

# Request to use Merchant Property

Please return to Tribal Administration Building 88455 Pike Rd,  
or email completed form to [redcliff@redcliff-nsn.gov](mailto:redcliff@redcliff-nsn.gov) Call 715-779-3700 with questions.



## YOUR CONTACT INFORMATION

First Name \_\_\_\_\_ Last Name \_\_\_\_\_

Address \_\_\_\_\_ City/State/Zip \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

Are You A Red Cliff Tribal Member?

Yes  No

## EVENT / USE INFORMATION

Event Date(s) \_\_\_\_\_ Start Time \_\_\_\_\_ End Time \_\_\_\_\_

Space Needed  Outdoor  Inside Merchant House Estimated Attendance \_\_\_\_\_

Is this event sponsored by an official Red Cliff Tribal Program and open to the community?

Yes, program name \_\_\_\_\_  No, this is a personal / private event

**Please list any and all details about your intended use of Merchant Property. Please be very specific about your intended use of the property. Incomplete or insufficient details will delay your request, or may result in the denial of your request. The Tribe will not provide tables, chairs, equipment, etc. Alcohol/drugs are not allowed at this property.**

*I agree to be responsible for the conduct of all event guests. I understand that alcohol / drug use is prohibited. I agree to be responsible for thoroughly cleaning and completely removing all waste / garbage from the property. I understand that I will be financially responsible for any damage caused to the property.*

*I understand that submitting this request does not guarantee I will be able to use Merchant Property on the requested date(s).*

*I understand that request approval or denial will be sent to me once this form has been processed by Administration & Executive Council decision has been made.*

Sign and Date \_\_\_\_\_

|                       |          |
|-----------------------|----------|
| Date Rcvd             |          |
| Rcvd By               |          |
| Indoor use approved?  | Yes / No |
| Outdoor use approved? | Yes / No |
| Response Sent?        |          |
| Date                  |          |