



**Rappahannock-Rapidan Regional Commission Meeting
October 23, 2019 at 1:00 pm
RRRC Board Room
420 Southridge Parkway, Suite 106, Culpeper, VA 22701**

AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Roll Call & Quorum Determination
4. **Approval of Agenda
5. Public Comment
6. Presentations and Special Recognition
 - a) Presentation: *GO Virginia Region 9 Update*
Shannon Holland, GO Virginia Director, CVPED
7. Approval of Minutes
 - a) **August 28, 2019 ([Attachment](#))
8. Intergovernmental Review
9. Financial Reports
 - a) FY 2020 YTD Revenues and Expenditures ([Attachment](#))
 - b) FY 2019 Draft Audit Report ([Attachment](#))
10. Executive Director's Report ([Attachment](#))
 - a) DHCD Annual Report ([Attachment](#))

Meeting Calendar and additional background available via the Commission's websites:
www.rrregion.org www.rrcommute.org www.thevirginiapiedmont.org www.fams.org
www.purelypiedmont.com www.foothillshousing.org www.tweenriverstrail.com

11. Staff Updates
 - a) Foothills Area Mobility System (FAMS) Funding Update ([Attachment](#))
 - b) Chesapeake Bay Watershed Planning Update ([Attachment](#))
12. New Business
 - a) **USDA NRCS Regional Conservation Partnership Program ([Attachment](#))
13. Closed Session (if necessary)
14. Upcoming Meetings (<http://www.rrregion.org/calendar.html>)
 - Regional Commission December 11, 1pm
 - FHN Debt Workshop w/ Legal Aid Works November 12, 6pm
Warrenton
 - Food Council November 19, 5:30pm
 - Land Use/Environment Committee November 21, 10am
 - Virginia Outdoors Plan Meeting December 5, 10am
15. Regional Roundtable
16. **Adjournment

**Commission Action Requested

NOTE: An Executive Committee meeting will be convened if a quorum is not present.

Rappahannock Rapidan Regional Commission
August 28, 2019 Regular Meeting
RRRC Board Room
420 Southridge Parkway Suite 106, Culpeper VA 22701

MINUTES

	Culpeper County		Town of Culpeper
X	John Egertson	X	Chris Hively
X	Steven L. Walker	X	Meaghan E. Taylor, Vice-Chair
	Fauquier County		Town of Gordonsville
	Christopher T. Butler	X	Robert K. Coiner, Chair
X	Paul S. McCulla		Town of Madison
	Madison County		William Lamar
X	Charlotte Hoffman		Town of Orange
	Jack Hobbs	X	Martha Roby
	Orange County	X	Greg Woods
X	James P. Crozier		Town of Remington
X	R. Bryan David		Evan H. 'Skeet' Ashby
	Rappahannock County		Town of The Plains
X	Garrey W. Curry, Jr.		Christopher R. Malone
	Roger Welch		Town of Warrenton
		X	Brandie Schaeffer
		X	Jerry Wood, Treasurer
			Town of Washington
			Frederic Catlin

Others Present: Lee Frame (Orange County), Eldon James, Laura Loveday (Culpeper County), Dr. George Millsaps (Census), Kathy O'Connell (Census), Ligon Webb (Madison County)

Staff Present: Hunter Berry, Jenny Biché, Joe Costello, Patrick Mauney, Terry Snead

1. **Call to Order**
Chair Robert Coiner called meeting to order at 1:00 p.m.
2. **Pledge of Allegiance**
3. **Roll Call & Quorum Determination**
A quorum of the membership was confirmed.
4. **Approval of Agenda**
Upon motion by C Hoffman, 2nd by M Taylor, the agenda was approved unanimously.
5. **Public Comment**
There were no comments from the public.

6. Presentations

a) Presentation: *Regional Legislative Discussion*

Chair Coiner welcomed Mr. Eldon James to the meeting to discuss the upcoming General Assembly session. Mr. James briefly reviewed budget implications from the FY 2020 budget, including excess revenues redirected to cash reserves at the state level, primarily in response to uncertainty regarding the national economic outlook and to preserve Virginia's AAA bond rating. Mr. James reviewed various legislative priorities in the upcoming session, including Children's Services Act, transportation funding, and broadband. P McCulla asked about the early voter bill creating major issues, and asked about the possibility of pushing the changes into a non-Presidential election year. Mr. James indicated that there is a possibility for that change and encouraged communicating with local representatives in the General Assembly.

7. Approval of Minutes

a) June 26th, 2019

Chairman Coiner presented the minutes from the June 26th meeting. M Taylor moved approval, 2nd by C Hoffman. The motion carried unanimously.

8. Intergovernmental Review

There were no intergovernmental review items for consideration.

9. Financial Reports

- a) FY 2019 Unaudited Revenues and Expenditures
- b) FY2020 YTD Revenues and Expenditures
- c) Financial Account Balance Summaries

Chairman Coiner asked P Mauney to review the financial reports. P Mauney noted the final FY 2019 revenue and expenditure report and indicated that those figures remain subject to audit. The annual agency audit will be completed September 5th, with draft report included for review in October.

P Mauney also reviewed the July financial report with no unexpected figures for revenues or expenditures.

Finally, P Mauney reviewed the Commission's overall account and financial status, including monthly balances and rates of return for Commission reserve accounts. The Commission requested staff to look into the possibility of refinancing the building mortgage before the end of the year.

10. Executive Director's Report (Attachment)

Chair Coiner requested the Director's report. P Mauney stated that the plans for the RRRC Annual Meeting are nearly complete, with the meeting to be held on September 26th at Prince Michel Vineyard and Winery in Madison County beginning at 5pm. P Mauney also shared that Michelle Edwards was appointed to a Chesapeake Bay Preservation Act Workgroup convened by the Secretary of Natural Resources and that staff will keep the Commission and local governments informed on the workgroup's progress and any

potential recommendations that may impact local governments moving forward.

11. Staff Updates

a) RRRC Active Transportation Plan

Chair Coiner asked J Costello to present an update on the RRRC Active Transportation Plan. J Costello reviewed presentation slides regarding the draft plan that focuses on pedestrian, bicycle, blueway, and equestrian opportunities in the region. The plan builds on previous inventory plans completed in 2007 and 2012, and now incorporates existing infrastructure, planned investments and improvements, and a number of potential non-vehicular projects to connect the region's existing assets, including local parks, state lands, and Shenandoah National Park. The plan's overall purpose is to provide information & recommendations that guide expansions for bike and pedestrian trails, as well as public access to waterways when and where possible.

The draft plan includes maps for each county and town in the region showing what is existing and adding potential extensions and enhancements. Public feedback was solicited through various RRRC committees and via an online wikimap which allowed for members of the public to note highly utilized assets, deficiencies, and potential additions. Commission members noted the importance of outdoor activities for health, quality of life, and economic development purposes. P Mauney stated that the draft plan would be released in early October with a public review period through mid-November. Staff will request that the Commission consider adoption of the plan at the December meeting.

A copy of the presentation will be attached with the approved minutes from the meeting.

b) Census Complete Count Committee

Chair Coiner referenced the presentation from Census Bureau in June and asked P Mauney for an update. P Mauney indicated that local Complete Count Committees have been formed in Culpeper, Fauquier, and Rappahannock counties, with a committee expected to convene in Madison County in the near future. Census representatives have requested a regional Complete Count Committee to be approved to provide additional coordination with regional partners and information sharing with local CCCs. P McCulla moved to approve formation of a regional Complete Count Committee, 2nd by J Crozier. The motion carried unanimously.

12. New Business

a) Authorization of FY 2021 RRRC Per Capita Dues Rate & Funding Requests

Chair Coiner asked P Mauney to discuss item 12-A. P Mauney noted the annual budget requests received from member jurisdictions beginning with Fauquier County in September. Staff recommends maintaining the current rate of \$0.83 per capita utilizing 2018 Census Bureau population estimates, per the RRRC By-laws. B David moved approval, 2nd by P McCulla. Chair Coiner called for a roll call vote.

Aye: Coiner, Crozier, Curry, David, Egertson, Hively, Hoffman, McCulla, Roby,

Schaeffer, Taylor, Walker, Wood, Woods (14); Nay: None (0); Abstain: None (0);
Absent: Ashby, Butler, Catlin, Hobbs, Lamar, Malone, Welch (7)

b) Authorization of FY 2021 Regional Housing Funding Requests

Chair Coiner asked P Mauney to discuss item 12-B. P Mauney noted the annual request to support the Commission's work as Lead Agency for the Foothills Housing Network and efforts focused on housing and homelessness. Staff recommends no change from the funding requests of the past five years. J Crozier moved approval, 2nd by C Hoffman. Chair Coiner called for a roll call vote.

Aye: Coiner, Crozier, Curry, David, Egertson, Hively, Hoffman, McCulla, Roby, Schaeffer, Taylor, Walker, Wood, Woods (14); Nay: None (0); Abstain: None (0);
Absent: Ashby, Butler, Catlin, Hobbs, Lamar, Malone, Welch (7)

c) Consideration of Support for VA Telecommunications Initiative applications

Chair Coiner introduced item 12-C. P Mauney noted a request for letters of support for three applications to the Virginia Telecommunications Initiative (VATI) program. P McCulla moved approval for letters of support, 2nd by M Roby. The motion carried unanimously.

d) Consideration of On-Call Transportation Consulting Services Contract

Chair Coiner asked P Mauney to review item 12-D. P Mauney noted an opportunity for the Commission to utilize an on-call contract procured by the Virginia Office of Intermodal Planning & Investment (OIPI) for transportation planning. The contract could be utilized for localities working through the Commission, or by the Commission with identified funds. Joining the contract does not obligate the Commission to allocate any funds unless the Commission so chooses at a future time. Upon motion by C Hoffman, 2nd by M Taylor, the Commission unanimously authorized staff to request addition to the OIPI on-call consulting services contract.

e) Stormwater Management Program Discussion

Chair Coiner asked members from Orange County to review recent Stormwater Management Program discussions. B David indicated that Orange County is in the process of bringing stormwater management permitting back under County control. Currently, this process is managed by the Department of Environmental Quality. Commissioners briefly reviewed stormwater management issues at their respective localities.

13. Closed Session

No closed session was held.

14. Upcoming Meetings

Chair Coiner noted upcoming meetings, including the next Commission meeting on October 23rd. He also requested Commissioners confirm their attendance at the Annual Meeting with staff to ensure an accurate count for the event.

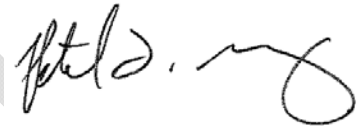
15. Regional Roundtable

Commissioners discussed items of interest from their localities.

16. Adjournment

Chairman Coiner adjourned the meeting at 2:55 p.m.

Respectfully Submitted by:



Patrick L. Mauney
Secretary & Executive Director

(Drafted by Monica Creel)



MEMORANDUM

To: Members of the Rappahannock-Rapidan Regional Commission
From: Patrick L. Mauney, Executive Director
Date: October 15, 2019
Subject: FY 2020 Year-to-Date Revenues & Expenditures

FY 2020 Revenue and Expenditure reports through September 30th are enclosed for your review. These are unaudited reports for the first quarter of the fiscal year.

Revenues are 32% of budget with no issues noted during the first quarter.

Expenditures are in line with expectations at 24% of budget through September. The primary operating expense items for salaries and benefits are all at budgeted amounts, with no anticipated adjustments required at this time.

The December financial report will include a budget amendment for additional revenues related to the regional Housing Study.

REQUESTED ACTION: None required.

Rappahannock-Rapidan Regional Commission
FY 2020 Revenue Snapshot - September 30, 2019

Budget Items	Proposed Budget	Adjustments	Adjusted Budget	July	August	September	YTD Actual	YTD %
Revenues								
Dues:								
Culpeper County	\$ 26,624.00		\$ 26,624.00	\$ 26,623.92			\$ 26,623.92	100.0%
Fauquier County	\$ 48,430.00		\$ 48,430.00	\$ 48,429.67			\$ 48,429.67	100.0%
Madison County	\$ 10,674.00		\$ 10,674.00				\$ -	0.0%
Orange County	\$ 24,039.00		\$ 24,039.00	\$ 24,038.46			\$ 24,038.46	100.0%
Rappahannock County	\$ 6,027.00		\$ 6,027.00	\$ 6,027.46			\$ 6,027.46	100.0%
Town of Culpeper	\$ 14,945.00		\$ 14,945.00		\$ 14,944.98		\$ 14,944.98	100.0%
Town of Gordonsville	\$ 1,314.00		\$ 1,314.00	\$ 1,313.89			\$ 1,313.89	100.0%
Town of Madison	\$ 181.00		\$ 181.00	\$ 180.94			\$ 180.94	100.0%
Town of Orange	\$ 4,140.00		\$ 4,140.00	\$ 4,140.04			\$ 4,140.04	100.0%
Town of The Plains	\$ 189.00		\$ 189.00			\$ 189.24	\$ 189.24	100.1%
Town of Remington	\$ 524.00		\$ 524.00	\$ 523.73			\$ 523.73	99.9%
Town of Warrenton	\$ 8,185.00		\$ 8,185.00	\$ 8,184.63			\$ 8,184.63	100.0%
Town of Washington	\$ 105.00		\$ 105.00				\$ -	0.0%
Interest Income	\$ 3,500.00		\$ 3,500.00	\$ 286.34	\$ 310.89	\$ 283.06	\$ 880.29	25.2%
Other Income	\$ 750.00		\$ 750.00	\$ 200.00	\$ 1,300.08		\$ 1,500.08	200.0%
DEQ Chesapeake Bay PDC Capacity	\$ 47,500.00		\$ 47,500.00				\$ -	0.0%
DRPT Mobility Management Grant	\$ 130,000.00		\$ 130,000.00	\$ 11,394.00		\$ 10,657.00	\$ 22,051.00	17.0%
DRPT Section 5310 Operating Grant	\$ 100,000.00		\$ 100,000.00	\$ 13,766.00		\$ 6,948.00	\$ 20,714.00	20.7%
PATH FHN Outreach	\$ 5,000.00		\$ 5,000.00	\$ 5,000.00			\$ 5,000.00	100.0%
Regional Housing	\$ 48,604.00		\$ 48,604.00	\$ 39,644.83	\$ 3,368.00	\$ 43.41	\$ 43,056.24	88.6%
Regional Tourism	\$ 7,000.00		\$ 7,000.00	\$ 5,600.00		\$ 1,400.00	\$ 7,000.00	100.0%
Rideshare Program	\$ 129,920.00		\$ 129,920.00		\$ 12,312.00		\$ 12,312.00	9.5%
Rideshare Vanpool Grant	\$ 8,000.00		\$ 8,000.00	\$ 3,552.00			\$ 3,552.00	44.4%
Rural Transportation Planning	\$ 58,000.00		\$ 58,000.00			\$ 15,533.02	\$ 15,533.02	26.8%
State Regional Planning Grant	\$ 75,971.00		\$ 75,971.00				\$ -	0.0%
USDA FMPP Grant	\$ 80,574.00		\$ 80,574.00		\$ 39,962.69		\$ 39,962.69	49.6%
VHSP Grant	\$ 84,500.00		\$ 84,500.00				\$ -	0.0%
VTC Marketing Grant	\$ 21,012.50		\$ 21,012.50				\$ -	0.0%
Total Revenue	\$ 945,708.50	\$ -	\$ 945,708.50	\$ 198,905.91	\$ 72,198.64	\$ 35,053.73	\$ 306,158.28	32.4%

Rappahannock-Rapidan Regional Commission
FY 2020 Expenditure Snapshot - September 30, 2019

Budget Items	Proposed Budget	Adjustments	Adjusted Budget	July	August	September	YTD Actual	YTD %
Expenditures								
Advertising	\$ 500.00		\$ 500.00				\$ -	0.0%
Annual Meeting/Workshops/Meetings	\$ 5,500.00		\$ 5,500.00			\$ 4,817.96	\$ 4,817.96	87.6%
Audit/Legal	\$ 5,000.00		\$ 5,000.00				\$ -	0.0%
Equipment/Software	\$ 7,000.00		\$ 7,000.00	\$ 27.96			\$ 27.96	0.4%
FICA	\$ 31,500.00		\$ 31,500.00	\$ 2,331.38	\$ 2,338.50	\$ 2,355.83	\$ 7,025.71	22.3%
Health & Dental	\$ 41,300.00		\$ 41,300.00	\$ 3,448.60	\$ 3,448.60	\$ 3,448.60	\$ 10,345.80	25.1%
Meals	\$ 2,200.00		\$ 2,200.00	\$ 341.47	\$ 95.66	\$ 57.88	\$ 495.01	22.5%
Membership Dues	\$ 4,000.00		\$ 4,000.00		\$ 3,800.00		\$ 3,800.00	95.0%
Miscellaneous	\$ 500.00		\$ 500.00	\$ 9.56			\$ 9.56	1.9%
Mortgage	\$ 23,916.00		\$ 23,916.00	\$ 1,993.00	\$ 1,993.00	\$ 1,993.00	\$ 5,979.00	25.0%
Office & P.O. Liability Insurance	\$ 1,300.00		\$ 1,300.00	\$ 1,327.00			\$ 1,327.00	102.1%
Office Maintenance	\$ 10,000.00		\$ 10,000.00	\$ 225.00	\$ 200.00	\$ 200.00	\$ 625.00	6.3%
Payroll Expenses	\$ 410,000.00		\$ 410,000.00	\$ 31,752.22	\$ 31,845.70	\$ 32,071.78	\$ 95,669.70	23.3%
Postage	\$ 750.00		\$ 750.00	\$ 70.25	\$ 20.50	\$ 15.80	\$ 106.55	14.2%
Printing	\$ 2,000.00		\$ 2,000.00		\$ 330.84	\$ 127.08	\$ 457.92	22.9%
Reserve	\$ 5,385.00		\$ 5,385.00				\$ -	0.0%
Subscriptions and Books	\$ 500.00		\$ 500.00	\$ 16.00	\$ 16.00	\$ 16.00	\$ 48.00	9.6%
Supplies	\$ 4,500.00		\$ 4,500.00	\$ 102.64	\$ 268.63	\$ 133.11	\$ 504.38	11.2%
Technology	\$ 8,000.00		\$ 8,000.00	\$ 414.33	\$ 444.33	\$ 444.33	\$ 1,302.99	16.3%
Travel & Training	\$ 9,000.00		\$ 9,000.00	\$ 1,904.97	\$ 257.50	\$ 500.12	\$ 2,662.59	29.6%
Utilities	\$ 6,000.00		\$ 6,000.00	\$ 327.90	\$ 386.75	\$ 353.72	\$ 1,068.37	17.8%
VRS	\$ 9,500.00		\$ 9,500.00	\$ 803.51	\$ 803.51	\$ 803.51	\$ 2,410.53	25.4%
Website Update	\$ 7,000.00		\$ 7,000.00	\$ 6,510.00			\$ 6,510.00	93.0%
Workman's Comp	\$ 500.00		\$ 500.00	\$ 500.00			\$ 500.00	100.0%
America's Wine Country	\$ 1,100.00		\$ 1,100.00				\$ -	0.0%
DEQ Chesapeake Bay PDC Capacity Expen	\$ 1,000.00		\$ 1,000.00				\$ -	0.0%
DRPT Mobility Management Expenses	\$ 100,000.00		\$ 100,000.00	\$ 9,624.63	\$ 8,622.23	\$ 7,824.50	\$ 26,071.36	26.1%
DRPT Section 5310 Operating Expenses	\$ 100,000.00		\$ 100,000.00	\$ 7,043.00	\$ 7,718.50	\$ 7,746.50	\$ 22,508.00	22.5%
PATH FHN Outreach Expenses	\$ 5,000.00		\$ 5,000.00	\$ 3,400.43			\$ 3,400.43	68.0%
Regional Tourism Expenses	\$ 8,500.00		\$ 8,500.00	\$ 4.99	\$ 322.87	\$ 13.90	\$ 341.76	4.0%
Rideshare Expenses	\$ 59,500.00		\$ 59,500.00	\$ 417.09	\$ 4,126.20	\$ 4,798.37	\$ 9,341.66	15.7%
Rideshare Vanpool Expenses	\$ 8,500.00		\$ 8,500.00		\$ 14.50	\$ 47.00	\$ 61.50	0.7%
RTP Expenses	\$ 1,000.00		\$ 1,000.00		\$ 41.76	\$ 31.32	\$ 73.08	7.3%
USDA FMPP Expenses	\$ 61,000.00		\$ 61,000.00	\$ 1,026.74	\$ 44.24	\$ 18,367.29	\$ 19,438.27	31.9%
VHSP Expenses	\$ 3,000.00		\$ 3,000.00	\$ 26.83	\$ 207.17	\$ 230.83	\$ 464.83	15.5%
VTC Marketing Grant Expenses	\$ 1,257.50		\$ 1,257.50		\$ 218.33		\$ 218.33	17.4%
Total Expenditures	\$ 945,708.50	\$ -	\$ 945,708.50	\$ 73,649.50	\$ 67,565.32	\$ 86,398.43	\$ 227,394.92	24.0%



MEMORANDUM

To: Members of the Rappahannock-Rapidan Regional Commission
From: Patrick L. Mauney, Executive Director
Date: October 15, 2019
Subject: FY 2019 RRRC Audit Report Draft

The FY 2019 Financial Audit for the organization will be in draft form prior to the meeting on October 23rd. Hard copies will be available for review at next week's meeting and will be available in digital format following the meeting for your review.

REQUESTED ACTION: None required. Your comments and questions are requested between now and December. Staff will request approval of the audit at the December 11th meeting.

Executive Director's Report October 16, 2019



The purpose of this report is to provide members of the Regional Commission with a summary report of work plan-related activities, staff attendance and participation at local/regional/ statewide meetings, and updates on initiatives impacting the Regional Commission and our localities.

Administration:

- Thanks to all of you that were able to attend the Annual Meeting on September 26th. We had a good crowd with more than 80 registered and a few walk-ins at the door. Congratulations once again to Mr. Roger Welch and his wife Geneva, as well as Mr. Charlie Barrell and his wife Jane for the 2019 Leadership Awards!
- The RRRC Annual Report was distributed at the Annual Meeting and we have posted to our website and will include with upcoming annual budget requests for FY 2021. I am also including a copy of the annual report that is submitted to the Department of Housing and Community Development (DHCD) in your packets for your information.
- RRRC will welcome its second AmeriCorps VISTA member later this month. If you recall, we were lucky to have a VISTA from May 2018 through May 2019 and we are looking forward to Jennifer Little joining us for one year beginning on October 28th. Ms. Little will work with the Foothills Housing Network to improve data collection, metrics, and use of data, among other tasks. Funding for the position is through Virginia Housing Alliance and the Virginia Housing Development Authority.
- Staff is working with Fauquier County and other interested localities/organizations in the region on a preliminary discussion regarding a regional health insurance consortium. Insurance costs fluctuate quite dramatically amongst our member jurisdictions and school systems, although at different times based on initial responses.

Homelessness/Affordable Housing

- Funding from the Virginia Housing Development Authority (VHDA) was recently approved for the Regional Housing study. An RFP based on the proposal and outline shared with the Commission in April and June will be released later this month and staff expects to convene an initial meeting with local staff and other housing stakeholders, likely to coincide with the next meeting of the Foothills Housing Network on December 10th. The ad-hoc study committee will include members of FHN, but we are also seeking local elected officials, staff, and other partners to provide a broad representation from the region.
- RRRC and FHN are hosting a second workshop focused on bankruptcy, debt, garnishments and other issues common to housing vulnerable residents. The workshop will be led by Legal Aid Works and is set for November 12th at 6pm at the Warrenton Visitors Center.
- FHN and partner agencies are beginning preparations for the 2020 Point-in-Time count on January 22, 2020. We have had most participation in Culpeper and Fauquier counties in the past, and would appreciate assistance in Madison, Orange and Rappahannock counties, as you are able.

Environmental/Natural Resources

- RRRC staff convened a meeting with the Food Services/Nutrition directors from all five County school systems in the region, PATH Foundation, and other stakeholders in early October to discuss opportunities for expanding the use of local foods in the schools, with a presentation on the USDA/Department of Defense FRESH program. Opportunities and needs identified included a Farm to School liaison to coordinate opportunities for multiple jurisdictions, as well as the potential for long-term joint procurement.
- The Land Use & Environment committee will meet again on November 21st. Michelle Edwards will provide an update on recent Chesapeake Bay watershed planning activities at the October 23rd meeting, which were the primary subject of the August Land Use & Environment committee meeting.

Economic Development & Tourism

- The regional Tourism Committee and staff are finalizing a Tween Rivers Trail commercial with NuGen Media. The commercial is funded in part through the Virginia Tourism Corporation Marketing Leverage Program grant, which ends October 31st. We will plan to share the video and an update on the Tween Rivers Trail at the December 11th Commission meeting.
- Staff continues to engage with Orange County and the Rappahannock River Basin Commission and other partners on the Healthy Watershed Forest Initiative. A full report on the Phase III, which included land use and planning pilot reports for Orange and Essex counties, as well as a task devoted to delineating a process and authority necessary for aggregating landowners' potential ecosystem service offerings (carbon credits, water quality credits, habitat enhancements). The full phase III report can be found on the RRBC website:
https://rrbcnews.files.wordpress.com/2019/10/cbt_final_submission_replacement.pdf.

Transportation

- The draft Active Transportation Plan is being shared through RRRC's newsletters, website, committees and media contacts. As a reminder, we are seeking comments on the draft plan by November 20th and will present a final version of the Plan for the Commission's consideration in December. The plan will also be presented as part of a joint meeting to review the Virginia Outdoors Plan on December 5th at RRRC.
- FAMS currently coordinates volunteer driving opportunities for the regional Care-a-Van program operated by RRCS-AAA and for VolTran, serving Fauquier and Rappahannock counties. Recently, staff met with community members in Gordonsville and with Rapp at Home to determine interest in collaborations on similar projects and opportunities to coordinate regionally.
- The next Rural Transportation Committee meeting will be Thursday, December 12th at 1pm at RRRC.

Emergency Planning/Hazard Mitigation

- RRRC's proposal to the Hazard Mitigation Grant Program for wildfire GIS analysis has passed the first round of reviews. The next step is for submission to the Federal Emergency Management Agency (FEMA) for review and potential approval. If approved, we expect the project to begin in 2020.

Local Technical Assistance/Regional Coordination

- In addition to projects referenced above, ongoing local projects include:
 - RRRC Commuter Services had a table at the Culpeper AirFest in October
 - Finalized application materials for Town of Gordonsville Safe Routes to School grant, and worked with Town Council and staff in completing and submitting the grant proposal by October 1
 - Assisted Town of Madison attorney and Town Council with mapping and background information for town submission to Transportation Alternatives Program
 - Attend Governor's Summit on Rural Prosperity and met with state agency staff and Secretary of Commerce and Trade staff on potential for increase in state funding for Regional Commissions
 - Coordinated meetings between staff from Town of Culpeper, Culpeper County and VDOT for small area planning project, with initial concepts developed and reviewed in late August
 - Staff continues to attend Culpeper Public Transportation Board and PATH Mobility Committee meetings in support of FAMS as well as Commuter Services.
 - Staff met with Census Bureau representatives in October to follow up on regional activities that may benefit local Complete Count Committees. We anticipate 1-2 meetings between now and Census Day on April 1, 2020.
 - Data indicators shared in June will be provided to the Commission in December and June each year – please let me know if there are other data sets that may be helpful

Commonwealth of Virginia
PDC Annual Report

For clarity, definitions for each category are provided below; however, these categories are not meant to be comprehensive so please consider using the “Other (Please Specify)” category and the adjacent “Notes” cell to provide additional context whenever needed.

Category	Definition	Category	Definition
Administration	General organizational and operational matters related to the management and delivery of public services.	Infrastructure	Activities or projects related to public facilities designed for the delivery, collection, treatment, or storage of various local public services, including but not limited to water, sewer, electricity, natural gas, etc.
Criminal Justice	Law enforcement, judicial proceedings, detainment, rehabilitation, and prevention of criminal activity.	Planning, Zoning, and Community Development	Growth management, development, preservation, and redevelopment tools that regulate and shape the built environment and the uses contained therein.
Disaster Planning	Efforts to plan for, prevent, and effectively respond to natural and manmade disasters or emergencies.	Recreation	Activities to promote rest, leisure, or physical activity in a variety of public venues including parks, trails, historic resources, and natural areas.
Economic Development	Efforts to study, promote, and enhance local or regional economies.	Telecommunications / Technology	Infrastructure specifically dedicated to information technology and the processing, delivery, or storage of such information.
Environment	Efforts to study, protect, or preserve natural amenities including forest, timberland, bodies of water, and sources of other important or strategic natural resources.	Transportation	Infrastructure and services designed for the movement of people, goods, and services through a variety of modes (e.g. pedestrians, bicycles, automobiles, transit, etc.)
Health & Humans Services	Efforts to improve, sustain, or protect physical and/or mental health, social welfare, and public health of the community.	Workforce	Efforts to study and/or engage local labor forces to address employment needs and other matters to sustain or enhance commerce
Housing	Efforts to study, promote, sustain, or develop temporary or permanent shelter and living accommodations for individuals or groups.	Other	Please specify.

Planning District Commission Annual Report

- 1) Please upload a one-page cover letter signed by your organization's Executive Director summarizing the annual report responses and identifying any other matters the PDC would like to highlight that may not be captured by the annual report questions.
- 2) Please use the following table to identify the PDC's member jurisdictions and the name of their representative.

Name of Locality/Entity	Name of Representative for Locality/Entity	Title of Representative
Culpeper County	John Egertson	County Administrator
Culpeper County	Steven Walker	Board of Supervisors
Fauquier County	Christopher Butler	Board of Supervisors
Fauquier County	Paul McCulla	County Administrator
Madison County	Jack Hobbs	County Administrator
Madison County	Charlotte Hoffman	Board of Supervisors
Orange County	James Crozier	Board of Supervisors
Orange County	Bryan David	County Administrator
Rappahannock County	Garrey Curry, Jr.	County Administrator
Rappahannock County	Roger Welch	Board of Supervisors
Town of Culpeper	Chris Hively	Town Manager
Town of Culpeper	Meaghan Taylor	Town Council
Town of Gordonsville	Robert Coiner	Mayor
Town of Madison	William Lamar	Mayor
Town of Orange	Martha Roby	Mayor
Town of Orange	Greg Woods	Town Manager
Town of Remington	Evan Ashby, III	Town Council
Town of The Plains	Christopher Malone	Town Council
Town of Warrenton	Brandie Schaeffer	Town Manager
Town of Warrenton	Jerry Wood	Town Council
Town of Washington	Frederic Catlin	Mayor

- a. Have any member jurisdictions withdrawn or no longer formally participate with the PDC? Please identify these jurisdictions and indicate when such change occurred.

No. All counties and incorporated towns are members of the Commission at present.

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- b. Have any Native American tribes joined the PDC (pursuant to [§ 15.24203 of the Code of Virginia](#))? Please identify these tribes and indicate when they joined.

No.

- 3) What is the latest [Weldon Cooper population estimate](#) for the PDC?

177,511 (7/1/2018 estimate)

- 4) Please upload a copy of the PDC's budget from the most recent and current fiscal years in CAMS and complete the following information related to the PDC's annual budget:

Fiscal Year	Total Budget Amount	Total Budget Amount from Local Sources	Total Budget Amount from State Sources	Total Budget Amount from Federal Sources	Total Budget Amount from other Sources
FY 2020	\$945,708	\$210,981	\$419,203	\$301,074	\$14,450
FY 2019	\$986,934	\$217,481	\$399,583	\$346,620	\$23,250

*Please note that FY 2020 budget is subject to amendment.

- 5) Has the Charter or Bylaws been amended in the past fiscal year? If yes, please email updated document to DHCD Staff.

No amendments in the past year.

- 6) Please upload a copy of the PDC's Work Plan/Program in CAMS.

Completed.

Element #1: Successes and achievements

- 7) Please list and describe 3-5 successes and achievements of special note with regional efforts in cooperation over the last fiscal year. List these highlights in order of their importance to your PDC/region. Keep in mind that one or two highlights from each PDC will be selected for inclusion in the biennial report on PDCs that is submitted to the

Governor and General Assembly. **Answers that are too succinct or similar to answers from recent past reports will likely lead to follow-up questions by DHCD staff.**

1. Chesapeake Bay WIP III Coordination & Leadership

The Rappahannock-Rapidan Regional Commission, along with 14 other Chesapeake Bay watershed PDCs, supported the Virginia Phase III Watershed Implementation Plan (WIP III) during much of FY 2019. To support the efforts of the Secretary of Natural Resources, Department of Environmental Quality and Department of Conservation & Recreation, RRRC coordinated the region's urban sector stakeholder input process, including the topic areas of stormwater management, septic systems and urban forestry. RRRC also collaborated and reviewed agriculture and non-urban forestry responses developed by the region's Soil & Water Conservation Districts.

The WIP III engagement resulted in a compilation of proposed urban best management practices, implementation strategies and resources required to meet the region's nitrogen reduction goal. These strategies include:

- Development of an Upper Rappahannock River Watershed Management Plan to better prioritize BMP implementation
- Implementation of Healthy Watershed Forest initiative recommendations
- Improved stream monitoring capabilities in partnership with DEQ and VDEM
- Increased education and outreach on forestry practices, conservation landscaping, septic maintenance and cost-share program availability
- Improved tracking of installed BMPs
- Potential for Bay-wide reporting requirement for Septic haulers

RRRC utilized its existing contacts with local planning, public works, environmental and agriculture representatives along with state agency staff to form an ad-hoc WIP III committee to guide the process between July 2018 and February 2019.

2. Regional Utility Scale Solar Assessment

In response to numerous active applications in the region for large scale solar developments in predominantly rural, agricultural portions of the region, RRRC completed a region-wide Solar analysis utilizing existing research and a GIS-based assessment process. The assessment combined wide-ranging land suitability needs and constraints for large-scale solar facilities,

existing transmission infrastructure, and generalized local input on how and where solar development should occur. The assessment did not identify where solar development should be sited within the region but provided local governments and stakeholders with an idea of where solar development may be more likely to occur based on the existing research and available data.

RRRC staff completed best practice research, data collection, and gathered feedback from local stakeholders during the development of the assessment. The analysis resulted in a regional map and summary pamphlet showing likely areas for large-scale solar projects. The analysis resulted in a calculation of 119.5 square miles of likely solar development areas in the region, or 6.1% of the region's total area. Findings also noted that proximity to existing substations and high-capacity transmission lines are a limiting factor for defining likely development areas and that additional local knowledge and input is required for making decisions on individual large-scale solar projects.

3. Tween Rivers Trail Growth

Utilizing a Marketing Leverage Program grant from the Virginia Tourism Corporation, RRRC and its Tourism partners at each County within the region committed to a marketing and growth campaign for the Tween Rivers Trail in 2018 and 2019. The Tween Rivers Trail was first developed in 2015 as an agri-artisan network and has since grown to include complementary regional partners including farm-to-fork restaurants and regional accommodations that utilize locally sourced or produced products.

The Marketing Leverage Program grant enabled RRRC and the Regional Tourism Committee to develop a mixed media campaign consisting of printed brochures, videography and photography of the region and Tween Rivers Trail sites. The videos and still photography were used as part of a broad-based digital and social media advertising campaign focused on target markets for potential visitors. The campaign's overall reach was nearly 100,000 via social media and 1.1 million digital advertising impressions resulting in a 500% growth in visitation to the Tween Rivers Trail website and 30% growth in Facebook engagements. In addition, the increased capacity and marketing led to a 50% growth in number of Tween Rivers Trail site members, as the four-year old network surpassed 100 members in 2019.

4. Regional Workshop Series

RRRC responded to requests and discussions from local government officials and private and non-profit organization partners to collaboratively host several education and training workshops over the past fiscal year. Included among these efforts were:

Tenants Rights & Responsibilities Workshops in Culpeper, Warrenton (Fauquier County), and Orange. These workshops, in partnership with Foothills Housing Network and Legal Aid Works, Inc. presented information for tenants and landlords on renters' rights and responsibilities within the scope of Virginia legal frameworks. The audiences included FHN partners, citizens of the region, and local government staff.

An Owned, Earned & Paid Media & Audience Engagement workshop was developed and presented by the RRRC Regional Tourism Committee and held in Bealeton (Fauquier County). The Tourism committee focused on online marketing strategies with a focus on shared media and mixed audience engagement for growing tourism businesses in the region.

A Construction Debris on Agricultural Lands workshop was developed and jointly hosted with the Northern Virginia Regional Commission and Piedmont Environmental Council in Warrenton. Responding to requests from local government staff, the organizing partners convened representatives from the Virginia Department of Environmental Quality, Department of Conservation & Recreation, and Department of Agriculture & Consumer Services to discuss issues related to construction debris disposal on agricultural (non-solid waste landfill) lands. With development and construction activity in urban/suburban areas and impacts on rural lands, this was an issue that spanned local and regional boundaries and brought in audience from local government, environmental organizations, and private sector firms.

Element #2: Strategic Planning

- 8) Pursuant to [§ 15.2-4209 of the Code of Virginia](#), "Except in planning districts in which regional planning also is conducted by multi-state councils of government, each planning district commission shall prepare a regional strategic plan for the guidance of the district." Has a regional strategic plan been adopted? (Please mark an "X" next to your answer.)

- a. ☐ Yes
- b. ☒ Yes- Revision, amendment, or rewrite in progress
- c. ☐ No- However adoption is in progress
 - i. Please explain why adoption has not occurred.

Click here to enter text.

- d. ☐ No- Exempted from requirement by law

- i. Pursuant to [§ 15.2-4209 \(B\) of the Code of Virginia](#), preparation of such a regional strategic plan is optional. Please explain why the PDC has not considered this option.

Click here to enter text.

- 9) Please describe the status of the PDC's regional strategic planning activities by answering the following questions.

- a. What was the adoption/revision date for the PDC's existing strategic plan?

The last formal strategic planning process was conducted in 2007. RRRC staff and Commission Board members reviews the strategic priorities and focus areas annually in conjunction with agency budget and workplan development. Those items and the FY 2020 strategic focus areas were adopted and approved on June 26, 2019.

- i. If the adoption date is greater than 5 years old, [§ 15.2-4212 of the Code of Virginia](#) requires revision and formal approval of such plan. Please describe the efforts the PDC has made to proceed with this requirement.

As referenced above, the strategic priorities and Commission focus areas are reviewed annually by the Regional Commission board members in order to ensure that resources are matched to existing and emerging regional issues.

- b. How was the strategic plan developed?

The existing RRRC strategic plan was developed based on precedent plans in the region, including early plans such as RRRC Regional Partnership efforts and a Regional Visioning process that were conducted in the early 2000s. These efforts involved representatives from the region's business community, education, non-profit and government sectors and provided a foundation for several RRRC committees that exist today. The existing strategic plan is based on priority focus areas first formalized by the Regional Commission in 2007. These focus areas are reviewed annually by the Commission and incorporate recommendations from RRRC committees each year.

- c. Who (persons and organizations) was involved?

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The leadership for the strategic plan/focus areas is the RRRC Executive Director and Regional Commission Board/Executive Committee. Others involved include RRRC staff members, as well as members of RRRC committees. These include Rural Transportation, Land Use & Environment, Foothills Area Mobility System, Foothills Housing Network, RRRC Tourism Committee, and RRRC Food Policy Council. Membership on these committees includes local government representatives, non-profit and private sector partners, state agency officials, and citizen stakeholders.

- d. List all recommendations and activities identified in the plan in order of their importance or priority and explain how these priorities were established.

Recommendation/Activity (ranked in order of importance/priority)	Explanation of importance/prioritization
Transportation Planning & Coordination	Inclusive of regional Smart Scale opportunities, transit/TDM efforts, Mobility Management and connecting transportation with local land use
Environmental & Natural Resources Planning	Most local governments in the region do not have capacity within planning departments to respond to state and federal environmental planning and policy discussions, and RRRC serves a unique role of facilitating those state-local discussions on environmental, natural resource and agricultural discussions
Housing, Homelessness & Human Services Planning	RRRC serves as the lead agency for the Foothills Housing Network Local Planning Group for homeless programs in the region and actively works with local governments and non-profits to plan for housing diversification within the region.
Regional Coordination, Data Services & Technical Assistance	RRRC serves as a data resource for local governments, private and non-profit organizations, and citizens in the region. Encouraging regional perspectives on issues that may impact multiple localities is a priority for the Regional Commission's stakeholders.

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Economic Development, Tourism & Main Street	RRRC convenes local and regional economic development and tourism stakeholders on a periodic basis to support local and state priorities and implement regional projects and programs
Emergency Preparedness & Hazard Mitigation Planning	RRRC serves as the lead agency for regional hazard mitigation planning and serves as a liaison with emergency coordinators at the local and state level to facilitate regional projects and cross-jurisdictional responses
Growth Issues	This focus area was developed during the height of building activity in the early 21st century, and is a lower priority at present.

10) What projects and activities from the PDC's strategic plan were implemented or are underway as of the end of the most recent fiscal year? Also, explain what entities were responsible for implementation of those projects and activities. Please use the following table to answer this question and choose the category that best describes the project or activity:

Name of Project/Activity	Entities Involved	Category of Project/Activity	Notes
Foothills Housing Network Local Planning Group	RRRC, Local Governments, People Incorporated, Skyline CAP, RRCSB-AAA, Goodwill, Culpeper Housing & Shelter Services, Community Touch, Fauquier Family Shelter, Madison Emergency Services Association, etc.	Housing	Local Homelessness coordination – RRRC serves as lead agency
RRRC Active Transportation Plan	RRRC, Local Governments, Non-Profit Environmental/Recreation organizations	Recreation	Fulfills goal of creating regional greenway plan and developing recreation opportunities

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RRRC Regional Tourism Committee / Tween Rivers Trail Agritourism Network	RRRC, Local Governments, Local Tourism/Visitors Centers, Local producers/tourism operators	Economic Development	Fulfills goal of developing regional tourism brands and support for agri-tourism and heritage tourism
RRRC Food Council / Purely Piedmont	RRRC, Local Governments, Va. Cooperative Extension, Non-Profit organizations, PATH Foundation, private producers/farmers	Environment	Fulfills goal of supporting agriculture as key feature in the region; Also categorized as economic development
RRRC Rural Transportation Committee / Rural Long-Range Transportation Plan / Foothills Area Mobility System / RRRC Commuter Services	RRRC, Local Governments, VDOT, Department of Rail & Public Transportation, RRCSB-AAA, Virginia Regional Transit, PATH Foundation, Volunteer Driver organizations	Transportation	Fulfills goal of pro-active regional planning for commuters, roads, transit, and pedestrians
Rappahannock-Rapidan Regional Hazard Mitigation Plan	RRRC, Local Governments, VDEM, VA Department of Health, Soil & Water Conservation Districts	Disaster Planning	Click here to enter text.
RRRC Land Use & Environment Committee / Chesapeake Bay Planning	RRRC, Local Governments, Secretary of Natural Resources, VA Department of Environmental Quality, VA Department of Health, VA Department of Forestry, VA Department of Conservation & Recreation, Non-profit environmental groups	Environment	Fulfills goals of Green Infrastructure planning, natural resource planning and coordination

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- 11) Based on the PDC's strategic plan, what are the next projects and activities that will be undertaken by the PDC this fiscal year? Identify the entities that will be responsible for implementation of those projects and activities. Please use the following table to answer this question and choose the category that best describes the project or activity.

Name of Project/Activity	Entities Involved	Category of Project/Activity	Notes
Regional Housing Study	RRRC, Local Governments, Foothills Housing Network, VHDA, DHCD, Local Housing Developers (Private, Non-Profit)	Housing	At request of member jurisdictions based on growing perception of housing needs
Continuation of programs listed above	Click here to enter text.	Choose an item.	All programs/projects listed in #10 are anticipated to continue
Regional Broadband inventory	RRRC, Local Governments	Telecommunications/Technology	Potential opportunity to combine locally developed broadband plans and activities

- 12) Please list the most important issues for the region.

Transportation funding, Rural Character and Agricultural heritage, Housing and potential for housing diversification, Public Safety & Teacher recruitment and retainment, Broadband expansion (middle-mile and last-mile)

Element #3: Duties Performed

The following questions seek to address [§ 15.2-4208 of the Code of Virginia](#), which establishes the general duties of PDCs.

- 13) List studies with regional significance that the PDC has conducted (either initiated or completed) over the last fiscal year. For purposes of regional significance, please identify only those studies that involve two or more localities. Please use the following table to answer this question and choose the category that best describes the study.

Name of Study	Category of Study	Status of Study (Initiated/Completed)	Notes
Rappahannock-Rapidan Rural Long-Range Transportation Plan	Transportation	Update & Revision Initiated.	Click here to enter text.
Rappahannock-Rapidan Hazard Mitigation Plan	Disaster Planning	5-Year Mandated Revision Completed.	Click here to enter text.
Rappahannock-Rapidan Active Transportation Plan	Transportation	Initiated	Also qualifies as Recreation
Culpeper Small Area Plan	Transportation	Initiated	In coordination with Culpeper County, Town of Culpeper and VDOT
Click here to enter text.	Choose an item.	Click here to enter text.	Click here to enter text.

- 14) Address how the PDC has identified and studied opportunities for local cost savings and staff efficiencies through coordinated governmental efforts over the last fiscal year. If possible, please estimate the state and local savings over the last fiscal year as a result of these efforts. Please use the following table to answer this question and choose the category that best describes the study.

Name of Study	Category of Study	Estimated Local Savings	Estimated State Savings	Notes
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		(Pre-defined Ranges)	(Pre-defined Ranges)	
Chesapeake Bay WIP III Coordination	Environment	Under \$50,000	Under \$50,000	Multiple strategies identified for meeting Chesapeake Bay nutrient reduction goals. Includes septic tracking program implementation, BMP tracking and monitoring, BMP installation and design
Regional Health Insurance Pool	Administration	Greater than \$250,000	Under \$50,000	Ongoing effort to determine potential for regional health insurance consortium and associated savings
Foothills Housing Network Housing Assistance programs	Housing	Under \$50,000	Under \$50,000	Ongoing efforts to determine cost savings of locally-supported homelessness diversion programs. Impacts on Federal/State funding and local Children's

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				Services Act spending. Covers Health/Human Services/Housing
Regional Transit	Transportation	Under \$50,000	Under \$50,000	Efforts to align and connect transit services in the region. Currently located in small towns with limited connectivity between towns/counties .
Regional Broadband	Telecommunications/Technology	Under \$50,000	Under \$50,000	Efforts to determine benefit of joint broadband partnerships with public/private and cooperatives. Early result is joint VATI application by Culpeper, Madison and Orange counties.

- 15) List the PDC's mechanisms for coordinating state and local interests on a regional basis. For purposes of this question, mechanisms are considered procedures, committees, subcommittees, websites, and other structured processes and resources. Please use the following table to answer this question and choose the category that best describes the mechanism.

Name of Mechanism	Category of Mechanism	Notes
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RRRC Rural Transportation Committee	Transportation	Local planning staff, VDOT, other stakeholders
RRRC Land Use & Environment Committee	Environment	Local Planners, State agencies, non-profit partners; Also covers planning/zoning issues
RRRC Food Council	Other	Agriculture/Economic Development/Environmental. Council includes local appointments and technical sector representatives.
Regional Commission & Executive Committee	Administration	Governing Board tasked with oversight of RRRC activities and setting strategic priorities and policy decisions
RRRC Chief Administrative Officers	Administration	County Administrators/Town Managers. Covers topics of mutual concern and interest
Foothills Housing Network	Housing	Local Planning Group of Balance of State Continuum of Care; Includes local staff, non-profit housing and public safety partners
RRRC Tourism Committee	Economic Development	Local Tourism Directors jointly marketing regional tourism destinations and activities
Foothills Area Mobility System (FAMS)	Transportation	Human Services and Mobility Management coordination and strategic planning for the region. Includes human services agency staff, transit, non-profits and PATH Foundation representatives
Chesapeake Bay WIP III Ad-Hoc Workgroup	Environment	Workgroup including local and state representatives tasked with guiding Chesapeake Bay WIP III response from region

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RRRC Active Transportation Plan Steering Committee	Recreation	Also covers transportation. Includes local/state planners and Parks & Recreation staff.
RRRC Websites	Other	RRRC maintains 6 websites for various programs, with information in each topic area identified

16) List activities where the PDC has implemented services at the request of member localities over the last fiscal year. Please use the following table to answer this question and choose the category that best describes the request.

Name of Activity	Locality/Localities requesting	Category of Request	Notes
Foothills Housing Network Central Entry	All, specific requests from Fauquier County & Culpeper County	Housing	FHN Central Entry fulfills HUD and DHCD requirements for emergency homeless requests in the region. Fauquier & Culpeper counties have also requested FHN Central Entry to provide screening for local assistance funds at times during FY 2019.
Foothills Area Mobility System (FAMS)	All	Transportation	FAMS coordinates with transit agencies (CSB, Virginia Regional Transit) and volunteer driver programs in the region to connect users to transportation.

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			The program is primarily focused on elderly and disabled residents due to funding requirements from Federal/State government, but local foundations have supported efforts to expand.
Tween Rivers Trail/The Virginia Piedmont Tourism	All	Economic Development	Implementation of Regional Tourism Marketing initiatives (ongoing)

17) Describe the technical assistance the PDC has provided to state government and member localities over the last fiscal year. Please use the following table to answer this question and choose the category that best describes the request.

Name/Description of Technical Assistance	State Agency/Agencies and/or Local Government(s) Involved	Category of Request	Notes
GIS & Mapping technical assistance	Local governments, VGIN, DCR, DEQ, VDOT	Other	Covers Environmental, Transportation, Disaster Planning, Economic Development, Recreation, Planning/Zoning (Multiple

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			Requests fulfilled)
Data Collection Technical Assistance	Local Governments, VDOT, DCR, DEQ, VDH, DHCD	Other	Covers Administration, Planning/Zoning (Comprehensive Planning), Economic Development, Housing, Transportation, Environment, Agriculture (Multiple Requests Fulfilled)
	Click here to enter text.	Choose an item.	Click here to enter text.

18) Explain how the PDC has served as a liaison between local governments and state and federal agencies as requested over the last fiscal year. For purposes of the liaison activities addressed by this question, please identify the state and federal agencies the PDC has interacted with over the last fiscal year. In circumstances where state and federal agencies are both involved (e.g. federal programs administered at the state level), please list both entities for the activity. Please use the following table to answer this question and choose the category that best describes the request.

Name of Liaison Activity	State/Federal Agency or Agencies and Local Government(s) Involved	Category of Request	Notes
Environmental Activities - Chesapeake Bay Stakeholder/Committee participation	VA Department of Env. Quality, Secretary of Natural	Environmental	RRRC staff serves on Chesapeake Bay Local Government Advisory Council, Sec.

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	Resources, Environment al Protection Agency; All local governments		of Natural Resources Chesapeake Bay Stakeholder Advisory Group, Chesapeake Bay Preservation Act Expansion Workgroup; Coordinated and hosted Fill Debris on Agriculture Lands workshop with Piedmont Environmental Council and DEQ/DCR/ VDACS staff
VDEM Regional Emergency Managers Coordination	VA Department of Emergency Management , VA Department of Conservation & Recreation	Disaster Planning	Bi-monthly meetings focused on Hazard Mitigation, Emergency Preparedness, and Response; Stand-alone meetings for Flood Warning monitoring systems convened by RRRC staff
Economic Development Activities	DHCD, VA Economic	Economic Development	GO Virginia Region 9 Council membership,

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	Development Partnership		Central Virginia Partnership for Economic Development membership; Opportunity Zones meetings with local economic development staff
Housing Activities	DHCD, VA Housing Development Authority, U.S. Department of Housing & Urban Development	Housing	Serve as Lead Agency for Foothills Housing Network; Serve on Virginia Balance of State Continuum of Care board; Coordination of quarterly workshop series for housing/eviction related training for local government staff
VATI Grant Support	Madison County, DHCD	Telecommunications/Technology	Coordinated application materials with Madison County and private ISP for VATI grant in Fall 2018. Coordinated

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			follow-up calls with DHCD staff to determine next steps upon non-award.
Virginia Outdoors Plan	VA DCR	Recreation	Coordination of annual review of regional projects in Virginia Outdoors Plan
Transportation Activities	VDOT, DRPT, USDOT, FHWA	Transportation	Quarterly meetings with VDOT & MPO staff members; Responses to statewide plans on behalf of regional localities & RRRC Rural Transportation committee (VTrans, Coordinated Human Services Plans, etc.)

19) Explain how the PDC has reviewed local government aid applications over the last fiscal year. For purposes of this question, please include applications to agencies of the state or federal government for loans, grants-in-aid for local projects, and as required by other state or federal law or regulation. Please use the following table to answer this question and choose the category that best describes the application.

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Name of Application	Locality or Localities Requesting	State and/or Federal Agency or Agencies Involved	Category of Application	Notes
Smart Scale Applications	Fauquier County, Culpeper County, Orange County, Madison County, Town of Culpeper, Town of Gordonsville	Department of Transportation	Transportation	Total of 15 applications submitted from the region. Reviewed by Rural Transportation Committee and Regional Commission.
CDBG Planning Grants	Fauquier County, Orange County	Department of Housing and Community Development	Planning, Zoning, and Community Development	Received notification of 2 pending applications during annual CDBG priority discussions.
Click here to enter text.	Click here to enter text.	Click here to enter text.	Choose an item.	Click here to enter text.

20) Address how the PDC has developed regional functional-area plans as deemed necessary by the commission or upon request by member localities over the last fiscal year. For purposes of this question, a regional functional-area plan is a plan to address service, need, or opportunity in a functional area (including but not limited to the available categories in the table below) that encompasses or involves two or more localities. Please use the following table to answer this question and choose the category that best describes the plan.

Name of Plan	Localities Involved	Category of Plan	Notes
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Madison Area Pedestrian Inventory and Opportunity Analysis	Madison County, Town of Madison	Transportation	Sidewalk/Pedestrian/Bicycle Enhancement Plan
RRRC Active Transportation Plan	RRRC, All Local Governments	Transportation	Also qualifies as Recreation
Culpeper Small Area Plan	Culpeper County, Town of Culpeper	Transportation	Also qualifies as planning/community development

21) Address how the PDC has assisted state agencies, upon request, in developing substate plans over the last fiscal year. Please use the following table to answer this question and choose the category that best describes the plan.

Name of Plan	Name of State Agency	Category of Substate Plan	Notes
Chesapeake Bay Phase III Watershed Implementation Plan	Department of Environmental Quality	Environment	Under contract with DEQ and in coordination with Secretary of Natural Resources and other agencies
Rappahannock-Rapidan Hazard Mitigation Plan	Department of Emergency Management	Disaster Planning	Under contract with VDEM
Virginia Outdoors Plan	Department of Conservation & Recreation	Recreation	Non-contractual assistance
Rappahannock-Rapidan Long Range Transportation Plan	Department of Transportation	Transportation	Under annual Work Plan contract with VDOT

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Rappahannock-Rapidan Transportation Demand Management Plan	Department of Rail & Public Transportation	Transportation	Under annual TDM Operating Assistance contract with DRPT
Coordinated Human Services Mobility (CHSM) Plan	Department of Rail & Public Transportation	Transportation	Non-contractual

22) Has the PDC participated in the VGIN statewide geographic information system in the past fiscal year? If no, why not?

Yes

23) Has the PDC served as a data center affiliate for the region and member governments in the past fiscal year? If no, why not?

Yes

24) Notwithstanding the duties mandated in the Regional Cooperation Act that have been answered in questions 8 through 11 and 13 through 24, what other noteworthy services does the PDC provide to member localities, the Commonwealth, or other entity?

RRRC staff often note that a critical by-product of our efforts in engaging various local and state agency staff and departments is connecting staff members at local governments and state agencies across departments who may be working in silos. RRRC is also pleased to provide workshop series on topics of interest for regional stakeholders. In FY 2019, these included eviction and tenants' rights training (Housing), Erosion & Agriculture Fill workshop (Environment) and Tourism Marketing workshops. Finally, RRRC presents annual Leadership Awards to Government and Citizen representatives of the region, recognizing the importance of attention to cross-jurisdictional collaboration and partnerships.



MEMORANDUM

To: Members of the Rappahannock-Rapidan Regional Commission
From: Patrick L. Mauney, Executive Director
Date: October 16, 2019
Subject: Foothills Area Mobility System (FAMS) Funding Update

In 2008, RRRC worked with the Department of Rail and Public Transportation (DRPT) to develop the federally-mandated Coordinated Human Services Mobility Plan (CHSM) for the region. This plan summarizes the transportation needs in the region for populations including seniors, individuals with disabilities, and low-income residents. A direct outcome of that plan was the formation of the Foothills Area Mobility System (FAMS) partnership led by RRRC and Rappahannock-Rapidan Community Services Board-Area Agency on Aging (RRCSB-AAA).

Beginning in FY 2009, grant funding available through DRPT and the Federal Transit Administration enabled RRRC, as lead applicant, to fund a part-time Mobility Manager. In subsequent years, funding became available for additional staff to operate the FAMS Call Center, under agreement with RRCSB-AAA.

RRRC has also received federal and state funds for operation of the Foothills Express transportation service that connects Culpeper, Madison, and the Charlottesville area. From 2010 to 2017, this service was operated by JAUNT, based in Charlottesville. In 2017, Virginia Regional Transit was selected to continue the service.

The purpose of the update at the October 23rd meeting is to provide details on recent funding and eligibility changes and to provide the Commission with an outline of staff's proposed timeline related to the FAMS program and recommendations moving forward.

REQUESTED ACTION: None required at this time. Staff will request additional guidance from the Commission at future meetings.



MEMORANDUM

To: Members of the Rappahannock-Rapidan Regional Commission
From: Patrick L. Mauney, Executive Director
Date: October 16, 2019
Subject: Chesapeake Bay Watershed Planning Updates

As you may recall, RRRC signed an agreement with the Virginia Department of Environmental Quality in March to continue work on the Chesapeake Bay Watershed Implementation Program for a six-month period through September 30, 2019. Staff will present an update on the tasks completed as part of that agreement at the meeting.

Staff will also provide updates on various statewide activities, including those of the Chesapeake Bay Preservation Act workgroup, and Chesapeake Bay Stakeholders Advisory Group, both meeting under the direction of the Secretary of Natural Resources' office.

REQUESTED ACTION: None required.



MEMORANDUM

To: Members of the Rappahannock-Rapidan Regional Commission
From: Patrick L. Mauney, Executive Director
Date: October 15, 2019
Subject: USDA NRCS Regional Conservation Partnership Program

Regional Commission staff were made aware of an upcoming Regional Conservation Partnership Program (RCPP) grant through the United States Department of Agriculture (USDA) Natural Resources Conservation Service (NRCS). The RCPP “promotes coordination of NRCS conservation activities with partners that offer value-added contributions to expand our collective ability to address on-farm, watershed, and regional natural resource concerns. Through RCPP, NRCS seeks to co-invest with partners to implement projects that demonstrate innovative solutions to conservation challenges and provide measurable improvements and outcomes tied to the resource concerns they seek to address.”

To date, RRRC staff and various partner agencies have held preliminary discussions about a potential application for an RCPP grant focused on the Rappahannock-Rapidan region. These partners include USDA NRCS, Piedmont Environmental Council, John Marshall Soil & Water Conservation District, Friends of the Rappahannock, American Farmland Trust, American Battlefield Trust and the Smithsonian Institution’s Virginia Working Landscapes (VWL) initiative. Staff at both the Culpeper Soil & Water Conservation District and John Marshall SWCD have been apprised of, and given feedback on, the possible project, as well.

While the final proposal is still in development, the focus of the RCPP proposal for the Rappahannock-Rapidan region is to establish a pool of NRCS funding to assist landowners and producers implement best management practices that can improve water quality, reinvigorate farm productivity, profitability, and viability, enhance wildlife habitat, and provide long term conservation of rural agricultural land.

Under the 2018 Federal farm bill, \$300 million per year is available for RCPP funded projects. RCPP proposals may request up to \$10 million in funding over a five-year period, which is matched by partner contributions. It is estimated that a RCPP grant proposal for the RRRC region could request \$3 million, though potential partners continue to evaluate the mix of projects and practices that could be included in the proposal.

In addition to partnering to develop the grant application, RRRC staff also possess experience in Federal/State grant management that would be applicable to a successful application and award.

Project partners have identified RRRC as a strong candidate to serve as lead partner and grant administrator for the proposal. In such a capacity, RRRC would be responsible for reporting and communicating with NRCS staff on project status and metric coordination and would be eligible to receive Enhancement Technical Assistance funds (up to 7% of grant award) to provide project management, outcomes tracking, outreach and communications. Other project partners noted above be responsible for “on the ground” implementation of projects and best practices in coordination with voluntarily participating landowners.

Michelle Edwards and I will be prepared to discuss in more detail and answer questions at the meeting.

REQUESTED ACTION: Consider authorization of RRRC staff to continue work with partner agencies on RCPP grant and for RRRC to be identified as lead partner in the application

Regional Conservation Partnership Program

Natural Resources Conservation Service



USDA's Natural Resources Conservation Service offers voluntary Farm Bill programs that benefit both agricultural producers and the environment.

Overview

The Regional Conservation Partnership Program (RCPP) promotes coordination of NRCS conservation activities with partners that offer value-added contributions to expand our collective ability to address on-farm, watershed, and regional natural resource concerns. Through RCPP, NRCS seeks to co-invest with partners to implement projects that demonstrate innovative solutions to conservation challenges and provide measurable improvements and outcomes tied to the resource concerns they seek to address.

Benefits

RCPP makes available a variety of NRCS conservation activities to help partners, ag producers, and private landowners address local and regional natural resource challenges.

How It Works

Partners apply to NRCS for RCPP project awards. Once projects are selected, NRCS works with partners to set aside a certain pool of funding for an awarded project. Producers, landowners, and partners then enter into producer contracts and supplemental agreements with NRCS to carry out agreed-to conservation activities.

Who is Eligible?

Only eligible organizations interested in partnering with NRCS on conservation projects can develop applications for the RCPP competition. The lead partner for an RCPP

project is the entity that submits an application, and if selected for an award is ultimately responsible for collaborating with NRCS to successfully complete an RCPP project.

See the RCPP funding announcement for details about what types of organizations are eligible to apply.

RCPP projects must be carried out on agricultural or nonindustrial private forest land or associated land on which NRCS determines an eligible activity would help achieve conservation benefits.

Conservation Activities

RCPP projects may include any combination of authorized, on-the-ground conservation activities implemented by farmers, ranchers, and forest landowners. These activities include:

- Land management/land improvement/restoration practices
- Land rentals
- Entity-held easements
- United States-held easements
- Public works/watersheds.

How to Apply

Interested partners must apply through the RCPP portal (nrcs.my.salesforce.com). Applications are being accepted through December 3, 2019.

Once RCPP projects are selected, producers and landowners can apply to participate in projects that cover their geographic area. Interested producers should visit their local USDA Service Center to see if their land is included in the scope of any existing RCPP projects.

What's New in the 2018 Farm Bill

RCPP is now a standalone program with its own funding—\$300 million annually.

NRCS may award up to 15 Alternative Funding Arrangement projects, which are more grant-like and rely more on partner capacity to implement conservation activities.

RCPP now has two funding pools—Critical Conservation Areas and a State/Multistate pool.

RCPP partners must develop and report on environmental outcomes.

More Information

For more information, visit nrcs.usda.gov/farmbill or farmers.gov.

Find your local USDA Service Center at farmers.gov/service-locator.

**Natural
Resources
Conservation
Service**

