Attendees: John Cooley (Town of Orange), John Egertson (Culpeper County), Debbie Kendall (Town of Gordonsville), Patrick Mauney (RRRC), Dan Painter (VDOT Culpeper District), Charles Rapp (Town of Culpeper), Sarah Sitterle (Town of Warrenton), Jeff Walker (RRRC), Gregg Zody (Orange County)

Welcome and Introductions, Agenda, Minutes, Matters from the Public

J Egertson called the meeting to order at 10:00 am.

The agenda was approved as presented following a motion by J Cooley and a second by G Zody.

The minutes from the May 1st meeting were approved ayes all following a motion by J Cooley and a second by G Zody.

There were no comments from the public.

VDOT Six-Year Improvement Program Response

P Mauney discussed the draft FY 2014-2019 Six-Year Improvement Program, as well as the request from the Regional Commission for the committee to draft a letter of support on behalf of regional projects for submission to the Commonwealth Transportation Board. A request was made, subsequent to the May 5th committee meeting, for each locality to pass along their local comments regarding the SYIP for inclusion with any response from the Regional Commission. Several jurisdictions provided this information in advance of today’s meeting, including Culpeper County, Fauquier County and the Town of Warrenton.

D Painter asked if this was a general letter of support or a prioritization of projects on a regional level. P Mauney stated that this letter was intended to be an additional voice of support to locally-identified priorities, rather than a regional ranking. Any project advocated for by a locality in the RRRC region would be included in this letter of support.

J Walker asked to include some clarifying statements regarding project naming in the letter; specifically, the Route 215 project in Fauquier County, which retains a reference to 4-lane widening despite Fauquier County’s opposition.

J Cooley asked if this letter was meant to comment on all projects listed in the Six-Year Improvement Program, including revenue sharing projects and secondary road improvements. P Mauney indicated that those projects were included on VDOT’s SYIP project list, but did not necessarily need to be commented on individually.

The committee asked P Mauney to provide a draft of the letter for their review. The final letter will be submitted through the RRRC Executive Committee in advance of the June 15th deadline for comments to the Commonwealth Transportation Board and VDOT Programming Director.

Planning Project Updates
Committee members provided updates on local projects.

J Cooley indicated that the Town of Orange is proceeding to bid on two projects. Small improvements on Railroad Avenue are slated for bid in July, while the sidewalk and utility project on Byrd Street is slated for bid in August. The Town is also looking at the code of development for potential changes to the Round Hill area on the north side of town.

C Rapp said that the Town of Culpeper is on track for an August bid date for the Inner Loop project, in coordination with VDOT’s roundabout project at Route 15/29 and 229. The Town is in the process of acquiring the final property for its portion of the project.

D Kendall stated that the High Street study is wrapping up in the Town of Gordonsville. Town Council is scheduled to discuss the study outcomes at its June 17th meeting before deciding on future plans and programming for the recommendations.

**Announcements & Other Business**

Mark Nesbitt is the new Warrenton Residency Administrator.

RRRC will host the 2013 Living Towns Planning Workshop on August 22nd in the Town of Orange. AICP Certification Maintenance credits will be available and the agenda will be finalized in the next few weeks. Registration will begin in mid-July.

The meeting was adjourned at 11:00 a.m.