

August 29, 2023

6:00 PM

The Randleman Board of Aldermen held a scheduled Pre-Agenda Meeting on the above date with the following members present:

Gary Betts)	Mayor
Renee Bryant)	Mayor Pro-Tempore
Mike Dawkins)	Alderman At-Large
Melissa Blalock)	Alderwoman
Nancy Henderson)	Alderwoman
Greg Patton)	Interim City Manager
Bob Wilhoit)	City Attorney

Meeting Called to Order

Mayor Betts called the August 29, 2023 Pre-Agenda meeting to order.

Public Comment

There was no one present for Public Comment.

Revision of City Ordinance Sec. 24-32. – Sanitation; Brush Policy

Finance Director, Elizabeth Sechriest, noted that she and Public Works Director, Brian Crawford, had discussed the revision and update of Ordinance: Sec. 24-32.- Sanitation; Brush Policy. Ms. Sechriest and Mr. Crawford requested that the Board of Alderman consider revising and updating the ordinance to define specifically what the City of Randleman’s Sanitation Division is responsible for when collecting brush for the citizens of Randleman. A copy of the current ordinance and a copy of the revised and updated ordinance were included in the Board of Alderman’s Pre-Agenda Packets for their review and consideration.

Update / Revise City of Randleman’s Guide to Refuse Collection Brochure

Ms. Sechriest relayed that Public Works Director, Brian Crawford, requested that the City of Randleman’s Guide to Refuse Collection Brochure be updated and revised. Mr. Crawford submitted the current brochure and the requested revised brochure for the Board’s review and consideration. Finance Director, Elizabeth Sechriest, stated that if the revised brochure were to be approved by the Board of Alderman, a copy would be inserted into the upcoming utility bills to be dispersed to the citizens of Randleman in order to keep the community informed.

Annexation Request

Interim City Manager, Greg Patton, stated that N.C.G.S. §160A-58.2 dictates that upon the receipt of a petition for annexation, the Board of Alderman shall fix a date for a Public Hearing on the proposed annexation. Notice of the hearing shall be published once at least 10 days before the date of the hearing. Encore at Bentley Manor, L.L.C., has submitted a petition requesting annexation. The property

owners that are requesting annexation has an address listed as P.O. Box 2021, Asheboro, N.C., 27204 (PIN#'s 7755432857 and 7755448031). This property is currently zoned R-3 CZ. The signed petition was included in the Board of Alderman's Pre-Agenda Packets for their review.

Backflow & Cross-Connection Ordinance

Public Works Director, Brian Crawford, requested that the City adopt an ordinance for Backflow and Cross-Connection Control. Mr. Crawford relayed to the Board that the City of Randleman's O.R.C., Scott Pyrtle, had recently attended a certification class with the North Carolina Rural Water Association that informed the attendees that every municipality must have a current Backflow and Cross-Connection Control Ordinance that has been adopted by their Governing Board. A draft of the Backflow and Cross-Connection Ordinance that Mr. Crawford has requested be adopted was included in the Board of Alderman's Pre-Agenda Packets for their review and consideration.

Surplus Resolution: Resolution 23-11

Interim City Manager, Greg Patton, communicated that the City of Randleman has property that is no longer used by the City in day-to-day operations and staff has requested that the property be deemed surplus. Mr. Patton stated that J.C. Parrish, Police Administrative Officer, will be placing the items on Gov-Deals for purchase. Mr. Parrish has successfully led the City through Gov-Deal Surplus sales in the past and is knowledgeable with the process. Resolution 23-11 was attached for the Board's consideration. Resolution 23-11 is a resolution authorizing the City staff to sell this property through public auction, internet on-line auction, private sale, donation to a non-profit organization, upset bid process, or destruction. N.C.G.S. §160A-268-279 allows municipalities to dispose of surplus properties in these ways.

Finance Director, Elizabeth Sechriest, noted that Mr. Parrish has collected over \$17,000.00 from Gov-Deal purchases so far this year and the next department to be inventoried is the Parks and Recreation Department.

Splashpad / Playground Choice & Progress (PARTF Grant) – The Wooten Company Engineering Contract

Finance Director, Elizabeth Sechriest, stated that she and PARTF Grant Project Manager, Robin Hughes, had submitted their recommendations for the splashpad and playground to be placed at the Stout Street Park in accordance with the PARTF Grant guidelines. Ms. Sechriest conveyed that staff is requesting that the Board of Alderman review and consider the options in order to move forward before September 15, 2023 to avoid a price increase on the items.

Ms. Sechriest relayed that also included in the Board's Pre-Agenda Packets was the proposal from The Wooten Company for the engineering services for the design of the splashpad, playground and associated parking to be constructed at the Stout Street Park and asked that the Board review the contract.

Mayor / Manager Updates

Food Truck: Interim City Manager, Greg Patton, reminded everyone that the 10th Annual N.C. Food Truck State Championship would be held on Saturday, September 09, 2023, from 10:00 AM – 11:00 PM. Parks and Recreation Director, Randall King, stated that there were 7 trucks that would be competing this year and there were 4 bands that would be performing. Mayor Pro-Tempore Bryant asked if the lighting around the Commerce Square Stage had been handled and requested that Mr. King keep them updated on the progress of securing lighting for safety reasons.

Recycle Electronics Event: The e-cycling event will be held Saturday, September 16, 2023, at Creekside Park, 5834 Mose Drive, Archdale, N.C., 27263 from 8:00 AM – 12:00 PM.

VIPER Tower: Greg Patton, Interim City Manager, stated that he had placed maps in the Board's Pre-Agenda Packets of the property being considered for the VIPER Tower.

Firefighter Pay: Finance Director, Elizabeth Sechriest, noted that she and Director of Public Safety and Police Chief, Steve Leonard, had done an analysis of the surrounding areas on Firefighter's beginning salaries and have requested that the Board of Alderman revisit pay grades for the Fire Department.

Radio Read Meters: Finance Director, Elizabeth Sechriest and Public Works Director, Brian Crawford, spoke about the need for Radio Read Meters. The current meters that the City of Randleman have are no longer available for purchase and some of them can no longer be fixed. Board consensus was to have Mr. Crawford submit proposals from at least 3 companies that provide Radio Read Meters for their review.

Wastewater Treatment Plant Director, Michael Glass, reminded everyone that the Archery Tournament will be held at the Randleman Community Center in January 2024 and details will be upcoming.

Amend Agenda

Mayor Pro-Tempore Bryant made a motion to amend the agenda to include a Closed Session for Economic Development, seconded by Alderman Dawkins and unanimously approved.

Closed Session

Mayor Pro-Tempore Bryant made a motion to enter Closed Session for Economic Development pursuant to N.C.G.S. §143-318.11(a)(4), seconded by Alderman Dawkins and unanimously approved.

Close Closed Session

Alderman Dawkins made a motion to close Closed Session, seconded by Mayor Pro-Tempore Bryant and unanimously approved.

Re-Enter Open Session

Mayor Pro-Tempore Bryant made a motion to re-enter Open Session, seconded by Alderman Dawkins and unanimously approved.

Adjourn

As there was no further discussion to be held, Mayor Pro-Tempore Bryant made a motion to adjourn, seconded by Alderman Dawkins and unanimously approved.

Gary B. Betts, Mayor

Connie M. Peeler, City Clerk, CMC, NCCMC