

October 28, 2019

6:00 P.M.

The Randleman Board of Aldermen held a scheduled Pre-Agenda Meeting on the above date with the following members present:

Bucky Jernigan)	Mayor
Gary Betts)	Mayor Pro-Tempore
Melissa Blalock)	Alderwoman
Renee Bryant)	
Nancy Henderson)	
Keith Fogleman)	Alderman
Zachary Hewett)	City Manager
Bob Wilhoit)	Attorney

Meeting Called to Order

Mayor Jernigan called the meeting to order.

Fire Department – Tanker Truck Bids

Manager Hewett informed the Board that the City received 4 bids in response to the Request for Proposals for a new 3,000-gallon Tanker Truck for the Fire Department. The low bid came in at approximately \$268,000.00. City Manager Hewett recommended a \$10,000.00 contingency included and suggested looking at financing a long-term loan. Board members requested information from Fire Chief Marty Leonard and he relayed to the Board that he believed the lowest bidder was a responsible and reliable company that the City had worked with previously.

Rezoning: 680 & 682 Caudle Road

Planning & Zoning Director, Greg Patton stated to the Board that a meeting had been held on October 21, 2019 to hear a rezoning request for 680 and 682 Caudle Road, Randleman. Property owner Barbara Mills, requested that the 2.6 tract of land be rezoned from R-1 to R-3, in order for Ms. McMasters to replace the single wide mobile home she currently resides in with a modular home. Mr. Patton explained that the Planning & Zoning Board had recommended approval unanimously.

Closeout of Capital Project Fund 66 (Hinshaw/Sunset Streets)

City Manager Hewett relayed to the Board that everything was completed in order for the Hinshaw and Sunset Street Project to be closed out and the information would be included in the upcoming Agenda packets.

City Properties Update:

Brown Street: Zack explained that a surveyor would be surveying the property to divide a portion of it off on the backside for the Deep River Greenway Trail, as well as an easement onto the property.

Firestone Building: Manager Hewett relayed to the Board that a surveyor will be surveying off the Firestone Building from Commerce Square.

Polecat Creek Dam and Land: Zack stated that he had a conference call with the Department of Environmental Quality: Dam Safety Division, and was informed that in order for the City to sell the Dam and the 43 acres attached, the City would need to disclose that the Dam is a high hazardous property during the due diligence part of the bidding process. The last responsibility of the City is to report to DEQ who the new owner is within 30 days of the sale.

City Manager Hewett stated that an appraisal would be obtained for each of the properties as soon as possible.

Project Updates

Mill and Back Street Waterlines: Manager Hewett communicated to the Board that once the pre-construction conference occurs with the Engineer and Contractor, he will inform the Board what the beginning date of construction will be.

Branding: Manager Hewett spoke with Destination by Design and was informed that the final drawings were not yet complete. If the drawings are completed by Friday, November 1, 2019, there is a possibility that the drawings could be ready for the November 6, 2019 Board of Aldermen meeting.

NCDOT Projects: Zack reported to the Board that all NCDOT Projects have been delayed indefinitely. The NCDOT's cash reserves are currently low due to unforeseen issues, but when their cash reserves are back in order, the projects will be picked up again. They will maintain their completed projects, but can not begin any new construction projects at this time. The delayed projects inside the City include the Highway 311 Project and the Sidewalk Projects, including Naomi Street.

Library and Community Center Paving: Manager Hewett communicated to the Board that the Paving Project will begin on November 4, 2019, weather permitting.

Police Department Renovations: City Manager Hewett has completed the construction conference with the Contractor and the construction company has already begun on the project with everything on schedule.

Deep River Greenway Trail: Zack relayed to the Board that the City has just a few properties remaining to gain easements on that are needed to connect the Deep River Greenway Trail.

Alderwoman Bryant mentioned that she would like to promote and push involvement in the upcoming Mayor's Walk on Saturday, November 9, 2019 at 9:00 A.M. because it would be a good opportunity for promotional purposes for the City of Randleman.

Resolution: Permanently Close Section of Weaver Street

Manager Hewett presented the Board with a Resolution declaring the intention of the Board to close an unopened and unimproved portion of Weaver Street.

Zack explained that to meet public notice requirements, he requested that the Board review the Resolution for approval at the Pre-Agenda meeting. The Board discussed the Resolution and asked that some inclusions be inserted for full disclosure purposes.

After Board discussion, Alderwoman Blalock made the motion to approve Resolution 20-04, Declaring the Intention of the Board of Aldermen to Close an Unopened and Unimproved Portion of Weaver Street, with the stipulations that the property addresses and PIN numbers be included and that a copy of the notice be sent via registered or certified mail to all owners of property adjoining said streets. Alderwoman Bryant seconded the motion and the motion was unanimously approved.

Solid Waste Ordinance Recommended Updates

Zack received a complaint about trash cans being left on the street for long periods of time that initiated him to review the City's Solid Waste Ordinance and presented that Ordinance to the Board for review along with another municipality's Solid Waste Ordinance for comparison.

Zack explained that our current City Ordinance does not include fees, citing's or definitive consequences for such a complaint.

After Board discussion, the Board was in agreement that the City's Solid Waste Ordinance be reviewed further after the renovated Recycling Center re-opens on January 4, 2020. The hope is that some of the trash issues would be corrected once the recycling center is available to the public again.

Chamber of Commerce Payment Request

Manager Hewett stated that he had received the requested itemization of the allocated funds approved by the Board for the Chamber of Commerce. He presented the payment request and the letter itemizing the projected costs of what the Chamber would be spending the allocated funds on.

The Board members agreed that releasing the funds that had been previously approved would be the appropriate thing to do. The Board also added that all Board members and the City Manager are all eager to make efforts to improve good communication and a strong ongoing relationship between the City and the Chamber of Commerce in order for the citizens to benefit from the two entities working together in tandem.

Randolph Street Sewer Outfall Line Upgrade

City Manager Zack Hewett relayed to the Board that Alderman Fogleman requested that he add the Randolph Street Sewer Outfall Line Upgrade to the Pre-Agenda items.

Alderman Fogleman addressed the Board with his concerns about the sewer overflow on Randolph Street. Alderman Fogleman stated that this has been an ongoing problem for many years and the need for this problem to be repaired will not go away, it will only get worse and the cost of the maintenance materials required is only increasing in price.

Members of the Board inquired about the infrastructure of the sewer lines and what would be necessary to repair the lines, and also prepare for the growth of Randleman. The Board discussed many different options regarding combining the Outfall Line Project with other projects, such as a Radio Read Meter Implementation Project, and what financing opportunities are available.

The City has already had Randolph Street and the infrastructure of the sewer line reviewed by The Wooten Company, so an approximate cost has been given. Manager Hewett informed the Board that he had an appointment already scheduled this week with The Wooten Company and would discuss ideas and strategies and report back to the Board.

The Board agreed that they are all willing to move forward with the improvements needed once all other options have been exhausted and research has been gathered and presented to them for review.

Public Works Position

Manager Hewett requested that the Board consider creating an Assistant Public Works Director position for succession planning purposes. He added that creating such a position would be beneficial to the City so that current knowledge and experience would be available to any potential person placed in such a position. Zack stated that the position would be posted and be open to the public, as well as to internal applicants.

Alderman Fogleman asked Public Works Director, Don Peeler if he felt like the additional position was needed, and Mr. Peeler answered yes.

The Board agreed that Manager Hewett could get the job description and pay structure for such a position in order and present it to the Board for review.

Board Discussion

Alderman Betts confirmed that the Randleman High School band and ROTC Honor Guard will be on site for the Veteran's Memorial Dedication on November 7, 2019 at 1:30 P.M. Alderman Betts requested that anyone interested in assisting with getting the program in order would be appreciated. City Manager Hewett, Alderman Fogleman and Alderman Betts will meet on Monday, November 4, 2019 at 10:00 A.M. and discuss the program and reach out to different individuals about speaking at the Program.

Adjourn

A motion to adjourn was made by Alderwoman Henderson, seconded by Alderwoman Blalock and unanimously approved.

Clarence R. Jernigan, Mayor

Connie M. Cross, Interim City Clark