



Rappahannock-Rapidan Regional Commission Meeting
February 26, 2020 at 1:00 pm
RRRC Board Room
420 Southridge Parkway, Suite 106, Culpeper, VA 22701

AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Roll Call & Quorum Determination

Welcome to New Commissioners: Paul Bates, Culpeper County; Brenda Garton, Orange County; and Christine Smith, Rappahannock County

4. **Approval of Agenda
5. Public Comment
6. Presentations and Special Recognition
7. Approval of Minutes
 - a) **December 11, 2019 ([Attachment](#))
8. Intergovernmental Review
9. Financial Reports
 - a) FY 2020 YTD Revenues and Expenditures ([Attachment](#))
 - b) Agency Financial Account Summaries ([Attachment](#))
10. Executive Director's Report ([Attachment](#))
11. Staff Updates
 - a) USDA Farmers Market Promotion Program Final Report ([Attachment](#))
 - b) Regional Housing Study

Meeting Calendar and additional background available via the Commission's websites:
www.rrregion.org www.rrcommute.org www.thevirginiapiedmont.org www.fams.org
www.purelypiedmont.com www.foothillshousing.org www.tweenriverstrail.com

12. New Business

- a) **Regional Farm to School Liaison Position ([Attachment](#))
- b) **RRRC Application to DRPT for FY 2021 Transportation Demand Management Operating Assistance Grant Program ([Attachment](#))
- c) **RRRC Application to DRPT for Technical Assistance grant for TDM/Transit Analysis ([Attachment](#))
- d) **RRRC Application to PATH Foundation for Program & Planning grant for Regional Volunteer Transportation Collaborative ([Attachment](#))
- e) **RRRC Application to DHCD for FY 2021 Virginia Homeless Solutions Program (VHSP) Grant ([Attachment](#))
- f) **2020 CDBG Regional Priorities ([Attachment](#))

13. Report from Nominating Committee

- a) **Election of RRRC Officers for terms beginning March 1, 2020

14. Closed Session (if necessary)

15. Upcoming Meetings (<http://www.rrregion.org/calendar.html>)

- Regional Commission April 22, 1pm
- Foothills Housing Network March 10, 1pm

16. Regional Roundtable

17. **Adjournment

****Commission Action Requested**

NOTE: An Executive Committee meeting will be convened if a quorum is not present.

**Rappahannock Rapidan Regional Commission
December 11, 2019 Regular Meeting
RRRC Board Room
420 Southridge Parkway Suite 106, Culpeper VA 22701**

MINUTES

	Culpeper County		Town of Culpeper
X	John Egertson		Chris Hively
X	Steven L. Walker	X	Meaghan E. Taylor, Vice-Chair
	Fauquier County		Town of Gordonsville
	Christopher T. Butler	X	Robert K. Coiner, Chair
X	Paul S. McCulla		Town of Madison
	Madison County	X	William Lamar
X	Charlotte Hoffman		Town of Orange
X	Jack Hobbs	X	Martha Roby
	Orange County	X	Greg Woods
X	James P. Crozier		Town of Remington
X	R. Bryan David	X	Evan H. 'Skeet' Ashby
	Rappahannock County		Town of The Plains
X	Garrey W. Curry, Jr.		Christopher R. Malone
X	Roger Welch		Town of Warrenton
			Brandie Schaeffer
		X	Jerry Wood- Treasurer
			Town of Washington
			Frederic Catlin

Others Present: Denise Harris, Town of Warrenton

Staff Present: Hunter Berry, Jenny Biché, Joe Costello, Monica Creel, Michelle Edwards, Jennifer Little, Patrick Mauney, Terry Snead

1. **Call to Order**
Chair Robert Coiner called the meeting to order at 1:06 p.m.
2. **Pledge of Allegiance**
3. **Roll Call & Quorum Determination**
A quorum of the Commission membership was confirmed.
4. **Agenda Approval**
Upon motion by C Hoffman, 2nd by M Roby, the agenda was approved unanimously.
5. **Public Comment**
There were no comments from the public.

6. Presentations

a) **Resolution of Thanks to Outgoing Commissioners Steve Walker & Roger Welch

Chair Coiner presented Resolutions prepared for Commissioners Steve Walker, Culpeper County, and Roger Welch, Rappahannock County recognizing their service to the Commission and the region. Upon motion by G Curry, 2nd by J Egerton, the Resolutions were unanimously adopted and the Commission expressed its gratitude to both men for their service.

7. Approval of Minutes

a) October 23, 2019

Chair Coiner presented the minutes from the October 23rd meeting. M Roby moved to approve, 2nd by M Taylor. The minutes were approved unanimously.

8. Intergovernmental Review

There were no intergovernmental review items for consideration

9. Financial Reports

a) FY2020 YTD Revenues and Expenditures

Chair Coiner asked P Mauney to review the financial report and FY 2019 audit. P Mauney noted that, through November, revenues are 56% of budgeted amounts, and expenditures at 40% with no issues. There were two adjustments made to the budget, breaking out funds received from PATH Foundation for the FAMS Call Center staffing assistance discussed in October, and for the addition of revenues expected from the VHDA Housing Study grant.

B David moved to approve the amended budget, 2nd by P McCulla. The motion carried unanimously.

b) FY 2019 Draft Audit Report

P Mauney referenced the FY 2019 agency audit that was distributed at the October meeting. With no changes requested subsequent to the meeting, staff recommended adoption of the audit. Upon motion by C Hoffman, 2nd by P McCulla, the FY 2019 audit was adopted.

10. Executive Director's Report (Attachment)

Chair Coiner asked P Mauney to review the Director's report. P Mauney noted that local budget requests for FY 2021 are in development for Culpeper & Orange counties, with Madison and Rappahannock counties and our 8 member Towns to follow in January.

Staff held a kickoff meeting with VHDA staff to review grant guidelines and requirements for the Community Impact Grant in November and received 8 proposals by the December 6th deadline for the Regional Housing study.

P Mauney also shared that in October the Commission approved RRRC to serve as lead

partner on potential application to the USDA Regional Conservation Partnership Program, but that following further discussions with partners the decision was taken to hold off on an application to the program for this grant cycle. Staff expects that this program may be considered again next Fall.

P Mauney also referenced the upcoming Smart Scale cycle for transportation funding and that staff is working with the Rural Transportation Committee updating plans and is available to assist with Smart Portal applications in 2020.

Lastly, P Mauney announced that Jenny Biché will be leaving RRRC in early January and noted her contributions over the past 10 years, spanning program areas from environmental, transportation, tourism and housing and thanking her for her efforts on behalf of FAMS and Foothills Housing Network, most recently. Commissioners applauded Ms. Biché's efforts and wished her well.

11. Staff Updates

a) RRRC Active Transportation Plan

Chair Coiner asked J Costello to report on the RRRC Active Transportation Plan. J Costello referenced past presentations to the Commission as well as a final plan review meeting held on December 5th in conjunction with a regional Virginia Outdoors Plan meeting. The plan has been vetted through various RRRC committees and local planning and parks and recreation staff and represents a significant enhancement to the previous inventory-based plan. S Walker asked about public access to the data and map applications and J Costello indicated that these would be publicly available and may be updated and improved through future efforts locally and regionally.

S Walker moved to adopt the RRRC Active Transportation Plan, 2nd by M Taylor. The motion carried unanimously.

b) Regional Tourism Committee/ Tween Rivers Trail

Chair Coiner asked H Berry to report on the recent activities of the Regional Tourism Committee and Tween Rivers Trail. H Berry reported that the Tween Rivers Trail has 42 new members, 1,600 new Facebook Followers, 6 million digital impressions & people reached thanks to the Virginia Tourism Corporation Marketing Leverage grant funding and marketing activities over the past 12 months. Commission members held a discussion regarding the source of tourism impact estimates and whether there might be opportunity to review methodology in more detail.

12. New Business

a) RRRC Application to DRPT for FY 2021 Transportation Demand Management Operating Assistance Grant Program (Attachment)

Chair Coiner asked P Mauney to review item 12A. P Mauney noted that this is the annual grant application request for funding to support RRRC's Commuter Services program, referencing the preliminary spending plan included in the meeting packet. P McCulla

moved to approve, 2nd by M Roby. The motion carried unanimously.

b) ****RRRC Application to DRPT for FY 2021 FTA Section 5310 Grant Program for Mobility Management (Attachment)**

Chair Coiner asked P Mauney to review item 12B. P Mauney referenced the October presentation regarding mobility management funding changes and clarified that staff intends to apply to DRPT for funding to support the FAMS program with the current structure in place with RRCS providing contractual support for the FAMS Call Center. R Coiner moved to approve, 2nd by C Hoffman. The motion carried unanimously.

c) ****Consideration of Support for Regional Legislative Platform (Attachment)**

Chair Coiner introduced item 12C, Regional Legislative Platform. R Coiner indicated that several jurisdictions have approved the platform individually and asked if there was a desire to offer regional support. J Wood moved to approve the legislative platform, 2nd by J Crozier. The motion carried unanimously. J Crozier noted that he was engaged with officials from the Fredericksburg area and with P Mauney to look at reviewing the current legislative platform process in future years.

d) ****Broadband funding Letters to Regional Legislators (Attachment)**

Chair Coiner asked P Mauney to review item 12D, reminding Commissioners of the presentation from Evan Feinman at the September RRRC Annual Meeting. P Mauney noted that two letters related to broadband funding were included for Commission consideration. The first related to Federal broadband funding through the FCC and the request from Virginia to award those funds via block grant to the state, rather than through the existing USDA approach. The second related to support for increased funding to the state's Virginia Telecommunications Initiative (VATI) program. G Curry moved to approve the letters, with appropriate changes to the VATI letter based on upcoming award announcements, 2nd by B David. The motion carried unanimously.

e) ****Formation of Nomination Committee (Attachment)**

Chair Coiner announced that the Commission needed to form a nominating committee to identify a slate of officers for terms beginning March 1, 2020, noting that the Executive Committee has served in that role in the past. He welcomed any Commissioners who might want to join the nominating committee, as well. Upon motion by J Crozier, 2nd by J Wood, the Commission approved the Executive Committee serving as a Nominating Committee to report at the February meeting. The motion was approved unanimously.

13. Closed Session

No closed session was held.

14. Upcoming Meetings

Chair Coiner referenced upcoming meetings, including the Point in Time Count in January and the first RRRC meeting of 2020 on February 26th.

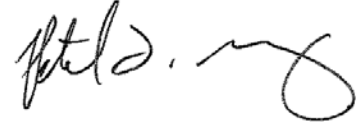
15. Regional Roundtable

Commissioners discussed items of interest from their localities.

16. Adjournment

Chair Coiner adjourned the meeting at 2:15 p.m.

Respectfully Submitted by:



Patrick L. Mauney
Secretary & Executive Director

(Drafted by Monica Creel)

DRAFT



MEMORANDUM

To: Members of the Rappahannock-Rapidan Regional Commission
From: Patrick L. Mauney, Executive Director
Date: February 19, 2020
Subject: FY 2020 Year-to-Date Revenues & Expenditures

FY 2020 Revenue and Expenditure reports through January 31st are enclosed for your review. These are unaudited reports for the first seven months (59%) of the fiscal year.

Revenues are 70% of budget with most grants tracking along a similar path based on reimbursement timing.

Expenditures are also tracking with expected levels at 54% of budgeted amounts. With staffing changes mid-year, we may adjust the amounts related to health/dental insurance and payroll prior to the end of the fiscal year. All other operating and project expenses are within or below expected ranges at this time.

REQUESTED ACTION: None required.

**Rappahannock-Rapidan Regional Commission
FY 2020 Revenue Snapshot - January 31, 2020**

Budget Items	Proposed Budget	Adjustments	Adjusted Budget	November	December	January	YTD Actual	YTD %
Revenues								
Dues:								
Culpeper County	\$ 26,624.00		\$ 26,624.00				\$ 26,623.92	100.0%
Fauquier County	\$ 48,430.00		\$ 48,430.00				\$ 48,429.67	100.0%
Madison County	\$ 10,674.00		\$ 10,674.00				\$ 10,673.80	100.0%
Orange County	\$ 24,039.00		\$ 24,039.00				\$ 24,038.46	100.0%
Rappahannock County	\$ 6,027.00		\$ 6,027.00				\$ 6,027.46	100.0%
Town of Culpeper	\$ 14,945.00		\$ 14,945.00				\$ 14,944.98	100.0%
Town of Gordonsville	\$ 1,314.00		\$ 1,314.00				\$ 1,313.89	100.0%
Town of Madison	\$ 181.00		\$ 181.00				\$ 180.94	100.0%
Town of Orange	\$ 4,140.00		\$ 4,140.00				\$ 4,140.04	100.0%
Town of The Plains	\$ 189.00		\$ 189.00				\$ 189.24	100.1%
Town of Remington	\$ 524.00		\$ 524.00				\$ 523.73	99.9%
Town of Warrenton	\$ 8,185.00		\$ 8,185.00				\$ 8,184.63	100.0%
Town of Washington	\$ 105.00		\$ 105.00				\$ 104.58	99.6%
Interest Income	\$ 3,500.00		\$ 3,500.00	\$ 245.20	\$ 242.09	\$ 237.94	\$ 1,872.49	53.5%
Other Income	\$ 750.00		\$ 750.00			\$ 100.00	\$ 1,700.08	226.7%
DEQ Chesapeake Bay PDC Capacity	\$ 47,500.00		\$ 47,500.00				\$ 21,500.00	45.3%
DRPT Mobility Management Grant	\$ 130,000.00		\$ 130,000.00	\$ 12,186.00	\$ 9,764.00	\$ 8,556.00	\$ 77,278.20	59.4%
DRPT Section 5310 Operating Grant	\$ 100,000.00		\$ 100,000.00	\$ 5,760.00		\$ 14,263.00	\$ 55,750.00	55.8%
PATH FHN Outreach	\$ 5,000.00		\$ 5,000.00				\$ 5,000.00	100.0%
PATH Mobility Management		\$ 26,860.00	\$ 26,860.00				\$ 26,860.00	100.0%
Regional Housing	\$ 48,604.00		\$ 48,604.00				\$ 48,604.66	100.0%
Regional Tourism	\$ 7,000.00		\$ 7,000.00			\$ 3,000.00	\$ 10,000.00	142.9%
Rideshare Program	\$ 129,920.00		\$ 129,920.00	\$ 18,106.00	\$ 12,177.00	\$ 9,356.00	\$ 60,979.00	46.9%
Rideshare Vanpool Grant	\$ 8,000.00		\$ 8,000.00			\$ 964.00	\$ 4,516.00	56.5%
Rural Transportation Planning	\$ 58,000.00		\$ 58,000.00		\$ 14,074.48	\$ 17,571.54	\$ 47,179.04	81.3%
State Regional Planning Grant	\$ 75,971.00		\$ 75,971.00	\$ 37,985.00		\$ 18,993.00	\$ 56,978.00	75.0%
USDA FMPP Grant	\$ 80,574.00		\$ 80,574.00				\$ 74,897.08	93.0%
VHDA Housing Study		\$ 25,000.00	\$ 25,000.00				\$ -	0.0%
VHSP Grant	\$ 84,500.00		\$ 84,500.00	\$ 15,827.47		\$ 18,898.07	\$ 48,916.91	57.9%
VTC Marketing Grant	\$ 21,012.50		\$ 21,012.50			\$ 6,989.94	\$ 6,989.94	33.3%
Total Revenue	\$ 945,708.50	\$ 51,860.00	\$ 997,568.50	\$ 90,109.67	\$ 36,257.57	\$ 98,929.49	\$ 694,396.74	69.6%

Rappahannock-Rapidan Regional Commission
FY 2020 Expenditure Snapshot - January 31, 2020

Budget Items	Proposed Budget	Adjustments	Adjusted Budget	November	December	January	YTD Actual	YTD %
Expenditures								
Advertising	\$ 500.00		\$ 500.00				\$ -	0.0%
Annual Meeting/Workshops/Meetings	\$ 5,500.00		\$ 5,500.00	\$ (70.00)			\$ 4,057.29	73.8%
Audit/Legal	\$ 5,000.00		\$ 5,000.00			\$ 3,800.00	\$ 3,800.00	76.0%
Equipment/Software	\$ 7,000.00		\$ 7,000.00		\$ 102.35	\$ 1,613.30	\$ 1,993.60	28.5%
FICA	\$ 31,500.00		\$ 31,500.00	\$ 3,519.46	\$ 2,302.43	\$ 2,140.55	\$ 17,341.91	55.1%
Health & Dental	\$ 41,300.00		\$ 41,300.00	\$ 4,339.32	\$ 4,339.32	\$ 4,339.32	\$ 26,812.36	64.9%
Meals	\$ 2,200.00		\$ 2,200.00	\$ 170.79	\$ 282.48	\$ 237.70	\$ 1,271.48	57.8%
Membership Dues	\$ 4,000.00		\$ 4,000.00				\$ 3,800.00	95.0%
Miscellaneous	\$ 500.00		\$ 500.00				\$ 9.56	1.9%
Mortgage	\$ 23,916.00		\$ 23,916.00	\$ 1,993.00	\$ 1,993.00	\$ 1,993.00	\$ 13,951.00	58.3%
Office & P.O. Liability Insurance	\$ 1,300.00		\$ 1,300.00				\$ 1,327.00	102.1%
Office Maintenance	\$ 10,000.00		\$ 10,000.00	\$ 275.00	\$ 375.00	\$ 491.40	\$ 2,257.80	22.6%
Payroll Expenses	\$ 410,000.00		\$ 410,000.00	\$ 47,728.18	\$ 31,815.87	\$ 29,697.89	\$ 236,956.90	57.8%
Postage	\$ 750.00		\$ 750.00	\$ 7.90	\$ 73.50	\$ 56.30	\$ 266.25	35.5%
Printing	\$ 2,000.00		\$ 2,000.00	\$ 24.21	\$ 227.48	\$ 192.72	\$ 1,072.75	53.6%
Reserve	\$ 5,385.00		\$ 5,385.00				\$ -	0.0%
Subscriptions and Books	\$ 500.00		\$ 500.00	\$ 16.00	\$ 134.00	\$ 16.00	\$ 348.56	69.7%
Supplies	\$ 4,500.00		\$ 4,500.00	\$ 250.42	\$ 305.83	\$ 437.08	\$ 1,803.28	40.1%
Technology	\$ 8,000.00		\$ 8,000.00	\$ 611.22	\$ 678.31	\$ 600.53	\$ 3,638.47	45.5%
Travel & Training	\$ 9,000.00		\$ 9,000.00	\$ 454.82	\$ (28.72)	\$ 493.43	\$ 4,104.30	45.6%
Utilities	\$ 6,000.00		\$ 6,000.00	\$ 207.71	\$ 293.74	\$ 477.23	\$ 2,373.43	39.6%
VRS	\$ 9,500.00		\$ 9,500.00	\$ 843.51	\$ 651.31	\$ 841.54	\$ 5,550.40	58.4%
Website Update	\$ 7,000.00		\$ 7,000.00				\$ 6,510.00	93.0%
Workman's Comp	\$ 500.00		\$ 500.00				\$ 500.00	100.0%
America's Wine Country	\$ 1,100.00		\$ 1,100.00				\$ -	0.0%
DEQ Chesapeake Bay PDC Capacity Exper	\$ 1,000.00		\$ 1,000.00	\$ 106.56	\$ 502.28		\$ 608.84	60.9%
DRPT Mobility Management Expenses	\$ 100,000.00	\$ 26,860.00	\$ 126,860.00	\$ 14,218.77	\$ 8,950.87	\$ 8,375.71	\$ 72,914.23	57.5%
DRPT Section 5310 Operating Expenses	\$ 100,000.00		\$ 100,000.00			\$ 23,185.85	\$ 54,626.35	54.6%
PATH FHN Outreach Expenses	\$ 5,000.00		\$ 5,000.00				\$ 3,400.43	68.0%
Regional Tourism Expenses	\$ 8,500.00		\$ 8,500.00	\$ 124.42	\$ 461.71	\$ 182.64	\$ 1,365.92	16.1%
Rideshare Expenses	\$ 59,500.00		\$ 59,500.00	\$ 5,204.63	\$ 5,000.17	\$ 3,496.95	\$ 24,283.59	40.8%
Rideshare Vanpool Expenses	\$ 8,500.00		\$ 8,500.00	\$ 41.82	\$ 400.00	\$ 200.00	\$ 703.32	8.3%
RTP Expenses	\$ 1,000.00		\$ 1,000.00		\$ 17.40		\$ 90.48	9.0%
USDA FMPP Expenses	\$ 61,000.00		\$ 61,000.00	\$ 17,435.63			\$ 38,229.85	62.7%
VHDA Regional Housing Study Expenses		\$ 25,000.00	\$ 25,000.00				\$ -	0.0%
VHSP Expenses	\$ 3,000.00		\$ 3,000.00	\$ 130.32	\$ 26.83	\$ 84.13	\$ 732.94	24.4%
VTC Marketing Grant Expenses	\$ 1,257.50		\$ 1,257.50	\$ 13.62	\$ (256.96)		\$ 1,257.50	100.0%
Total Expenditures	\$ 945,708.50	\$ 51,860.00	\$ 997,568.50	\$ 97,647.31	\$ 58,648.20	\$ 82,953.27	\$ 537,959.79	53.9%



MEMORANDUM

To: Members of the Rappahannock-Rapidan Regional Commission
From: Patrick L. Mauney, Executive Director
Date: February 18, 2020
Subject: RRRC Financial Account Summary - 2019

As you may recall, summary financial information for RRRC's four financial accounts was shared with you in February. These summaries cover:

- Atlantic Union Bank Checking
- Atlantic Union Bank Money Market
- Virginia Investment Pool NAV Liquid Fund
- Virginia Investment Pool Long-Term Bond Fund

Staff considers the Virginia Investment Pool accounts as the Commission's reserve funds, available to cover long-term debt (mortgage) and provide for emergency operating costs. The purpose of providing these summary reports are to ensure Commissioners are aware of the financial trends of the Commission over short and long-term periods, including annual trends within operating accounts.

REQUESTED ACTION: None required. Reports are provided for information in February and August and may be provided to Commissioners at other times, as requested.

Account Balances

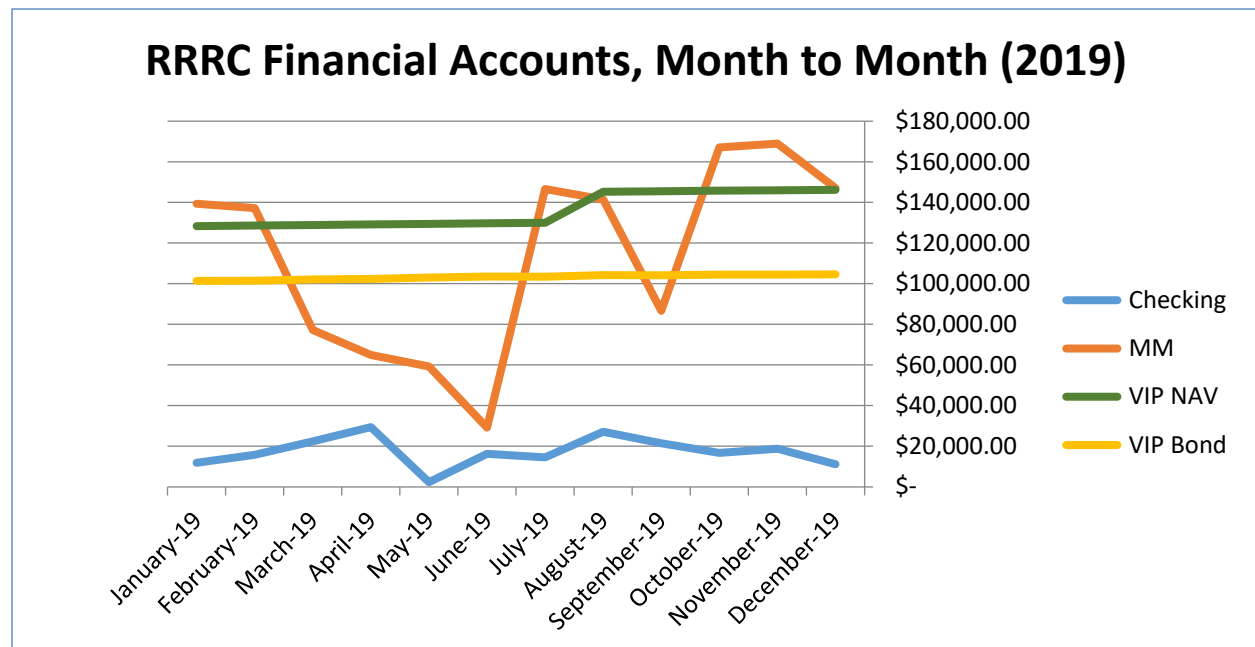
Operating accounts reflect high balances in July based on receipt of annual dues request funds from member jurisdictions. Grant reimbursements are most typically received on a quarterly basis, which is reflected by balance increases in October/November and January/February. The final quarter of FY 2019 (April to June) reflect spending on operating costs and grants, with the latter reimbursements usually received as reimbursements in the following fiscal year.

Operating Accounts			
Month (End)	Checking	Money Market	Operating Total
January-19	\$ 11,814.91	\$ 139,294.65	\$ 151,109.56
February-19	\$ 15,789.76	\$ 137,205.47	\$ 152,995.23
March-19	\$ 22,398.14	\$ 77,215.73	\$ 99,613.87
April-19	\$ 29,405.60	\$ 64,915.83	\$ 94,321.43
May-19	\$ 2,336.90	\$ 59,223.29	\$ 61,560.19
June-19	\$ 16,252.02	\$ 29,170.83	\$ 45,422.85
July-19	\$ 14,481.11	\$ 146,611.22	\$ 161,092.33
August-19	\$ 27,079.93	\$ 141,461.85	\$ 168,541.78
September-19	\$ 21,475.00	\$ 86,678.19	\$ 108,153.19
October-19	\$ 16,756.93	\$ 167,037.68	\$ 183,794.61
November-19	\$ 18,802.05	\$ 168,993.70	\$ 187,795.75
December-19	\$ 11,095.77	\$ 147,029.81	\$ 158,125.58

In August 2017, the Commission adopted a Resolution to join the Virginia Investment Pool (VIP), managed by VML/VACo Finance. This allowed for a more clearly defined Reserve fund, designed to cover long-term debt service on the Commission-owned office space and for operating costs in the event of emergency needs.

Reserve Accounts			
Month (End)	VIP NAV	Long-Term Bond	Reserve Total
January-19	\$ 128,337.45	\$ 101,403.81	\$ 229,741.26
February-19	\$ 128,592.35	\$ 101,488.42	\$ 230,080.77
March-19	\$ 128,874.91	\$ 102,103.91	\$ 230,978.82
April-19	\$ 129,148.53	\$ 102,283.39	\$ 231,431.92
May-19	\$ 129,428.26	\$ 103,017.90	\$ 232,446.16
June-19	\$ 129,690.04	\$ 103,483.51	\$ 233,173.55
July-19	\$ 129,955.56	\$ 103,433.30	\$ 233,388.86
August-19	\$ 145,233.18	\$ 104,204.87	\$ 249,438.05
September-19	\$ 145,495.57	\$ 104,135.26	\$ 249,630.83
October-19	\$ 145,748.42	\$ 104,483.57	\$ 250,231.99
November-19	\$ 145,972.07	\$ 104,437.82	\$ 250,409.89
December-19	\$ 146,193.53	\$ 104,618.32	\$ 250,811.85

Over the past calendar year, the VIP NAV Liquid Fund returned 2.45% and the VIP Long-Term Bond Fund returned 3.51%. Both returns are significant increases on the Money Market account which was previously utilized.



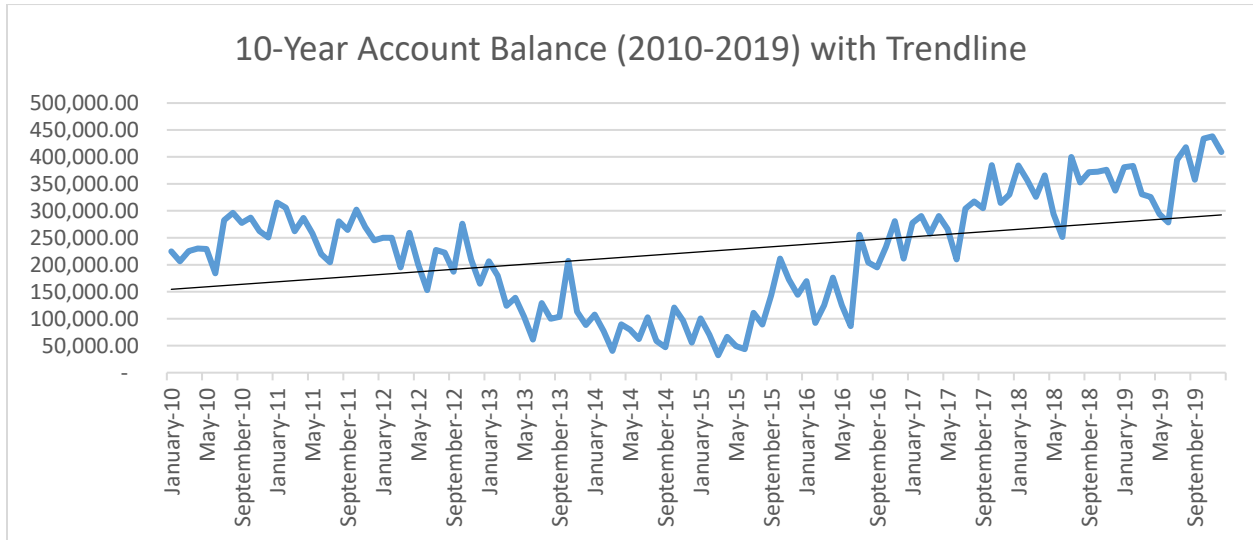
Overall account values are shown below for the end of each month in FY 2019. Fluctuations in year to year value are primarily the result of grant reimbursement timing.

RRRC Total Account Value (2019)		
Month (End)	Total Accounts	Year over Year
January-19	\$ 380,850.82	(3,122.07)
February-19	\$ 383,076.00	26,107.22
March-19	\$ 330,592.69	4,586.29
April-19	\$ 325,753.35	(39,782.41)
May-19	\$ 294,006.35	187.75
June-19	\$ 278,596.40	27,111.31
July-19	\$ 394,481.19	(5,284.95)
August-19	\$ 417,979.83	65,241.53
September-19	\$ 357,784.02	(13,648.81)
October-19	\$ 434,026.60	61,522.42
November-19	\$ 438,205.64	62,115.07
December-19	\$ 408,937.43	71,340.26

Historical Account Balances

As referenced above, RRRC historically did not maintain separate Operating and Reserve accounts. While past Treasurers, officers and staff members kept a reserve balance on budget sheets, these were not easily verifiable. Separating operating and reserve accounts allows for an easier view of the organization's financial trends.

Additionally, RRRC remains predominantly reliant on grant funds each year. The past ten years of monthly account balance trends reflects periods of reserve spending (reduced account balances) and reserve saving (increased account balances). Once again, the typical end of fiscal year drawdowns are evident as are beginning of fiscal year local contributions and quarterly reimbursements on some grants.



Executive Director's Report

February 19, 2020



The purpose of this report is to provide members of the Regional Commission with a summary report of work plan-related activities, staff attendance and participation at local/regional/ statewide meetings, and updates on initiatives impacting the Regional Commission and our localities.

Administration:

- I offer a warm welcome to two new Commissioners – Paul Bates from Culpeper County and Christine Smith from Rappahannock County – as well as a return to the Commission for Brenda Garton, in her role as interim County Administrator for Orange County. I appreciate both Mr. Bates and Ms. Smith for making time to meet with me earlier this month and look forward to working with all of them this year and beyond.
- Rebecca Wareham has joined the Commission as our Continuum of Care Coordinator working with the Foothills Housing Network. Rebecca brings a diverse background including most recently in the Social Services Departments in Orange and Madison, and previous experience working in homeless and employment services in other regions in Virginia.
- The RRRC website update continues to progress with Revize. Hunter Berry and I have shared responsibilities in reviewing and providing feedback and we are currently in the migration phase to the new site. The project should be complete later this Spring and a template of the design is included with this report.
- We are advertising for a Regional Planner to join RRRC with focus on GIS, transportation and community planning. I am hopeful of having a hire in place prior to the April meeting.

Transportation

- There are a few minor adjustments to the Smart Scale transportation funding program that may impact local jurisdictions. Primary among those is an accelerated timeline for pre-applications. Pre-applications are now due by April 1, rather than June 1 with a longer period devoted to screening on pre-applications. Based on our discussions with local staff and VDOT Culpeper District, I anticipate RRRC may serve as applicant for multiple projects from Fauquier County, and will likely have a resolution of support for consideration in April or June.
- Kristin Lam Peraza hosted the Virginia Association of Mobility Management quarterly meeting at the PATH Foundation in February. This group includes mobility managers and mobility specialists in various rural and urban regions of Virginia focused on human services transportation and enhancing mobility across transportation modes.
- FY 2021 grant applications for RRRC Commuter Services and the 5310/Mobility Management programs were submitted in early February. We expect more information on funding awards by May of this year.

Environmental/Natural Resources

- Staff have begun the process of data gathering for the Upper Rappahannock Watershed Plan, including reviewing available data with local government staff, Soil & Water Conservation District staff, non-profit partners, and state agencies. Collecting and analyzing existing best management practice (BMP) data is a priority and we are working through a process with various partners to determine the best method for collecting what data currently exists and is accessible.

- The National Fish & Wildlife Foundation (NFWF) Small Watershed Grant program is open for applications through April 14th. RRRC staff has had preliminary discussions with partners about various potential projects, but I would encourage you to reach out to Michelle Edwards if you have questions or if your local staff have referenced any projects that may be eligible for this grant.

Homelessness/Affordable Housing

- My thanks go out to all our partners with the Foothills Housing Network who assisted in the annual homeless Point in Time Count in January. We had great support from county Social Services departments, Rappahannock-Rapidan Community Services, People Inc., Culpeper Housing and Shelter Services, Culpeper Winter Heat Shelter, Community Touch, Fauquier Family Shelter, SAFE, Madison Emergency Services Association, and local public safety agencies. A full report will be shared later this year.
- The Regional Housing study is under contract with Camoin 310 and I will provide an update on the status at the meeting next Wednesday.
- RRRC is working with its Foothills Housing Network partners to develop the FY 2021/2022 grant application to the Virginia Homeless Solutions Program. This program provides funding for targeted homelessness prevention and Rapid Re-housing, as well as case management at service providers and Coordinated Entry services at RRRC.

Economic Development & Tourism

- Thanks to Hunter Berry and local tourism directors for working to close out RRRC's Marketing Leverage Program grant from the Virginia Tourism Corporation. The grant was successful in expanding the reach of the Tween Rivers Trail through advertising and digital media development and we have great experience for future requests to that program.
- The RRRC Food Council hosted Will Gray and Molly Harris, board members from the Virginia Food System Council at its January meeting. The Food Council here in the region remains active in promoting local foods via local and regional brands, as well as engaging with ongoing activities at the Carver Center, 4P Foods in Fauquier County and other initiatives. The next meeting will be at Woodberry Forest School on March 24th.

Emergency Planning/Hazard Mitigation

- RRRC's proposal to the Hazard Mitigation Grant Program for wildfire GIS analysis remains in review with FEMA. If approved, we expect the project to begin in 2020.
- RRRC will work with local emergency managers, public works, and public safety officials to conduct an annual review of mitigation strategies in the RRRC Hazard Mitigation plan in April.

Local Technical Assistance/Regional Coordination

- In addition to projects referenced above, ongoing local projects include:
 - Continued to assist Rappahannock County with GIS mapping for its ongoing comprehensive plan update, including village area map and transportation mapping updates
 - Continued to work with interested localities on the potential regional health insurance consortium/pool, under the leadership of Fauquier County
 - Participated in several meetings of local Census Complete Count Committees over the past few months

- Represented the Regional Commission (and all Planning District Commissions) on the Virginia Rural Center in December and at the Rural Caucus and Local Government Day in February
- Collected and shared information on recycling activities within the region, as well as potential joint effort with surrounding regions
- Continued discussions with GO Virginia Region 9 and Department of Housing and Community Development on broadband planning and/or implementation projects in the region, including those projects not funded by the Virginia Telecommunications Initiative (VATI) program
- Transmitted letters of support from RRRC Chair to Senate and House finance subcommittees for partial restoration of state funding to Planning District Commissions

Planning For Our Region's Future

The Rappahannock-Rapidan Regional Commission serves the counties of Culpeper, Fauquier, Madison, Orange and Rappahannock, and the towns of Culpeper, Gordonsville, Madison, Orange, Remington, The Plains, Warrenton and Washington.

[Read More](#)

01
JANUARY

START 1:00 PM

This is headline for next commission meeting date and time or notifications

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420 Southridge Parkway
Suite 106 • Culpeper

Rappahannock Rapidan Regional Commission



Contact Us

Tel: 540-829-7450
E-mail: planinfo@rrregion.org



NFWF



NFWF

Chesapeake Bay Stewardship Fund



Chesapeake Bay Program
Science. Stewardship. Partnership.

SMALL WATERSHED GRANTS Implementation // Planning and Technical Assistance

2020 REQUEST FOR PROPOSALS

Proposal Due Date: **Tuesday, April 14th, 2020 by 11:59 PM EDT**

OVERVIEW

The National Fish and Wildlife Foundation (NFWF), in partnership with the U.S. Environmental Protection Agency (EPA) and the federal-state Chesapeake Bay Program partnership, is soliciting proposals to restore water quality and habitats of the Chesapeake Bay and its tributary rivers and streams.

NFWF is soliciting proposals under the **Small Watershed Grants (SWG)** program for projects within the Chesapeake Bay watershed that promote community-based efforts to protect and restore the diverse natural resources of the Chesapeake Bay and its tributary rivers and streams. NFWF will award funding through two distinct funding opportunities: **SWG Implementation (SWG-I)** grants of \$50,000-\$500,000 will be awarded for projects that result in direct, on-the-ground actions to protect and restore water quality, species, and habitats in the Bay watershed; **SWG Planning and Technical Assistance (SWG-PTA)** grants up to \$50,000 will be awarded for projects that enhance local capacity to more efficiently and effectively implement future on-the-ground actions through assessment, planning, design, and other technical assistance-oriented activities.

NFWF estimates awarding \$8-10 million in grants through the combined SWG program in 2020 contingent on the availability of funding. Major funding comes from the EPA Chesapeake Bay Program Office, with other important contributions by the U.S. Department of Agriculture's Natural Resources Conservation Service (NRCS) and U.S. Forest Service, the U.S. Fish and Wildlife Service, and Altria Group.



GEOGRAPHIC FOCUS

All projects must occur wholly within the Chesapeake Bay watershed. Priority consideration will be provided to projects located within priority subwatersheds or habitat units based on the unique opportunities to maximize multiple goals and outcomes for water quality, species, and habitats. Specific priority areas have been identified for each of NFWF's major focus areas for the SWG program. Applicants should consult outcome-specific geographic priorities referenced in this Request for Proposals and NFWF's online Chesapeake Bay Business Plan [mapping portal](#) to determine appropriate geographic focus areas for their proposed project activities (see Appendix A for additional guidance).

PROGRAM PRIORITIES

Consistent with the Chesapeake Bay Program partnership's 2014 [Chesapeake Bay Watershed Agreement](#), the SWG program supports efforts to achieve water quality improvement, restoration and protection of key Chesapeake Bay species and their habitats, and the fostering of an engaged and diverse citizen and stakeholder presence that will build upon and sustain measurable natural resource improvements. NFWF is soliciting proposals that provide measurable contributions for the following selected goals and outcomes of the Chesapeake Bay Watershed Agreement and associated with NFWF's [Chesapeake Bay Business Plan](#) and will place priority emphasis on projects that meaningfully and materially contribute to multiple priority outcomes:

Focus	Outcome	Activity	Geographic Focus
Water Quality	Reduce nitrogen, phosphorus, and sediment pollution to the Chesapeake Bay and its tributary rivers and streams	<ul style="list-style-type: none"> - Improve water quality in agricultural areas by implementing best management practices to reduce polluted runoff - Improve water quality in urban and suburban areas by implementing green stormwater infrastructure practices to treat, capture, and/or store stormwater runoff - Restore riparian forest buffer and associated riparian habitat in order to continually increase the capacity of forest buffers to provide water quality and habitat benefits throughout the watershed - Improving the health and function tributary rivers and streams 	Priority Subwatersheds for Water Quality Improvement
Eastern Brook Trout	Maintain and increase Eastern brook trout populations in stronghold patches	<ul style="list-style-type: none"> - Increase habitat integrity in stronghold patches through protection and restoration of riparian areas, stream restoration, nonpoint source pollution controls and land use protections 	Eastern Brook Trout Patches (Tier I and II)
American Black Duck	Increase wetland habitat and available food to support wintering black duck populations	<ul style="list-style-type: none"> - Create, restore, or enhance the function of tidal and non-tidal wetlands to increase black duck carrying capacity through improved food resources - Increase available food resources 	Black Duck Priority Subwatersheds (Tier I and II)
River Herring	Restore access and use of high quality migratory river and stream habitat	<ul style="list-style-type: none"> - Implement high priority, cost-effective connectivity enhancement projects through culvert replacement, fish passage improvements, and dam removal 	Priority Culverts for River Herring
Eastern Oyster	Restore oyster populations in priority Chesapeake Bay tributaries	<ul style="list-style-type: none"> - Restore native oyster reefs in targeted tributaries through spat production and reef construction 	Oyster Restoration Tributaries
Capacity and Planning	Motivate individuals in the watershed to adopt behaviors that benefit water quality, species, and habitats	<ul style="list-style-type: none"> - Enlist individuals in local volunteer events to restore local natural resources and providing hands-on education and skill-building for individual action - Develop or improve conservation, watershed, or habitat management plans that provide guidance to landowners, organizations, or local governments on how to manage properties and communities for improved conservation outcomes 	N/A



MEMORANDUM

To: Members of the Rappahannock-Rapidan Regional Commission
From: Patrick L. Mauney, Executive Director
Date: February 18, 2020
Subject: USDA Farmers Market Promotion Program Final Report

As you may recall, RRRC and partners Culpeper Renaissance, Madison Farmers Market, and Piedmont Environmental Council were awarded a three-year grant from the U.S. Department of Agriculture Farmers Market Promotion Program in 2016.

Staff have reported on milestones following each of the first two years of the grant and Michelle Edwards will be available to discuss the final report and outcomes from the grant next Wednesday.

REQUESTED ACTION: None requested.

RRRC's USDA Farmers Market Promotion Program Grant Project
Notable Statistics
October 1, 2016 – September 30, 2019

- Over 8 million consumers, farmers or buyers reached
- Nearly 2 million gained knowledge on how to buy or sell local food
- Nearly 300 local farmers reported they gained knowledge about new market opportunities
- 163 local farmers reported an increase in revenue at least partly due to program activities
- 118 jobs were created or maintained
- Assisted 23 new beginning farmers in going into local/regional food production
- 39 farms are participating in the new Purely Piedmont regional food and beverage label program that started in late-2017
- Tween Rivers Trail, Madison Farmers Market and Culpeper Farmers Market producers reported an increase in sales of local and regional agricultural products of 63%
- Tween Rivers Trail:
 - Membership nearly doubled, increasing by 51 for a total of 106 sites
 - Website and social media traffic increased by 150%
 - 86% of trail site members saw an increase in customers
- Culpeper Farmers Market:
 - Sales increased by 22%
 - Foot traffic increased by 19%
 - Number of SNAP benefits participants increased by 30%
 - In 2018, the opening day was the most well attended in its 40+ year history.
- Madison Farmers Market:
 - Number of vendors increased by 30%
 - Attendance increased by 71%
 - 1st Saturday and special event attendance increased by 150%
 - Sales increased by 94%
 - The Market also saw an increase in young families that came consistently in 2019





MEMORANDUM

To: Members of the Rappahannock-Rapidan Regional Commission
From: Patrick L. Mauney, Executive Director
Date: February 18, 2020
Subject: Regional Farm to School Liaison Position

In recent months, RRRC staff has convened multiple meetings with public school Food Service Directors and related stakeholders to explore opportunities for regional partnerships in farm to school programs. These partners identified a need for coordinated technical assistance with outreach and education, menu development, data tracking and procurement. A regional Farm to School Liaison, similar to an existing position in Loudoun County, was proposed to fulfill this need. The Liaison would focus on increasing local food procurement and participation in school reimbursable meals. For the first year, the position's workplan would use the framework of Virginia's Harvest of the Month program.

Subsequent to those discussions, staff held discussions with two potential funding organizations – PATH Foundation and No Kid Hungry - on the possibility of available funds to offset some of the costs associated with the position and both have indicated support. I anticipate that these outside funding sources would cover 80% of the costs for the full-time position for one year, with RRRC contributing the remaining 20% sourced from local per capita funds.

The attached position description has been reviewed by the partners referenced above and suggested changes have been incorporated.

REQUESTED ACTION: Provide approval of the attached Farm to School Liaison position description, for advertisement of the position, and for RRRC staff to work with partner funding organizations on Memorandums of Agreement to be agreed to prior to hiring a candidate for the position

Job Title: Regional Planner – Farm to School Liaison

Reports to: Executive Director

FLSA Status: Exempt, Salary

Summary

The Farm to School Liaison is a coordinative planning position that will assist local school districts in the region with their farm to school efforts. The position will also allow the selected candidate to gain experience in related areas of mutual interest, including food systems planning, tourism, and environmental and natural resources planning. The selected candidate will possess a combination of education, experience, and willingness to contribute time and expertise to an organization committed to regional collaboration, professionalism, and creative approaches and solutions to issues common to RRRC's member jurisdictions and regional partners.

Essential Responsibilities include the following, together with other projects and duties as assigned.

- Work with local food service directors to implement, and overcome barriers, in their farm to school programs.
- Create and implement farm to school programming to improve school meal quality and participation through:
 - Local procurement
 - Menuing local foods in school meal programs, both breakfast and lunch, using the Harvest of the Month Program as the framework.
 - Outreach and education
- Plan and implement outreach programs and events to highlight local foods and school nutrition.
- Recruit and mobilize community volunteers, parents, and teachers to improve programs and understanding of school nutrition programs and local food systems.
- Conduct online communication and outreach, including social networking.
- Assist school districts in developing local purchasing protocols that are in compliance with federal guidelines.
- Coordinate farm to school and food systems promotions such as cafeteria tastings, farmer visits and farm field trips.
- Perform research, data collection and analysis in support of local and regional farm to school efforts and other planning initiatives
- Track program performance across all 5 counties and timely report to the Regional Commission, school districts, funders and government agencies as needed.
- Develop and implement farm to school-related education programs for K-12 classes, with the goal of increasing student participation in school meal programs
- Research and write timely and effective grant proposals and complete all relevant grant reporting.
- Assist the Executive Director and other Commission staff in coordinating and managing regional and local projects
- Participate on agency and applicable outside committees

- Identify and capitalize on opportunities to further partnerships between the Commission, applicable state and federal agencies, and member jurisdictions
- Regularly apprise manager and fellow staff of findings, ongoing and proposed activities
- Preparation of visual displays to support effective public outreach and communications

Education and Experience

- Bachelor's degree in agriculture, nutrition, education or other related field from an accredited secondary institution; or an equivalent combination of education and experience is required.
- Master's degree preferred
- 1-2 years previous experience in agriculture, nutrition, education, food system planning or a related field is preferred. Previous experience in school nutrition is a plus.

Knowledge, Skills and Abilities

- Knowledge or experience with local, regional, and state government planning principles, especially related to food systems and sustainable agriculture.
- Knowledge of United States Department of Agriculture (USDA) and Virginia Department of Education (VDOE) regulations and guidelines as they pertain to local procurement and the federal nutrition programs
- Knowledge of community, regional, state, and federal Farm to School resources;
- Ability to collect, analyze, and present financial and statistical data for multiple audiences in support of local and regional planning projects
- Experience in grant writing, reporting and research.
- Capacity to focus on multiple tasks with effective time management and prioritization to meet deadlines.
- Ability to work independently, and as a contributing member of the regional planning team, under deadlines, and within established budget constraints
- Ability to effectively communicate verbally and in writing, in a respectful and professional manner with a wide audience, both children and adults
- Ability to maintain meticulous records and manage program tracking, including assisting school districts in development of tracking databases.
- Proficiency in Microsoft Office software suite

Physical Conditions and Nature of Work Contacts

Work is typically performed at the Commission offices located in the Town of Culpeper as well as local schools in the five-county region. Position responsibilities require periodic travel throughout the region, and occasional out of area trips. The position requires moderate physical effort including, but not limited to, computer operation, sitting, speaking, listening, operating a motor vehicle, and lifting up to 25 pounds. The worker is not subject to adverse environmental conditions. Must possess valid drivers' license and own means of transportation to meetings, training programs and other travel within, and occasionally outside of, the region. Mileage accrued is reimbursed at the prevailing rate set by the Internal Revenue Service. Must be willing to work occasional weekends and evenings. Must also be able to pass a background check.



MEMORANDUM

To: Members of the Rappahannock-Rapidan Regional Commission
From: Patrick L. Mauney, Executive Director
Date: February 18, 2020
Subject: RRRC Application to DRPT for FY 2021 Transportation Demand Management Operating Assistance grant

In December, the Commission approved two grant applications related to RRRC's Commuter Services program. Subsequent to that meeting, staff was informed by grant administrators at the Department of Rail and Public Transportation that the applications should be combined to one application. As a result, staff is requesting adoption of the revised local match certification from the Commission.

Funding from this grant supports 1.5 full-time equivalent staff at the Commission, along with outreach, advertising, and marketing initiatives related to rideshare and ridematching services. The funding requested from DRPT for the TDM Operating grant program is \$140,000 and the 20% local match amount of \$35,000 will be met via funding received from RRRC's per capita dues requests to our member jurisdictions.

Staff will be available to answer any questions related to this request.

REQUESTED ACTION: Approval of the attached certification of local match funding for the FY 2021 Transportation Demand Management Operating Assistance grant



Rappahannock-Rapidan Regional Commission

Resolution Certifying Funding Request to the Virginia Department of Rail and Public Transportation Transportation Demand Management Operating Assistance Program for Fiscal Year 2021

BE IT RESOLVED by the Rappahannock-Rapidan Regional Commission that the Executive Director is authorized, for and on behalf of the Rappahannock-Rapidan Regional Commission, hereafter referred to as the **PUBLIC BODY**, to execute and file an application to the Department of Rail and Public Transportation, Commonwealth of Virginia, hereafter referred to as the **DEPARTMENT**, for a grant of financial assistance in the amount of \$140,000 to defray eighty percent (80%) of the costs borne by the **PUBLIC BODY** for a ridesharing program and other public transportation purposes and to accept from the Department grants in such amounts as may be awarded, and to authorize the Executive Director to furnish to the **DEPARTMENT** such documents and other information as may be required for processing the grant request.

The Rappahannock-Rapidan Regional Commission certifies that the funds shall be used in accordance with the requirements of Section 58.1-638.A.4 of the Code of Virginia, that the **PUBLIC BODY** will provide funds in the amount of \$35,000, which will be used to match the state funds in the ratio required in such Act, that the records of receipts of expenditures of funds granted the **PUBLIC BODY** may be subject to audit by the **DEPARTMENT** and by the State Auditor of Public Accounts, and that funds granted to the **PUBLIC BODY** for defraying the expenses of the **PUBLIC BODY** shall be used only for such purposes as authorized in the Code of Virginia. The undersigned duly qualified and acting Executive Director of the **PUBLIC BODY** certifies that the foregoing is a true and correct copy of a Resolution, adopted by the Rappahannock-Rapidan Regional Commission on the 26th day of February, 2020.

Patrick L. Mauney, Executive Director
February 26, 2020



MEMORANDUM

To: Members of the Rappahannock-Rapidan Regional Commission
From: Patrick L. Mauney, Executive Director
Date: February 18, 2020
Subject: RRRC Application to DRPT for Technical Assistance grant for TDM/Transit Analysis

In January, staff at the Department of Rail and Public Transportation (DRPT) shared information relating to an upcoming requirement for the RRRC Commuter Services program. Agencies hosting a Commuter Assistance program such as Commuter Services must complete a Commuter Assistance Program Strategic Plan prior to January 2022.

Upon reviewing this information, RRRC staff felt that a broader study incorporating not only transportation demand management (TDM), but also existing transit programs in the region might provide a better solution and more useful information related to the region's transportation system. A preliminary outline for such a study is attached here for review and comment.

The Technical Assistance Grant program offered by DRPT requires a 1:1 match of funds requested. Staff at the PATH Foundation have indicated their support for this study and application and we anticipate funding to be available for a portion of the required local match. The remainder of the local match would be sourced from local per capita dues or other local contributions should the grant application be successful. Any grant award and expenditure of funds would be brought back to the Commission for consideration at a future meeting.

Staff will be available to answer any questions related to this request.

REQUESTED ACTION: Approval of the application to the Department of Rail and Public Transportation Technical Assistance Grant program

DRPT Technical Assistance Grant Program proposal

Background:

The Rappahannock-Rapidan Region covers five rural counties and eight inlying towns. Within the region, two counties have limited on-demand transportation services, four towns have limited circulator route service, and there are two multi-jurisdictional public transportation connection services that run a limited schedule and route service. As a result of funding program changes, one of these multi-jurisdictional routes currently faces reduction in service hours or potential discontinuation. In addition, there is one private commuter bus service to Washington and extremely limited taxi/uber service. The region's most rural county, Rappahannock, has no access to transit services or hospital systems, and other counties also have limitations for rural residents. The region's lack of multi-locality transit and rural to urban transit connection services highlight an important need for up to date information about local commuting patterns and mobility needs. In addition, current usage, efficiency, and effectiveness of existing transit options are needed for future planning and to justify funding/investments from local towns and counties into transportation options, commuter systems, and mobility management. A Transportation Demand Management (TDM) analysis should be completed to support the next major update to the RRRC Commuter Services Commuter Assistance Program Strategic Plan and to determine the current audience of transit users' motivation and trends that will be vital in developing effective marketing plans and securing necessary funding for TDM projects.

Scope:

Funding will be used to hire a consultant from outside of the region to provide a fresh analysis focused on the following elements:

- Effectiveness and Utilization of Existing Transit Systems
 - Town Service (VRT)
 - On-Demand County Service (VRT)
 - ADA Service (VRT)
 - Commuter Bus (Academy Bus)
- Town and County Transportation Funding Priorities and Effectiveness
 - Current Investments in Transportation
 - Funding Priorities
 - Return on Investment Analysis
 - Future Funding Goals
- Analysis of Current Local Commuters
 - Trends
 - Behavioral Motivation
- Recommendations for Minimal, Moderate, and Intensive Concepts
 - CAPSP
 - Marketing and Behavioral Change
 - Transportation Options
 - Rural to Urban Connections
 - Multi-Modal Transportation
 - Feasible Non-SOV
 - Current Transit Options
 - Adapting to Eliminate Obstacles
 - Efficiency
 - Cost / Investment vs. Return
 - Marketing, Strategies, Long-Term Planning
 - Incorporating Technology & Data Collection

Technical Capacity:

As one of 21 regional commissions chartered by the Commonwealth of Virginia, RRRC provides professional planning & technical resources, a concerted approach to regional cooperation, planning assistance with program delivery, & a forum for the interaction of appointed & elected local government officials & citizen members. Similar past grant awarded projects that were developed & implemented include a Veterans Transportation and Community Living Initiative grant, a Department of Aging and Rehabilitative Services grant entitled "Grants for Providing Transportation Service or Equipment Purchase for People Who Cannot Drive, " Commuter Services Operating and Vanpool grants, New Freedom grants and annual Rural Transportation Planning funding. RRRC staff coordinate with local governments in the

region, Commuter Connections, and existing transportation providers within the region, and RRRC's Mobility Manager is a member of the Virginia Association of Mobility Managers (VAMM) & collaborates with that association quarterly.

Project Budget:

- \$70,000 Total
 - \$60,000 Consultant Research and Analysis
 - \$5,000 Survey Marketing/Information Outreach
 - \$5,000 Staff Time (Grant Management Admin, Stakeholders Meetings)

Sources: \$35,000 request to DRPT Technical Assistance Grant Program; Match funds from PATH, RRRC and/or local governments

Project Schedule and Readiness:

- Month 1-3:
 - Procurement & Contract Execution
 - Review Research Plan & Timeline
 - Outline Preliminary Data from Towns and Counties
 - Outline Preliminary Transportation Data
- Month 4-9:
 - Work Closely with Consultant staff in Research Phase
 - Receive / Monitor Monthly Progress Reports
- Month 10-11:
 - Work Closely with Consultant Staff as they Develop Recommendations
 - Review Research Analysis and Recommendations
- Month 12:
 - Present Recommendations to Stakeholders
 - Work with Stakeholders to Incorporate Strategic Planning Based on Research into Long-Term Funding/Investment Transit Plans
 - Apply Results to CAPSP Preliminary Planning Timeline/Processes

Reporting:

Stakeholder advisory group including Foothills Area Mobility System partners, local government stakeholders, and other transportation partners will receive updates on a monthly basis with bi-monthly in-person meetings.



MEMORANDUM

To: Members of the Rappahannock-Rapidan Regional Commission
From: Patrick L. Mauney, Executive Director
Date: February 18, 2020
Subject: RRRC Application to PATH Foundation for Program & Planning grant for Regional Volunteer Transportation Collaborative

In October, RRRC staff presented the Commission with information related to funding changes to the regional mobility management program known as the Foothills Area Mobility System (FAMS), as well as the role that FAMS fills in relation to coordination of volunteer driving program operations in the region. Since that time, discussions between existing FAMS partners have continued to revolve around maintaining current services at the FAMS Call Center as well as working with the volunteer driver programs to enhance coordination between programs and offer efficiencies in services, where possible.

The application to the PATH Foundation proposes to provide a more formal mechanism to the coordination and collaboration between the FAMS program and the various volunteer driver program activities already existing, mitigate funding losses within those volunteer programs, as well as offering the potential to better engage with similar programs in the region. The funds would be utilized at the volunteer driver programs on targeted priority areas:

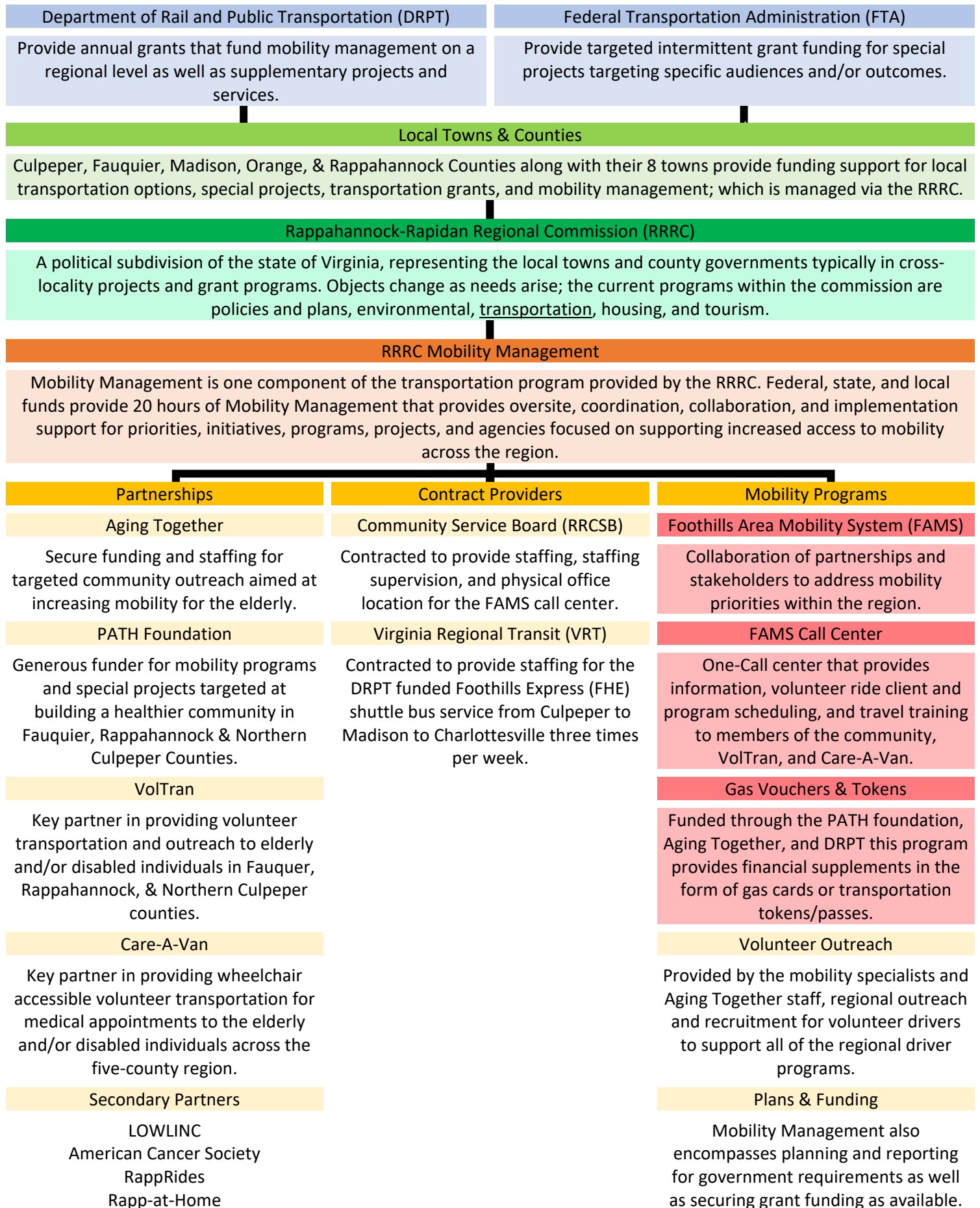
- Collaboration & Outreach
- Volunteer Coordination
- Program Coordination

The request is for \$40,000 and does not require matching funds.

Staff will be available to answer any questions related to this request.

REQUESTED ACTION: Approval of the application to the PATH Foundation Program & Planning grant for funding to support coordination of targeted priorities for Regional Volunteer Driver programs

Rappahannock-Rapidan Region Mobility Management Illustration 2019





5,200+

Incoming Calls



2,300+

Follow-Up
Outgoing Calls



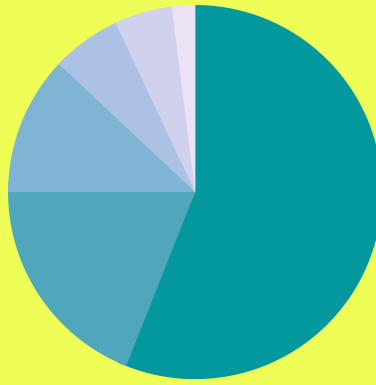
900+

Unique Clients

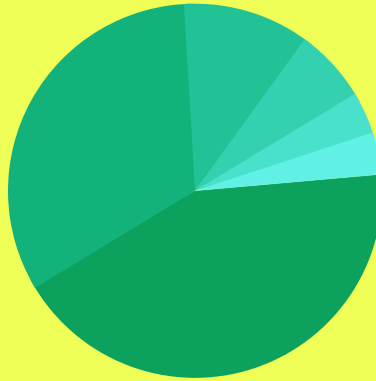
33% Male

67% Female

INCOMING CALL DATA



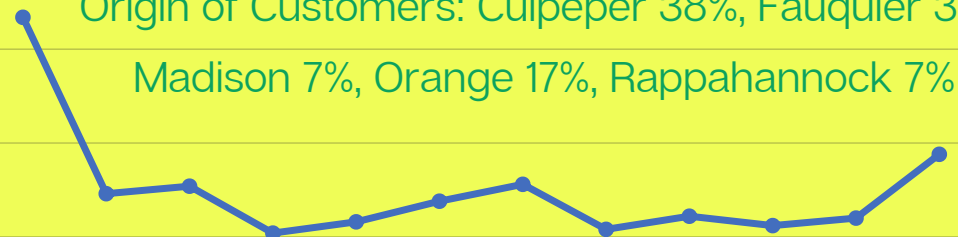
REASON	
56%	Volunteer Ride
19%	Information
12%	Gas Voucher
6%	Other
5%	Public Transit
2%	Bus Token



OUTCOME	
47%	Info Given
36%	Volunteer Driver
7%	Gas Card Given
5%	Public Transit Route
1%	Bus Token Given
4%	Other

Average of 75 New Customers Each Month;

Origin of Customers: Culpeper 38%, Fauquier 31%,
Madison 7%, Orange 17%, Rappahannock 7%



56%
Elderly



28%
Disabled



2%
Veterans

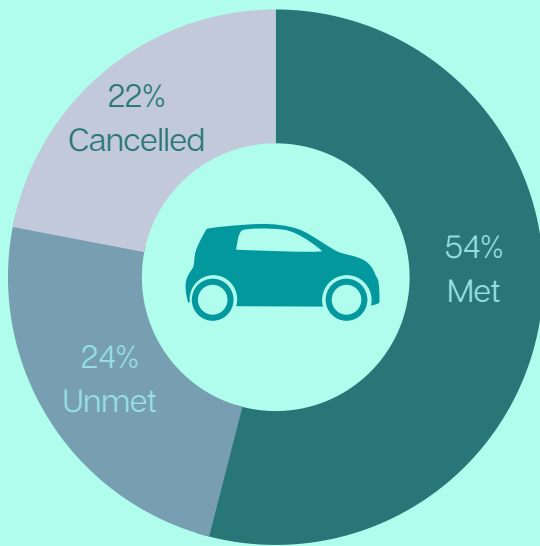


fams
RIDE
A better way to get there!

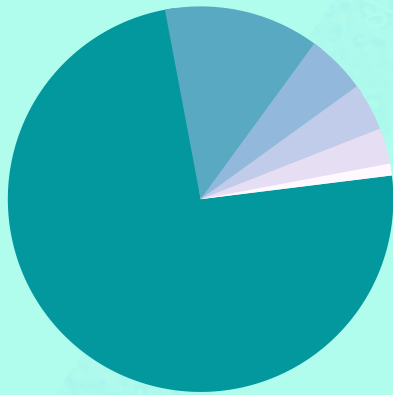
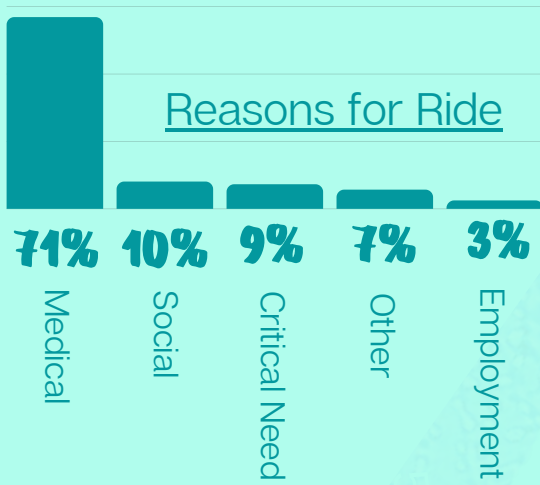
Foothills Area Mobility System
One-Click/One-Call Center
2019 Data Report



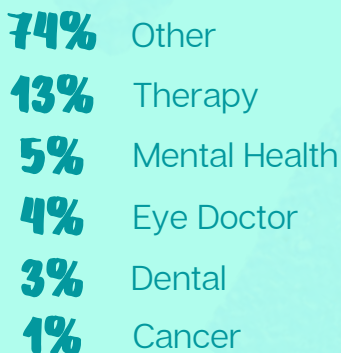
FLIP for RIDE DATA



RIDE REQUEST OUTCOMES



Medical Breakdown



1,300+ VOLUNTEER RIDES GIVEN

Culpeper 23%, Fauquier 46%,
Madison 1%, Orange 4%,
Rappahannock 1%, Charlottesville
10%, Prince William 7%, Other 8%



DESTINATION OF RIDES

65K
Miles
Driven



8K
Hours
Given



in Community Savings

\$150K

Given in Gas Card,
Passes & Tokens

\$12K+



5% FHE, 8% TOKENS, 87% GAS CARDS



MEMORANDUM

To: Members of the Rappahannock-Rapidan Regional Commission
From: Patrick L. Mauney, Executive Director
Date: February 18, 2020
Subject: RRRC Application to DHCD for FY 2021 VA Homeless Solutions Program (VHSP) Grant

As you may recall, the Regional Commission serves as the Lead Agency for the Foothills Housing Network, a Local Planning Group of the Virginia Balance of State Continuum of Care. In this role, the Commission coordinates with service providers in the region to ensure collaboration and coordination of homeless services and shelter programs in the region. The Commission took on this role due to changes in federal and state policy that requires regional coordination amongst homeless services partners. Such regional coordination is a requirement for service providers to qualify for federal and state funding for Rapid Re-housing, Homelessness Prevention, and Permanent Supportive Housing funding.

FY 2019 applications to the Virginia Homeless Solutions Program are due by March 20th. RRRC staff will coordinate and submit the regional application. RRRC will apply for funding to support administrative (maximum 3% of total request), planning (maximum 7% of total request), Homeless Management Information System administration (maximum 5% of total request), and Central/Coordinated Entry. The total award to the Foothills Housing Network in FY 2019 and FY 2020 was \$414,844, and RRRC received \$84,501 from the grant to support the above referenced roles. Staff expects a similar amount will be requested in FY 2021.

The VHSP grant requires a 25% match. In the past three years, RRRC has contributed the staff time from the Regional Housing & Homelessness request to our member jurisdictions toward this local match.

The Foothills Housing Network will meet March 10th to finalize request amounts. Staff will be available at the meeting to answer any questions.

REQUESTED ACTION: Approval for RRRC to apply to the Virginia Homeless Solutions Program (VHSP) for funding in support of administrative, planning, Homeless Management Information System administration, and Central/Coordinated Entry services for the Foothills Housing Network Local Planning Group



MEMORANDUM

To: Members of the Rappahannock-Rapidan Regional Commission
From: Patrick L. Mauney, Executive Director
Date: February 18, 2020
Subject: 2020 Virginia CDBG Program Regional Priorities

Annually, the Virginia Department of Housing and Community Development (DHCD) requests each Planning District Commission to submit a tiered list of Regional Priorities based on Community Development Block Grant (CDBG) activity categories to assist DHCD staff in evaluating proposals submitted for CDBG funding during the year, as well as a list of probable CDBG proposals for the current year grant cycle.

Last year, DHCD adjusted project types into the following five categories, with RRRC's priorities noted:

Priority 1 (50 points per application)

Comprehensive Community Development: Targets a range of improvements based on recent neighborhood/community assessment. Emphasis on addressing housing conditions, but can also include water, sewer, telecommunications (including broadband to unserved areas, defined as area with 10/1 download/upload or less).

Community Facility: Targets provision of water and/or sewer improvements, including indoor plumbing, or housing production assistance for single- or multi-family units targeted for LMI persons.

Community Service Facility: Targets physical facilities allowing provision of important services to LMI persons and the greater community, to include day care, community centers, health clinics, hospitals, skill-building facilities for youth and unemployed, or facilities for elderly or disabled persons.

Priority 2 (30 points per application)

Business District Revitalization: Primary purpose is to eliminate blighting conditions in deteriorated areas to create better environments for future economic activities.

Housing – Housing Rehabilitation: Focused on housing rehabilitation for Low-to-Moderate Income (LMI) occupied housing units either targeting a single, well-defined project area or through a scattered site approach within a single locality.

As of February 19th, RRRC staff is unaware of any CDBG projects expected from the region.

Staff recommends no changes to the tiers submitted in 2019.

REQUESTED ACTION: Approve RRRC staff to submit the tiered priority list for 2020 Community Development Block Grant Regional Priorities, along with any expected projects from the region to the Virginia Department of Housing and Community Development.



Ralph S. Northam
Governor

Esther Lee
Secretary of
Commerce and Trade

COMMONWEALTH of VIRGINIA

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

Erik C. Johnston
Director

February 18, 2020

MEMORANDUM

TO: Executive Directors, Virginia Planning District Commissions

FROM: Rachel Jordan, Policy Analyst

SUBJECT: 2020 Virginia CDBG Program Regional Priorities

By now each Planning District Commission has received notice of the availability of the 2020 CDBG Program Design. Following your review of the Program Design, we request that each Planning District Commission provide DHCD with the following two items by **Friday, March 20, 2020**:

A prioritized list of the CDBG Project Types and Activity Categories.

Using the *List of Project Types / Activity Categories and Ranking Worksheet* enclosed, rank the five project types in one of three priority groups. Proposals for projects in the highest priority group will receive 50 points. Those with projects in the middle priority group will receive 30 points and proposals for projects in the lowest priority group will receive 15 points.

A list of CDBG proposals expected to originate in your District in 2019.

Develop a list of the Competitive Grant (Community Improvement Grant) proposals which may be submitted from the Planning District in 2019. Include the locality name, project name, and project type.

Thank you for your attention to this. These two items will assist us in our evaluation of 2019 project applications. Should you have any questions, please email Rachel Jordan, Policy Analyst, at Rachel.jordan@dhcd.virginia.gov.

**2019 Virginia Community Development Block Grant Program
Regional Priorities**

List of Project Types / Activity Categories and Ranking Worksheet

Project Types / Activity Categories

Please reference the 2019 CDBG Program Design for additional information on the Competitive Grant project types and activity categories. The following five items must be ranked in one of the three priority groups below. **Please check no more than 3 per priority group:**

Ranking Worksheet

Planning District Commission: _____

Priority (1 is highest, 3 is lowest)

#1 #2 #3

☐ ☐ ☐ Comprehensive Community Development

☐ ☐ ☐ Economic Development – Business District Revitalization

☐ ☐ ☐ Housing – Housing Rehabilitation

☐ ☐ ☐ Community Facility (Including Housing Production)

☐ ☐ ☐ Community Service Facility

Expected 2020 CDBG Proposals:
