

A regular meeting of the Randleman Board of Aldermen was held on the above date with the following members present:

Bucky Jernigan	(	Mayor
Melissa Blalock	(	Aldерwoman
Ray Hudson, Jr.	(	Alderman
Mike Dawkins	(	
Eric Ward	(	
Cliff Bowman	(	
Nick Holcomb	(	Interim City Manager
Ron Niland	(	Consultant
Bob Wilhoit	(	Attorney

Pastor Hugh Spaulding of South Plainfield Friends Meeting gave a prayer.

#### **Meeting Called to Order**

The Mayor called the meeting to order.

#### **Approval of Minutes of August 5, 2014, Investments, and Department Reports**

A motion was made by Alderwoman Blalock, seconded by Alderman Hudson, and unanimously carried to approve the minutes, investments, and department reports.

#### **Public Comment**

The Mayor opened the public comment period. No one was present wishing to speak.

#### **Recognition of Boy Scout**

Scout Master, Mark Roberts introduced Jacob Barbre Troop 518 (Grays Chapel). As his Eagle Scout Project, Jacob Barbre constructed picnic tables for the Deep River Nature Trail.

Jacob was commended for his service to the community and the asset his project has given the citizens of Randleman.

#### **Recognition of City Employee**

Donna Toomes, Librarian, recognized library employee Tammy Crotts as the employee of the month. Donna stated that Tammy shows much enthusiasm and dedication to her job in the library.

Tammy thanked everyone and stated that she loves her job and working with the patrons and the children.

### **Industrial Water/Sewer Rate**

It was recommended that a temporary Industrial Water/Sewer Rate for industries using a minimum average of 3,000,000 gallons per month. This rate would be a flat rate take-or-pay with a maximum usage of 500,000 per day. The monthly charge for water would be \$25,000 and the sewer portion would be \$10,000. The staff recommended a six-month trial period with this rate. Actual usage will be tracked on a daily basis.

A motion was made by Alderman Ward, seconded by Alderwoman Blalock, and unanimously carried to approve the Industrial Water/Sewer Rate for a six-month trial period.

### **Library Furnishings**

Donna Toomes, Librarian, gave a brief presentation about the bid process, vendors, and categories. The Library received five bid packages for items including furniture, metal shelving, and custom work. By allowing vendors to bid on these three categories individually, instead of going with one overall package, the city was able to save \$7,500.

It was recommended that the bids be awarded as follows:

<b>Vendor</b>	<b>Category</b>	<b>Bid (Before Taxes)</b>
Carolina Furnishings & Design	Library Furniture	\$73,313
Interior Systems	Metal Shelving	\$51,924
RDS	Custom Work	\$14,600

A motion was made by Alderman Dawkins to approve the bids as presented. The motion was seconded by Alderwoman Blalock, and unanimously carried.

### **ABC Board Appointment**

The term for ABC Board Member, C.O. Hayes expires in October 2014. LaGray Mathews, Manager of the ABC Store requested that Mr. Hayes be reappointed for another three-year term to expire October 2017.

A motion was made by Alderman Dawkins, seconded by Alderwoman Blalock, and unanimously carried to re-appoint Mr. C.O. Hayes to the ABC Board for another three-year term.

### **Manager's Report**

Nick Holcomb reported on the following items:

1. Traffic Circles, The City's public works department has installed sod in the round-a-bouts and added fresh mulch to the area.
2. Gym Floor, The gym floor at the recreation center has been replaced.
3. Park plans, The park plans are moving forward and we now have designs from the Wooten Company.
4. Greenway, Progress is being made on contacting property owners to connect the greenway to the Worthville Beach area.

5. Elected Officials Picnic – September 24<sup>th</sup>, 6:00 P.M. at the Westside Ramseur Lake.

**Adjourn**

There being no further business, a motion was made by Alderman Hudson, seconded by Alderwoman Blalock, and unanimously carried to adjourn the meeting.

**Clarence R. Jernigan, Mayor**

**Peggy N. Hinshaw, CMC,NCCMC  
Clerk to the Board**

**Rezoning Request**

Alderwoman Bryant made a motion to approve zoning request for property with PIN# 7765241728, seconded by Alderwoman Blalock and unanimously approved.

**Sunset/Hinshaw Waterlines Project – Capital Project Budget Amendment**

Manager Hewett stated that the waterline replacements on Hinshaw and Sunset Street have been completed. A budget amendment was presented that would increase the Water/Sewer Fund’s and Capital Project Fund’s budgets by \$19,000.00, each. Manager Hewett recommended that the project remain open until a future Board of Aldermen Meeting to allow for proper accounting.

Alderwoman Henderson made a motion to approve the Ordinance to Amend Water and Sewer Fund Budget and Capital Project Fund Budget (Waterline Replacements – Hinshaw and Sunset: Fund 66) as presented, seconded by Alderwoman Blalock and unanimously approved.

**INSERT: Ordinance to Amend Water and Sewer Fund Budget and Capital Project Fund Budget  
(Waterline Replacements – Hinshaw and Sunset: Fund 66)**

Alderwoman Henderson made the motion to approve the transfer of funds for \$19,000.00 from the Water and Sewer Fund to the Capital Project Fund 66 (Waterline Replacements – Hinshaw and Sunset), seconded by Alderwoman Blalock and unanimously approved.

**Waterline Installation – Hwy 311 Project**

City Manager Hewett explained that the Waterline Installation along Highway 311 has been completed. He stated that all payments and loan reimbursements have been completed and that a budget amendment should be approved to be able to close the project.

Manager Hewett stated that the project was approximately \$45,000.00 less than anticipated and if the budget amendment is approved, the Board could approve a transfer of the remaining money from the Capital Project Fund into the Water and Sewer Fund and close the project.

Alderman Betts made a motion to approve the Ordinance to amend Water and Sewer Fund Budget and Capital Project Fund Budget (Waterline Installation – Hwy 311: Fund 67), as presented, seconded by Alderwoman Blalock and unanimously approved.

**INSERT: Ordinance to Amend Water and Sewer Fund Budget and Capital Project Fund Budget  
(Waterline Installation – Hwy 311: Fund 67)**

Alderman Betts made a motion to approve a transfer of funds remaining in the Capital Project Fund 67 (Waterline Installation – Highway 311 Project) into the Water and Sewer Fund, seconded by Alderwoman Bryant and unanimously approved.

Alderman Betts made a motion to approve the Ordinance to Close the Capital Project Budget, seconded by Alderwoman Henderson and unanimously approved.

**INSERT: Ordinance to Close Capital Project Fund Budget (Waterline Installation – Hwy 311: Fund 67)**

**Police Department Buildings Renovations Capital Project**

Alderman Fogleman made a motion to table Item #7 – Police Department Building Renovations Capital Project for 30 days. Alderwoman Bryant inquired as to Alderman Fogleman’s reasoning to table the item. Alderman Fogleman stated that he did not want to tell a lie to the citizens and would like to wait until after the election to vote on this item. Alderman Fogleman said that he did not want the citizens of Randleman to think he would be approving everything requested by the Police Department because the Police Chief’s wife was running against him in the upcoming election and he wants to be up front with people to let them know how he feels .

Alderman Fogleman made mention of an alcohol item that was up for approval that occurred in the past and he made a motion to table that matter until after that election and requested the same thing be done on this item. Alderwoman Bryant asked if he was referencing the prior election two years ago when Alderman Fogleman requested that that item be tabled until after that election.

Alderwoman Blalock stated that at that particular meeting she said if voting on that item was what removed her from the Board, then she was okay with that. She also said that the City has been

dealing with the Police Department's renovations for a long time and since bids have already been received, it makes more sense to vote on it now and if any Board Member did not agree, it was their right to vote against the item.

Alderwoman Bryant expressed that she felt that the election did not have anything to do with the police department's renovations and that it has been an unresolved issue that the City has been looking into for some time.

Alderman Betts said that Manager Hewett and Police Chief Steve Leonard had done a diligent job in the planning of the forecasted facility. He stated that they have come up with a feasible plan that the Board has encouraged them to pursue over the past few months . Alderman Betts also said that he did not see the election conflicting with the decision regarding the Police Department and he thought that the Board should decide now.

Alderwoman Bryant stated that if the decision made affected her in this election, she was okay with that and Alderman Betts said he was okay with that, as well.

Alderwoman Bryant asked Manager Hewett how long the City had been working on this project. Zack answered that two budget cycles ago, Police Chief Leonard had gathered quotes for a building addition to the current police department building located at 101 Hilliary Street and that item got tabled until budget planning for the current fiscal year. He said that the next set of quotes the City received during the budget cycle for the current fiscal year were higher than the previous quotes and the Board decided to look at other options for the department. Alderwoman Bryant asked for confirmation of the reason that caused the City to consider remodeling the police department was lack of storage space and lack of room for employees. Manager Hewett confirmed that was the case.

Alderman Betts asked City Manager Hewett how delaying the decision would affect the contractors that had already sent quotes and bids based on the beginning date of the project being on or before November 1, 2019. Manager Hewett answered that if the Board were to take the necessary steps to initiate the project, then a potential completion date for both buildings (100 & 101 Hilliary Street) of May 5, 2020 could be recognized. He also stated that if the decision was delayed then it could possibly affect pricing and the estimated time frame.

There was no second to Alderman Fogleman's motion to table Item #7 – Police Department Building Renovations Capital Project for 30 days, therefore the motion failed.

Mayor Jernigan requested that Manager Hewett review the steps taken on the project thus far. Zack stated that a Request for Proposals for the Randleman Police Department Renovations was issued on September 3, 2019. The deadline for RFP Submission was September 23, 2019 at 9:00 A.M. with a Bid Opening held afterwards. Proposals were received from three contracting firms:

John Dunlap Construction and Utilities, LLC	\$309,000.00
Todd Allred Construction	\$367,095.00
A&M Construction Services, Inc.	\$369,011.00

**INSERT: Bid Tabulation Sheet and Proposals**

City Manager Hewett informed the Board that along with the costs of construction, the proposed capital project ordinance includes a budget of \$100,000.00 for furnishings and a contingency of \$41,000.00 (10%). He also stated that in order to initiate this Capital Project, the Board would need to approve the Adoption of Capital Project Ordinance, approve Budget Amendment No.5, and accept the proposal from the lowest, responsible bidder.

Alderwoman Bryant made the motion to approve the adoption of Capital Project Ordinance: Police Department Renovations (Fund 34), seconded by Alderwoman Blalock. Alderman Fogleman voted against the motion, and the motion was approved 4 to 1.

**INSERT: Capital Project Ordinance: Police Department Renovations (Fund 34)**

Alderwoman Bryant made a motion to approve Budget Amendment No. 5 as presented, Alderwoman Blalock seconded the motion. Alderman Fogleman voted against the motion, and the motion was approved 4 to 1.

**INSERT: Budget Amendment No. 5**

Alderwoman Bryant made a motion to approve the transfer of funds for \$451,000.00 from the General Fund to the Capital Project Fund and was seconded by Alderwoman Blalock. Alderman Fogleman voted against the motion, and the motion was approved 4 to 1.

Alderwoman Blalock made a motion to accept the proposal from the lowest, responsible bidder, which was John Dunlap Construction and Utilities, LLC, for \$309,000.00, seconded by Alderwoman Bryant. Alderman Fogleman voted against the motion, and the motion was approved 4 to 1.

**Quotes for Remodel of Baseball Dugouts**

Manager Hewett relayed to the Board that the following proposals had been received from three contractors for the remodeling and renovations to the dugouts at each of the three ballfields at the Park on Stout Street:

Dunlap Construction and Utilities, LLC	\$25,600.00
William Young Building and Remodeling	\$26,500.00
Harrell Construction	\$36,680.00

Alderman Betts mentioned that the lowest, responsible bidder on the baseball dugouts was the same as the contractor awarded the renovation of the police department and asked if there were any concerns about completing multiple projects at the same time. Manager Hewett responded that usually contractors would have different crews working on different projects in similar situations.

Alderwoman Bryant asked Parks and Recreation Director, Robin Hughes, if she had concerns about multiple projects being done by the same contractor and Ms. Hughes answered that Dunlap Construction and Utilities, LLC, had done excellent work on prior projects and she had no concerns.

Alderwoman Bryant asked Manager Hewett to speak with Dunlap Construction and Utilities, LLC, and confirm that all projects would meet their set deadlines and if not, the Board could redact at any time.

Alderwoman Bryant then made a motion to accept the proposal from the lowest, responsible bidder Dunlap Construction and Utilities, LLC, seconded by Alderwoman Blalock and unanimously approved.

### **Re-Branding Presentation**

City Manager Zack Hewett stated to the Board that the Branding Committee had met on Monday, October 7, 2019 and Destination by Design had brought some refined options and potential color schemes to view. The committee narrowed down the options to a selection that would be refined even further. Zack asked the Board if the representative from Destination by Design could offer a presentation of the outcome of these refinements at the next Board meeting in November, if they were ready. The Board was in agreement with this request.

### **Mayor and Manager Updates**

Manager Hewett informed the Board that the Recycling Center is due to re-open on or near January 4, 2020.

The Public Works position had to be extended to October 21, 2019 due to a lack of candidates to choose from.

The Audit fieldwork has been completed and the Actuary Report should be complete by late October or early November 2019.

Zack suggested to the Board that the City consider digital publications for the minutes. Manager Hewett asked if the Board would like for him to research options. Zack also suggested that if the Board would like him to do so, he would investigate options for having the City's Charter updated, as well. The Board agreed with both requests.

The Veteran's Memorial was installed in early September 2019. The feedback received has been overall positive. The official dedication is still to be determined. Alderman Betts is working with the Randleman High School Band Director to finalize a time and date.

**Upcoming Events:**

Tour of Randleman Dam/Lake	10/10/19 @ 2:00 P.M.
Last Day to Register to Vote	10/11/19
PTRC Awards	10/16/19 @ 11:15 A.M.
Early Voting Begins	10/16/19 (1457 North Fayetteville St.)
6 <sup>th</sup> Annual Disability Awareness Day/Parade	10/18/19 @ 7:00 P.M.
Board of Adjustments Meeting	10/21/19 @ 7:00 P.M.
Board of Alderman Pre-Agenda Meeting	10/28/19 @ 6:00 P.M.
Trunk-Or-Treat	10/31/19 @ 6:00 P.M.
Election Day	11/5/19 @ 6:00 P.M.
Board of Alderman Regular Meeting	11/6/19 @ 6:00 P.M.
Christmas Parade	12/7/19 @ 3:30 P.M. (Saturday)

As there was no further business to discuss, Alderwoman Blalock made a motion to adjourn, seconded by Alderwoman Henderson and unanimously approved.

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Clarence R. Jernigan, Mayor

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Connie M. Cross, Interim City Clerk