

**Rappahannock-Rapidan Regional Commission**  
**Executive Committee Meeting – Electronic Meeting Only**  
**January 27, 2021 | 1:00 pm**

**MINUTES**

*Members Present:* Robert Coiner, Paul McCulla, Meaghan Taylor, Greg Woods

*Members Absent:* Jack Hobbs

*Staff Present:* Patrick Mauney

**1. Call to Order**

Chairman Coiner called meeting to order at 1:00 p.m. Chairman Coiner noted that the meeting was being held electronically via Zoom videoconference, with live stream available on YouTube, due to the COVID-19 pandemic and the resulting State of Emergency.

**2. Electronic Meeting Participation During Declared State of Emergency**

Chairman Coiner asked the Executive Director to review the guidelines for conducting the Commission meeting electronically. P Mauney reviewed the requirements, noting that the Commission will follow the guidance in §2.2-3708.2 of the Code of Virginia regarding electronic meetings when the Governor has declared a State of Emergency in accordance with §44-146.17 of the Code of Virginia.

**3. Adoption of the Agenda**

Chairman Coiner asked for changes to the agenda. P McCulla moved to approve the agenda as presented, 2<sup>nd</sup> by M Taylor. The agenda was approved unanimously.

**4. Public Comment**

Chairman Coiner state that public comment was requested via email prior to the meeting and asked P Mauney whether any comments were received. P Mauney stated that no comments had been received prior to the meeting.

**5. Adoption of Minutes**

*a) April 27, 2020*

Chairman Coiner noted the minutes from the April 27, 2020 meeting were included for consideration. Noting the infrequency of Executive Committee meetings, the Committee requested that draft Minutes be distributed soon after the meeting for review moving forward.

M Taylor moved to approve the Minutes, 2<sup>nd</sup> by G Woods. The motion carried unanimously.

**6. New Business**

*a) Compensation & Salary Survey Update*

R Coiner noted that the Regional Commission requested the Executive Committee to review the organization's compensation structure in October, and asked P Mauney to provide an update.

P Mauney noted that he anticipated this process to be completed in 2021 with potential adjustments included as part of the FY 2022 budget process. He stated the Commission has not completed such a review previously, but that he would reach out to local governments and the Virginia Association of Planning District Commissions as part of the process. P McCulla noted that Fauquier County completes this process on a rolling basis and offered support from his county staff, as needed.

*b) Develop Slate of Officers and Executive Committee for terms beginning March 1, 2021*

Chairman Coiner stated that the Executive Committee was asked to serve as Nominating Committee and to develop a slate for consideration at the February RRRC meeting. The committee reviewed the current Board roster and participation and discussed options for completing the slate.

Chairman Coiner suggested formally including the Past Chair as a member of the Executive Committee, with support voiced from other members. The committee asked the Executive Director to draft amendments to the Bylaws noting such change for consideration by the Regional Commission. A slate was developed as follows:

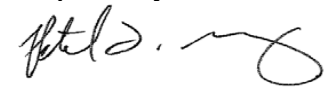
Chair: Meaghan Taylor, Town of Culpeper  
Vice-Chair: Paul McCulla, Fauquier County  
Treasurer: Greg Woods, Town of Orange  
Executive Committee: Robert Coiner, Town of Gordonsville  
Executive Committee: Jack Hobbs, Madison County

The committee also asked the Executive Director and Chair to contact the Mayor of the Town of Washington regarding his ability to serve on the Executive Committee prior to reporting back to the Commission in February.

**7. Adjourn**

Upon motion by M Taylor, 2<sup>nd</sup> by P McCulla, the meeting adjourned the meeting at 1:35 p.m.

Respectfully Submitted by:



Patrick L. Mauney  
Secretary & Executive Director