

Rappahannock Rapidan Regional Commission
August 25, 2021 Regular Meeting
Culpeper Technical Education Center, Culpeper, VA

MINUTES

	Culpeper County		Town of Culpeper
	Gary Deal	X	Chris Hively
X	John Egertson	X	Meaghan E. Taylor, Chair
	Fauquier County		Town of Gordonsville
	Christopher T. Butler	X	Robert K. Coiner
	Paul S. McCulla, Vice-Chair		Town of Madison
	Madison County		William Lamar
	Charlotte Hoffman		Town of Orange
	<i>Vacant</i>		Martha Roby
	Orange County	X	Greg Woods, Treasurer
X	James P. Crozier		Town of Remington
X	Theodore Voorhees		Evan H. ‘Skeet’ Ashby
	Rappahannock County		Town of The Plains
X	Garrey W. Curry, Jr.		Lori B. Sisson
X	Debbie Donehey		Town of Warrenton
		X	Brandie Schaeffer
		X	Heather Sutphin
			Town of Washington
		X	Frederic Catlin

Staff Present: Monica Creel, Jennifer Little, Patrick Mauney, Terry Snead

1. Call to Order

Chair Taylor called meeting to order at 1:07 p.m. She thanked staff at the Culpeper Technical Education Center for hosting and providing a tour to Commissioners prior to the meeting.

2. Pledge of Allegiance

Chair Taylor led Commissioners in the Pledge of Allegiance.

3. Roll Call & Quorum Determination

A quorum of the Commission was confirmed.

4. Agenda Approval

Upon motion by R Coiner, 2nd by J Crozier, the agenda was approved ayes all.

5. Public Comment

There were no comments from the public.

6. Presentations and Special Recognition

7. Approval of Minutes

a) June 23, 2021

Chair Taylor presented the minutes from the June 23rd RRRC meeting. J Crozier moved to approve, 2nd by R Coiner. The motion carried unanimously.

8. Financial Reports

a) FY 2021 Final Unaudited Financial Report

b) FY 2022 Year to Date Financial Report

c) Financial Account Summaries

Chair Taylor asked P Mauney to review the financial reports, noting that no action was required for financial reports at this meeting.

P Mauney reviewed the final FY 2021 revenues and expenses, reporting that the revenues ended the year just under budget, with expenses totaling 89.2% of expectations, largely due to reduced grant spending and reduced office expenses, travel costs, and meeting expenses due to COVID-19. He noted that the FY 2021 audit would be available in October, with the auditors in the office on September 2nd.

He also reviewed the first month of spending for FY 2022, noting no issues.

Finally, the twice-yearly report on Commission account balances was provided. P Mauney stated that the net position has improved year over year and over the past five years. He also indicated that return on investment on the Commission's reserve accounts have decreased significantly over the past year and that was included in the FY 2022 budget.

9. Executive Director's Report

Chair Taylor asked P Mauney to review the Director's report. P Mauney noted two positions have been filled, with Elizabeth Beling joining as Farm to School Liaison, and Olivia Samimy as AmeriCorps VISTA on August 30th. He also shared information from the FOIA Council regarding potential changes to electronic meeting requirements, and would continue to keep Commissioners updated as it may have impacts for Commission meetings.

He also reminded Commissioners of the upcoming Volunteer Driver Appreciation event on September 15th.

Finally, information on the Virginia Redistricting Commission activities and RRRC assistance for local redistricting was provided. He noted that the initial Census populations were now available, but that reallocated prison population data would not be available from the Virginia Division of Legislative Services until September.

10. Staff Updates

a) PDC Housing Development Program

Chair Taylor asked staff to provide updates on the PDC Housing Development Program and initial activities following grant award in July. P Mauney stated that all

21 planning districts had applied for, and been awarded, funding. Commission staff has prepared a draft timeline for the first year of the program, as well as a guidance document outlining the key tasks and responsibilities for staff, the Regional Commission and partner stakeholders. He also stated that these documents are very much in draft form, but that feedback would be gladly received.

He further thanked Jennifer Little for her efforts in supporting the program and noted a September 20th introductory meeting to be held with interested stakeholders in the region.

b) RRRC Annual Meeting & Leadership Awards

Chair Taylor noted that the Annual Meeting was confirmed for Thursday, October 7th at Lake of the Woods in Orange County. Chair Taylor requested Commission discussion regarding any concerns with moving forward with the event.

Commissioners voiced no concerns and felt that the existing circumstances were suitably different from last year, given vaccine availability. Staff was asked to direct energy towards ensuring appropriate distancing and safe gathering protocols were followed.

11. New Business

a) Authorization of FY 2023 RRRC Per Capita Dues Rate & Funding Requests

Chair Taylor stated that the Commission historically authorizes the per capita dues rate and other funding requests at the August meeting in order to meet locality request deadlines. She also stated that staff recommended maintaining the per capita rate at \$0.83 and a level-funded regional housing support request. P Mauney reviewed the recently released 2020 U.S. Census figures, which would be used for the following two years' requests.

G Woods moved to approve the FY 2023 per capita rate and funding requests, 2nd by R Coiner. The motion carried unanimously.

b) RRRC application to EDA for CEDS Planning Grant

Chair Taylor asked P Mauney to review item 11B. P Mauney noted that the Commission had approved an application in June 2020 in partnership with the Thomas Jefferson PDC for a Comprehensive Economic Development Strategy planning grant that was not funded via Economic Development Administration CARES Act programs. He stated that staff had reworked the previous application and was seeking approval to submit a grant to EDA's American Rescue Plan programs for a CEDS covering the RRRC area only. He also stated that there may be opportunities to partner with TJPDC, should that agency and region also move forward with an application.

Commission members asked whether a CEDS could include local strategies similar to the Regional Housing Study. P Mauney stated that this should be possible and that local economic development projects are typically incorporated into the CEDS process.

T Voorhees moved to authorize the application, 2nd by F Catlin. The motion carried unanimously.

c) RRRC application to DOF for Virginia Trees for Clean Water Grant program
Chair Taylor asked P Mauney to review the DOF grant application. P Mauney stated that staff was approached by Culpeper County and Friends of the Rappahannock regarding the potential for RRRC to serve as applicant for a request to the Department of Forestry for the Virginia Trees for Clean Water Grant program. The request would provide funding for tree planting at Lenn Park in Culpeper County, and matching funds would be sourced from Friends of the Rappahannock and project partners.

J Egertson stated that Culpeper County was supportive, but that the grant application deadline did not work with the County's committee schedule, and they would be grateful for RRRC serving as applicant.

J Crozier moved to approve the application, 2nd by F Catlin. The motion carried unanimously.

d) RRRC application to PATH Foundation for Regional Transportation Collaborative
Chair Taylor asked P Mauney to review the request to the PATH Foundation for the continuation of funding for the Regional Transportation Collaborative. P Mauney noted the successful implementation of the RTC model in 2021 including partnerships with Rappahannock-Rapidan Community Services, VolTran, Rapp at Home, LOWLINC, Aging Together, Virginia Regional Transit, as well as hospitals, free clinics and school systems in the region. The request is for \$190,000 and most funding would be distributed to RTC partners to support public outreach, volunteer driver recruitment, strategic planning, and overall program coordination including the FAMS Call Center.

G Curry moved to approve the application, 2nd by J Crozier. The motion carried unanimously.

12. Closed Session (if necessary)

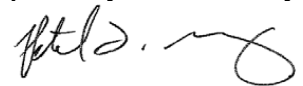
13. Regional Roundtable

Commission members shared information of note from their communities.

14. Adjournment

Upon motion by J Crozier, 2nd by D Donehey, Chair Taylor adjourned the meeting at 2:35 p.m.

Respectfully Submitted by:



Patrick L. Mauney
Secretary & Executive Director