



MEMORANDUM

To: Members of the Rappahannock-Rapidan Regional Commission
From: Patrick L. Mauney, Executive Director
Date: December 7, 2022
Subject: FY 2023 Year-to-Date Revenues & Expenditures

FY 2023 Revenue and Expenditure reports through November 30, 2022 are enclosed for your review. These are unaudited reports for the first five months (42%) of the fiscal year.

Revenues are 35.5% of budget. Most of our annual grant sources are tracking with budget as projected and reimbursements are processing as anticipated. Larger project revenue sources, including the PDC Housing Development program and National Fish and Wildlife Foundation grant are expected to see revenues in the second half of the fiscal year.

Expenditures are 25.9% of budget through November and remain in line with expectations. Operating expenses are at 39.4% of budget, while project expenses are 17.9% of budget.

I anticipate presenting budget amendments for consideration in February.

REQUESTED ACTION: None required.

**Rappahannock-Rapidan Regional Commission
FY 2023 Revenue Snapshot - November 30, 2022**

Budget Items	FY 2023 Budget	Adjustments	Adjusted Budget	July	August	September	October	November	YTD Actual	YTD %
Revenues										
Dues:										
Culpeper County	\$ 26,967.00		\$ 26,967.00		\$ 26,966.92				\$ 26,966.92	100.0%
Fauquier County	\$ 51,497.00		\$ 51,497.00		\$ 25,748.26				\$ 25,748.26	50.0%
Madison County	\$ 11,315.00		\$ 11,315.00	\$ 11,314.56					\$ 11,314.56	100.0%
Orange County	\$ 24,877.00		\$ 24,877.00			\$ 24,876.76			\$ 24,876.76	100.0%
Rappahannock County	\$ 6,027.00		\$ 6,027.00	\$ 6,027.46					\$ 6,027.46	100.0%
Town of Culpeper	\$ 16,651.00		\$ 16,651.00	\$ 16,651.46					\$ 16,651.46	100.0%
Town of Gordonsville	\$ 1,164.00		\$ 1,164.00	\$ 1,163.66					\$ 1,163.66	100.0%
Town of Madison	\$ 170.00		\$ 170.00	\$ 170.15					\$ 170.15	100.1%
Town of Orange	\$ 4,050.00		\$ 4,050.00		\$ 4,050.40				\$ 4,050.40	100.0%
Town of The Plains	\$ 203.00		\$ 203.00	\$ 203.35					\$ 203.35	100.2%
Town of Remington	\$ 520.00		\$ 520.00			\$ 519.58			\$ 519.58	99.9%
Town of Warrenton	\$ 8,347.00		\$ 8,347.00		\$ 8,347.31				\$ 8,347.31	100.0%
Town of Washington	\$ 71.00		\$ 71.00	\$ 71.38					\$ 71.38	100.5%
Interest Income	\$ 500.00		\$ 500.00	\$ 358.69	\$ 482.59	\$ 546.04	\$ 699.63	\$ 1,159.60	\$ 3,246.55	649.3%
Other Income	\$ 1,000.00		\$ 1,000.00	\$ 100.00	\$ 4.21	\$ -	\$ 200.00	\$ 100.00	\$ 404.21	40.4%
DEQ Chesapeake Bay PDC Capacity	\$ 58,000.00		\$ 58,000.00						\$ -	0.0%
DRPT Commuter Assistance Program	\$ 123,160.00		\$ 123,160.00	\$ 19,366.00	\$ 8,374.00		\$ 9,280.00	\$ 16,391.00	\$ 53,411.00	43.4%
DRPT Mobility Management	\$ 400,000.00		\$ 400,000.00	\$ 25,031.00	\$ 21,077.00	\$ 16,950.00	\$ 23,668.00	\$ 43,881.74	\$ 130,607.74	32.7%
DRPT Technical Assistance Grant	\$ 20,000.00		\$ 20,000.00						\$ -	0.0%
NFWF Chesapeake Bay Grant	\$ 250,000.00		\$ 250,000.00					\$ 27,064.52	\$ 27,064.52	10.8%
PATH Farm to School	\$ 40,000.00		\$ 40,000.00	\$ 30,000.00					\$ 30,000.00	75.0%
PATH Mobility Management/Transportation	\$ 190,000.00		\$ 190,000.00	\$ 1,500.00		\$ 210,000.00			\$ 211,500.00	111.3%
Regional Housing	\$ 48,604.00		\$ 48,604.00	\$ 13,778.52	\$ 19,100.76	\$ 8,675.50			\$ 41,554.78	85.5%
Regional Tourism	\$ 7,600.00		\$ 7,600.00		\$ 5,600.00	\$ 454.60	\$ 1,400.00		\$ 7,454.60	98.1%
RTAP Grant		\$ 1,800.00	\$ 1,800.00						\$ -	0.0%
Rural Transportation Planning	\$ 58,000.00		\$ 58,000.00		\$ 16,195.38			\$ 6,119.14	\$ 22,314.52	38.5%
State Regional Planning	\$ 89,971.00		\$ 89,971.00				\$ 44,985.00		\$ 44,985.00	50.0%
VDEM Wildfire Analysis Grant	\$ 2,000.00		\$ 2,000.00		\$ 10,518.61			\$ 1,601.39	\$ 12,120.00	606.0%
VDEM Hazard Mitigation Plan	\$ 50,000.00		\$ 50,000.00						\$ -	0.0%
Virginia Housing PDC Development Program	\$ 500,000.00		\$ 500,000.00			\$ 15,009.90			\$ 15,009.90	3.0%
VHSP Grant	\$ 90,000.00		\$ 90,000.00			\$ 13,826.46			\$ 13,826.46	15.4%
Total Revenue	\$ 2,080,694.00	\$ 1,800.00	\$ 2,082,494.00	\$ 125,736.23	\$ 146,465.44	\$ 290,858.84	\$ 80,232.63	\$ 96,317.39	\$ 739,610.53	35.5%

Rappahannock-Rapidan Regional Commission
FY 2023 Expenditure Snapshot - November 30, 2022

Budget Items	FY 2023 Budget	Adjustments	Adjusted Budget	July	August	September	October	November	YTD Actual	YTD %
Expenditures										
Advertising	\$ 750.00		\$ 750.00			\$ 161.21	\$ 3.79		\$ 165.00	22.0%
Annual Meeting/Workshops/Meetings	\$ 5,000.00		\$ 5,000.00			\$ 534.87	\$ 5,790.83	\$ (710.00)	\$ 5,615.70	112.3%
Audit/Legal	\$ 6,000.00		\$ 6,000.00						\$ -	0.0%
Equipment/Software	\$ 12,000.00		\$ 12,000.00	\$ 314.97	\$ 40.74	\$ 5,404.55	\$ 14.99	\$ 416.79	\$ 6,192.04	51.6%
FICA	\$ 40,550.00		\$ 40,550.00	\$ 2,578.38	\$ 2,680.93	\$ 4,365.29	\$ 2,999.56	\$ 2,979.02	\$ 15,603.18	38.5%
Health & Dental	\$ 80,000.00		\$ 80,000.00	\$ 5,341.84	\$ 5,341.84	\$ 5,341.84	\$ 5,341.84	\$ 5,341.84	\$ 26,709.20	33.4%
Meals	\$ 2,500.00		\$ 2,500.00	\$ 49.94	\$ 61.71			\$ 13.35	\$ 125.00	5.0%
Membership Dues	\$ 6,000.00		\$ 6,000.00		\$ 3,800.00	\$ 236.25			\$ 4,036.25	67.3%
Miscellaneous	\$ 500.00		\$ 500.00	\$ 51.80	\$ 210.65	\$ (61.55)	\$ (44.24)	\$ 568.52	\$ 725.18	145.0%
Mortgage	\$ 23,916.00		\$ 23,916.00	\$ 1,993.00	\$ 1,993.00	\$ 1,993.00	\$ 1,993.00	\$ 1,993.00	\$ 9,965.00	41.7%
Office & P.O. Liability Insurance	\$ 1,400.00		\$ 1,400.00	\$ 1,440.00					\$ 1,440.00	102.9%
Office Maintenance	\$ 14,000.00		\$ 14,000.00	\$ 691.40	\$ 1,364.96		\$ 956.40	\$ 200.00	\$ 3,212.76	22.9%
Payroll Expenses	\$ 530,078.00		\$ 530,078.00	\$ 35,539.29	\$ 36,879.82	\$ 58,837.92	\$ 41,042.56	\$ 40,774.23	\$ 213,073.82	40.2%
Postage	\$ 500.00		\$ 500.00		\$ 9.45		\$ 60.00	\$ 13.16	\$ 82.61	16.5%
Printing	\$ 3,000.00		\$ 3,000.00	\$ 149.84	\$ 173.25	\$ 178.30	\$ 175.52	\$ 356.44	\$ 1,033.35	34.4%
Reserve	\$ -		\$ -						\$ -	0.0%
Subscriptions and Books	\$ 500.00		\$ 500.00	\$ 18.00	\$ 16.00	\$ 16.00	\$ 74.99	\$ 45.00	\$ 169.99	34.0%
Supplies	\$ 4,500.00		\$ 4,500.00	\$ 54.74	\$ 260.56	\$ 99.25	\$ 96.13	\$ 434.98	\$ 945.66	21.0%
Technology	\$ 13,000.00		\$ 13,000.00	\$ 2,962.54	\$ 762.54	\$ 826.54	\$ 765.89	\$ 701.66	\$ 6,019.17	46.3%
Travel & Training	\$ 11,000.00		\$ 11,000.00	\$ 1,441.23	\$ 395.17	\$ 407.56	\$ 869.19	\$ 616.13	\$ 3,729.28	33.9%
Utilities	\$ 6,500.00		\$ 6,500.00	\$ 305.20	\$ 355.67	\$ 382.59	\$ 311.58	\$ 169.93	\$ 1,524.97	23.5%
VRS	\$ 16,000.00		\$ 16,000.00	\$ 956.75	\$ 956.76	\$ 1,016.75	\$ 1,225.77	\$ 1,166.13	\$ 5,322.16	33.3%
Workman's Comp	\$ 500.00		\$ 500.00	\$ 500.00					\$ 500.00	100.0%
AmeriCorps VISTA Match Expense	\$ 6,500.00		\$ 6,500.00			\$ 6,500.00			\$ 6,500.00	100.0%
Chesapeake Bay PDC Capacity Expenses	\$ 1,000.00		\$ 1,000.00						\$ -	0.0%
Commuter Services Expenses	\$ 60,000.00		\$ 60,000.00	\$ 258.73	\$ 152.31	\$ 2,928.32	\$ 578.68	\$ 827.26	\$ 4,745.30	7.9%
Farm to School Expenses	\$ 3,000.00		\$ 3,000.00	\$ 293.79	\$ 131.51	\$ 375.50	\$ 282.06	\$ 371.69	\$ 1,454.55	48.5%
Hazard Mitigation Expenses	\$ 45,000.00		\$ 45,000.00						\$ -	0.0%
Mobility Management Expenses	\$ 488,000.00		\$ 488,000.00	\$ 15,403.42	\$ 36,944.85	\$ 29,293.27	\$ 44,850.08	\$ 73,172.57	\$ 199,664.19	40.9%
NFWF Grant Expenses	\$ 240,000.00		\$ 240,000.00	\$ 10,000.00				\$ 5,505.00	\$ 15,505.00	6.5%
Regional Tourism Expenses	\$ 10,000.00		\$ 10,000.00	\$ 200.18	\$ 90.04	\$ 4.99	\$ 1,856.49	\$ 19.98	\$ 2,171.68	21.7%
RTAP Expenses		\$ 1,800.00	\$ 1,800.00				\$ 1,800.00		\$ 1,800.00	100.0%
Rural Transportation Expenses	\$ 1,000.00		\$ 1,000.00	\$ 33.94					\$ 33.94	3.4%
Virginia Housing PDC Development Program Exper	\$ 445,000.00		\$ 445,000.00		\$ 667.50			\$ 34.38	\$ 701.88	0.2%
VHSP Expenses	\$ 3,000.00		\$ 3,000.00	\$ 14.95	\$ 14.95	\$ 695.55	\$ 252.59	\$ 14.95	\$ 992.99	33.1%
Total Expenditures	\$ 2,080,694.00	\$ 1,800.00	\$ 2,082,494.00	\$ 80,593.93	\$ 93,304.21	\$ 119,538.00	\$ 111,297.70	\$ 135,026.01	\$ 539,759.85	25.9%