

July 25, 2023

6:00 PM

The Randleman Board of Aldermen held a scheduled Pre-Agenda Meeting on the above date with the following members present:

Gary Betts)	Mayor
Renee Bryant)	Mayor Pro-Tempore
Mike Dawkins)	Alderman At-Large
Melissa Blalock)	Alderwoman
Nancy Henderson)	Alderwoman
Greg Patton)	Interim City Manager
Bob Wilhoit)	City Attorney

Meeting Called to Order

Mayor Betts called the July 25, 2023 Pre-Agenda meeting to order.

Public Comment

Ms. Kimmy Williams of 600 Northwoods Court, Randleman, NC, was present to speak at Public Comment. Ms. Williams is running for the Board of Alderman (Ward 4) and wanted to introduce herself to the Board. The Board thanked Ms. Williams for her attendance.

Interlocal Agreement for Group Self-Insurance Pool for Benefit Risk Sharing

Finance Director, Elizabeth Sechriest, stated that the North Carolina League of Municipalities (NCLM) Business Service Consultant, Julie Hall, coordinated the change of the City of Randleman's Health Insurance Plan from Blue Cross Blue Shield to Medcost through the NCLM. With the change of health insurance, an Interlocal Agreement was sent to Ms. Sechriest for required signatures. The agreement is for the City of Randleman to participate in the Health Pool. A copy of the Interlocal Agreement for a Group Self-Insurance Pool for Benefit Risk Sharing is included in the Board of Alderman's Pre-Agenda Packets for the Board's review.

Mayor Pro-Tempore Bryant asked what the benefits of the change from Blue Cross Blue Shield to Medcost were and Ms. Sechriest answered that there was a cost savings of 4% and there are better benefits with Medcost such as free preventative tests and treatments for the employees.

Amend Personnel Policy

Elizabeth Sechriest, Finance Director, spoke to the Board about amending the verbiage regarding full-time and part-time employee hours in the personnel policy to make the definitions of both clear and concise. The current definitions for full and part time employee hours that are shown in the personnel policy are:

Full-Time Employee: An employee, either regular, trainee, probationary or temporary, who is regularly scheduled to work 40 hours per week, for the purpose of Health Insurance any employee regularly working 30 hours or more per week is considered full-time.

Part-Time Employee: An employee, either regular or temporary, regularly scheduled to work less than the standard number of work hours per week. Part-time employees are not eligible for employee benefits.

Proposed Amended Definitions:

Full-Time Employee: An employee, either regular, trainee, probationary or temporary, who is regularly scheduled to work 40 hours per week.

Part-Time Employee: An employee, either regular or temporary, regularly scheduled to work less than the standard 1000 hours per calendar year. Part-time employees are not eligible for employee benefits.

2024 Meeting Schedule

A 2024 meeting schedule was included in the Board of Alderman's Pre-Agenda Packets for the Board's consideration that included the Board of Alderman's meeting schedule, the FY 2024-2025 budget calendar, and 2024 city holiday schedule. The 2024 Board meeting schedule follows the same formula as the 2023 schedule with the Pre-Agenda meeting occurring on the first Tuesday of every month and the regular meeting occurring on the last Tuesday of every month following the first Monday of the month. The 2024 holiday schedule follows the North Carolina State Holiday Schedule.

Finance Director Sechriest made requested changes to the 2024 meeting schedule to include July 5th as an observed city holiday and changed the November 05, 2023 Board of Alderman meeting to November 06, 2023 due to the 5th being election day in Randolph County.

Preliminary Plat Review

Interim City Manager, Greg Patton, relayed that on July 17, 2023, the Planning and Zoning Board met to hear a Preliminary Plat Review for Green Acres Subdivision on Bowman Avenue. Mr. Todd Allred spoke to the Planning Board about developing 109 lots on property zoned R-3 in the Randleman E.T.J. (PIN# 7755711501). The Planning Board recommended approval unanimously. A map of the property was included in the Board of Alderman's Agenda Packets for their review. Mr. Patton explained that Mr. Allred stated the plan was to build single family homes within a price range of \$350,000.00 - \$400,000.00 and request to be annexed into the city limits of Randleman. The developers will be responsible for the infrastructure of the water and sewer lines.

PTRWA Emerging Compounds (Contaminants)

Greg Patton, Interim City Manager, conveyed that Mr. Greg Flory, Director of Piedmont Triad Regional Water Authority (PTRWA) sent a brief to all PTRWA Water System Managers regarding Emerging Compounds (Contaminants) for reference in the event any questions arise. A copy of the memo and

additional informational documents were included in the Board of Alderman's Pre-Agenda Packets for their review. Mr. Patton explained that the EPA was going to have water producers treat for these contaminants due to the fact that these chemicals do not break down naturally and the water must be treated for the contaminants. Mr. Patton will arrange for Mr. Flory to attend a Board of Alderman meeting to give a presentation on this issue in the near future.

911 Addressing Agreement

Interim City Manager, Greg Patton, explained that Randolph County had sent a request to exercise street addressing authority within the Extraterritorial Planning Jurisdiction and a request for approval of an Interlocal Street Addressing Agreement with the County. Mr. Patton does all the addressing within in the city limits of the City of Randleman and Randolph County does the addressing for Randleman's E.T.J.

This agreement is just an updated version for the county to have on file. A copy of the agreement was placed in the Board of Alderman's Pre-Agenda Packets for their review.

Mayor Pro-Tempore Bryant requested a hard copy of the City of Randleman's City Charter and asked if the Board could be provided one.

Mayor / Manager Updates

Movement Bank: In February 2022, the Board of Alderman approved changing First Horizon Bank to Movement Bank as the City of Randleman's primary financial institute. Finance Director, Elizabeth Sechriest, moved the City of Randleman's Fireman Relief Fund to Movement Bank. The Fireman Relief Fund was the most convenient to move first. The Operating Account transition will happen on or before September 15, 2023. Supporting documents were placed in the Board's Pre-Agenda Packets for review.

Petty Tribute: Interim City Manager, Greg Patton and Finance Director, Elizabeth Sechriest met with Randolph County and Randolph County TDA on Thursday, June 22, 2023 to wrap up the Petty Funds with Randolph County and to have the project turned over to the City of Randleman for continuation of the Petty Tribute Project. Randolph County is pending the close of the project due to two donations that have yet to be received. Once those donations are applied, the City of Randleman will submit an invoice to Randolph County for the remainder of the funds. Mr. Patton has continued to stay in contact with Duke Energy regarding the lights for the monument.

Firestone Building Roof: Parks and Recreation Director, Randall King, informed the Board that Davis Roofing notified him that they would begin working on the Firestone Building roof on Tuesday, August 1, 2023 and the project should be completed, weather permitting, within 4 days.

ATM Removal: Finance Director, Elizabeth Sechriest, stated that the ATM that was placed at the Community Center was removed from the building.

Randleman Welcome Signs / Worthville Community Center Sign:

Randleman Welcome Sign: Public Works Director, Brian Crawford, and staff installed both Welcome Signs and Seth Reagan (arborist) finalized the signs by adding mulch and shrubs. Photos were included in the Board's Pre-Agenda Packets for the Board's review.

Worthville Community Center Sign: Interim City Manager, Greg Patton and Finance Director, Elizabeth Sechriest met with Rob Hollingsworth at the Worthville Community Center to discuss the sign. Mr. Hollingsworth is working on the mock drawing and will be submitting that for approval soon.

PARTF Grant Update: Finance Director, Elizabeth Sechriest, communicated that the City has 17 months to complete the splashpad and playground at the Stout Street Park. Staff has requested that the previous Parks and Recreation Director, Robin Hughes, step in as a Project Manager and focus on completing the PARTF Grant project. Three engineering firms submitted proposals for the project and The Wooten Company was recommended as the lowest, most responsible bidder for this project. Ms. Hughes was present at the meeting to answer any questions and submitted plans and options of different splashpads and playgrounds for the Board's review.

AIA Project: Interim City Manager, Greg Patton, Finance Director, Elizabeth Sechriest, Public Works Director, Brian Crawford and Don Peeler met with the WithersRavenel team to wrap up the Sewer/Water AIA Engineering Mapping Project. The following steps will be completed by September 2023 in order to close this project:

- * Agreement of amended AIA reports provided by WithersRavenel to be signed by the City Manager (Water and Sewer).
- * Sales Tax Reimbursement Certificate and Federal ID Memo submitted to WithersRavenel.
- * Closeout Resolution - To be signed in August 2023 meeting.

The City of Randleman has received 95% reimbursement for the Water portion and 82% reimbursement for the Sewer portion of the AIA Project. Once complete, the City will receive the entire 100% of the project reimbursed. All funds should be collected no later than October 31, 2023.

NCDOT Sidewalk Schedule: Interim City Manager, Greg Patton, Finance Director, Elizabeth Sechriest, Public Works Director, Brian Crawford, Roadway Engineers, Danny Gardner and Kellie Tasselli and Project Manager, Rajit Ramkumar met and discussed alternatives for Project EB-5898 (Naomi Street) and Project EB-5744 (Academy Street) Sidewalk Projects for the City of Randleman. Minutes of items discussed and maps were included in the Board of Alderman's Pre-Agenda Packets for the Board's review.

Adjourn

As there was no further discussion to be held, Alderwoman Henderson made a motion to adjourn, seconded by Alderwoman Blalock and unanimously approved.

Gary B. Betts, Mayor

Connie M. Cross, City Clerk, CMC, NCCMC