

January 31, 2023

6:00 PM

The Randleman Board of Aldermen held a scheduled Pre-Agenda Meeting on the above date with the following members present:

Gary Betts)	Mayor
Renee Bryant)	Mayor Pro-Tempore
Mike Dawkins)	Alderman At-Large
Melissa Blalock)	Alderwoman
Nancy Henderson)	
Greg Patton)	Interim City Manager
Bob Wilhoit)	City Attorney

Meeting Called to Order

Mayor Betts called the January 31, 2023 Pre-Agenda meeting to order.

Public Comment

Dr. Bob Shackelford updated the Board on the Petty Tribute Project. Dr. Shackelford stated that things are moving along with the project and he had recently met with Carolina Bronze and said that the statue was almost complete. The statue will include Richard and Linda Petty both and should be ready by the end of March 2023. The plan for landscaping will include a concrete pad, lights, flags and a short wall. Mr. Petty's schedule will determine when the date of the event for the public to attend will occur.

Amend Agenda – Closed Session – N.C.G.S. §143-318-11(a)(3) Consult with City Attorney

Mayor Pro-Tempore Bryant made a motion to amend the agenda to include a Closed Session to consult with the City Attorney pursuant to N.C.G.S. §143-318.11(a)(3), seconded by Alderwoman Blalock and unanimously approved.

Mayor / Board of Alderman Pay Increase

Interim City Manager, Greg Patton, stated that on October 25, 2022, the Board of Aldermen discussed a pay increase for the Mayor and the Board of Aldermen ending with a consensus that the Board of Aldermen's salary be increased from \$375.00 to \$425.00 and the Mayor's salary will be increased from \$550.00 to \$600.00.

The increases will be retroactive from October 2022 will be placed on the February 07, 2023 Board of Alderman Meeting Agenda for approval.

New Parks and Recreation Department Employee

Parks and Recreation Director, Randall King, informed the Board that Mr. Jaxson Connor began work as the new Recreation Program Coordinator on January 09, 2023. Mr. Connor is from Randleman and attended Randleman High School. He attended East Carolina University where he graduated in 2022, majoring in

Park and Recreation Management. Mr. King stated that he feels that Mr. Connor will be an asset to the Parks and Recreation Department and the City of Randleman. Mr. Connor will attend the next regularly scheduled Board meeting on February 07, 2023 for a formal introduction to the Board.

Events Committee Meeting Update

Parks and Recreation Director, Randall King, reviewed the details of the last Events Committee Meeting with the Board. The band line-up for the Market and Music Festival has been determined. Performances are as follows:

Red Dirt Revival - May 05, 2023
Ryan Perry Band - June 02, 2023
Trial By Fire - July 07, 2023
The Tonez - August 04, 2023

The Food Truck Championship date has been changed to September 09, 2023. The band line-up for that day is as follows:

11:00 AM - Vacant
1:30 PM - Jake Goforth Band (Bluegrass)
4:00 PM - Southbound 49
7:00 PM - Tell Me Lies

Fun 5th Day:

The band for Fun 5th will be Kinfolk. Definitive details of other events for this day are still being planned. A fireworks vendor for this event has not been determined at this time.

The next Events Committee Meeting will be held at the Randleman Community Center on March 01, 2023 at 3:00 PM.

Library Board Appointment – Connie Axsom

On January 24, 2023, Library Director, Donna Toomes, submitted an email to Interim City Manager, Greg Patton, informing him of Ms. Rita Minick's resignation from the Library Board. The Library Board nominated Ms. Connie Axsom for the position and Ms. Axsom has agreed to serve if asked. Ms. Axsom was employed by the Randleman Public Library in a part-time role from 2006-2012. In 2012, Ms. Axsom became full-time and remained so until her retirement at the end of 2022. Library Director, Donna Toomes, stated that Ms. Axsom will bring a vast amount of knowledge of the workings of the library. Ms. Toomes submitted a letter requesting approval from the Board of Aldermen for her appointment and requested that this item be placed on the Consent Agenda for the February 07, 2023 Board of Aldermen meeting. The Board agreed with this request and the item will be placed on the Consent Agenda.

Library HVAC System

Interim Manager Patton explained that at the January 03, 2023 Board of Aldermen meeting, Library Director, Donna Toomes, informed the Board that one of the HVAC systems at the library is in need of replacement. Ms. Toomes submitted quotes for the Board's review. Tarheel Heating and Cooling gave the lowest quote at \$26,799.00. The Board discussed using \$18,000.00 from the Ferguson Fund interest to partially pay for this HVAC unit. Ms. Toomes also requested that City Attorney, Bob Wilhoit, research to find out if the 50,000.00 principal in the endowment can legally be used to pay for the remaining \$8,799.00 of the HVAC unit and other library capital project needs such as the replacement of the second HVAC unit and the replacement of the SmartBoard.

City Hall Alarm System

Finance Director, Elizabeth Sechriest, requested that the Board approve a new alarm and security system for City Hall in order to ensure personnel safety and control access to confidential materials and records. Ms. Sechriest contacted Asheboro Alarm & Electric and requested they submit estimates on a system for City Hall. The estimates were provided in the Board's Pre-Agenda packets for their review. The alarm and security system had been budgeted for in the 2020-2021 budget but was not purchased.

City Hall Server

Finance Director Sechriest stated that the City Hall server is in need of replacement. A new server had been budgeted for in the fiscal year 2021-2022 budget but had not been purchased. A quote from SouthData was included in the Board's Pre-Agenda packets for review.

Audit Update / Budget Plan

Elizabeth Sechriest, Finance Director, reviewed with the Board the latest update regarding the 2022 audit. Mr. Ben Ripple with Bernard Robinson & Company contacted Ms. Sechriest that the audit would be extended until April 30, 2023. The start of the audit was delayed from October 2022 until November 2022 because of staffing issues. Staff with Bernard Robinson & Company contacted Ms. Sechriest about some ongoing issues with the audit that had occurred during the year's 2021-2022 that will require further review. An amendment to the contract to audit accounts was provided in the Board's Pre-Agenda packets for their review.

Ms. Sechriest stated that per finance regulations, the budget timeline will be announced next week and added that all Department Heads have begun working on their budgets independently.

Splashpad Update

Parks and Recreation Director, Randall King, shared with the Board that the first annual inspection for the PARTF Grant (2022-985) is due. Mr. Trey Fouche emailed City Hall on Monday, January 30, 2023 requesting a meeting with the point of contact for the PARTF Grant. Mr. King stated that he and Mr. Fouche have set a meeting for February 15, 2023 at 9:30 AM at the Stout Street Park.

The PARTF Grant was approved in April 2022, the contract was signed in May 2022 and the date of completion has been set for April 2025.

Public Works Refuse Truck

Finance Director Sechriest relayed that on January 03, 2023 the Board of Aldermen approved Resolution 23-06 authorizing the City of Randleman to execute an installment purchase contract with Truist Bank for the purchase of a refuse truck for the Public Works Department. The truck is scheduled to be received in July or August 2023. The payment schedule for this loan was included in the Board's Pre-Agenda packets for their review.

Board of Aldermen Tablets / Public Records Email Requests

The City has been considering purchasing Wi-Fi Tablets for the Mayor and the Board of Aldermen to better conduct City business matters on and to provide even further transparency to the community and citizens of the City of Randleman. In order to better respond to public records requests in a more time efficient and cost-effective manner, the tablets would be connected to the city server and the Board of Aldermen would have individual email addresses as well.

Personnel Policy Update

This matter was not discussed.

Manager / Mayor Update

- A) The IRS standard mileage rate for 2023 has increased to 65.5 cents per mile driven.
- B) The Board has requested that previous Alderwoman Sharon Leonard attend a Board meeting to receive an appreciation plaque for her service to the City of Randleman.
- C) Beane Sign has made a new frame for the Farmer's Market sign and will rehang the sign for the City. Beane Sign is also working on a mock-up sign for the Worthville Community Center for the Board to review. Line Design is still currently working on the City Welcome signs.
- D) Fish & Wildlife Boat Ramp is officially complete. A ribbon cutting has been scheduled for Saturday, March 25, 2023 at 11:00 AM.
- E) A Clean Sweep is scheduled for Saturday, March 18, 2023 at the Worthville Beach starting at 9:00 AM.
- F) The engineering company is working on the design for the pump station for the I-73/74 Project. Mr. Patton will contact the engineering company to set up a schedule for Wastewater Treatment Plant Director, Mike Glass, to assist with this. Once the pump station is complete, it will be turned over to the City of Randleman to maintain.
- G) The owner of the Stout Street Apartment development has spoken with engineer, Hi Marziano, about extending the sewer line and placing hydrants in the complex.
- H) The radios for the Police and Fire Departments have been ordered and should be received within 6 months which would be approximately the first of August 2023.
- I) The Petty Statue was discussed in Public Comment by Dr. Robert Shackelford.
- J) Mayor Betts was approached by a Randleman citizen about approving a proclamation to have a Bleeding Disorder's Awareness Month in order to bring awareness about this disease to the public.

The Wastewater Treatment Plant Project will be placed on the February 07, 2023 Board of Aldermen meeting agenda and Mike Glass, WWTP Director, will have updates.

Alderman Dawkins congratulated Mr. Glass on the success of the Archery Tournament that Mr. Glass had set up. The tournament was held at the Community Center and had over 150 entries.

Closed Session - Pursuant to N.C.G.S. §143-318-11(a)(3) Consult with City Attorney

Mayor Pro-Tempore Bryant made a motion to enter Closed Session per N.C.G.S. §143.318.11(a)(3) to consult with the City Attorney, seconded by Alderwoman Blalock and unanimously approved.

Close Closed Session

Alderman Dawkins made a motion to close the Closed Session, seconded by Mayor Pro-Tempore Bryant and unanimously approved.

Re-Open Open Session

Alderman Dawkins made a motion re-enter Open Session, seconded by Mayor Pro-Tempore Bryant and unanimously approved.

Adjourn

As there were no further discussions to be held, Mayor Pro-Tempore Bryant made a motion to adjourn, seconded by Alderman Dawkins and unanimously approved.

Gary B. Betts, Mayor

Connie M. Cross, City Clerk, CMC, NCCMC