

**Rappahannock Rapidan Regional Commission
February 22, 2023 Regular Meeting
RRRC Board Room**

MINUTES

	Culpeper County		Town of Culpeper
X	John Egertson	X	Chris Hively
X	Tom Underwood	X	Meaghan E. Taylor, Chair
	Fauquier County		Town of Gordonsville
	Christopher T. Butler	X	Robert K. Coiner
X	Paul S. McCulla, Vice-Chair		Town of Madison
	Madison County		William Lamar
	R. Clay Jackson		Town of Orange
X	Jonathon Weakley	X	Jeremiah Pent (arrived at 1:10)
	Orange County	X	Greg Woods, Treasurer
X	James P. Crozier		Town of Remington
X	Theodore Voorhees		<i>Vacant</i>
	Rappahannock County		Town of The Plains
X	Garrey W. Curry, Jr.		Lori B. Sisson
X	Debbie Donehey		Town of Warrenton
			William T. Semple II
			<i>Vacant</i>
			Town of Washington
		X	Fred Catlin (arrived at 1:15)

Others Present: Cheryl Yowell, Town of Madison

Staff Present: Patrick Mauney, Terry Snead, Matt Tobias

1. Call to Order

Chair Taylor called meeting to order at 1:00 p.m.

2. Pledge of Allegiance

Chair Taylor led Commissioners in the Pledge of Allegiance.

3. Roll Call & Quorum Determination

Chair Taylor welcomed Mr. Tom Underwood from the Culpeper County Board of Supervisors back to the Commission, and noted that Councilmember Jeremiah Pent was also recently appointed from the Town of Orange. She thanked Gary Deal and Mayor Martha Roby for their service to the Commission.

The Commission observed a moment of silence for past Commissioner Skeet Ashby.

A quorum of the Commission was confirmed.

4. Agenda Approval

Upon motion by J Crozier, 2nd by T Underwood, the agenda was approved ayes all.

5. Public Comment

There were no comments from the public.

6. Presentations and Special Recognition

7. Approval of Minutes

a) December 14, 2022

Chair Taylor presented the minutes from the December 14th RRRC meeting. P McCulla moved to approve as presented, 2nd by D Donehey. The motion carried, T Underwood abstaining.

8. Financial Reports

a) FY 2023 YTD Financial Reports & Proposed Budget Amendments

Chair Taylor asked P Mauney to review the FY 2023 financial reports and proposed budget amendments. P Mauney noted that revenues and expenses were tracking as expected when taking into account the proposed budget amendments. The proposed amendments are related to project spending rather than operational expenses, and he summarized the additions and reductions that result in a balanced budget of \$1,701,694.

Commissioners asked about line items where revenues exceeded project expenses. P Mauney noted that the amounts in excess of expenses are staffing costs reimbursed by the respective grants.

R Coiner moved to approve the amended budget, 2nd by J Weakley. The motion carried unanimously.

b) RRRC Financial Account Summary

Chair Taylor asked P Mauney to review the financial account summaries. P Mauney noted month to month trends in operating and reserve accounts. Commissioners asked about the return on investment from the two Virginia Investment Pool funds. P Mauney stated that the liquidity fund has generated positive returns as interest rates have risen, while the Bond fund has had negative growth over the past year. Commissioners agreed that funds should be moved to the liquidity fund with staff providing updates at future meetings should returns change.

9. Executive Director's Report

Chair Taylor asked P Mauney to review the Director's report. P Mauney highlighted the recent Point in Time Count efforts by Foothills Housing Network, noting preliminary numbers similar to 2022 and that staff had identified an increased number of residents living in cars. He also thanked Rebecca Wareham, De Anderson and Matt Tobias for their efforts and noted an outreach event with numerous partners in Orange County. He also shared that the Commission received an award from the Community Flood Preparedness Fund in January that would enable additional flood resiliency planning as part of the upcoming Hazard Mitigation Plan update. He also stated that Commissioner handbooks were now available on the Commission website, and would

be updated there moving forward. Print copies can be made available, as needed.

10. Staff Updates

a) PDC Housing Development Program

Chair Taylor asked P Mauney to provide updates on the PDC Housing Development Program. P Mauney stated that staff had communicated with Rappahannock-Rapidan Community Services following the December meeting, and that they were disappointed, but understanding about the decision based on project timing. He also noted that staff was in contact with the four approved partners and all remained on schedule. He stated that staff understands that the Fauquier Habitat for Humanity project is awaiting a decision by the Town of Warrenton regarding additional funding, but that he anticipated having more information on that agreement before the end of the fiscal year.

b) Comprehensive Economic Development Strategy (CEDS)

Chair Taylor reminded the Commission that funding was received earlier in the year from U.S. Economic Development Administration to develop a Comprehensive Economic Development Strategy. P Mauney shared that the kickoff meeting was held last week with excellent participation from local economic developers, private sector, chambers of commerce and community colleges. He shared some initial feedback from participants on opportunities and challenges, and asked Commissioners to be involved either via the CEDS strategy committee or in upcoming focus groups or interviews.

c) RRRC 50th Anniversary Updates

Chair Taylor asked for updates on the 50th anniversary. P Mauney noted that the General Assembly passed a commemorating resolution earlier in February and that he would be communicating with each jurisdiction for similar resolutions in the coming months. There is no date or location for the annual meeting, but it will be held in Culpeper based on the rotation put in place in 2018.

d) Regional Broadband Projects Status

Chair Taylor reminded Commissioners of the discussion in December regarding broadband projects, and asked for any updates on local projects. Commission members held an extended discussion on current activity and progress, and asked staff to leave the item on future agendas.

11. New Business

a) RRRC application to DRPT for FY 2024 Section 5310 Mobility Management grant

b) RRRC application to DRPT for FY 2024 Technical Assistance grant

Chair Taylor stated that items 11A and 11B were approved by the Executive Committee at its meeting earlier this month, but requested Commission ratification of each per the existing precedent.

J Crozier moved to ratify the Executive Committee's approval of the FY 2024 Section 5310 application and FY 2024 Technical Assistance grant, 2nd by T Voorhees. The motion carried ayes all.

c) RRRC application to Virginia Tourism Corporation Marketing Leverage Program grant

Chair Taylor presented item 11C and asked P Mauney to review the grant request. P Mauney stated that the Regional Tourism directors met earlier in February and were interested in pursuing a Marketing Leverage Program grant to support a marketing campaign for the Tween Rivers Trail and other regional tourism initiatives. P Mauney noted that the match would be sourced from the shared tourism marketing funds.

R Coiner moved to approve the application to the Virginia Tourism Corporation Marketing Leverage Program grant, 2nd by D Donehey. The motion carried ayes all.

12. Report from Nominating Committee

a) Election of Officers & Executive Committee

Chair Taylor reported that the Executive Committee served as the nominating committee and brought forth the following slate:

CHAIR – FRED CATLIN

VICE-CHAIR – BOB COINER

TREASURER – JOHN EGERTSON

AT-LARGE (PAST CHAIR) – MEAGHAN TAYLOR

AT-LARGE – PAUL MCCULLA

AT-LARGE – TED VOORHEES

Chair Taylor asked for additional nominations from the floor. T Underwood moved to close nominations, 2nd by J Crozier.

G Woods moved to approve the slate as presented, 2nd by T Underwood. The motion carried ayes all.

13. Closed Session

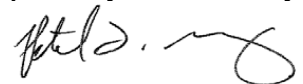
14. Regional Roundtable

Commission members shared information of note from their communities.

15. Adjournment

Upon motion by J Crozier, 2nd by R Coiner, Chair Taylor adjourned the meeting at 3:03 p.m.

Respectfully Submitted by:



Patrick L. Mauney
Secretary & Executive Director