You Need to Know Now

- Younger children are more sensitive to heat than older children and adults, and are at greater risk for heatstroke.
- High temperature, humidity, and poor ventilation add up to the extremely dangerous environment of your vehicle's trunk.
- Even in cooler temperatures, your vehicle can heat up to dangerous temperatures very quickly. An outside temperature in the mid 60s can cause a vehicle's inside temperature to rise above 110 degrees Fahrenheit. The inside temperature of your car can rise almost 20 degrees Fahrenheit within the first 10 minutes.

Information courtesy of the National Highway Traffic Safety Administration (NHTSA) website:
http://www.nhtsa.gov/Driving+Safety/Child+Safety/Keeping+Kids+Safe:+Inside+&+Out

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FIREWORKS SAFETY TIPS

Leave Fireworks to the Professionals

- The best way to protect your family is to not use any fireworks at home. Instead, attend public fireworks displays and leave the lighting to the professionals.
- If you plan to use fireworks, make sure they are legal in your area.

Be Extra Careful With Sparklers

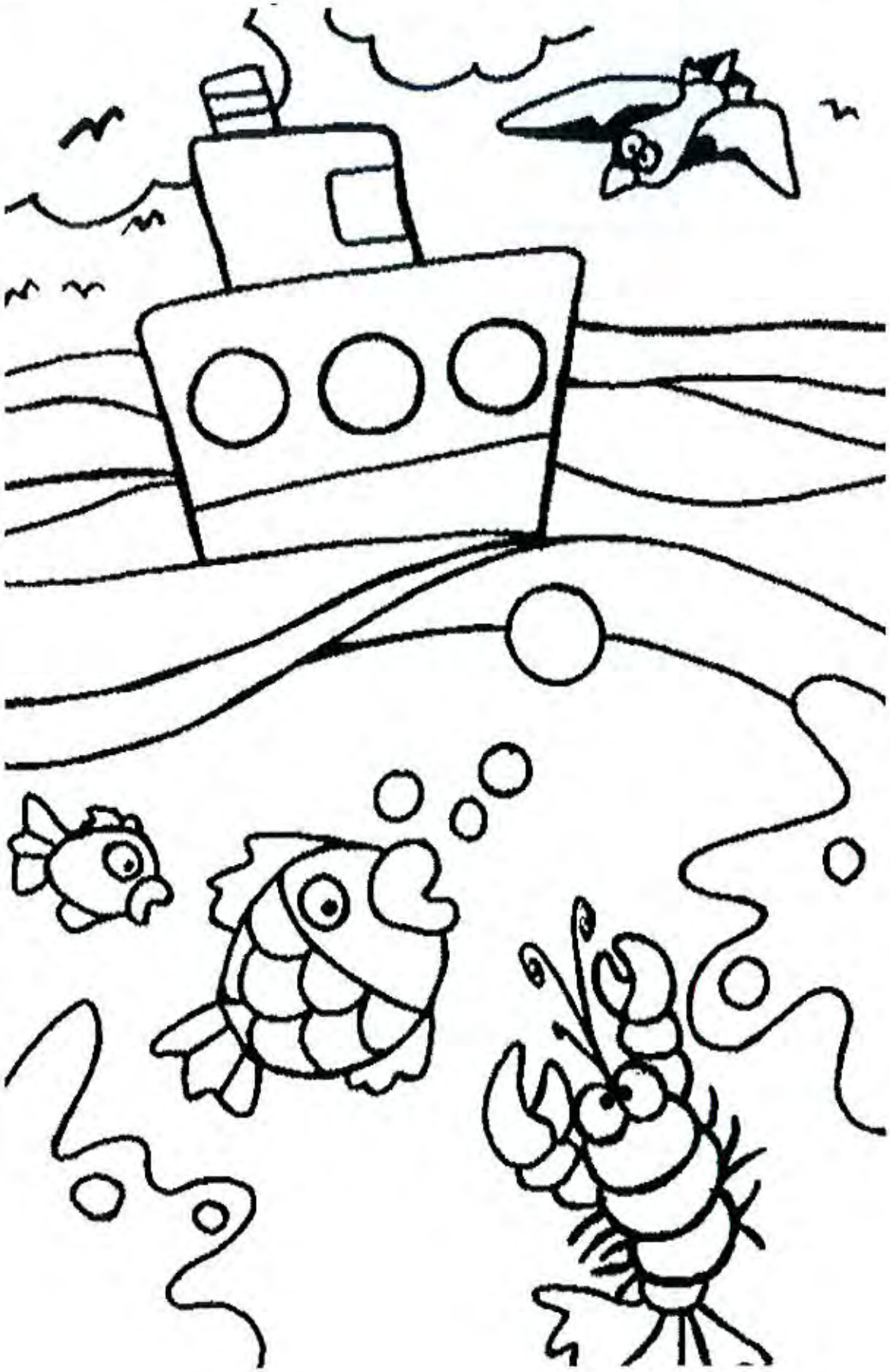
- Little arms are too short to hold sparklers, which can heat up to 1,200 degrees. How about this? Let your young children use glow sticks instead. They can be just as fun but they don't burn at a temperature hot enough to melt glass.
- Closely supervise children around fireworks at all times.

Take Necessary Precautions

- Do not wear loose clothing while using fireworks.
- Never light fireworks indoors or near dry grass.
- Point fireworks away from homes, and keep away from brush, leaves and flammable substances

Be Prepared for an Accident or Injury

- Stand several feet away from lit fireworks. If a device does not go off, do not stand over it to investigate it. Put it out with water and dispose of it.
- Always have a bucket of water and/or a fire extinguisher nearby. Know how to operate the fire extinguisher properly.
- If a child is injured by fireworks, immediately go to a doctor or hospital. If an eye injury occurs, don't allow your child to touch or rub it, as this may cause even more damage.



VACANCY

POSITION: AmeriCorps Nutrition Education Member

LOCATION: School District of Bayfield

Program Details: Farm to School AmeriCorps Program, Wisconsin Department of Agriculture, Trade & Consumer Protection

Program Period: August 14, 2014 – September 15, 2015
Member Duties: Member will help teachers and school nutritionists by developing and implementing nutrition programs that will educate children about the benefits of making healthy eating choices. Members will assist with creating and implementing healthy food curricula including, but not limited to, school or community garden development, cooking in the classroom programs or field trips to farms. Members report to the site supervisor and the Farm-to-School program director.

Terms: Work Schedule: Half-time
(900 hours of service)
Length of Time: 12 months, Age Minimum: 18 years.

Contact: Please submit a resume, two professional references, and a letter of interest including a statement explaining why you think Farm to School is important for Wisconsin schools by August 14, 2014 to Linda Weber: lweber@bayfield.k12.wi.us e-mailed applications are preferred or post to: Linda Weber, c/o AmeriCorps F2S Position, School District of Bayfield, 300 North 4th Street, Bayfield, WI 54814

We are an Equal Opportunity Employer seeking a diverse and talented workforce. AmeriCorps, DATCP and Bayfield School District do not discriminate on the basis of race, sex, gender, national origin, color, political affiliation, religion, age or disability. Individuals with disabilities can make reasonable accommodation requests by calling Sheila Kelly at TTY 715 779 3201 Ext. 100.

For more information about the AmeriCorps Farm to School program, including a full list of sites in Wisconsin, go to datcp.wi.gov/Business/Local_and_Regional_Food_Program or contact Program Manager Sarah Larson at Sarahm.larson@wisconsin.gov or 608-224-5017.

POSITION DESCRIPTION

POSITION: CST Project/Family Resource Coordinator
LOCATION: Family/Human Services Division
SALARY: $14.00 per hour
SUPERVISOR: Red Cliff Family/Human Service Division Administrator

JOB SUMMARY: The Project/Service/resource Coordinator has the responsibility to develop the Red Cliff Coordinated services program: This will include recruiting, developing and facilitating the Coordinating Committee for the Coordinated Services Team program. The team will consist of Parents, community members and service providers; it is the purpose of the CST to develop a comprehensive system of care for Red Cliff Children with Multiple needs. The Project Service Coordinator will facilitate families in choosing service teams and provide resource coordination that will assist families and children in meeting their needs.

WORK REQUIREMENTS:

- Bring together parents community members and relevant staff from the various service agencies and organizations who work with our children and families to make up the Coordinating Committee. Support their activities and make sure the committee members receive training about CST and the Manner in which CST supports the values of the Red Cliff Community.
- Develop Interagency agreements and MOU's
- Work with Coordinating committee and other interested entities to bring together program policies and procedures/ referral processes/ collaborative involvement active efforts/ which will build the CST program and process for the Red Cliff Band
- Receive and review referrals
- Present referrals for review to the screening committee
- Facilitate public education and awareness of Issues and programming for families with children who have multiple needs through community forums and media announcements.
- Support service providers in developing strategies to enhance existing programming, increase resources, and or establish new resources relevant to project goals and objectives
- Facilitate resource coordination for CST involved children and families
- Identify and bring together a team of people that will collaboratively work with Children and families s and facilitate process of orientation to the family and to service providers who are new to the process.
- Together with team partners, conduct a comprehensive and multidimensional summary of strengths and needs of the family by administering a CANS, schedule and facilitate team meetings to complete the summary of strengths and needs and review the results. Ensure completion of all paperwork relevant to this child and their program eligibility.
- Together with team partners, develop the plan of are, specifically outlining each team member's responsibility, timeline for accomplishment and outcome expectations, Schedule and facilitate team meetings, Ensure the development of a safety plan for each child to address potential crisis situations at home in the community and at school. Ensure completion of plan of care paperwork.
- Coordinate the implementation of the plan of care and monitor ongoing delivery of services, this responsibility includes regular contact with the child, family and service providers, Schedule and facilitate regularly scheduled team meetings to monitor the plan as a team. Ensure the Plan of care as amended as necessary to meet the changing needs of the child, family, service provider and community.
- Ensure completion of all necessary data collection, data entry, and reporting as required by supervisor and granting agency.

QUALIFICATIONS:

An Associate's Degree in Human Services and one year of successful experience working in community organizing or working with families preferred or at least one year of Coursework toward a human service degree and two years working with children and families providing case management and resource coordination of services. Have a valid WI driver's license, vehicle, and at least liability insurance. If no insurance, must provide proof of insurance within three weeks. Also be eligible for the Tribe's vehicle

insurance.

SUPERVISORY: NONE

PERSONAL CONTACTS: Individual will have daily contact with other tribal staff and out-side agency (School, County, State) staff as required, as well as contact with youth and family and family teams.

PHYSICAL REQUIREMENTS: Individual should be in fair physical condition be able to function normally at an office and also be able to do home visits. Some Bending, lifting, and possibly carrying objects less than 25 pounds may be a part of daily work.

WORK ENVIRONMENT: This Staff will spend time in an office, in the clients homes, at the homes of other tribal, county staff and in meetings and conferences.

TRAVEL REQUIREMENTS: Travel to training, to homes of clients, to school meetings, to coordinating committee meetings and other local and regional travel will need to occur.

POSTING: June 26, 2014
DEADLINE: July 11, 2014 at 4:00 p.m

FOR FURTHER INFORMATION CONTACT:

Rd Cliff Band of Lake Superior Chippewa
88385 Pike Road, Highway 13
Bayfield, WI 54814
www.redcliff-nsn.gov
rwygonik@redcliff-nsn.gov
susie.gurnoe@redcliff-nsn.gov
(715) 779-3706 ext. 1267 or 1268

The Red Cliff Tribal Council has a Drug-Free Work Place Policy and adheres to the intent of the Drug-Free Work Place Act. All new hires are subject to a drug test prior to starting.

All applicants for employment with the Red Cliff Tribe will be subject to the Caregiver background investigation and other requirements of RCCL Chapter 43, and are under a continuing obligation to supplement this application for employment with information concerning any convictions that occur after commencement of employment with the Tribe.

This job description is subject to change at employer's discretion, after consultation with the employee.

Tribal preference will be applied in the case of equally qualified applicants, but all applicants will be considered.

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JOB DESCRIPTION

POSITION: Director of Compliance

LOCATION: Legendary Waters Resort & Casino

SALARY: NEGOITABLE

THIS IS A REGULAR FULL-TIME NON EXEMPT POSITION

SUPERVISOR(S): Tribal Administration and Gaming Commission

POSITION SUMMARY:
The Director of Compliance shall oversee all departments of the Gaming Commission including compliance and surveillance personnel. The Director shall act as the administrative and operational supervisor for all Tribal Gaming Commission personnel, and shall develop, for approval by the Gaming Commission, policies and procedures for effective communications and protocols. The purpose of the position is to exercise all powers granted by the Tribe's Gaming Ordinance, and to assume and discharge all responsibilities set forth therein. The Director of Compliance shall administer, carry out and affect all purposes of the Red Cliff Gaming Commission relating to the regulation of all gaming activity. In all decisions, the Director shall act to promote and ensure integrity, security, honesty and fairness of the gaming activity.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Conduct and/or coordinate investigations and take appropriate enforcement and corrective action as necessary on behalf of the Gaming Commission while keeping in constant communication with the Tribal Administration, Gaming Commission and Casino Management (where appropriate).
- Develop and maintain knowledge of conducting background license procedures.
- Develop and maintain knowledge of Internal Audit procedures.
- Manage and oversee the review of Casino management reports; Financial, Minimum Bank-roll, Internal Compliance Reviews, patron incidents/complaints, etc., and other irregularities.
- Reports suspicious or unusual activity to the proper Facility Managers and General Manger.
- Maintain staff schedules
- Reviews and participates in all investigations performed by Surveillance Operators and Casino Management.
- Meet and insure compliance with various applicable filing and other regulatory deadlines and requirements.
- Thorough working knowledge of applicable tribal law and policy.
- Undertake activities and assignments as directed by Gaming Commission.
- Other Duties set forth in tribal law or policy.

SUPERVISORY AUTHORITY: Surveillance and Compliance Personnel & Background Investigator

QUALIFICATIONS:

- Bachelor's degree in Business Management or closely related field preferred, supplemented by a minimum of five (5) years previous experience and/or training that includes gaming regulation or related activities

OR Ten (10) years' experience in Gaming.

- Must possess detailed knowledge in background investigation techniques, compliance monitoring, auditing, and gaming/non-gaming vendors.
- Must possess knowledge of various gaming practices, such as casino, slot, and table game control functions.
- Knowledge in Business Administration, Criminal Justice, Accounting.
- Extensive knowledge of gaming compliance, licensing, surveillance, accounting, and all other areas of the casino industry.
- Knowledge of all applicable Tribal, Federal, and State gaming regulations.
- Valid driver's license, adequate transportation and must be eligible for Tribe's vehicle insurance.
- Pass an extensive background check.
- Working knowledge of a digital surveillance system
- Background in Law Enforcement and/or security training preferred.
- Knowledge of Native American culture, Tribal Governmental operations.
- Must have a working knowledge of MS Word, Excel, Power Point and Outlook. Also the ability to set up databases and a tracking system for compliance records.
- Must have the ability to read, analyze, and interpret software manuals, operating procedures, technical procedures and government regulations.
- Ability to maintain organization, meet deadlines, possesses integrity, confidentiality and discretion in handling confidential information.
- Required to compose detailed, concise and accurate documents, such as budgets, reports, policies and procedures and other correspondence.
- Knowledgeable of Native American Tribes and the uniqueness of the Red Cliff Community.

PERSONAL CONTACTS: Tribal Administration, Gaming Commission, Casino Management and Employees, Surveillance, Public and Legal as needed.

PHYSICAL REQUIREMENTS:

WORK ENVIRONMENT: Must be able to tolerate area's containing secondary smoke, varying noise and temperature levels, illumination, vibration and crowds.

TRAVEL REQUIREMENTS: Travel is required to attend special meetings, training, and conferences and seminars as required.

Indian preference will be applied in the case of equally qualified applicants, but all qualified applicants will be considered.

REPOSTED: June 27, 2014
DEADLINE: July 14, 2014 at 4:00 p.m.

FOR FURTHER INFORMATION:

Red Cliff Tribal Administration Building
Human Resources Department
88385 Pike Road
Hwy 13
Bayfield, WI 54814
www.redcliff-nsn.gov
rwygonik@redcliff-nsn.gov
susie.gurnoe@redcliff-nsn.gov

(715) 779-3700 ext. 1267 or 1268

The Red Cliff Tribal Council has a Drug Free Work Place Policy and adheres to the intent of the Drug Free Work Place Act. All new hires are subject to a drug test prior to starting.

ALL APPLICANTS FOR EMPLOYMENT WITH THE RED CLIFF TRIBE ARE SUBJECTED TO THE BACKGROUND INVESTIGATION AND OTHER REQUIREMENTS OF RCCL CHAPTER 43, AND THAT YOU ARE UNDER A CONTINUEING OBLIGATION TO SUPPLEMENT THIS APPLICATION FOR EMPLOYMENT WITH INFORMATION CONCERNING ANY CONVICTIONS

JOB DESCRIPTION

POSITION: Medical Assistant

LOCATION: Red Cliff Community Health Center

THIS IS A FULL TIME NON EXEMPT POSITION

SALARY: $10-12 per hour depending upon experience

SUPERVISOR: Clinic Manager
Administrator – Health Center

JOB SUMMARY:

The medical assistant supports the role of the physician or other primary care provider in the care and treatment of individuals served by the Outpatient Clinic Program of the Red Cliff Community Health Center. This position is one of several support or ancillary personnel, who perform assigned duties in a collaborative manner.

DUTIES AND RESPONSIBILITIES:

1. **Assist with daily preparation for scheduled patients to ensure maximum packing of visit and all needs are addressed:**
   a. **Utilize current computer software programs to identify patient needs.**
   b. **Complete various tools to assist in patient management.**
2. Prepare patients to be seen by the primary provider:
   a. Escort patients from the waiting area to the exam room.
   b. Complete and record vital signs and patient characteristics per Clinic policy.
   c. Complete and record brief history, background data and assess situation.
   d. Instructs and prepares patient for physician visit.
   e. Enters information into electronic health record as appropriate.
   f. Informs physician or primary provider of patient's presence in the exam room and of other pertinent information.
   g. Clean and refurbish exam rooms between patients in accord with prescribed clinic policy.
3. Responsible for assisting Nursing, Physicians and other providers in the provision of direct care to patients in the ambulatory setting.
   a. Provide safe, accurate and clinically competent care to patients as well as through telephone/lobby screening
   b. Carries out established techniques for administration of medications, vaccines and obtaining specimens.
   c. Assists provider with diagnostic procedures, examination, treatments and dressing changes. This may include surgical assisting.
   d. Safely and proficiently operates clinic and patient care equipment within level of expertise.
   e. Recognizes variations of normal and/or urgent problems and seeks appropriate assistance.
   f. Provides patient education material and information as directed.
   g. Completes assignments within legal limits of the certification of the State.

4. Effectively communicates with staff to provide information that contributes to effective operations.
   a. Observes, listens and is responsible to what others communicate.
   b. Clearly conveys information regarding patient status to Nursing and/or provider.
   c. Uses established channels of communication to express personal or work related needs, suggestions and/or concerns.
5. Assist Care Manager in patient care priorities:
   a. Coordination of referrals generated to outside Provider.
   b. Utilization of the Sunday schedule to make required follow up appointments.

   c. Complete targeted outreach with an emphasis on improving patient health outcomes.
   d.Initiate medical record request per policy for continuity of care.
   e. Initiate Contract Health Service and other prior authorizations as needed.
6. Maintain an appropriate inventory of clinic, treatment room, and laboratory supplies, forms, patient handouts, and routine equipment. Order replacement items according to Health Center policy to insure accurate inventory control and proper fiscal accounting.
7. Clean and prepare the treatment room and the nurses' station on a daily basis or more often, as necessary. Clean and sterilize medical equipment.
8. Participate in quality assurance and other efforts that assure appropriate care and services.
9. Follow procedures established for universal precautions and sterile techniques.
10. Maintain strict confidentiality and safeguard the privacy of patients in common areas of the clinic.
11. Present a professional, caring image for the Health Center and its programs.
    a. Maintain a cooperative relationship with other Health Center staff and employees.
    b. Demonstrate tact, courtesy, and respect in communication and interaction with Health Center patients, visitors, and staff and with outside agencies and programs.
    c. Promote a working environment noted for effective cooperation and collaboration between programs, services, and co-workers.
12. Maintain a clean and safe physical environment. Alert administration and/or Health Center staff to problems and difficulties, as circumstances may warrant.
13. Advance job knowledge and skills through continuing education efforts with the approval of Health Center Administration.
14. Attend staff and other meetings, in-services, and other events as directed by supervisor.
15. Participate in the implementation of grants, contracts, or projects being carried out under the auspices of the Red Cliff Community Health Center and at the direction of the Administrator of the Health Center. These activities are to comply with the directives of Tribal and Health Center Administration and to fulfill the conditions and stipulations of the grant, contract, or project. The specific duties will reflect the individual grant, contract, or project and the concurrent needs and resources of the Health Center. These assignments will vary from time to time due the cyclical nature of these program efforts.
16. Perform other duties as assigned.

SUPERVISORY AUTHORITY: None

QUALIFICATIONS:

1. High school diploma, HSED, or GED.

2. Graduate of accredited Medical Assistant Program.
3. Certification or must obtain within one year of hire.
4. Current CPR certification or must become certified within 90 day of hire.
5. Native American preference will be applied in the event of equally applicants.

KNOWLEDGE:

1. Working knowledge of medical terminology.
2. Personal abilities and maturity to function in a fast paced environment, to interact positively with individuals in distress, and to deal appropriately with potential medical emergencies.
3. Demonstrates good public relations and customer service skills.
4. Proven ability to work as a team member.
5. Basic computer skills.

PERSONAL CONTACTS:

Daily contact with clients, visitors, vendors, Tribal and Health Center Administration, and other Tribal program staff.

WORK ENVIRONMENT:

1. Red Cliff Community Health Center; office and clinic settings.
2. Exposure to hazards of the health care industry.
3. Work setting must be maintained as a clean, nonsmoking, well-ventilated area in compliance with all applicable safety regulations.

PHYSICAL REQUIREMENTS:

The duties assigned to this position involve bending, stooping, lifting, and carrying. Items may be placed on overhead storage. Weights to be carried are usually less than 50 pounds.

TRAVEL REQUIREMENTS:

Must have valid WI driver's license, vehicle, and at least liability insurance. If no insurance, must get within three weeks. Must also be eligible for the Tribe's vehicle insurance.

May require overnight travel to attend meetings or training. May be asked to perform visits to patient homes.

POSTED: June 30, 2014
DEADLINE: July 15, 2014 at 4:00 p.m.

FOR FURTHER INFORMATION CONTACT:

Red Cliff Human Resources Department
88385 Pike Road, Highway 13
Bayfield, WI 54814
(715) 779-3706 ext. 1267 or 1268

www.redcliff-nsn.go

rwygonik@redcliff-nsn.gov
susie.gurnoe@redcliff-nsn.gov

The Red Cliff Community Health Center is a Drug-Free Workplace in accord with the Drug-Free Workplace Act of 1988, P.L. 100-690, and has a Drug-Free Workplace Policy in effect.

All applicants for employment with the Red Cliff Tribe will be subject to the background investigation and other requirements of RCCL Chapter 43, and are under a continuing obligation to supplement this application for employment with information concerning any convictions that occur after commencement of employment with the Tribe.

JOB DESCRIPTION

POSITION: Cook Residential Treatment Program

LOCATION: Red Cliff AODA-Mishomis House / Red Cliff Health Department

SALARY: $10.00 per hour, 25 hours per week

THIS IS A PART-TIME NON-EXEMPT POSITION 7:00 to Noon, Monday-Friday

SUPERVISOR(S): Residential Treatment Coordinator and AODA Treatment Director/Coordinator

JOB SUMMARY: Responsible for all activities related to menu and meal planning, the procurement of food and supplies inventory. The care and storage of such items, and meal preparation for the residents of the residential treatment program (Mishomis House) operating under the auspices of the Red Cliff AODA Treatment Program. These duties are carried out under the direction and supervision of the Residential Treatment Coordinator and the Director/Coordinator of the AODA Treatment Program, and in conjunction with appropriate program consultants.

DUTIES AND RESPONSIBILITIES:

1. Menu and meal planning under the general direction of dietary consultants and program administration. And in accordance with State guidelines.
2. The purchase or other procurement of groceries, foodstuffs, and supplies.
3. Maintain adequate stores of foodstuffs and supplies for use by the residential treatment program. Purchase replacement items according to health Department Policy to insure accurate inventory control and proper fiscal accounting. Oversee the proper storage of such items.
4. Maintain records, receipts, and other materials required by the AODA Program Director/Coordinator, the Administrator of the Health Center, the Health Board, the Tribal Council, funding sources, and certification bodies. Maintain proper and adequate documentation for all program expenditures.
5. Maintain the confidentiality of all client specific information and data in accord with federal and state guidelines and requirements.
6. Utilize the resources, materials, office supplies, equipment and physical plant purchased on behalf of or allocated for use by the Red Cliff AODA Treatment Program in accord with professional practice norms and Tribal Policy.
7. Participate in quality assurance measures conducted with the AODA Treatment Program.
8. Present a professional, caring image for the Health Center and its programs.
   a. Maintain a cooperative relationship with other Health Center staff and co-workers.
   b. Demonstrate tact, courtesy, and respect in communication and interaction with Health Center patients, visitors, and staff and with outside agencies and programs.
   c. Promote a working environment noted for effective cooperation and collaboration between programs, services, and co-workers.
9. Adhere to a professional code of conduct and applicable federal and state laws and regulations in the discharge of the assigned duties.

10. Attend staff and other meetings, in-services, and other events as specified by the immediate supervisor or Tribal administration.
11. Perform other job-related duties as directed by the immediate supervisor or Tribal Administration.
12. Maintain a clean and safe working environment.

SUPERVISORY AUTHORITY:

KNOWLEDGE:

1. Personal commitment to a drug and alcohol-free lifestyle consistent with the accept norms for abstinence and sobriety. If there is a personal history of alcohol and/or chemical dependency, a minimum of two years of absolute sobriety is required.
2. Sound judgment and the capacity to respond to unusual circumstances and emergencies.
3. Possession of a valid drivers license and regular access to a motor vehicle with appropriate insurance coverage.

QUALIFICATIONS: High school Diploma, GED or HSED. Diploma from cooking school or 2 years experience as a cook Good interpersonal skills and the ability to get along with diverse populations (clients, co-workers, professional staff, administration and the public). Good communication skills, written and oral. Knowledge of and sensitivity for Ojibwa culture and traditions. Work experience or volunteer activities in the field of substance abuse treatment preferred.

PERSONAL CONTACTS: Red Cliff Health Clinic, CBRF Inspectors, Indian Health Service Inspector.
PHYSICAL REQUIREMENTS: The duties assigned to this position involve bending, stooping, lifting and carrying. Items may be placed on overhead shelving.

WORK ENVIRONMENT: Mishomis House

TRAVEL REQUIREMENTS: This position requires at least 44 hours of CBRF Training. Many of these training are out of town at various locations.

RE-POSTED: June 30, 2014
DEADLINE: July 15, 2014 AT 4:00 p.m. OR UNTIL FILLED

FOR FURTHER INFORMATION:

Red Cliff Tribal Administration Building
Human Resources Department
88385 Pike Road, Hwy 13
Bayfield, WI 54814
www.redcliff-nsn.gov

rwygonik@redcliff-nsn.gov

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Employment

Open Positions:

We are currently looking for Temporary Parking Attendants for Powwow Weekend Saturday July 5th, and Sunday July 6th. Contact Seth Morris @ 715-779-9401 for more information

Accepting applications for all positions

- Controller
- Event Center Staff
- Food and Beverage Manager
- Front Desk Clerk
- Hotel Housekeeping
- Host/Hostess
- Staff Accountant

Surveillance Operator
Table Games Dealer
Wait Staff

JOB-APPLICATION- You can now fill out a job application and automatically submit it, or you can print it out.

The Red Cliff Tribal Council has a drug free work place policy and adheres to the intent of the drug free work place act.

All new hires are subject to a drug test prior to starting.

Stay & Play Package

Chase & Ovation

JULY 2014

AABITA-NIIBINO-GIIZIS

NITAM ANOKII-GIIZHIGAD	NIIZHOO-GIIZHIGAD	AABITOOSE	NIIYO-GIIZHIGAD	NAANO-GIIZHIGAD
	1B CHEERIOS, PEARS, CC, ENG MUFFIN L KEILBASA, MAC/CHEZ HONEYDEW, YGT S PBJ/MILK	2B HB OATS, BERRIES, TOAST, BERRIES, PB L CHIX SOUP, BISCUIT, PEACHES, CC, SALAD S ORANGES/CRACKERS	3B CORN CHEX, BANANA BR, ORANGES, YGT L PIZZA, CC, VEG/DIP, MANGO S SMOOTHIE/NILLA WAFER	MENU SUBJECT TO CHANGE
7B PANCAKES, APPLESAUCE, CC L TOMATO SOUP, GR CHEZ, PEARS, YGT, CORN S PRETZELS/JUICE	8B KIX, BLUEBERRIES, CC, MUFFIN L CHIX HD, M ORANGES, YGT, BROCCOLI S SALSA/CHIPS	9B RICE CHEX, APPLES, YGT, ENG MUFFIN L HAM, POTATO, BUN, PINEAPPLE, SALAD, CARROTS S FRUIT CUP/MILK	10B CORNFLAKES, BANANA, TOAST, CC L BEEF STIR FRY, STIR FRY, MANGO, YGT S VEG/DIP/	MILK SERVED WITH ALL MEALS
14B EGGS, TOAST, TRK BACON, ORANGES L SALSBURY STK, PEAS, CANATALOUPE, CC S NUTRA BAR/MILK	15B CHEERIOS, APPLES, YGT, MUFFIN L CHEF SALAD, EGG SALAD, STRAWBERRIES, CC S CRACKERS/CHEESE	16B HB OATS, BANANA, TOAST, PB L CHIX STRIP, FRY, SLAW, BLUEBERRIES S COOKIES/MILK	ECC GRADUATION	