

Rappahannock Rapidan Regional Commission
April 27, 2022 Regular Meeting
Orange County Public Safety Building, Orange, VA

MINUTES

	Culpeper County		Town of Culpeper
X	Gary Deal	X	Chris Hively
X	John Egertson	X	Meaghan E. Taylor, Chair
	Fauquier County		Town of Gordonsville
	Christopher T. Butler		Robert K. Coiner
X	Paul S. McCulla, Vice-Chair		Town of Madison
	Madison County		William Lamar
X	R. Clay Jackson		Town of Orange
X	Jonathon Weakley	X	Martha Roby
	Orange County		Greg Woods, Treasurer
X	James P. Crozier		Town of Remington
X	Theodore Voorhees		Evan H. ‘Skeet’ Ashby
	Rappahannock County		Town of The Plains
	Garrey W. Curry, Jr.		Lori B. Sisson
	Debbie Donehey		Town of Warrenton
		X	Brandie Schaeffer
		X	William T. Semple II
			Town of Washington
		X	Frederic Catlin

Staff Present: Liz Beling, Matthew Decatur, Michelle Edwards, Patrick Mauney,
Terry Snead, Rebecca Wareham
Others Present: Cheryl Yowell (Town of Madison)

1. Call to Order

Chair Taylor called meeting to order at 1:06 p.m. She thanked Commissioners Crozier and Voorhees for hosting today’s meeting and organizing tours of the facility before and after the meeting.

2. Pledge of Allegiance

Chair Taylor led Commissioners in the Pledge of Allegiance.

3. Roll Call & Quorum Determination

A quorum of the Commission was confirmed.

4. Agenda Approval

Upon motion by J Crozier, 2nd by F Catlin, the agenda was approved ayes all.

5. Public Comment

There were no comments from the public.

6. Presentations and Special Recognition

7. Approval of Minutes

a) February 23, 2022

Chair Taylor presented the minutes from the February 23rd RRRC meeting. F Catlin moved to approve as presented, 2nd by P McCulla. The motion carried, J Crozier abstaining.

8. Financial Reports

a) FY 2022 Year to Date Financial Report & Budget Amendments

Chair Taylor asked P Mauney to review the financial reports and proposed budget amendments. P Mauney noted the amendments included in the cover memo, reflecting decreases in DRPT 5310 and NFWF revenues and pass-through expenditures due to project timeline delays. Neither would result in changes in net income for the Commission in FY 2022 nor future fiscal years. He also apprised of revenue additions to the PDC Housing Development Program and for the previously approved Virginia Trees for Clean Water grant.

J Crozier moved to approve the amended budget, 2nd by J Weakley. The motion carried unanimously.

b) FY 2023 Preliminary Budget

Chair Taylor presented the FY 2023 draft budget, noting that changes may occur prior to the June Board meeting and that no action was requested today. P Mauney provided summary comments for the budget as proposed, noting the significant increase in revenues based on increased awards for the PDC Housing Development program, DRPT Section 5310 mobility management program and for the timeline changes for the National Fish and Wildlife Foundation grant. He also called attention to additional grant applications currently pending.

P Mauney also reviewed primary expense categories for personnel and benefit costs, and indicated that the budget includes a 5% cost of living increase along with adjustments consistent with the pay plan approved in February.

Commissioners discussed the draft budget briefly. Chair Taylor stated that additional questions may be directed to staff between now and the June meeting.

9. Executive Director's Report

Chair Taylor asked P Mauney to review the Director's report. P Mauney highlighted a few items from his written report, including information on the Southeast Crescent Regional Commission, recent press coverage of the work of the Regional Transportation Collaborative, grant application follow-up related to the Community Flood Preparedness Fund, Comprehensive Economic Development Strategy and Virginia Homeless Solutions Program.

He further thanked Commissioner Deal for including the Commission amongst the stakeholders during a recent funding announcement at the Carver Center, and noted similar funding announcement for Orange County from Congresswoman Spanberger's

office.

He closed by sharing that January 1973 was the first meeting of the Regional Commission and he would be seeking Resolutions from each jurisdiction commemorating the 50th anniversary later in the year, and that Commissioners should also expect to receive requests for leadership award nominations and Annual Meeting information in the coming months.

10. Staff Updates

a) Regional Long Range Transportation Plan

Chair Taylor asked P Mauney and Matthew Decatur to review the updated Regional Long Range Transportation Plan. P Mauney stated that staff had requested projects and revisions from the Commission and regional stakeholders from April through August of 2021, and later sought public comment in January 2022. All requests and revisions were reviewed and incorporated, as appropriate.

M Decatur walked Commission members through some of the major revisions and shared that the primary function of the plan was to align with available funding resources such as Smart Scale, Revenue Sharing, and Transportation Alternatives. He also stated that the plan could be updated more regularly moving forward as new projects and priorities are identified.

J Crozier moved to approve the Regional Long Range Transportation Plan, 2nd by C Jackson. The motion carried ayes all.

b) Foothills Housing Network Update

Chair Taylor asked Rebecca Wareham, Continuum of Care Coordinator, to provide an update on Foothills Housing Network activities. R Wareham shared data and information relating to the January Point in Time Count, highlighting increases in the number of homeless individuals and households both sheltered and unsheltered. She thanked the local partners and FHN member organizations for their efforts, citing the significant funding resources made available in response to the COVID-19 pandemic that allowed for temporary placement of homeless households in hotels and motels in the region. She did note that those funding resources are in the process of being phased out or reduced, and that partners were continuing to seek available housing options throughout the region and asked any Commission members with connections to landlords to be in touch with FHN to discuss incentives and resources through the network.

Commissioners had several questions, including requests for data and ability of FHN to participate in local housing efforts. Chair Taylor thanked R Wareham for her work and for sharing the information.

c) By-Laws Amendments

Chair Taylor stated that the Commission requested staff to review and present bylaws amendments related to quorum, and also for gender references in the current bylaws. She further stated that this was a first reading of proposed amendments, which could

then be revised and acted upon at the next Commission meeting.

P Mauney stated that he collected bylaws from eight other Planning Districts in Virginia and that the method for determining a quorum varied widely, as summarized in the board meeting materials. Based on that review, along with the Commission discussion at previous meetings, his recommendation was to identify 8 commissioners, or representatives from 7 jurisdictions, as comprising a quorum. This would allow that number to be present in person to convene a meeting, with other Commissioners able to participate remotely.

Commission members discussed, but made no revisions to the proposed amendments.

11. New Business

a) Resolution for FY 2023 Commuter Assistance Program operating grant

P Mauney stated that this item was an oversight from the February meeting when the Commission approved application for the Commuter Assistance Program (CAP) Operating grant, noting that the Department of Rail and Public Transportation required a Resolution for the grant.

C Jackson moved to approve, 2nd by J Crozier. The motion carried ayes all.

b) RRRC application to USDA Regional Food Systems Partnership program
Chair Taylor presented item 12B for an application to the USDA Regional Food Systems Partnership (RFSP) program. P Mauney asked Michelle Edwards to provide an overview of the partners and total request. M Edwards noted that the Commission was asked to serve as the lead applicant for a partnership that includes 4P Foods, George Washington Carver Food Enterprise Center, Minority & Veteran Farmers of the Piedmont, Mid-Atlantic Food Rescue and Access Coalition, Northern Virginia Food Rescue, and the PATH Foundation. The Commission would provide administrative and coordinating support, as well as an assessment and potential expansion of the Purely Piedmont program.

P Mauney noted that the Commission was asked to provide \$12,000 in cash match for the application (20% of the Commission's total overall request).

J Crozier moved to approve, 2nd by C Jackson. The motion carried ayes all.

c) FY 2023 Rural Transportation Work Program

Chair Taylor introduced the FY 2023 Rural Transportation Work Program, stating that staff requested approval of the Work Program and adoption of the Resolution attached. P Mauney reviewed the draft work program, noting coordination with VDOT and local government staff, and outlined the statewide planning support, regional transportation planning, and local technical assistance sections that provide the Commission with flexibility to support local transportation planning needs throughout the year.

T Voorhees moved to approve the Work Plan and Resolution, 2nd by M Roby. The motion carried unanimously.

12. Closed Session

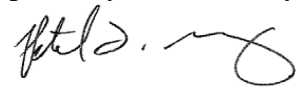
13. Regional Roundtable

Commission members shared information of note from their communities.

14. Adjournment

Upon motion by J Crozier, 2nd by T Voorhees, Chair Taylor adjourned the meeting at 2:36 p.m.

Respectfully Submitted by:



Patrick L. Mauney
Secretary & Executive Director