

The Randleman Board of Aldermen held a scheduled Pre-Agenda Meeting on the above date with the following members present:

Bucky Jernigan)	Mayor
Gary Betts)	Mayor Pro-Tempore
Melissa Blalock)	Alderwoman
Renee Bryant)	
Nancy Henderson)	
Keith Fogleman)	Alderman
Zachary Hewett)	City Manager
Bob Wilhoit)	Attorney

Meeting Called to Order

Mayor Jernigan called the meeting to order.

Andy Gregson – Project Safe Neighborhoods (PSN) Presentation

City Manager Hewett informed the Board that Randolph County District Attorney, Andy Gregson, will attend the next Board of Aldermen meeting on August 6, 2019, to present information on Project Safe Neighborhoods (PSN). PSN is a national initiative by the U.S. Department of Justice to reduce gun violence in the United States.

Legacy Trails Resolution

Manager Hewett will include a Resolution of Support for the Piedmont Legacy Trails in the Agenda Packet. The Resolution is to show the Board’s support for the efforts made by the Piedmont Land Conservancy in regards to the Piedmont Legacy Trails’ Committee’s initiative to help coordinate trail building in the Piedmont that will connect our communities together and raise the profile of existing trails in our area.

Budget Amendments – Capital Outlay Rollovers

Manager Hewett informed the Board that there are some purchases that were already approved and budgeted for in Fiscal Year 2018-2019, but the items were not received by June 30, 2019. Thus, budget amendments will need to be done to account for the purchase in Fiscal Year 2019-2020.

Purchase Approvals:

Police Vehicles: The Police Department would like to purchase one Charger and one Tahoe. The cost is approximately the same as the cost of two Charger’s. The Tahoe will not require as much equipment to be added as the Charger would need.

Street Department: The Street Department would like to purchase one Dodge truck at the price of \$26,400.00.

Library/Community Center Parking Lot:

Quotes have been received for the re-paving and striping of the parking lot at the Randleman Public Library and Randleman Community Center.

Waugh Asphalt, Inc.	\$60,330.00
Ivey’s Trucking and Paving	\$62,000.00
Sharpe Brothers	\$97,882.50

All the above vendors will furnish all labor, materials, equipment, and supervision required for the proposed work in accordance with plans and specifications that are required.

Christmas Lights:

City Manager Hewett explained that money has already been budgeted for the City’s Christmas light decorations. Zack asked the Board to make their selections and he will proceed with purchasing the decorations.

Credit Card Resolution

Manager Hewett spoke with the Board about the need for a new resolution giving authorization to the City Manager and/or the Finance Director to manage, inquire and make changes to the City’s BB&T credit card.

Updates

NCDOT: The RFP’s have been sent to NCDOT for approval on the Academy Street Sidewalk and the Naomi Street Projects. Once the NCDOT approves the RFP’s, the City can submit them to

Branding: The Branding Committee last met on July 2, 2019. Destination by Design is to begin developing a brand strategy, define a brand statement and present different logos to choose from.

Veteran's Memorial: Zack reminded the Board that the Veterans Memorial should be complete by late August or early September 2019.

New Market Waterlines: City Manager Hewett stated that the New Market Waterlines are still on track to be completed by mid-August, 2019.

Mill/Back Street Waterlines: The plans for Mill and Back Street waterlines are being engineered and the City will then take them out to bid. The bids should be back by the next scheduled Pre-Agenda Meeting on August 26, 2019.

City of Randleman Website

Manager Hewett informed the Board that the quotes were received for the City's new website. The cost would be approximately \$10,000.00 to revamp the site with a fee for maintenance of \$400.00 per month and the site would be updated every 4 years. Alderwoman Bryant asked what the \$10,000.00 included. Zack explained that the \$10,000.00 would cover the cost to design a new website, rollover information, training on how to upload items and/or pictures to the site and 10 gigabytes of memory. City Manager Hewett suggested the City coincide the launch date of the new website with the revealing of the new logo. Alderwoman Bryant requested that the City receive a quote from more than one company.

Police Department Building

Manager Hewett and Police Chief Steve Leonard have reached out to some local construction companies to obtain some quotes on the addition of the current Police Department or the renovation of the RCC Building.

It is feasible to put a vertical addition on the current Police Department, but the approximate cost of that would be around \$1.5 – 2 million range.

The approximate cost to renovate the RCC Building would be around \$210,000.00. A contingency fee would need to be added for re-networking, rewiring, furnishings and the relocation of cabinets, so the total amount would be approximately \$400,000.00 - \$450,000.00. Police Chief Leonard stated that this option would be the most cost effective and the least disruptive to the department's day to day operations. This option also allows for growth and should be functional for 20+ years.

Alderwoman Bryant requested a time line for completion be noted in the contract.

This matter will be revisited in September 2019.

Convenience Site Contract (Recycling Center Improvements)

City Manager Hewett explained that since a Special Use Permit has already been approved for the Convenience Site on Depot Street in Randleman, the next step would be to secure an agreement with Randolph County before construction is to take place. Zack stated that Randolph County has provided a contract template for the Board to review. Manager Hewett suggested that a termination clause be added to the agreement and asked that the Board review the contract and make any changes they feel need to be made. Zack will then submit the contract with all appropriate revisions to Randolph County. Randolph County will look at the revised contract in September 2019.

The Board requested that Manager Hewett check the convenience sites in Liberty and Archdale to get information about the operations, hours and maintenance that they have experienced with their locations. Zack will report his findings to the Board at the next Scheduled Board of Aldermen Meeting on August 6, 2019.

Randleman Public Library Hours of Operation

Zack explained to the Board that Donna Toomes has requested that the library hours be changed to 9:00 A.M. – 6:00 P.M., and not remain open on Tuesdays and Wednesdays until 7:00 P.M. Donna has determined through tracking the number of days and the number of hours that the library is open, there is not enough traffic to warrant the late hours. She will redistribute the employee hours and have them work during the busier times of the day. The Board was in agreement with this request.

Ordinance Discussion: Airbnb Rentals

City Manager Hewett stated it had been brought to his attention that Airbnb rentals were being utilized more frequently now. There is a zoning ordinance in place for Bed & Breakfast Inns and Zack suggested to the Board that the City add short term rentals to that ordinance. This would require a Special Use Permit for tracking purposes for the people that would open their homes. Zack mentioned this could be decided on in the October Board Meeting since it takes a certain amount of time to advertise for a Public Hearing notice.

ABC Board Appointment – Phil Pendry Resignation

Due to the recent resignation of Mr. Phil Pendry, the ABC Board has a vacancy to fill. The ABC Board recommended Donald Ray Hudson, Jr. The Board asked Manager Hewett to contact Mr. Hudson and ask if he would be interested in serving on the ABC Board. If Mr. Hudson

confirms his interest in the position, he will be appointed at the next regularly scheduled Board of Aldermen Meeting on August 6, 2019.

Digital Sign Discussion

Manager Hewett informed the Board that the rock work on the digital sign has been completed. The next step will be designing the layout for the middle section of the structure.

The consensus of the Board was to find something temporary and when the logo has been decided upon, the sign could reflect the new logo. The Board asked that Zack get quotes for different options and present them to the Board.

US-220 NCDOT Project Discussion

Sidewalks/Sewer Lines:

City Manager Hewett stated that a public hearing was held by NCDOT regarding project U6006. This is the widening of South Main Street, Caudle Road and US 311 extension. This will affect the City of Asheboro as well as the City of Randleman. Zack informed the Board that the City of Randleman would be required to put in around 25% of the cost to install and construct sidewalks for this project which would equate to approximately \$25,500.00. Manager Hewett communicated to the Board that this project is more for future use than today's use and is slated to begin in 2 years. Zack reached out to the engineers regarding this project and was told that the waterlines would have to be relocated, but at no cost to the City of Randleman. If the City would like to look at extending the sewer lines to the properties affected by this project, it would cost around \$35,000.00 for the engineering fee to have the plans drafted. The estimate received to install sewer lines is approximately \$350,000.00.

Closed Session Pursuant to NC GS 143-318.11.(a) 3 to Consult with an Attorney

A motion to enter into a Closed Session was made by Alderwoman Henderson, seconded by Alderwoman Bryant and unanimously approved.

Re-Open Public Meeting

A motion to re-open the Public portion of the meeting was made by Alderwoman Henderson, seconded by Alderwoman Blalock and unanimously approved.

Alderwoman Henderson presented the Board with a sample of water from her home. Alderwoman Henderson is concerned with the water and would like for the Board to consider new water lines on High Point Street.

Adjourn Meeting

A motion to adjourn the meeting was made by Alderwoman Henderson, seconded by Alderman Betts and unanimously approved.

Clarence R. Jernigan, Mayor

Connie M. Cross, Interim City Clark