

The Randleman Board of Aldermen held a scheduled Pre-Agenda Meeting on the above date with the following members present:

Bucky Jernigan)	Mayor
Gary Betts)	Mayor Pro-Tempore
Melissa Blalock)	Alderwoman
Renee Bryant)	
Nancy Henderson)	
Sharon Leonard)	
Zachary Hewett)	City Manager
Bob Wilhoit)	Attorney

Meeting Called to Order

Mayor Jernigan called the meeting to order.

Updates

City Manager Hewett advised the Board that Ben Ripple, with Bernard Robinson & Company will attend the March 3, 2020 Board of Aldermen Meeting to present the Audit and inform the Board of the final financial findings.

Manager Hewett updated the Board on new information regarding the Farmer's Market. Interested citizens and farmers have requested that the City set designated hours for the Farmer's Market. Beginning in April, a schedule has been set to open the Randleman Farmer's Market on Saturdays from 8:00 A.M. – 12:00 P.M.

City Manager Hewett informed the Board that the Firestone Building has been selected as an option for various testing methods using funds remaining in the Brownsfields Fund. There may be the possibility of removing the two old lifts in the ground at no cost to the City.

Manager Hewett reported that the City had received 2 Asset Inventory and Assessment (AIA) grants valued at \$150,000.00 each for both the City's water system and sewer system. The Grants are through the State of North Carolina's Department of Environmental Quality. These funds will allow the City to better inventory assets and complete a conditional assessment on those assets.

Zack advised that he received notice that the installation of the sign at City Hall will occur this week, weather permitting.

Resolution to Honor Randleman Middle School Girls Basketball Team

City Manager Hewett communicated to the Board that messages have been left for the Randleman Middle School Coaching staff requesting information regarding the Girls Middle School Basketball team in order to draft a Resolution to honor their achievements. Manager Hewett stated that he hoped to have the information in time to include the Resolution in the agenda packets and have the team, coaches and supporters attend the next Board of Aldermen Meeting on March 3, 2020.

Branding Budget

Manager Hewett submitted a Brand Roll Out Budget with quotes from various vendors on previously discussed items that were mentioned to reflect the new brand and logo.

The Board discussed the many options offered for the use of the new branding and logo. After reviewing all suggestions, the Board consensus was that Manager Hewett proceed with ordering a partial amount of the pole mounted banners quoted, a tent, a tablecloth and the brackets needed for banners ordered now and for future banners.

Wayfinding signs, entry- way signs, a mural, water tower painting and vehicles with the logo added were all reviewed, and it was decided that these would be done at a later date.

Website Quotes

Manager Hewett presented the Board with quotes from three website companies: Revize, VC3, and GovOffice. Total costs from each firm are as follows: VC3 - \$29,180.00; GovOffice - \$11,620.00 - \$16,920.00 (depending on the tier of the website chosen); and Revize - \$21,900.00. All companies offered free website redesign at the end of their respective contract terms.

Alderwoman Bryant requested a point of personal privilege to be excused from the meeting at 7:20 P.M. and Mayor Jernigan approved the request.

The Board agreed that accepting the proposal from Revize Software was the best option to pursue. The Revize proposal would allow for a 4-year split of implementation costs and includes hosting costs.

Alderman Betts inquired about the delivery time for Revize to begin. Manager Hewett answered that his understanding was from start to finish it would be between 16 to 21 weeks.

Alderwoman Henderson asked how soon Revize would start the process and Zack answered as soon as the contract was signed. The Board agreed that Manager Hewett start the process as soon as possible.

Habitat for Humanity Land

Mayor Jernigan informed the Board that Habitat for Humanity has requested to turn over property they own to the City of Randleman. This 0.31 acre is located on River Park Road Ext. (PIN: 7764883055). For Powell Bill purposes, the City already maintains the road, so the acceptance of this property will allow a better opportunity for future maintenance of that road. Habitat for Humanity will be responsible for any closing costs. The Board agreed the property should be accepted.

Fire Department Tanker Truck – Purchase Options

Manager Hewett presented the Board with five bids he received from four companies for financing the Fire Department Tanker Truck that has been approved previously. The bids were as follows:

	Total Principal	Total Interest	Total Cost	Interest Rate	Fees
BB&T:	\$278,169.00	\$22,751.94	\$300,920.94	2.23%	N/A
First Horizon:	\$278,169.00	\$30,595.24	\$312,264.24	2.45%	\$3500.00
Pinnacle Bank – (A)	\$278,169.00	\$26,981.36	\$305,550.36	2.60%	\$400.00
Pinnacle Bank – (B)	\$278,169.00	\$40,172.76	\$318,741.76	2.70%	\$400.00
First National Bank	\$278,169.00	\$32,243.98	\$310,412.98	3.09%	N/A

All of the bids submitted included prepayment terms of pre-payable at any time without penalty. BB&T submitted the lowest bid for financing \$278,169.00 over 7 years with an interest rate of 2.23%. The total principal and interest for the loan would be \$300,920.94, and the average annual payments would be \$42,988.71. The Board agreed the BB&T bid should be accepted.

Budget Amendment: Water and Sewer Lines on Presnell Street

City Manager Hewett informed the Board that water and sewer lines will need to be installed along Presnell Street to allow for new development that is under construction. Preliminary cost estimates are approximately \$70,000.00 including contingencies and engineering costs. Zack recommended to move funds from the already appropriated contingency funds line item in the water and sewer budget of \$100,000.00 to respective expenditure line items. The Board agreed that this project was a priority and requested that Manager Hewett draft a Budget Amendment.

Census Complete Count Committee

Mayor Jernigan and Mayor Pro-Tempore Betts recently attended the Census Complete Count Committee meeting and shared information with the Board about changes they learned of. The 2020 census will be completed by all online submissions and no paper copies will be reported. Realizing the fact that not everyone has access to a computer or internet service, they suggested the possibility of a Census station be set up at the Randleman Public Library for Census reporting only. The Board was in agreement that the City should assist the citizens of Randleman with the Census reporting.

Solid Waste Ordinance Updates

Manager Hewett provided an updated proposed Solid Waste Ordinance to the Board that included the requested changes from the previously held discussion. Zack recommended that the Board members table the item for discussion until the next pre-agenda meeting to allow the Board to thoroughly review the updated proposed ordinances and bring back questions, comments or concerns regarding the proposed changes. The Board was in agreement with this recommendation.

Adjourn

As there was no further Board discussion, Alderman Betts made a motion to adjourn, seconded by Alderwoman Blalock and unanimously approved.

Clarence R. Jernigan, Mayor

Connie M. Cross, Interim City Clerk