

March 22, 2017

8:30 AM

The Randleman Board of Aldermen held a Budget Preparation Workshop on the above date with the following members present:

Bucky Jernigan	)	Mayor
Gary Betts	)	Mayor Pro-Tempore
Melissa Blalock	)	Aldерwoman
Renee Bryant	)	
Nancy Henderson	)	
Keith Fogleman	)	Alderman
Nick Holcomb	)	City Manager
Zach Hewett	)	Finance Director
Bob Wilhoit	)	Attorney

### **Meeting Called to Order**

Mayor Jernigan called the meeting to order.

### **Presentations by Department Heads**

Presentation materials provided from each department will be inserted in the minutes from the Budget Workshop.

### **Randleman Fire Department – Chief Marty Leonard**

Chief Leonard's Capital Outlay requests are:

2017 Chevrolet 4 wheel drive – turn – key	\$39,189.00
UTV Gator	\$16,900.00
UTV Gator Skid Unit	<u>\$8,500.00</u>
Total Capital Outlay Request	\$64,589.00

Due to the volume of repairs placed on our Mechanic it is the desire of the Fire Department to enter into a Preventative Maintenance contract with Carolina Cat to help maintain our fire vehicles (16 vehicles). Annual contract cost would be \$5,000.00.

**Randleman Parks and Recreation Department – Director Robin Hughes**

Director Hughes’s Capital Outlay request are:

Security Cameras for Parks	\$1,800.00
Resurface Walking Track/Aerobic Room	\$31,000.00
Soccer Field Bleachers	\$5,000.00
Cardio Room Carpet	\$2,372.00
Replace Hand Scanner	<u>\$3,000.00</u>
Total Capital Outlay Request	\$43,172.00

**Randleman Planning and Zoning - Director Greg Patton**

Greg indicated no significant changes in the P&Z Budget would be necessary. He did indicate the Special Use/Conditional Use and Variance fee rates are now \$150.00 dollars and an increase to \$200.00 would help to offset the cost of advertising and postage needed.

Adding a line item in the amount of \$10,000.00 to cover Abatement and condemnation will be necessary. The City currently is involved in 2 proceedings and City funds for demolition, court costs and cleanup will be needed.

**Randleman Police Department – Chief Steve Leonard**

Chief Leonard indicated no increases in his budget for FY 2017/2018 and will continued to add 2 patrol cars if the Board approves.

**Public Works – Public Works Director Don Peeler**

Don manages Fleet, Street, Sanitation and Water/Wastewater and informed the Board that no significant increases with the exception of the replacement of Water mains. He is asking for increases to replace a 6” main on Hinshaw Street

with the estimated cost of \$74,450.00 and an 8" main on Sunset Drive with an estimated cost of \$112,450.00.

He stated that he would not be replacing the position held by John Dunlap and will continue to work with the crew he has now. He discussed the water tank maintenance program and is concerned by the metal strength on the inside of the tank located at the Fire Station.

It is his belief that we must continue to increase water rates and keep working on the infrastructure thus enabling our City to grow.

**Wastewater Treatment - Mike Glass, ORC**

Mike presented a budget with increases to Sludge removal and Chlorine valve replacements, lowering other line items to compensate.

**WWTP Capital Outlay Suggestions:**

Small Shop	\$20,000.00
Control Building Upgrade	\$70,000.00
Sulfur Dioxide Feed System	<u>\$10,000.00</u>
	\$100,000.00

These are some of the items that possibly might be attainable in the near future. Mike and his staff continue to improve the facility and be as proactive as possible with the funds they manage.

**General Fund – Zach Hewett – Finance Director**

Zack presented an in-depth view of how City funds are received and how funds are dispersed. A 99.71% collection rate on the taxes yields 45% of the current budget. Our tax rate remains at \$0.63 per \$100 valuation. He feels confident our financial status barring any unforeseen issues should continue to remain as is.

Sanitation increases were discussed and all Board members were in favor of garbage collection rate increases, however no definite amount was determined.

**Insert General Fund Information:**



### **Water and Wastewater Fund – Zach Hewett – Finance Director**

Water and Wastewater is considered an Enterprise Fund. Records indicate that our rate structure and collections may not be generating adequate cash flow. Zach provided many scenarios that could increase operating cash flow.

Lengthy discussions by all Board members confirming the need for increases to the rate structure were determined. All Board members were in agreement that a rate increase should be implemented.

### **Insert Water and Wastewater Fund Information:**

#### **Non-Profit Funding Request**

The Randleman Chamber submitted a request for \$10,000.00 citing Capital improvements and Economic Development. The Director (Jeff Freeman) would like this to become an automatic line item to be placed in the city's annual operating budget.

### **Insert Chambers Funding Request Form:**

The North Randolph Historical Society submitted a request for \$5,000.00 citing projects and arts/culture. This is the same amount requested as last year. This is the only facility in Randleman that is on the National Historic Registry.

The Board discussed the merits of both organizations and the consensus of the Board was \$5,000.00 to each, however no decision was made.

### **Insert NRHS Funding Request Form:**

#### **Adjourn**

A motion to adjourn was made by Alderwoman Henderson seconded by Alderwoman Blalock and unanimously approved.

Bucky Jernigan, Mayor

Melody R. Hancock, CMC-NCCMC  
City Clerk