

August 27, 2018

6:00 PM

The Randleman Board of Aldermen held a scheduled Pre-Agenda Meeting on the above date with the following members present:

Bucky Jernigan)	Mayor
Gary Betts)	Mayor Pro-Tempore
Melissa Blalock)	Alderwoman
Renee Bryant)	
Nancy Henderson)	
Keith Fogleman)	Alderman
Zachary Hewett)	City Manager/Finance Director
Bob Wilhoit)	Attorney

Meeting Called to Order

Mayor Jernigan called the meeting to order.

Discussion Items – Presented by Zach Hewett, City Manager

WWTP

Mike Glass, ORC WWTP provided a quote for a Bridge Mount Drive Unit that has significant age and needs replacement. The quotation for a new unit is \$21,450.00 dollars. DBS Manufacturing installed the existing unit (1984) and provided the quotation for the replacement.

Board consensus place item on the Consent Agenda.

Parks and Recreation

Quotations to resurface the walking track and Cardio Room has been submitted by Robin Hughes, Director. The following three quotes were acquired and submitted for review:

My Gym Floor	\$40,224.00
Hadlerman-Home	\$50,260.00
Dynamic Sports Construction	\$31,000.00

No response was received by Play on Courts.

The original surface was installed by Dynamic Sports and they have provided the lowest bid. They are familiar with the Center and will use 2mm pored urethane and rubber (5028 sq. ft.).

Board consensus place item on the Consent Agenda

DOT Update – West Academy Street and East Naomi Street

Information was provided detailing the ongoing procedures to accomplish the proposed changes. Zach has met with DOT Employees, Public Safety and Public Works personnel to ensure the viability and address any safety concerns they may have regarding this project.

This will be an ongoing endeavor with the approval of DOT. The City will need to provide an engineer to oversee the project. Funds will be allocated from Powell Bill.

Board consensus continue to move forward and provide information as received

Personnel Policy Updates

Due to necessary changes (cost increases) Health care insurance seems to change yearly. A caveat needs to be added to the existing Personnel Policy (employee benefits) allowing the City Manager to update as necessary

Board consensus place item on Consent Agenda

Street Paving – Penny Street and East River Drive

Don Peeler, Public Works Director advised the Board that he would move forward with bid requests for paving the above streets.

Late List Penalties – City Property Taxes

City Manager Hewett presented information to the Board that was received regarding late list penalties on Ad Valorem Property Taxes. Due to a decision by the North Carolina Supreme Court, the late list penalties received from property taxes owed to the City of Randleman will now be diverted to Randolph County Schools by way of Randolph County.

Mayors Walk

Susan Hayes, Director Randolph County Health Department and Sam Varner, Wellness Coordinator with the Randolph County Health Department met with the Mayor and City Manager to promote wellness in our community.

A date to be determined in October will be set to hold a " Mayor's Walk" and will be held at the walking track at the Community Center.

Sidewalk and Walking Trail – High Point Street to Randolph Street

It was suggested by the City Manager that the remaining part of sidewalk on High Point Street between Randolph Street and South Main Street be installed. This would allow for a wellness walking loop of 2.5 miles to be implemented upon completion of the proposed sidewalk project along the West Academy Street corridor.

Veterans Memorial Plaque

All members of the Board voiced their approval to add a Veteran's Memorial Plaque to be placed near the newly erected flag pole in Commerce Square. Several suggestions were made in reference to planning the dedication ceremony.

The Mayor suggested that the two veterans on the Board (Alderman Betts and Alderman Fogleman) form a committee and work together and present their findings to the Board for approval.

Board consensus to move forward with project

Naomi Street Clock

The Mayor is proposing to purchase (and pay) for a clock in memory of Worth Heath to be placed in Commerce Square facing Naomi Street.

Board consensus proceed with the Mayor's request.

PTRC Classification and Wage Study

The City Manager would like to contact Matt Reece, PTRC and inquire if the study could be done by an equal split by departments to offset some of the cost. The last study was done in 2015.

Strategic Plan – PTRC

The City Manager also mentioned to the board of the need to implement a strategic plan for the City of Randleman. This can be completed through contracting with the PTRC. Discussion was held regarding prior plans that were

developed in the past and the desire to not spend money on something that would not be followed. City Manager Hewett suggested that he could contact the PTRC (Matt Reece) and gather more information for the Board regarding developing, creating, and implementing a new strategic plan for the City of Randleman.

Board consensus was for Mr. Hewett to proceed with gathering more details on this subject and searching for the previous plans that were developed.

PTRC – Focus Group

Alderwoman Bryant will be attending the meeting and will provide information to the Board. The forum will be a fact-finding effort with information gathered from area towns and tools to govern cities will be discussed. Information on courses that could enhance the development of our City will be offered. Alderwoman Bryant will place her focus on the availability of grants and funding.

TAAS - Gate City Electrical – Electrical Upgrade

Mark Lowe has agreed to upgrade wiring for 3 utility buildings on the property at no charge if the city will pay for materials. The house located on the property is being maintained as part of the rental agreement and normal maintenance has been provided by the City.

The Board generally was not in favor of undertaking this task, however it was suggested that Mr. Lowe provide the actual cost of materials.

Board Consensus was to evaluate the situation when the material cost has been provided. Alderwoman Bryant was not in favor of any additional funding noting that the lease agreement had been honored as presented.

RFP for City Branding

The Board discussed the direction that should be taken in order to provide attractive and purposeful branding for our City.

It was suggested that City Manager Hewett issue a Request for Proposals for Branding Services and report back to the Board of Aldermen with his findings upon completion of the RFP.

Chamber of Commerce

A discussion was held on the availability of funding the City should provide to help promote the City by way of the Chamber. Alderman Fogleman was

adamant that it was imperative that the City provide additional funding to help the Chamber promote the City.

No decisions were made.

Adjourn Meeting

A motion to adjourn the meeting was made by Alderwoman Blalock seconded by Alderwoman Henderson and unanimously approved.

Bucky Jernigan, Mayor

Melody R. Hancock, CMC-NCCMC
City Clerk