

Rappahannock Rapidan Regional Commission
August 26, 2020 Regular Meeting
Electronic Meeting

MINUTES

	Culpeper County		Town of Culpeper
X	John Egertson		Chris Hively
	Tom Underwood	X	Meaghan E. Taylor, Vice-Chair
	Fauquier County		Town of Gordonsville
	Christopher T. Butler	X	Robert K. Coiner, Chair
X	Paul S. McCulla		Town of Madison
	Madison County	X	William Lamar
X	Jack Hobbs		Town of Orange
	Charlotte Hoffman	X	Martha Roby
	Orange County		Greg Woods, Treasurer
X	James P. Crozier		Town of Remington
X	Theodore Voorhees		Evan H. ‘Skeet’ Ashby
	Rappahannock County		Town of The Plains
X	Garrey W. Curry, Jr.		<i>Vacant</i>
	Christine Smith		Town of Warrenton
		X	Brandie Schaeffer
			<i>Vacant</i>
			Town of Washington
			Frederic Catlin

Others Present: Mayor Carter Nevill, Town of Warrenton

Staff Present: Michelle Edwards, Jennifer Little, Patrick Mauney, Terry Snead

1. Call to Order

Chairman Coiner called meeting to order and stated that due to the COVID-19 pandemic and associated State of Emergency, the meeting was being conducted electronically via Zoom and that audio and video of the proceedings were available on YouTube during and after the meeting.

2. Electronic Meetings During Declared State of Emergency

Chairman Coiner asked the Executive Director to review the guidelines for conducting the Commission meeting electronically. P Mauney reviewed the requirements, noting that the Commission will follow the guidance in §2.2-3708.2 of the Code of Virginia regarding electronic meetings when the Governor has declared a State of Emergency in accordance with §44-146.17 of the Code of Virginia.

3. Roll Call & Quorum Determination

Chairman Coiner shared that Commissioner Ashby from the Town of Remington was recovering from a recent hospitalization and offered the best wishes of the Commission to Mr. Ashby.

A quorum of the Commission was confirmed.

4. Agenda Approval

Upon motion by M Roby, 2nd by J Crozier, the agenda was approved ayes all.

5. Public Comment

There were no comments from the public submitted prior to the meeting.

6. Approval of Minutes

a) June 24, 2020

Chairman Coiner presented the minutes from the June 24th RRRC meeting. After discussion, J Egertson moved to approve the June 24th minutes, 2nd by J Hobbs. The motion was approved ayes all.

7. Financial Reports

a) FY2020 Final Unaudited Revenues and Expenditures

b) FY2021 YTD Revenues and Expenditures

c) Financial Account Summaries

Chairman Coiner asked P Maaney to review the financial reports, noting that no action was required at today's meeting. P Maaney reviewed the unaudited FY 2020 revenues and expenses, noting that both were lower than budgeted amounts largely due to deferrals related to the COVID-19 pandemic and reimbursements that will be received in FY 2021. P Maaney also stated that the agency auditors – Dunham, Aukamp and Rhodes PLC – will be in the office on September 3rd.

P Maaney briefly reviewed the first month of FY 2021 financials and stated that both Culpeper and Fauquier counties have moved to quarterly appropriations in response to budget uncertainty, but that the Commission should not see any adverse impacts to its budget.

Finally, the twice yearly review of financial accounts was provided for the Commission's information.

8. Executive Director's Report

Chairman Coiner asked P Maaney to review the Director's report. P Maaney shared that Commission staff has received positive response from PATH regarding the transportation and mobility collaborative grant application submitted earlier this year and expect an award notification soon. P Maaney also noted recently submitted grant application for the CEDS planning process in coordination with Thomas Jefferson PDC and a kickoff meeting with the Virginia Department of Emergency Management for the wildfire analysis project.

P Maaney also briefly reviewed the status of the Regional Housing Study, indicating that he expected the consultant to have a presentation and draft study for the Commission at the October meeting.

9. New Business

a) Consideration of Resolution Supporting RRRC applications to Smart Scale Program

Chairman Coiner asked P Maaney to present item 12A, RRRC applications to Smart Scale. P Maaney reviewed three applications for projects from Fauquier County that were submitted via the Commission's Smart Scale account. P McCulla moved to approve the Resolution of Support, 2nd by J Crozier. The motion was approved by roll call vote.

Aye: Coiner, Crozier, Curry, Egertson, Hobbs, Lamar, McCulla, Roby, Schaeffer, Taylor, Voorhees (11); Nay: None; Abstain: None; Absent: Ashby, Butler, Catlin, Hively, Hoffman, Smith, Underwood, Woods (8)

b) Consideration of Resolution Supporting Local Government applications to Smart Scale Program

Chairman Coiner introduced item 12B and asked P Maaney to review the local government Smart Scale applications. P Maaney noted that projects on a designated Corridor of Statewide Significance require Commission support and that, historically, the Commission has included all projects submitted by local governments in this Resolution.

J Hobbs moved to approve the Resolution of Support for local government Smart Scale applications, 2nd by J Crozier. The motion carried by roll call vote.

Aye: Coiner, Crozier, Curry, Egertson, Hobbs, Lamar, McCulla, Roby, Schaeffer, Taylor, Voorhees (11); Nay: None; Abstain: None; Absent: Ashby, Butler, Catlin, Hively, Hoffman, Smith, Underwood, Woods (8)

c) Request from Rappahannock County to Serve as Fiscal Agent for CARES Act Business Assistance Program

Chairman Coiner asked P Maaney to discuss item 12C. P Maaney referenced local business assistance programs utilizing CARES Act funding in the region and stated that Rappahannock County requested the Commission serve as fiscal agent for a proposed Rappahannock County program.

G Curry moved to authorize the Commission to serve as fiscal agent for a Rappahannock County COVID-19 business assistance program, 2nd by J Hobbs. The motion was approved on a roll call vote.

Aye: Coiner, Crozier, Curry, Egertson, Hobbs, Lamar, McCulla, Roby, Schaeffer, Taylor, Voorhees (11); Nay: None; Abstain: None; Absent: Ashby, Butler, Catlin, Hively, Hoffman, Smith, Underwood, Woods (8)

d) Request for Letter of Support from Mid-Atlantic Broadband/Southside PDC

Chairman Coiner asked P Mauney to summarize request from Southside Planning District Commission for a request to the U.S. Economic Development Administration. P Mauney stated that Southside PDC and Mid-Atlantic Broadband were asking for support for a grant to fund design work for Fiber expansion project that would include parts of the region. P Mauney indicated that a similar request was made to the GO Virginia Region 9 council, but some concerns were raised and felt that the Commission could review prior to staff sending a support letter. J Crozier moved to approve letter of support, 2nd by J Hobbs.

Discussion ensued, with J Crozier noting that he did not oppose the request, but noted the lack of benefit to Orange County and other members of the Commission. The motion carried ayes all.

e) Authorization of FY 2022 RRRC Per Capita Dues Rate & Funding Requests

Chairman Coiner introduced item 12F related to FY 2022 funding requests, outlining the annual dues request and regional housing requests. J Crozier moved to approve the \$0.83 per capita request and unchanged regional housing request, 2nd by P McCulla. The motion was approved ayes all.

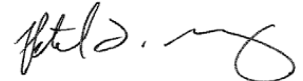
10. Regional Roundtable

Chairman Coiner announced the postponement of the RRRC Annual Meeting until a date and time suitable for such an event to be held. Commissioners discussed upcoming meetings and options to hold in-person Commission meetings at local government spaces that can accommodate physical distancing and other COVID-19 protocols. Consensus was reached for staff to work with member jurisdictions to identify locations for upcoming regular meetings.

11. Adjournment

Chairman Coiner adjourned the meeting at 2:05 p.m.

Respectfully Submitted by:



Patrick L. Mauney
Secretary & Executive Director