



Red Cliff Chippewa Housing Authority

Housing Board Meeting Meeting

Wednesday, September 20, 2023

5:00 PM Legendary Waters Resort & Casino Convention Center

AGENDA

	Page
1. CALL TO ORDER	
2. ROLL CALL	
3. APPROVAL OF AGENDA	
4. EXECUTIVE SESSION	
a. Tenant appeal	
5. COMMUNITY INPUT	
6. MINUTES: 08/16/2023	
7. REPORTS	
a. Occupancy/Resident Services - Colleen Hyde	
b. Occupancy Specialist August 2023 Monthly Report Staff Report - ST-2023-0006 - Pdf	2
c. ROSS Program - Deb Morris	
d. Maintenance - Mike Wachsmuth	
e. Inspections/Development - Shane Basina	
f. Homebuyer-Homeowner Program - Liz Boyd	
g. Finance/Procurement - Jean Defoe	
h. Executive Director - Raymond DePerry	
i. Human Resources - Angela Emrich	
8. OLD BUSINESS	
9. NEW BUSINESS	
a. Approval of IHP & 2024 Budget	
10. ADJOURNMENT	

Housing Board Meeting

AGENDA ITEM REPORT



To: Colleen Hyde
Subject: Occupancy Specialist August 2023 Monthly Report
Meeting: Housing Board Meeting - Sep 20 2023
Department: HOUSING BOARD MEMBERS
Staff Contact: MaryKay Defoe, Occupancy

BACKGROUND INFORMATION:

New Waitlist Applications

- 1 Application received.
- 3 Applications Approved

Recurring Day to Day Monthly Activities

- Update Tenant Files
- Billing Statements
- Filing
- 258 Day to Day telephone call assisting community members.
- 24 Work Orders
- Responding to Emails relating to Housing Services
- Attending, staff and other meetings
- Assisted others when needed.
- Other duties as assigned.
- Taking complaints as they come in.
- 36 Background checks
- 65 Rents collected

Approved By:

Angie Emrich, HR Manager/Executive Assistant
Ray Deperry, Executive Director

Status:

Approved - Sep 07 2023
Approved - Sep 08 2023