

The Randleman Board of Aldermen held a scheduled meeting on the above date with the following members present:

Bucky Jernigan	(	Mayor
Gary Betts	(	Mayor Pro-Tempore
Melissa Blalock	(	Alderswoman
Renee Bryant	(	
Nancy Henderson	(	
Keith Fogleman	(	Alderman
Zachary Hewett	(	City Manager
Bob Wilhoit	(	Attorney

### **Meeting Called to Order**

Mayor Jernigan called the May 7, 2019 scheduled Board of Aldermen meeting to order.

### **Consent Agenda**

A motion to accept the consent agenda as submitted was made by Alderswoman Blalock, seconded by Alderswoman Henderson and unanimously approved.

### **Insert: Consent Agenda Items**

### **Public Comment**

No one was present that requested to speak during the public comment period.

### **Resolution Honoring 2018-2019 Randleman Middle School Girls' Volleyball Team**

Alderman Betts asked the members of Randleman Middle School Girls' Volleyball Team and coaching staff to come forward while he read the resolution honoring them for their achievements on behalf of the Mayor, the Board of Aldermen and the City of Randleman.

The players and coaching staff were presented with copies of the resolution. Coach Heidi Adkins thanked the Mayor, the Board of Alderman, the City Manager and the City of Randleman for recognizing the team. Each member of the Board of Aldermen congratulated the team and wished them well in their future endeavors.

Alderman Betts made the motion to adopt the resolution, Alderswoman Blalock seconded, and the motion was unanimously approved.

### **Insert: Resolution Honoring 2018-2019 Randleman Middle School Girls' Volleyball Team**

## **New Market Waterlines Project: Construction Bids**

Mayor Jernigan introduced John Grey of The Wooten Company to discuss the results of the bids opening held on April 30, 2019. Mr. Grey explained that the total estimated cost of the project (\$269,000) is under the formal bidding threshold of \$500,000 and therefore allowed for an informal bid opening to take place. Six contractors were contacted to submit a bid and four agreed to submit bids. However, only two contractors ended up submitting bids before the deadline: SKC, Inc. (\$207,082.00) and Terry's Plumbing (\$219,880.00). John Grey explained to the Board that SKC, Inc. was the low bidder and a resolution awarding the contract for the project to SKC, Inc. was presented and included in their agenda packets.

Alderwoman Bryant questioned the projects that SKC, Inc. had done for the City of Randleman in the past and if there were any safety issues that were presented during those projects. Public Works Director, Don Peeler, discussed the current project that SKC, Inc. was completing for the City and the delayed timeline due to weather and underlying circumstances with the company outside of their control.

Alderwoman Bryant asked about the placement of signs and notices indicating the roads were closed and safety hazards that may have been present. Don Peeler stated that he requested that SKC, Inc. comply with sign postings to indicate the closed road and they complied. He also said that the final walkthrough was to occur on Friday, May 10. Alderwoman Bryant expressed her unease regarding the safety issues that she felt were present but if staff were assured that those problems were corrected, she was okay with the bid.

Alderman Fogleman expressed concern regarding communication between Randolph County Schools and the City of Randleman and the need to communicate better with them. Don stated that he talked to representatives from the school system about the project and asked them to be patient and safe in the project areas. Alderwoman Bryant stated that the project zone in question was a difficult area. John Grey specified that the New Market Waterlines Project will take place when school is out for summer, and traffic should be lessened. Don Peeler mentioned that the construction work is mainly out of the road right-of-way.

Alderwoman Bryant asked if there were any reasons that would allow for the rejection of the lowest bid and accepting the other bid. City Manager Hewett stated that guarantee of project completion on time necessary and that there were repercussions in place in the contract to ensure project completion. John Grey described the project's timeline of 45 days and the setup of liquidated damages within the contract of \$500 per day if the project is not completed by that time. Mr. Grey directed the Board to the presented resolution accepting SKC, Inc.'s bid.

Alderwoman Blalock made a motion to accept the resolution to award the contract to SKC, Inc. in the amount of \$207,082.00. Alderwoman Bryant seconded.

Alderman Fogleman asked City Manager Hewett where the additional \$9,000 for the project was coming from if the loan that the City was taking out was only for \$260,000. Manager Hewett explained that the Board of Aldermen originally allocated \$310,000 for the project with approximately \$50,000 allocated for engineering fees and a set amount for contingency funding. Zack stated that the loan was approved by the Local Government Commission earlier in the day. Mayor Jernigan then called for a vote and the motion was approved unanimously.

### **Insert: New Market Waterlines Bids Documents**

#### **Code of Ordinances Edits**

Alderwoman Blalock made a motion to open a public hearing regarding edits to the Code of Ordinances to amend, adopt, and repeal various ordinances. Alderman Betts seconded and the motion carried unanimously.

Manager Hewett explained the recommended changes for amending current ordinances that the Board requested in the following: Sec. 6-34. Investigative Authority of Police, Sec. 6-37. Fines for violation of Section 6-36., Sec. 14-63. Removal of Weeds, Trash and Debris., and Sec. 32-18. Unlawful Riding. These amendments are listed in Ordinance 01-05-07-19.

Mr. Hewett then discussed new ordinances that the Board wished to be added to the Code of Ordinances and the reasonings why they were necessary. These ordinances include: Sec. 10-65. Exception to Noise Regulations (Commerce Square Events), Sec. 14-64. Annual Notice to Chronic Violators of Public Nuisance Ordinance, Sec. 22-35. Human Waste, Sec. 26-36. Smoking and Littering on City Properties, and Sec. 32-72. Parking Fines and Penalties. These ordinances are described within Ordinance 02-05-07-19.

Two ordinances recommended for repeal and the reasoning for being declared unnecessary were explained. These ordinances are Sec. 6-32. License and Registration – Required; fee; exemptions and Sec. 6-33. Same – Tag and Collar; Expiration Date and are listed in Ordinance 03-05-07-19.

Mayor Jernigan asked if anyone was present to speak for or against any of the presented changes. No one present wished to speak. City Attorney Bob Wilhoit explained the procedure necessary to approve the changes to the Code of Ordinances.

Alderwoman Bryant made a motion to close the public hearing, which was seconded by Alderman Betts and unanimously approved.

A motion to accept Ordinance 01-05-07-19 as submitted was made by Alderwoman Bryant, seconded by Alderwoman Blalock and unanimously approved.

A motion to accept Ordinance 02-05-07-19 as submitted was made by Alderwoman Bryant, seconded by Alderwoman Blalock and unanimously approved.

A motion to accept Ordinance 03-05-07-19 as submitted was made by Alderwoman Bryant, seconded by Alderwoman Blalock and unanimously approved.

**Insert: Ordinance 01-05-07-19, Ordinance 02-05-07-19, & Ordinance 03-05-07-19**

### **Paving Bids Award – Hinshaw Street and Sunset Drive**

Don Peeler, Public Works Director told the Board that three bids were received regarding the paving of Hinshaw Street and Sunset Drive. The Bids received were as follows: Sharpe Brothers Grading, Paving and Utilities (\$111,331.40), Waugh Asphalt (\$94,064.20), and Ivey's Trucking and Paving (\$87,474.00).

A motion to accept the lowest bid as presented from Ivey's Trucking and Paving in the amount of \$87,474.00 was made by Alderwoman Henderson and seconded by Alderman Fogleman.

Alderman Fogleman complimented Ivey's Trucking and Paving for all that they do for the City of Randleman.

Mayor Jernigan then called for a vote and the motion was approved unanimously.

**Insert: Paving Bid Documents**

### **Randolph Community College (RCC) Lease Contract for 100 Hilliary Street**

Mayor Jernigan explained that Dr. Robert Shackelford attended the Pre-Agenda Meeting on April 29, 2019 and stated that everything was good with the contract presented. Terms of the contract would allow RCC to lease 100 Hilliary Street from the City of Randleman for \$1,000 per month for 36 months with RCC required to provide any and all maintenance and repairs for the property. City Attorney Bob Wilhoit stated that there was an issue present for RCC concerning them being able to insure the premises since they do not own the property. He recommended that the City table the contract until the June meeting. If RCC is not able to insure the premises, they have requested to work with the City to provide insurance coverage and RCC would reimburse the City for the additional expense.

With no action being taken, the item was tabled for discussion to be held at the May 28, 2019 Pre-agenda Meeting.

## **Budget Amendment No. 16**

City Manager Hewett explained Budget Amendment 16 to the Board of Aldermen and stated that it was necessary in order to account for additional revenue and various associated expenditures.

A motion to accept Budget Amendment number 16 was made by Alderwoman Blalock, seconded by Alderman Betts and was approved unanimously.

### **Insert: Budget Amendment 16-19**

## **Fiscal Year 2019-2020 Proposed Fee Schedule**

City Manager Hewett presented the proposed FY 2019-2020 Fee Schedule, which had previously been discussed at the Pre-Agenda Meeting on April 29, 2019, to the Board of Aldermen. Proposed changes include: Increasing the Fire Inspection Fee from \$10.00 to \$50.00 per occurrence, Adding a new Library fee for "Non-return of Study Room Reservation Holder" for \$10.00, Increasing the Garbage rate by \$2.00 per month to \$16.00, Increasing the Water and Sewer minimum bill rates by \$1.97 each for inside customers and \$3.95 each for outside customers, Increasing the Water and Sewer consumption rates by \$0.72 per 1,000 gallons over the base rate for inside customers and \$1.44 for outside customers, and Increasing the amount for Rental Property Deposits for both inside and outside city limits customers by \$25.00 each.

Alderwoman Bryant inquired about the Fire Inspection Fee for surrounding entities and asked if the fee amount proposed for the City of Randleman was enough to cover the costs of the inspections. Fire Marshall Michael Smith explained the inspection process and what the fee was allocated for. Fire Chief Marty Leonard recommended that the City stay comparable to other entities and said that the proposed rate does that. Alderwoman Bryant questioned if the City should charge more than the proposed fee to cover associated costs but stated that if the Fire Department is recommending the proposed increase then it was okay.

Alderman Fogleman asked City Manager Hewett how far in the red was the Garbage Department. Alderwoman Bryant stated that that question had been answered already during the Pre-Agenda Meeting. Manager Hewett explained to the Board of Aldermen that at the department's current total budget, there was a deficit per can per pick up. Mr. Hewett further explained that with the increased department budget next year and the Board's goal to make the Garbage Department a standalone fund, the increase in fee would allow for the Garbage Department to be self-sustaining. Discussion was held regarding the rates charged by private providers outside the city limits. Public Works Director Don Peeler added that in addition to garbage pick-up, citizens receive many other benefits that outside providers do not offer such as bulk and brush pick-up and that capital needs for a new garbage truck would be upcoming.

Alderwoman Blalock stated that she was not ecstatic that Water, Sewer and Garbage were all three proposed to increase in the same year but that she understood that there was a need to do so.

Alderman Betts said that if costs were not being met then at some point the Board of Aldermen would have to consider raising taxes and that by raising the Garbage Fee to meet costs that situation would be avoided.

A motion to adopt resolution 05-07-19 to set the Fee Schedule for the General Fund and Water and Sewer Fund for Fiscal Year 2019-2020 was made by Alderwoman Henderson, seconded by Alderwoman Bryant, and approved unanimously.

**Insert: FY 2019-2020 Fee Schedule (Resolution 05-07-19)**

**Mayor, City Manager and Department Updates**

City Manager Hewett updated the Board on various ongoing projects throughout the City. They are as follows:

- New Market Waterlines Project: The timeline was presented as follows: May (TBD) – Contract Execution, 5/29/19 – Pre-Construction Conference, 6/3/19 – Notice to Proceed, 8/17/19 – Estimated Final Completion Date.
- NCDOT Projects: NCDOT approved engineering funds for the City of Randleman. Next step is to draft RFPs to send to engineering firms in August.
- City Hall Digital Sign: The sign company has assured Manager Hewett that the footings for the sign would be installed depending on the weather and the actual sign would be in place by the end of next week.
- Rebranding Project: The Tier 2 Stakeholders (Focus Group) meeting was held on April 30, 2019 at 3:30 P.M. Feedback from the Focus Group was excellent and would be used to adjust the survey that would be sent to Tier 3 Stakeholders (Public). The marketing firm suggested that due to time constraints, the survey be released online through the City's social media pages.
- Commerce Square: Events being held by the City in Commerce Square have been promoted through Social Media. It is estimated that over 12,000 people were reached. Manager Hewett approved the changing of landscaping around the Civic Center due to the current shrubbery creating a problem with moisture in the building's cinder blocks. Zack told the Board of Aldermen that he had approved a service agreement with Southern Exposure to maintain the light fixtures throughout Commerce Square. They were the original firm that installed the fixtures.

- FY 19-20 Budget: City Manager Hewett reminded the Board that the FY 19-20 Budget would be presented to them by end of business on May 22, 2019. A Public Hearing for the budget would be scheduled for June 4, 2019 during the regular meeting. Zack also informed the Board of Aldermen that the City was presented with the Distinguished Budget Presentation Award from the Governmental Finance Officers Association for its FY 2018-2019 Budget. This is the first time the City of Randleman has won the award.
- City Planner Greg Patton and Alderwoman Bryant updated the Board on the Deep River Trails Committee. The Deep River Nature Trail has been designated as an official Greenway by the State of North Carolina.
- Mr. Hewett updated the Board of Aldermen on the following upcoming events in the community:
  - i. Market and Music – Too Much Sylvia – 5/17/19 @ 7 PM
  - ii. Planning and Zoning Board – Rezoning Hearing – 5/20/19 @ 7 PM
  - iii. Board of Adjustments – Special Use Permit Hearing – 5/20/19 @ 7 PM
  - iv. Pre-Agenda Mtg. – 5/28/19 @ 6 PM
  - v. Market and Music – The Extraordinaires – 5/31/19 @ 7 PM
  - vi. Soccer Registration Deadline – 6/1/19 @ 5 PM
  - vii. Regular Board Meeting – 6/4/19 @ 6 PM

### **Adjourn**

A motion to adjourn was made by Alderwoman Bryant, seconded by Alderwoman Henderson and unanimously approved.

---

Clarence Jernigan, Mayor

---

Zachary Hewett, City Manager